



CITIZENS ADVISORY COMMITTEE

Meeting Minutes

September 4, 2024 | Regular Meeting

Troutdale Police Community Center – Kellogg Room
234 SW Kendall Ct, Troutdale, OR 97060

1. Call to Order, Roll Call, & Pledge of Allegiance

Chair Harrington called the meeting to order at 7:02 p.m.

Committee Present: Chair Harrington, Vice Chair Chris Barney, Diane Castillo-White, Adrian Koester, Victoria Rizzo, Shelby Staffenson, Kevin Minkoff, Will Knight, Woodrow Terrell, Frank Stevens and James Sunderland.

City Staff Present: Dakota Meyer, Associate Planner

2. Public Comment on Non-Agenda Items

Frank Stevens has been informally helping Metro with a bike and ped count for the new Ch'ak Ch'ak trail. He witnessed vehicles driving on the trail/path. He reported it to ODOT who has jurisdiction over the asset. Franks says the bollards are missing from the path which would obstruct the vehicle traffic, so he reported that to Mult Co Sherriff's Dept. who have locks and keys for them. The City Manager also reported the concern last August. As we build up the multi-use path, how do we coordinate safety measures?

Will Knight brought up that citizens need to be more informed on connecting paths. Chair recommends keeping topic on agenda for on-going public comments. Staff brought up the very early stages of a traffic study project that will provide recommendations to the city.

3. Review and Approval of Minutes

a. August 7, 2024, Regular Meeting

Motion: Committee Member Sunderland moved to adopt the August 7, 2024 meeting minutes. Committee Member Koester seconded. Motion Passed 8:0

4. Discussion Item

a. Committee Role (Next Steps)

The presentation Koester created will be shared with the City Manager for input. After that, we'll make a presentation to City Council for approval. Staffenson suggest when we feel strongly as a committee (or as an individual) to go ahead and present issues and concerns that we learn about in the community. In fact, Koester agrees, and this presentation is putting that sediment on paper a bit more strongly. Knight reiterated that the advisory committee would be taken more seriously/urgently when citizen concerns need to be addressed. Citizen involvement goes both ways. "It will be important to give feedback to community once there is direction from council", Koester said. Vice Chair Barney requested clarification on bold and underlined text throughout the document.

How do we create performance metrics to update a dashboard to determine if we are doing a good job? Koester says this is TBD and Chair agrees this is "next steps". This activity should not be in the code. Terrell suggests we put a general statement in the code that we will track outcomes.

Section A of the Koester presentation is the actual 'action items' CAC will model.

- **Hold off on council until new officers elected.**
- **Hold off until the code change language is approved before presentation.**
- **Building out mechanism for future meetings.**
- CAC to work on the LU plan amendment work next April or May.

5. Staff Communications

The City is working on an inter-government-agreement (IGA) with the county to help maintain vegetation on SW 257th. Request CAC's feedback with areas on SW 257th are the most concern? Which season/time should be prioritized higher?

Where is there the most leverage if the IGA doesn't result in the maintenance that we want? Have a contingency plan written into the IGA. Staff indicates that the county doesn't want the city to pick up the slack if county workers don't meet our needs/expectations.

This Friday is the art walk festival. County will have a table for their Safe Streets for All campaign.

A Type II LU application was submitted for site development (SD) for an ADU.

Director Palmer will give an update to CAC on the downtown traffic and parking feasibility studies in the next few months. Marlee may be invited as well. Nik, the Assistant Planner, will present to PC during the Oct special meeting to review the Type III Cherry Park project who is requesting a variance to reduce the northern side setbacks, a variance for parking and to reduce the outdoor space. Knight shared that

he understood commercial properties can be converted to housing without the City opposition to it. Staff says the property is zoned/permitted for high density residential. They are increasing the parking spots from 71 to 83.

Months ago, Muv Fitness said they were opening in 120 days – which is about the first part of October. Most of their permits will be expiring then.

6. Committee Comments

Vice Chair Barney – Bad news: Trimet has re-routed off his street and doesn't like it. Parking is getting bad in the area where we meet. The studies going on may take too long for results. Good news: Thankful for Adrian's work.

Committee Castillo – Thankful that Wayfinder is doing well. Traffic at Buxton and the downtown are a concern. Many unsafe incidents at those intersections.

Chair Harrington – Thanked Vice for bringing up the meeting decorum standards and thanked Dakota for bringing forth such good intel. Looking for a guest speaker from the courts in the next month or two.

Committee Koester – Appreciates everyone's support. Fascinated watching the HF process. Very concerned about traffic patterns around the police station area. 2nd St is a one car road. Things are getting real pinched.

Committee Knight - Thankful for Adrian's work and for Dakota's support.

Committee Minkoff – Thankful for Adrian's work. Looking forward to committee action

Committee Rizzo - Thankful for Adrian's work

Committee Staffenson - Thankful for Adrian's work. Thankful for Dakota's support in CAC. Sunderland should share concern with Public Safety Committee, also. PSC will launch a public safety survey during the last First Friday. PSC will also launch it out to community.

Committee Stevens - Ditto

Committee Sunderland – It's unfortunate to see that a pedestrian got struck by a vehicle in downtown Sandy in a cross walk. Convinced that will happen in Troutdale if proper safety measures are not implemented. Wants to bring this to the attention of City Council.

Committee Terrell - Thankful for Adrian's work

7. Adjournment

Motion: Staffenson moved to adjourn the meeting, and Rizzo seconded. Motion passed unanimously.