



## Meeting Minutes

September 11, 2024 | Regular Meeting

Troutdale Police Community Center – Kellogg Room  
 234 SW Kendall Ct, Troutdale, OR 97060

### 1. Call to Order, Roll Call, & Pledge of Allegiance

Chair Staffenson called the meeting to order at 7:00 PM

Commissioners Present: Kevin Minkoff, Zach Andrews, John Leamy  
 Vice Chair Shirley Prickett, Paul Wilcox, Chair Tanney  
 Staffenson, Rich Allen

---

Commissioners Absent: None

---

City Staff Present: Erika Palmer, Community Development Director

---

Others in Attendance: Frank Stevens, Shelby Staffenson, Diane Castillo-White

### 2. Public Comment on Non-Agenda Items

None

### 3. Review and Approval of Minutes

#### *a. August 14, 2024 Regular Meeting*

Tanney- He did not move to adjourn

Minkoff –Wants to mention that he inquired about the study done pre-2017 in the minutes.

The August meeting minutes will be re-submitted for approval during the October 9 Regular meeting.

### 4. New Business

#### a. Main Streets on Halsey Cross Section and Street Design Plan

This cross-city project, kicked off 2 years ago, was funded through a Transportation & Growth Management (TMG) Grant through ODOT. Fairview, Troutdale and Wood Village are all working together to enhance and make safer the 3.5-mile corridor that begins from the City of Fairview to SW 257<sup>th</sup> Ave at the Columbia River Highway intersection.

Today, there is no action for the commission to move forward. This review is a **design concept only**; it is the initial 10% of a project design for improving 3 specific segments (McMenamins/Edgefield, residential and commercial) within the Troutdale jurisdiction of the Halsey Street corridor.

Today, Staff will share recommendations, discuss the implementation and funding process then give next steps.

This project has collected extensive input from public engagement opportunities with all the communities involved.

The McMenamins/Edgefield segment of the plan is to improve the 2-lane road by decreasing the travel lane by 1 foot and increasing the shoulder to 6 feet. The long term conceptual plans include 2 driving lanes with a third turn lane, landscaping, ped sidewalk with 1 foot buffer from the bike lane and lighting.

Proposed improvements to the residential segment include enhanced safety at crossings (especially at SW 257<sup>th</sup>), increase bus stop locations/times, added benches, trash receptacles, and better lighting.

Proposed improvements to the commercial segment may include parking on one side of the street, plus the same segments of the residential improvements. There are unique parking opportunities to address in this condensed commercial area. A parking management plan is needed.

Lowering the speed limit on Halsey is a state-owned process. There needs to be a way to enhance connection with all the Troutdale downtown amenities to/from the Edgefield property. Currently, less than 2% (approx) of Edgefield visitors travel to downtown Troutdale.

Along with the grant, other public improvements are spurred by private development of the area. The segment of the areas we are discussing can fall under capital improvement which the county can request federal, state and regional dollars to help build up funds for the project. Long term maintenance will comprise of an IGA with other partners.

Next step:

- Present this packet to City Council on Oct 8<sup>th</sup> for adoption.
- Director Palmer forwards a project page to the commission.

## 5. Public Comment on Agenda Items

Diane Castillo-White –Troutdale can create a landscape list for the developer. Rain islands are a concern that they can turn into weed pits, but they can be landscaped/manicured. Not excited about the branding; the orange invokes 'sunset'. Likes Edgefield pallet colors in their branding. Overall, liking what I see.

## 6. Staff Comments on Agenda Items

Paul Wilcox – Noted on pg 22 it says the Troutdale arch spans Halsey but should read East Historic Columbia River HWY

Chair Staffenson – Noted on pg 21 it talks about crashes. What % of those are on Halsey vs NE 257<sup>th</sup> or SW 238<sup>th</sup>? It would be good information for the council to know as well.

Rich Allen – Noted on pg 29 figure 7 @ the nw corner, the barricades indicate the ROW , do we need that much of a ROW ? That would be an impediment to development. Staff respond 'no'. Allen suggested the line be moved in the figure.

Vice Chair Pricket – Who maintains the flashing speed signs? Staff responded that it is a county asset.

## 7. Staff Communications

Director Palmer reminded team that the next PC meeting is Oct 9<sup>th</sup> for Public Hearing for the town home development on SW 257<sup>th</sup>. There will be a “special” PC meeting on Oct 30 for a second Public Hearing prior to the City Council meeting. Nov 13<sup>th</sup> is also a Public Hearing for the Code Amendment Package and we’ll share information on other projects the City is currently working on. Don’t forget TCAB meeting next Thursday at 7:00 PM.

### **8. Commissioner Communications**

Vice Chair Prickett – Sugar Pine parking is taking over the Glenn Otto visitor parking. Director Palmer shared that a parking study is wrapping up next Spring which will provide us direction to alleviate parking concerns/issues.

### **9. Adjournment**

Vice Chair Prickett moved to adjourn, and Andrews seconded the motion. The vote was unanimous, and the meeting was adjourned at 9:10 PM.