



**PUBLIC SAFETY SERVICES  
DELIVERY WORKING  
GROUP**

**August 19<sup>th</sup> , 2024**

Regular Meeting | 6:30 p.m.

Troutdale Police Community Center – Kellogg Room  
234 SW Kendall Ct, Troutdale, OR 97060

**Agenda**

1. Call to Order & Roll Call
2. Public comment
3. Consent Agenda:
  - 3.1 Minutes: July 22<sup>nd</sup> , 2024, Regular Meeting.
4. Review MCSO proposal for IGA renewal
5. Discussion with Capt. Asboe Re: Service Accountability
6. Consider next steps for law enforcement
7. Update on Fire Service
8. Set Next Meeting
9. Adjournment

**Participation**

The public may attend the meeting in person or via Zoom. Please email [info@troutdaleoregon.gov](mailto:info@troutdaleoregon.gov) to request Zoom meeting access credentials.

This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting to: [info@troutdaleoregon.gov](mailto:info@troutdaleoregon.gov) or 503-674-7258.

**Packet Includes:**

1. July 22<sup>nd</sup> Minutes
2. MCSO IGA Proposal

**DRAFT**

**MINUTES**  
**Public Safety Services Delivery Working Group**  
**Troutdale Police Community Center – Kellogg Room**  
**234 SW Kendall Court**  
**Troutdale, OR 97060**

**Monday, July 22, 2024 – 6:30PM**

**1. Call to Order, Roll Call & Pledge of Allegiance**

Chair Jordan Wittren called the meeting to order at 6:30pm.

**PRESENT:** Chair Jordan Wittren – City Council, Geoffrey Wunn – City Council; Vice Chair Carol Allen – Public Safety and Equity Advisory Committee, Victoria Rizzo – Public Safety and Equity Advisory Committee, Twilla Harrington – Public Safety and Equity Advisory Committee, Tanney Staffenson – Budget Committee; and Rich Allen – Budget Committee.

**ABSENT:** None.

**STAFF:** Ray Young, City Manager.

**GUESTS:** Paul Wilcox, Troutdale Resident, and Sandy Glantz, Troutdale City Councilor.

**2. Public Comment**

None.

**3. Consent Agenda:**  
**3.1 Minutes:** June 3, 2024, Regular Meeting.

**MOTION:** Carol Allen moved to accept the minutes from June 3, 2024. Seconded by Tanney Staffenson. Motion passed unanimously.

**4. Review Troutdale Police Study from Jensen Strategies**

Ray Young, City Manager, reviewed the Jensen Strategies draft study.

The Group discussed:

- What would the City get for the money that the citizens are paying to the County now? Citizens pay taxes to Multnomah County and part of it goes to law enforcement. We should get something for our tax dollars.
- The FTE numbers are based upon what we are providing for now plus the extra things we asked from the County for the next contract which are a full time Chief and a 2<sup>nd</sup> full time Community Resource Deputy.

- Community Resource Deputies were created to keep someone in Troutdale all the time since other patrol deputies could be pulled out on another call. If we have our own police department, will we need as many officers since they will only be Troutdale officers?
- Looking at the start up costs, does our projected census growth support maintaining our own police department into the future.
- Funding for this would be through the General Fund however start-up costs could be funded by a bond levy on the capital side and a public safety levy, like in Gresham, for operations.
- The consultants that came to talk to us about the bond levy mentioned part of the work would be surveying the community to see how they felt before we started on that journey. It would be interesting to see where the citizens are on both of these.
- Would it be possible to increase the use of the parks security company or other contracted services to assist with lower level livability issues such as code compliance may do a lot to increase the public's feeling safe.

## **5. Update on discussions with MCSO regarding contract renewal**

Ray Young reported that he is still waiting for information from MCSO. They have said he should have a cost estimate for what we have asked for by the end of the week.

The Group wanted to know if accountability measures could be added into the MCSO contract to address issues such as the City not receiving as much staff time or services as outline in the contract.

## **6. Update on Fire Service**

Ray Young reported the following fire service updates:

- He signed a contract with Tiberius on behalf of the 3 Cities. They will be doing a financial study over the next 3 months to analyze the property tax financial impact to property owners of a new fire district versus Fire District 10. It will calculate what money, if any, the City might lose in property tax revenues based on compression and what extra money would the City receive into their General Fund. There will be a stand alone report for each City.
- Wood Village is taking the lead on another study that we are joining in on which is the feasibility study. That study is going to evaluate options for jointly providing fire protection among the 3 Cities and for the feasibility of Fire District 10, Fire District 1 (Clackamas County) or forming a new fire district.
- Jensen strategies has been put on hold with their work on creating a Troutdale Fire Department until we get the results of the other studies.
- Gresham has hired a company to do a financial analysis of what a fire district would look like for them.
- Vince Jones-Dixon, our incoming Multnomah County Commissioner current Gresham Councilor, is involved and aware of all of these issues. If we went for a new fire district, Multnomah County would have to initiate that process and he is very positive on that idea.

- The Group asked Ray to encourage Mayor Lauer to get a conversation started with Gresham's Mayor about options for an IGA extension. They were also interested in adding accountability measures, same as was discussed for the police contract.

**7. Set Next Meeting**

The next meeting will be on Monday, August 19, 2024 at 6:30pm.

**8. Adjournment**

**MOTION:** Geoffrey Wunn moved to adjourn. Seconded by Carol Allen. Motion passed unanimously.

Meeting adjourned at 8:08pm.

\_\_\_\_\_  
Jordan Wittren, Chair  
Dated:

**DRAFT**

**ATTEST:**

\_\_\_\_\_  
Sarah Skroch, City Recorder

**MCSO – City of Troutdale Contract Personnel Changes****Leadership/Management**

In recognition of the fact that the Captain overseeing Troutdale has broader leadership responsibilities at MCSO, the new agreement reduces the included Captain FTE from .66 to .5.

**Patrol Services**

+ 1.63 Sergeants

The 1.37 Sergeant positions in the original agreement do not reflect the actual number of Sergeants posted to Troutdale. This change gets the figure closer to the actual service level of 5.4 posted Sergeants, though still falls short. This number also does not include any post factor, meaning any backfill for sick or vacation leave. Backfill is accounted for in the Overtime figure.

+ 0 Deputies

There is no change to deputies. This number does not include any post factor, meaning any backfill for sick or vacation leave. Backfill is accounted for in the Overtime figure.

**Additional Police Services**

+ 2.0 Detectives

The new agreement contains two additional Detective positions, for a total of three. Troutdale cases represent more than one quarter of all MCSO cases, despite the fact that the prior agreement paid for just one of 11 MCSO detectives.

+ 1.0 Community Resource Deputy

The new agreement contains one additional Community Resource Deputy, for a total of two, per Troutdale's request.

**Administrative Services**

+ 3.0 Records Technicians; +1.0 Records Coordinator

The new agreement contains three additional Records Technicians, for a total of four, as well as one Records Coordinator. Troutdale accounts for a significant portion of the Law Enforcement Records unit workload, in addition to the unit's role in facilitating Troutdale Municipal Court process.

**Overtime**

The Overtime figure included in the initial agreement was based on prior-year actuals for Troutdale police. The figure in the new agreement right-sizes overtime based on the full complement of staff included in the agreement and is based on only direct backfill of Troutdale-assigned positions due to sick and vacation leave.

**Draft Exhibit - Assigned Positions and Service Fee  
Fiscal Year 2026 (July 1, 2025 - June 30, 2026)**

<b>Assigned Positions</b>	<b>FTE</b>	<b>Cost per FTE*</b>	<b>Total Cost</b>
<b>Leadership/Management</b>			
Captain	0.50	380,422	190,211
<b>Patrol Services</b>			
Sergeant	3.00	305,991	917,972
Deputy	11.00	243,647	2,680,117
<b>Additional Police Services</b>			
Detective	3.00	243,647	730,941
Community Resource Deputy	2.00	243,647	487,294
<b>Administrative Services</b>			
Office Assistant Senior	1.00	140,883	140,883
Records Technician	4.00	146,497	585,986
Records Coordinator	1.00	171,241	171,241
<b>Overtime</b>			1,154,983
	<b>Total FTE</b>	<b>25.50</b>	
		<b>Personnel Costs Subtotal</b>	<b>7,059,629</b>
<b>Materials, Supplies, and Services</b>			387,773
<b>Fleet Services</b>			407,453
		<b>Non-Personnel Costs Subtotal</b>	<b>795,226</b>
		<b>Total MCSO Fiscal Year 2026 Service Fee</b>	<b>7,854,855</b>

\* Includes indirect (County - 4.11%, MCSO - 12.22%)