

# PROPOSED BUDGET



THE CITY OF  
**TROUTDALE**  
— OREGON —  
EST. 1907

**FISCAL YEAR 2024 – 2025**

# CITY OF TROUTDALE OREGON

## Proposed Budget for Fiscal Year 2024-2025

### BUDGET COMMITTEE

#### City Council Members:

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Geoffrey Wunn  
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Jordan Wittren  
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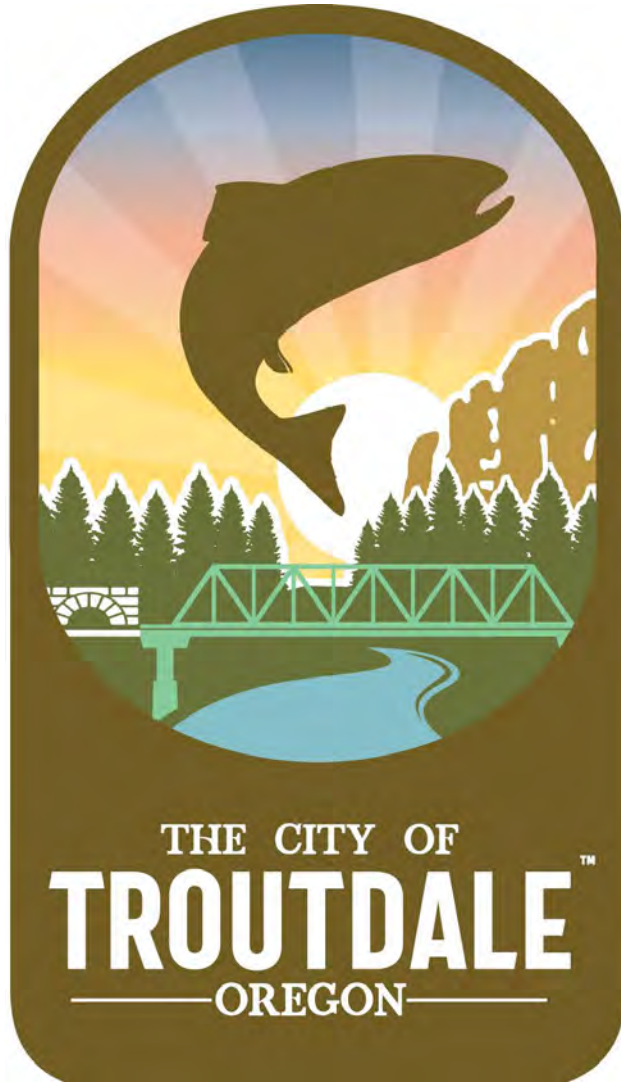
#### Appointed Members:

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Heidi Timberman  
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Tanney Staffenson, Chairman  
Paul Wilcox  
Victoria Rizzo  
Richard Allen  
Alternate, Kevin Minkoff

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Travis Hultin  
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City Manager  
Public Works Director  
Community Development Director  
City Recorder  
City Attorney  
Finance Director



# CITY OF TROUTDALE

## Proposed Budget

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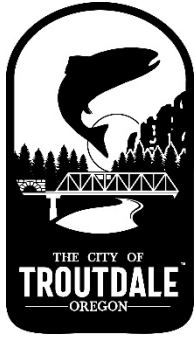
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# BUDGET MESSAGE

## 2024-2025 Proposed Budget

### INTRODUCTION

The proposed budget for fiscal year 2024-2025 allocates limited City funding to support City goals and objectives, funding City services, and as we undertake the significant expenditures associated with progress in our Urban Renewal Plan Area. The available resources are allocated to continue to provide existing services and contribute to a sense of stability and continuity.

The general economy has remained relatively resilient over the past year in face of continued inflationary pressures and countervailing Federal Reserve inflation fighting actions. While the economy has slowed somewhat, the expected recession did not materialize in spite of the record pace of Federal Reserve interest rate increases to reduce economic activity and rate of inflation.

A number of cross currents will continue to impact the economy's path over the next year, with the ongoing Russian/Ukrainian conflict, the Gaza crisis, continued elevated inflation measures, high interest rates, and the looming November election capturing the headlines. The Federal Reserve's interest rate increases have paused and are expected to remain at a heightened level for longer than the stock market seems to predict, likely well into 2025. Most supply chain disruptions have recovered. The rate of increase general goods and services prices have leveled off but remain above consumers' comfort level. Elevated inflation and wage increases continue to cycle higher but at a somewhat slower pace.

Headline inflation is likely to remain above the Federal Reserve's 2% target, on a monthly basis, until the second half of the year. While the rate of increase has declined from the prior year, we are likely to remain at these new higher price levels into 2025.

The stock market will be unstable until late in the year as it contends with waiting longer for interest rate cuts and uncertainty surrounding the November election. Growth in corporate profits will slow but it seems the recessionary downturn has been avoided. The commercial banking sector may be the exception due to continued refinancing difficulties surrounding downtown office property vacancy rates (over 30% in Portland) and pressure on net interest margin of the banks long dated Treasury holdings.

The US economy contracted 3.4% on an annual basis in 2020, as real Gross Domestic Product (GDP) due to COVID-19. GDP came roaring back in 2021 at an annual rate of 5.7% and returned to a more normal pace of 2.1% for 2022, and grew to 2.5% for 2023. Current forecasts hold 2024 GDP steady at an estimated 2.4%.

Revenue estimates for the Transient Lodging Taxes (TLT) , the Multnomah County Business Income Tax (BIT), and both the State and local gas taxes have been modestly increased in the proposed budget. The expected summer travel will provide continued recovery in both the gas tax and TLT revenues. As the underlying housing market remains healthy, construction activity has remained strong and property tax revenues have remained firm.

The proposed budget includes an increase of 2.50 FTE (full time equivalent) regular status positions in the General Fund. The 1.0 FTE addition to the Parks staff was reviewed at the December mid-year Budget Committee meeting. It was necessary due to the addition of the management of Metro's 62-acre College Nature Park at Beaver Creek, the off-leash Dog Park, the Skatepark, and the URA Riverfront Trail site. A 1.0 FTE addition to HR to address the ever-increasing employment labor law regulatory burden from both State and Federal mandates and the tighter job market making it harder to find qualified candidates. A 0.5 FTE addition for the recreation program coordinator necessitated by the increased demand, and attendance, by the citizens at public events.

As part of the ongoing expansion of the City's economic development efforts, support of tourism will continue through the Troutdale Visitor Center in the remodeled Depot. The City is continuing to gain experience in operating the visitor's center, City events and other special and community events, with the several part-time Visitor Center Greeters. The number of Greeters is expected to fluctuate as we gain experience and expect the staffing configuration will continue to evolve as we gain Visitor Center operating experience.

The proposed budget also looks to continue projects and make progress on the ongoing goals of economic development. The current year budget has capital projects which have experienced delays, and project completions are likely to spill over to the coming year. The list of capital projects is below in the Capital Outlay Table.

General Fund property tax revenue grew 2.62% following the 2.92% growth of the prior year. Property tax revenues show a total increase of approximately \$154,000. The coming year tax revenue is budgeted to grow 15% due to the Amazon facility no longer receiving Enterprise Zone tax exemption, plus other completed construction projects. For next year, these additions will act as a temporary counterweight to the general trend of property tax revenues not keeping pace with costs.

The contracted law enforcement services Intergovernmental Agreement (IGA) with the MCSO resulted in a 40% decrease in FTE and associated Personnel Expenditures in 2015. The MCSO IGA is the single largest expenditure in the continuing Police Operations division budget, but is not the entire department budget. The Community Resource Deputy from the MCSO, the Code Compliance Officer position, and the BOEC costs are the other significant portions of the division budget.

The Public Safety Building Operations department budget reflects the increased utility costs and the other landlord costs associated with the lease of the Community Police Facility to Multnomah County. The proposed budget continues to allocate the \$175,000 of the \$220,000 building lease revenue the City receives from the Multnomah County, to reduce the levy for the

Police Facility Bonds. The remaining lease revenues are dedicated to the building operating expenses which continue to increase with the building reaching the 12-year mark.

Continuing to loom on the horizon is the growing disconnect between what the constrained property tax system in Oregon can provide, and the expected level of government services. With labor, health care, pension, and energy costs all increasing at higher than the maximum 3% annual assessed value increase, property taxes cannot sustain government service at the current levels.

During the past year the City, as an employer, has strived to continue providing essential utility services and other services to the citizens while complying with the many and frequently changing public health mandates to safeguard both our employees and the public.

The proposed budget combines a continuing operations approach to provide clean water and effectively process sewer and stormwater, providing both service and contributing to a sense of stability and continuity to the residents. Inflation over the prior two years has impacted the City's cost of operations for these vital utility services. The lack of any long-term utility user rate increase resolution for the prior two years has put us behind in recovering the operating costs. Last year's necessary "stopgap" 8.5% utility rate increase was approved. The City Council will have to ultimately choose between the financially stable choice of approving the necessary rate increase, or the politically expedient option of not increasing rates when presented with the rate analysis this Fall.

The budget presentation again this year will focus on policy and priorities, rather than individual line items. An abbreviated presentation highlighting pending issues will be provided, but will not review budgets line by line. **Please review the following detail pages prior to the meeting and prepare any questions for specific line items. You are encouraged to email your questions in before the meeting so we can research any answers.**

The proposed budget projects total resources and total requirements of \$73,915,000 compared to \$78,809,000 for the current year proposed budget. Operating expenditures account for \$25,729,000, and capital expenditures account for \$12,715,000, with the majority being the utility operating and improvement funds, \$10,623,000. Debt service and fund transfers account for \$4,991,000, and contingency, reserve for future expenditure, and unappropriated funds account for the remaining \$30,479,000.

This budget message highlights the following areas: Budget Document, General Fund, Proprietary Funds, Current Revenues – All Funds, Current Costs – All Funds, Departmental Changes, Financial Policies & Changes and Long-Range Financial Issues. For additional statistical and financial information refer to the pages following this message.

## **BUDGET DOCUMENT**

The budget is comprised of 26 funds. The budget document is organized and presented by fund type. Preceding each section is a brief narrative. The budget has been prepared in accordance with ORS 294 Oregon Local Budget Law, and Government Accounting Standards.

## GENERAL FUND

The General Fund is the major operating fund for the City and comprises 32% of the total proposed budget. The General Fund budget allocates property taxes and other general revenues to fund many services: police, fire, planning, recreation, parks and facilities, legislative, city administration (finance, legal, human resources, recorder, and information services), court, and solid waste/recycling.

The major sources of General Fund revenue are property taxes and State shared revenue, which combined equal \$8.1 million. Public Safety represents approximately 51% of the General Fund operating costs at \$7.8 million for the combined Fire Service contract and Police department budgets.

The proposed \$15,256,000 operational expenditures, Personnel and Materials Services, of the General Fund budget compared to \$13,454,000 in FY 2023-2024. This represents a 5.2% increase, compared to a 7.3% increase over the prior year. The increase reflects anticipated cost increases for materials and supplies, wages, and benefit cost increases for PERS and health insurance premiums.

The proposed General Fund budget maintains the City Council's target for year-end balances (unappropriated funds) by recommending an unappropriated balance of \$2,591,000 in FY 2024-2025 and contingency of \$3,000,000 to maintain the flexibility needed for still to be clarified resources needed for the Confluence site development requirements. This creates a potential year-end balance of **approximately \$5.6M**, if revenues materialize as projected and contingencies are not utilized during the year. However, consistent with past years, staff anticipates it will be higher due to spending less than budgeted amounts.

## PROPRIETARY FUNDS

The Proprietary Funds include the budgeted revenues and expenditures for the Public Works Funds, including water, sewer, storm water, and internal services. The primary source of revenues are customer user fees.

The proposed budget includes no rate increase in water, sewer and storm water utility user fees for the coming FY 2024-2025.

Following the upcoming the utility rate analysis will be completed with recommended utility rate increases for coming years. Utility rate increases are necessary to meet the increased costs of operations and maintenance and required infrastructure replacement and improvements.

The increase next year will need to cover two years of increased operating costs and will likely be in the 8-10% rate increase range.

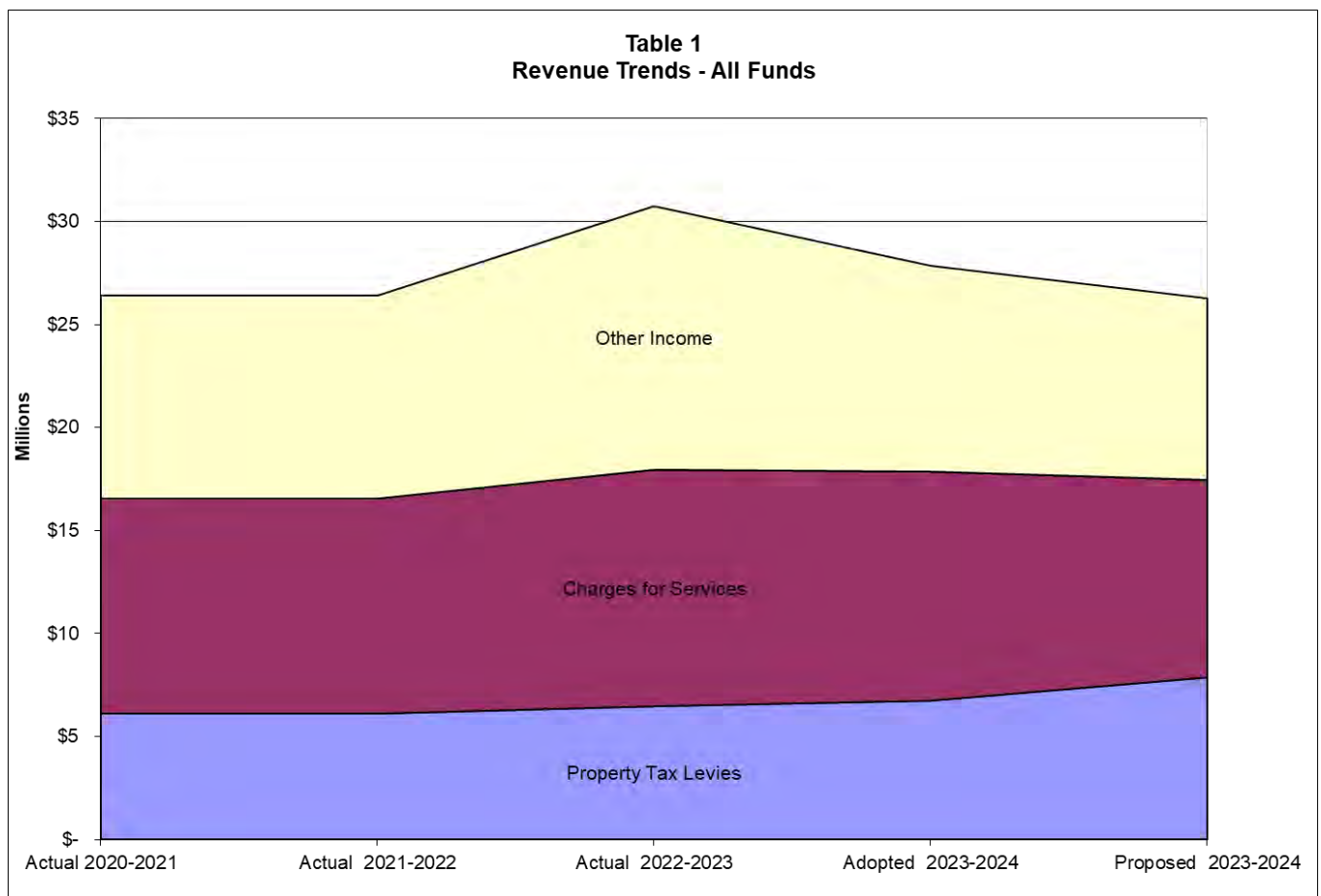
The Internal Services Fund accounts for the public works management overhead and the department equipment maintenance. The Fund is supported by revenue transfers from the

Water, Sewer and Storm Water Funds which receive management and maintenance support from the Internal Services Fund.

## CURRENT REVENUES – ALL FUNDS

Current revenues include all resources excluding interfund transfers and beginning fund balances (cash carry-over from the prior year).

Table 1 below provides a graphical representation of revenue trends for all funds. As the table illustrates, user fees (included in Charges for Services) are normally the primary revenue source for all City operations.



## Property Taxes

The budget includes property tax revenues totaling \$7,887,000, including general operating funds of \$7,548,000 and general obligation bond debt service funds of \$340,000. Property tax revenues account for only 26% of current revenues (Table 1 - lower portion of graph).

The General Fund budget includes the levy of Troutdale's maximum permanent tax rate per State law of \$3.7652 per \$1,000 of taxable assessed value for operating purposes. State law established a maximum tax rate to fund general operations and limited the growth of tax assessed value on which the rate is applied through Measure 50 passed by voters in May 1997.

The current property taxes included in the budget anticipate a 3% increase in taxable assessed value of existing property, plus additional assessed value from new construction. These components result in an estimated taxable assessed value of \$ 2,097,000,000. This is within the constitutionally allowed 3% increase on the FY 2023-2024 assessed value of \$1,809,000,000. For the past five years the Amazon facility has received a tax exemption under the State's Enterprise Zone program which has concluded, and their assessed value will be added to the tax rolls this year. The remaining increase includes new property or new improvement assessed value growth projected at less than 1%, and excludes the projected incremental value in the Urban Renewal Agency plan area which totals \$10,951,000 and which is reported separately in the Urban Renewal Agency budget as the basis of tax increment revenue estimates.

Troutdale's permanent rate will levy property taxes estimated at \$6,828,000. The total levy amount is reduced by six percent for budget purposes to reflect the anticipated uncollectible amount for taxpayers who do not pay their taxes in the year billed and where discounts are given for timely payment. A detailed calculation of the tax levy is shown in the Supplemental Schedules near the end of this budget document.

The City will also levy property taxes to fully fund the General Obligation Refunding Bonds Series 2021 debt service. In November 2010, Troutdale voters approved a \$7,540,000 general obligation bond measure for the Community Police Facility project. The original bonds were issued in February 2011. The 2011 bonds were called and refunded in July 2021 at a lower interest rate, saving the taxpayers approximately \$880,000. The debt service in fiscal year 2024-2025 for the Police Facility Refunding Bonds requires a property tax levy of \$256,000 with a projected tax levy rate of \$0.15 per \$1,000 assessed value.

Based on an estimated taxable assessed value of \$1,813,000,000, the combined projected tax rates (general operating and bond levies) would total \$3.91 per \$1,000 assessed value for FY 2024-2025. City taxes levied on property with a taxable assessed value of \$200,000 are estimated to decrease by \$1.55 to \$781 compared to \$783 in FY 2022-2023.

## **Charges for Services**

The budget includes charges for services totaling \$ 9,524,000 or 31% of current revenues (Table 1 - middle portion of graph). User charges include fees associated with city provided utilities (water, sewer, and storm water), permits, system development charges, recreation fees and the enterprise zone community service fee. About 90% of user charges come from our operating utilities.

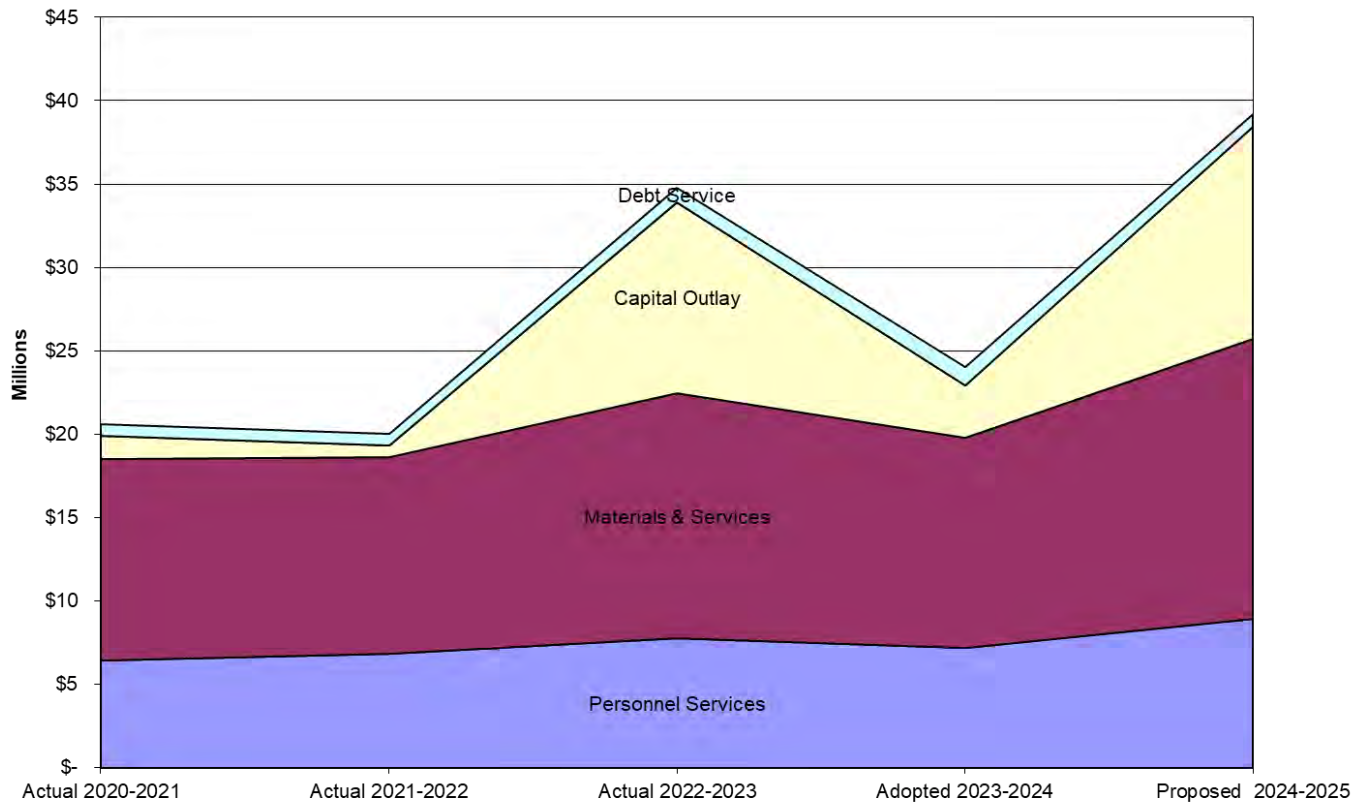
## **Other Income**

The budget includes other income totaling \$9,674,000 which is 36% of current revenues (Table 1 - top portion of graph). Within the General Fund this category includes franchise fees, state shared revenues, transient lodging taxes, loan proceeds, fines, grant monies and interest income. Within the other funds the primary continuing resources within this category include State gas tax monies, franchise fees, and interest income.

## CURRENT COSTS – ALL FUNDS

Current costs include all requirements excluding interfund transfers, contingency and unappropriated fund cash reserves. Table 2 on the following page provides a graphical representation of cost trends for all funds.

**Table 2**  
**Cost Trends - All Funds**



## Personnel Services

The proposed budget includes 65.75 FTE's, which is a net increase of 2.50 FTE. To keep this FTE number in historical prospective, in the 2008-09 budget before the impact of the "Great

Recession”, 15 years ago, the City’s FTE was almost 56.0. A modest and reasonable increase considering the substantial changes in our community over that time.

This reflects the additional 1.0 Parks Worker position discussed at the mid-year Budget Committee meeting, the 0.5 FTE addition of an assistant Recreation Coordinator position and 1.0 FTE addition of a Human Resources Generalist to support the ever-increasing employment labor law regulatory burden from both State and Federal mandates. The proposed budget includes personnel services costing a total of \$8,944,000, an increase of \$353,000 or 4.1% increase vs. 10.7% the year prior. A number of items result in the change, including the FTE additions, wage step increases, employee turnover, PERS costs, and position reclassifications.

The American Federation of State, County and Municipal Employees (AFSCME) union collective bargaining agreement will expire at the end of the current FY 2023-2024. The AFSCME union contract negotiations are expected to continue beyond the Budget Committee meeting dates. And any cost changes as a result of the successor collective bargaining agreement adopted by the City Council will be addressed in a supplement budget process.

PERS experienced a significant market value decline in 2008 and while the investment portfolio has recovered over the last ten years and grown in value, the pension funded status has only improved marginally from the significant drop in value. Due to the lag in biennial actuarial valuation for PERS, the City is entering the first year of the new rate biennium based on the valuation of December 31, 2019. The prior changes by the State Legislature to lower the unfunded actuarial liability and thereby reduce employer costs were largely overturned by the State Supreme Court. The court ruling and the disappointing investment results during the period resulted in significant cost increase for employers in the upcoming biennium cycle. The City PERS rates change each new State biennium. The State biennium of 2021-2023 has PERS cost increases of an estimated \$168,000.

## **Materials & Services**

The proposed budget includes materials and services totaling \$16,785,000, an increase of \$1,454,000 or 9.5% increase compared to the prior year. Of this increase the IGA for Fire and EMS Services with the City Gresham represents \$117,000 of the total, the IGA’s for BOEC and contracted law enforcement services with the MCSO represents \$162,000 for the increase, and the new Intergovernmental Flood Safety Benefit Fee of \$127,000, with the remaining \$1,048,000 spread across the other 26 funds. Materials and services costs account for 27% of current costs (Table 2) and include items such as office supplies, utilities, equipment repair and maintenance, training and the significant public safety contract services for both Police and Fire.

## **Capital Outlay**

The proposed budget includes increased capital outlay spending primarily from the utility and improvement funds. The planned capital outlay of all funds totals \$11,150,000. Capital outlay includes several carryover projects which were delayed due to weather, COVID, supply chain

limitations, staffing or other causes. The increase from the current year to next year is reflected in Table 2. The remaining amount being routine capital project infrastructure replacement in the utility funds. Capital outlay represents 16% of current costs (Table 2). A summary of proposed capital outlay expenditures is in Table 3 below. As usual, it is unexpected that all the projects will be completed in the 2024-25 budget year due normal delay issues addressed above.

### **Capital Outlay Table**

Description	Fund	Expenditure
Replace equipment	GF – Parks	2,000
Lift gates for trucks	GF – Parks	5,500
Sand Spreader for dump truck	GF – Parks	7,000
Heavy Duty Tilt Trailer for Tractor	GF – Parks	10,000
Materials Staging/Processing Station	GF – Parks	10,000
Load rated trailers-Parks mowers	GF – Parks	12,000
Equipment/Dry Storage	GF – Parks	12,500
Glenn Otto Pay-2-Park Kiosk	GF – Parks	15,000
Columbia Park Security Cameras	GF – Parks	20,000
Dog Park fence and amenities	GF – Parks	28,000
ADA requirements for parks	GF – Parks	40,000
Beaver Creek Canyon Repairs	GF – Parks	40,000
Imagination Station Sun Sails (2)	GF – Parks	40,000
Depot Park Gorge Hub Design	GF – Parks	50,000
Parking Lot Expansion Parks Shop	GF – Parks	80,000
Sandee Palisades ADA Trail replacement	GF – Parks	100,000
Imagination Station Surface Rehab	GF – Parks	100,000
ADA Imagination Way/Columbia Park	GF – Parks	250,000
Beavercreek North Bridge Replacement	GF – Parks	350,000
Skate Spot Design & Construction	GF – Parks	427,700
Snowplow for new 1-ton	GF – Parks/Facilities	10,000
Full size Pick-up w/ Canopy & Rack	GF – Parks/Facilities	52,000
Computers, Monitors, Docks	GF – Court	2,000
Computers, Monitors, Docks	GF – Legal	2,000
Computers, Monitors, Docks	GF – Executive	6,000
Computers, Monitors, Docks	GF – Recreation	2,000
Computers, Monitors, Docks	GF – Finance	2,000
Commercial Vacuum	GF – Facilities	2,000
Replace equipment	GF – Facilities	2,000
Commercial Floor Buffer	GF – Facilities	2,500
Commercial Carpet Shampooer	GF – Facilities	3,000
Sand Spreader for dump truck	GF – Facilities	7,000
CCB Security Cameras	GF – Facilities	10,000

Parking Lot Expansion Parks Shop	GF – Facilities	20,000
ADA Facilities Requirements	GF – Facilities	80,000
CCB - Repave Parking Lot	GF – Facilities	150,000
Computers, Monitors, Docks	GF – Code Enforcement	2,000
Computers, Monitors, Docks	GF – Planning	8,000
Computers, Monitors, Docks	GF – Tourism	4,000
Full size Pick-up	GF – Code Enforcement	42,000
Monitors, Docks	GF – Information Svcs	2,000
Server UPS replacements	GF – Information Svcs	3,000
Phone equipment	GF – Information Svcs	4,000
IT Laptops	GF – Information Svcs	6,000
Replace old Computers	GF – Information Svcs	22,000
SAN Replacement	GF – Information Svcs	35,000
	TOTAL GENERAL FUND:	2,080,200
Building Inspections Laptop & Desktop	Code Specialties	12,000
Sidewalk & Trail Infill	Bike Path & Trails	18,404
Harlow Place Riverfront Lots	Parks Improvement	125,000
Riverfront Park - URA site (PA-003)	Parks Improvement	200,000
Signage, picnic tables, misc. items	Parks Improvement	10,500
Depot Park Bike Hub	Parks Improvement	50,000
Skate Spot Design & Construction	Parks Improvement	27,300
Tables & chairs	Sam Cox Bldg Fund	4,000
Undergrounding Projects	Undergrounding	4,041,758
	OTHER IMPROVEMENT FUNDS:	4,476,962
Digital Tablet field use	PW Management	500
ADA Upgrades	PW Management	5,000
Computers, Monitors, Docks	PW Management	6,000
Computers, Monitors, Docks	PW Shops	3,000
Microsoft Surfaces	Sewer	6,000
Cuttler Hammer power monitors	Sewer	20,000
Boiler control panel	Sewer	25,000
GSA property development	Sewer	100,000
Design Projects	Sewer Improvement	30,000
Upsize/Extend with Development	Sewer Improvement	100,000
Design Projects	Sewer Reimbursement	35,000
Pump station #4 Backup Generator	Sewer Reimbursement	75,000
Bio-filter replacement	Sewer Reimbursement	100,000
Pump station #3 Generator & fencing	Sewer Reimbursement	100,000
Upsize/Extend with Development	Sewer Reimbursement	100,000

System Reinvestment Rebuild Projects	Sewer Reimbursement	150,000
Microsoft surfaces	Storm	6,000
Water Quality Facility Rehab	Storm	35,000
Design Projects	Storm	50,000
System Reinvestment Rebuild Projects	Storm	50,000
Stuart Ridge Pond design/construction	Storm	100,000
Combo Sewer Cleaner Vactor 2100i	Storm	559,568
Design Projects	Storm Improvement	25,000
Design Projects	Storm Reimbursement	25,000
Upsize/Extend with Development	Storm Reimbursement	50,000
System Reinvestment Rebuild Projects	Storm Reimbursement	70,000
Cobra Jetting Hose	Storm/Sewer	3,000
Mid-size pick-up truck Crew Cab	Storm/Sewer	42,000
WPCF parking expansion construction	Storm/Sewer	80,000
WPCF office space construction	Storm/Sewer	1,170,000
Design Street Improvement Projects	Street Improvement	25,000
Improve Streets w/Development	Street Improvement	150,000
Upsize/Extend with Development	Street Reimbursement	50,000
ADA-Sidewalk ramp Upgrades	Street Reimbursement	75,000
System Reinvestment Rebuild Projects	Street Reimbursement	110,000
Field Use Tablet	Streets	2,000
Computers, Monitors, Docks	Streets	6,000
Streets Projects	Streets	50,000
Sidewalk Infill	Streets	75,000
Harlow Rd Improvements - LID/Design	Streets	100,000
Server room improvements	Various PW Depts	2,000
Energy Efficiency Upgrades	Various PW Depts	5,200
Security/Access Control Upgrades	Various PW Depts	22,000
PW Shop Parking Lot Imp./Design	Various PW Depts	35,000
Materials Staging/Processing Station	Various PW Depts	90,000
Equipment/Vehicle dry storage	Various PW Depts	112,500
Field Use tablet	Water	1,500
Computers, Monitors, Docks	Water	6,000
Cathodic Protection Reservoir 4	Water	8,000
Control Valve Modifications	Water	10,000
Fixed Generator at Reservoir	Water	17,000
Well 3 decommissioning	Water	50,000
Portable Emergency Generator (well 6)	Water	150,000
Development Upsize	Water Improvement	50,000
Well 9 Design Project	Water Improvement	100,000
Well 9 Construction Project	Water Improvement	250,000
Design Projects	Water Reimbursement	25,000
Upsize/Extend with Development	Water Reimbursement	50,000

Reservoir Seismic Upgrades (Phase I)	Water Reimbursement	150,000
System Reinvestment Rebuild Projects	Water Reimbursement	150,000
Jetting nozzle	Water/Streets	5,000
Asphalt and Concrete saw	Water/Streets	8,000
Equipment barn roof replacement/insulation	Water/Streets	30,000
Hydro-excavation vac truck	Water/Streets	190,000
Dunbar Avenue Improvements	Water	15,000
Dunbar Avenue Improvements	Streets	225,000
Dunbar Avenue Improvements	Street Improvement	250,000
Dunbar Avenue Improvements	Storm Improvement	375,000
	TOTAL PUBLIC WORKS:	6,146,268
	TOTAL CAPITAL OUTLAY:	12,715,430

## **Debt Service**

The proposed budget includes debt service totaling \$745,000 a decrease from the \$5,881,000 of the prior year. Debt service costs account for 1.25% of current costs (Table 2). Repayment of GO Refunding Bonds issued for the Community Police Facility is \$540,000 and \$205,000 for the Full Faith and Credit (FFC) obligations.

The City is obligated to repay these debts from any available general revenue. Lenders see these debt payments as first priority payments from the General Fund without regard to other City spending considerations. Through an IGA the City loaned the full \$5,000,000 to the Urban Renewal Agency to purchase the Eastwinds Development LLC property and the City's former sewer treatment plant property. A portion of the Funds were used to perform demolition and environmental cleanup across both properties, and for site preparation for redevelopment.

The Urban Renewal Agency is obligated under the IGA to pay the City from the property sale proceeds, however if the fair reuse value at which the Agency sells the property is less than the costs, there will be inadequate funds to repay the City in full. However, the City will still be required to repay the outstanding Full Faith and Credit obligations at time of the property re-sale. Additionally, General Fund during the site preparation period, is required to make the debt service payments without revenue from the Urban Renewal Agency until the property re-sale, which will impact both the budget and the ending fund balance.

The \$5,000,000 Full Faith and Credit debt was paid off in full during the current fiscal year by the City on behalf of the URA.

Unfortunately, the costs and quantity of environmental remediation tasks required for the URA site, *The Confluence at Troutdale*, were significantly greater than estimated. The City was able to obtain a \$1,500,000 loan from the State of Oregon Brownfields Redevelopment Fund for

some of the additional costs. Through an IGA the City loaned the full \$1,500,000 to the Urban Renewal Agency. Like the \$5,000,000 FFC borrowing the City is also obligated to repay this loan to the State from any available general revenue.

The debt service requirements outstanding as of June 30, 2024 are summarized near the end of the budget document.

## **DEPARTMENTAL CHANGES**

### **Building and Permit Revenues**

The great recession impact and the slow recovery of new construction necessitated a downsized building inspection staff. The much greater development activity which occurred over the past few years has increased permit revenues and stabilized the fund. A number of significant projects continue to develop during the current fiscal year and additional projects are in the planning pipeline and anticipated to be constructed in the coming fiscal year. The updated IGA with the City of Gresham has enabled cost effective scaling of service to meet demand as well as expanded technical expertise for inspectors that has been required for these projects. However, Gresham does not handle the administration and management of the building, electrical and plumbing permits.

The reestablishment of the Code Specialties fund in FY 2009-2010 both removed the volatile impact of the construction cycle from the General Fund and improved the City's compliance with State requirements. The Code Specialties fund has a healthy fund balance which along with forecasted revenue, along with the cost-effective IGA with Gresham will be sufficient to support operating costs without impacting or requiring another loan from the General Fund.

## **LONG RANGE FINANCIAL ISSUES**

The PERS rate increase is estimated to cost the City an additional \$168,000 beginning in the 2023-2025 biennium, and health insurance premium increases of 4% to 12% are estimated to cost another \$75,000. The City will spend approximately \$997,000 for medical and dental insurance benefits this coming year. The majority of these costs are out of the City's control. While changes in the health insurance benefits could provide significant savings, changes are subject to collective bargaining with AFSCME. The City's inability to sustain these continued cost increases will continue to challenge the City's labor relations with our remaining employee union.

### **Operating Reserves**

The proposed budget provides the General Fund with an unappropriated balance of about \$2,591,000 to meet the operational needs of the City between July 1st and November, before property tax receipts arrive. Significantly reducing that level could require the City to borrow money to meet the operating needs and could potentially also reduce the bond and credit rating of the City.

During the history of the Urban Renewal Agency (URA) the City has loaned funds and incurred all the administrative costs to support the URA. The URA tax increment revenue continues to be used to reimburse the City under the existing IGA.

### **Audit Compliance**

The revision of audit standards GASB 87 for Leases, GASB 96 Subscription-Based Information Technology Arrangements, and GASB 101 Compensated Absences, will each require significantly expanded reporting and increased audit compliance costs in the coming fiscal years.

### **Multnomah County Business Income Tax**

The County Business Income Tax (BIT) receipts declined 36% during the 2008 Great Recession. The County Commission increased the tax rate for 2020 and approved a one-year increase to the portion of revenue that is distributed to the four East County Cities. The combination of the rate increase, increase in exemption filing income, and extended and delayed tax filing season, and impact of the early lock down limitation on economic activity resulted in a 17% reduction in BIT revenue for FY 2019-2020. The allocation formula changes and the forecasted economic activity in the current and coming months are a combination of offsetting increases and decreases of potential revenue. The County Commission has changed the allocation formula and extended the term of the IGA with the four cities. The proposed budget reflects a one percent increase in expected BIT revenue.

## **ACKNOWLEDGEMENTS**

We thank the City Council and citizen members of the Budget Committee for their continued support during the budget process and throughout the entire year. We would also like to acknowledge the work done by City department heads and staff in the preparation of this year's budget.

Ray Young  
City Manager

Erich Mueller  
Finance Director



# 2020 Troutdale City Council Priorities & Tactical Direction to Staff

## ASSET MANAGEMENT

Explore options for existing City Hall property

- Explore the options for sale of the property to a developer with some conditions and incentives for renovating the building

Determine how to best consolidate the location of the functions of city government.

- Pursue new leased space (preferably with an option to buy) to consolidate most of City Hall functions in a single location

## DEVELOPMENT

Negotiate High-Quality Development Agreements for URA

- Create a staff position & department to focus on Economic Development
- Create a Framework Plan for the URA properties
- Hire Consultant as needed to support new Economic Development Dept.

Promote Economic Development with businesses in the City

- Develop a plan to attract new businesses to Troutdale within focused geographical areas with clear parameters
- Discount some commercial SDCs for specific businesses and areas
- Create a storefront improvement grant program to help businesses improve their exterior façade, subject to City approvals

Develop a plan for Riverfront properties along Sandy River

- Push to design, fund and finish the Sandy River Trail
- Develop a plan for riverfront properties that aligns with URA and other City Plans



## COMMUNICATION & MARKETING

### Marketing & Tourism Promotion of Troutdale

- Create an Economic Development and Tourism department within the City.

## PUBLIC SAFETY

### Propose ways to improve Public Safety

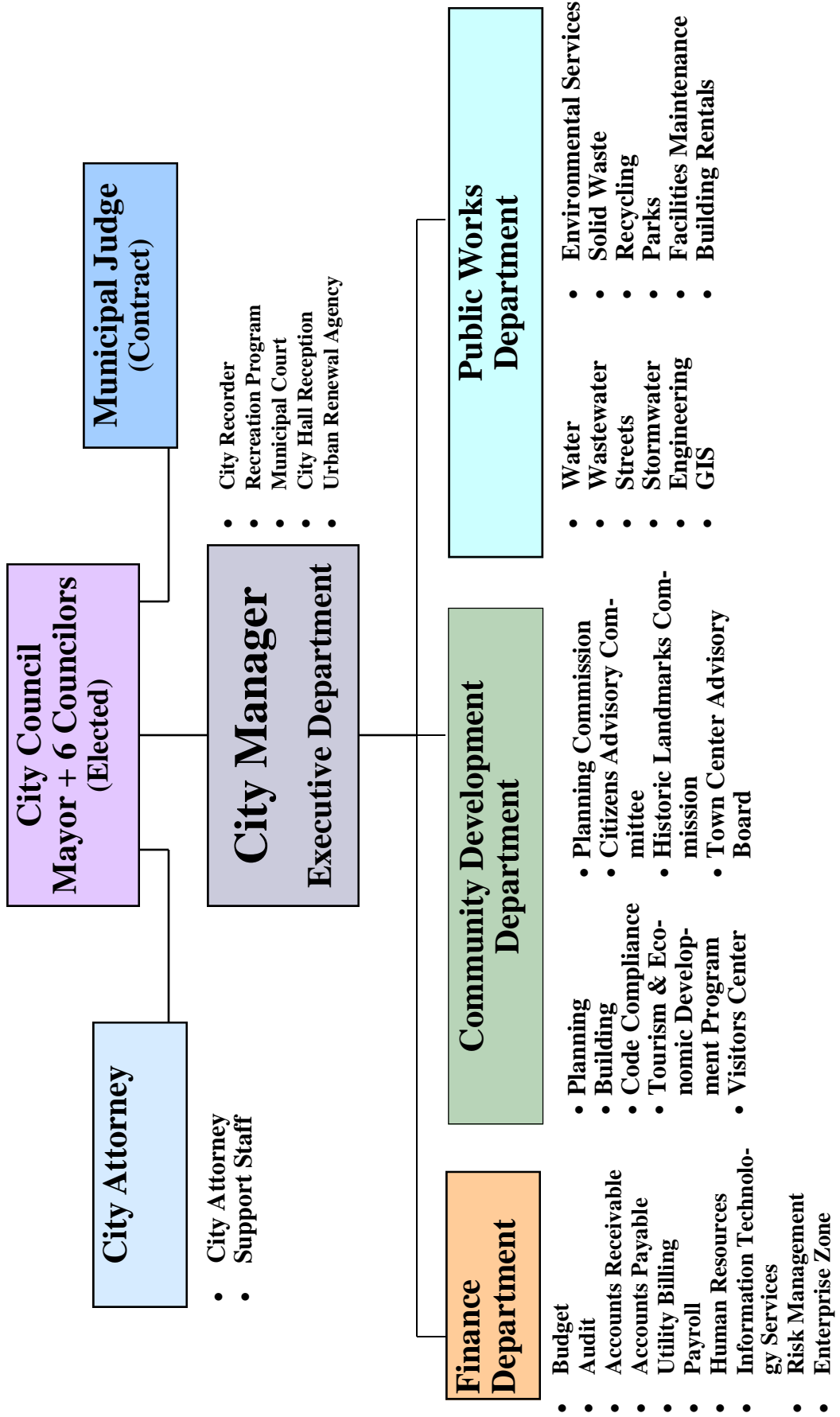
- Establish a new citizen's Public Safety & Equity Committee to recommend a course of action and priorities for the 2021-2022 fiscal year

## GOVERNANCE

### Improve communication and collaboration with stakeholders such as Reynolds School District, Metro, County and State, Fairview, Wood Village, Gresham

- Maintain regular schedule of staff "check-in" meetings with partners
- Maintain regular schedule of Mayoral informal meeting with partners
- Explore options for providing Fire Service to Troutdale, including consolidation with neighboring cities or individual fire department

# City of Troutdale Organizational Chart As of March, 2024



**CITY OF TROUTDALE**

**FULL TIME EQUIVALENT POSITION SUMMARY**

	APPROVED 2018-19	APPROVED 2019-2020	APPROVED 2020-2021	APPROVED 2021-2022	APPROVED 2022-2023	APPROVED 2023-2024	PROPOSED 2024-2025
<b><u>BY DEPARTMENT</u></b>							
Judicial	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Legal	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Administration	6.00	6.00	5.50	5.50	5.50	5.50	6.50
Community Services	0.75	0.75	1.00	1.00	1.00	1.00	1.50
Information Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Police	0.50	1.00	1.00	1.10	1.10	1.30	1.30
Solid Waste/Recycling	0.10	0.10	0.10	0.10	0.10	0.30	0.30
Parks	2.50	2.50	2.50	2.50	2.50	2.50	3.00
Facilities	3.50	3.50	3.50	3.50	3.50	4.50	5.00
Community Development							
Planning	3.50	3.50	3.50	3.10	3.10	3.80	3.80
Toursim & Economic Development	-	-	1.75	1.85	1.85	2.10	2.10
Code Specialties	3.25	3.50	3.50	4.70	4.70	3.80	3.80
Public Works							
Management	8.15	8.15	8.15	8.15	8.15	8.95	8.95
Water/Street/Internal Services	9.00	10.00	10.00	10.00	12.00	13.00	13.00
Sewer	5.95	6.45	6.45	6.45	6.45	6.25	6.25
Storm	2.05	2.55	2.55	2.55	2.55	2.75	2.75
Total Positions/FTE	<u>52.75</u>	<u>55.50</u>	<u>57.00</u>	<u>58.00</u>	<u>60.00</u>	<u>63.25</u>	<u>65.75</u>
<b><u>BY FUND</u></b>							
General Fund	24.35	24.85	26.35	26.15	26.15	28.50	31.00
Code Specialties	3.25	3.50	3.50	4.70	4.70	3.80	3.80
Public Works	25.15	27.15	27.15	27.15	29.15	30.95	30.95
Total Positions/FTE	<u>52.75</u>	<u>55.50</u>	<u>57.00</u>	<u>58.00</u>	<u>60.00</u>	<u>63.25</u>	<u>65.75</u>
<b>Average Population Served</b>	16,035	16,070	16,185	16,185	16,319	16,819	17,005
<b>Population per Full Time Equivalent</b>	303.98	289.55	283.95	279.05	271.98	265.91	258.63

**CITY OF TROUTDALE, OREGON  
PERSONNEL SERVICES SUMMARY  
SALARIES PAID FROM MORE THAN ONE FUND  
FISCAL YEAR 2024-2025**

<b>Position</b>	<b>Fund &amp; Dept#</b>	<b>Fund &amp; Dept</b>	<b>Allocated Salary</b>	<b>FTE per dept</b>
Building and Code Compliance Program Manager	01-71	Police	\$21,732	0.20
Building and Code Compliance Program Manager	01-82	Planning	\$21,732	0.20
Building and Code Compliance Program Manager	02-81	Building	\$65,196	0.60
Community Development Director	01-71	Police	\$13,464	0.10
Community Development Director	01-88	Econ Dev	\$13,464	0.10
Community Development Director	02-81	Building	\$26,928	0.20
Community Development Director	01-82	Planning	\$80,783	0.60
Environmental Specialist	01-78	Solid Wst	\$29,565	0.30
Environmental Specialist	06-80	PW Mgt	\$68,985	0.70
P & F Worker I	01-85	Parks	\$25,366	0.50
P & F Worker I	01-86	Facilities	\$25,366	0.50
P & F Worker II	01-85	Parks	\$61,672	1.00
P & F Worker II	01-86	Facilities	\$61,672	1.00
P & F Worker III	01-85	Parks	\$42,749	0.50
P & F Worker III	01-86	Facilities	\$42,749	0.50
Parks & Facilities Chief Operator	01-85	Parks	\$43,389	0.50
Parks & Facilities Chief Operator	01-86	Facilities	\$43,389	0.50
Parks & Facilities Superintendent	01-85	Parks	\$47,840	0.50
Parks & Facilities Superintendent	01-86	Facilities	\$47,840	0.50
Permit Technician I	02-84	Plumbing	\$8,842	0.13
Permit Technician I	02-83	Electrical	\$15,644	0.23
Permit Technician I	02-81	Building	\$43,530	0.64
Permit Technician II	02-84	Plumbing	\$9,280	0.13
Permit Technician II	02-83	Electrical	\$16,419	0.23
Permit Technician II	02-81	Building	\$45,687	0.64
PW Laborer	17-00	Storm	\$11,190	0.20
PW Laborer	04-00	Sewer	\$44,762	0.80
PW Operator II	05-00	Streets	\$50,513	0.75
PW Operator II	03-00	Water	\$89,866	1.25
PW Operator I	05-00	Streets	\$17,514	0.25
PW Operator I	03-00	Water	\$52,541	0.75
PW Superintendent	06-79	Equip Mnt	\$13,069	0.10
PW Superintendent	05-00	Streets	\$39,206	0.30
PW Superintendent	03-00	Water	\$78,412	0.60
Streets Chief Operator	03-00	Water	\$13,020	0.15
Streets Chief Operator	05-00	Streets	\$73,779	0.85
Streets Operator I	03-00	Water	\$8,393	0.15
Streets Operator I	05-00	Streets	\$47,559	0.85
Water Chief Operator	05-00	Streets	\$14,926	0.15
Water Chief Operator	03-00	Water	\$84,581	0.85
Water Operator I	03-00	Water	\$29,380	0.50
Water Operator I	05-00	Streets	\$29,380	0.50
Water Operator II	05-00	Streets	\$23,163	0.30
Water Operator II	03-00	Water	\$54,047	0.70
Water Operator III	05-00	Streets	\$17,023	0.20
Water Operator III	03-00	Water	\$68,091	0.80
WPCF Chief Operator	17-00	Storm	\$10,348	0.10
WPCF Chief Operator	04-00	Sewer	\$93,132	0.90
WPCF Operator I	17-00	Storm	\$38,644	0.60
WPCF Operator I	04-00	Sewer	\$90,170	1.40
WPCF Operator II	17-00	Storm	\$42,338	0.60
WPCF Operator II	04-00	Sewer	\$98,790	1.40
WPCF Operator III	17-00	Storm	\$65,595	0.80
WPCF Operator III	04-00	Sewer	\$98,392	1.20
WPCF Superintendent	17-00	Storm	\$32,672	0.25
WPCF Superintendent	04-00	Sewer	\$98,015	0.75

# CITY OF TROUTDALE, OREGON

## POSITION TITLES, SALARY RANGES AND STABILITY PAY

Effective July 1, 2024 \*

POSITION TITLE	RANGE	SALARY RANGE-MONTHLY	STABILITY PAY
PARKS & FACILITIES WORKER I, WW/PW LABORER, GENERAL CLERICAL, FACILITIES CUSTODIAN	8	3,834 - 4,663	115 - 326
ADMINISTRATIVE ASSISTANT I, OFFICE SUPPORT SPECIALIST	9	4,028 - 4,897	121 - 343
ACCOUNTING TECH I, STREETS OPERATOR I	10	4,228 - 5,139	127 - 360
LEGAL ADMINISTRATIVE ASSISTANT, PLANNING ADMINISTRATIVE ASSISTANT, CITY MANAGER ADMINISTRATIVE ASSISTANT, ADMINISTRATIVE SPECIALIST-CITY HALL	11	4,441 - 5,398	133 - 378
COURT CLERK, WW/PW OPERATOR I, ACCOUNTING TECH II, FACILITIES MAINTENANCE TECH, STREETS OPERATOR II, PARKS & FACILITIES WORKER II, PERMIT TECH I, ADMINISTRATIVE SPECIALIST- PUBLIC WORKS/PLANNING	12	4,663 - 5,668	140 - 397
CODE COMPLIANCE OFFICER, RECREATION PROGRAM MANAGER, COMMUNITY DEVELOPMENT SERVICES COORDINATOR, PLANNING TECH	13	4,897 - 5,949	147 - 416
PERMIT TECH II, ACCOUNTING TECH III, WPCF OPERATOR II, WATER OPERATOR II, PAYROLL SPECIALIST, STREETS OPERATOR III	14	5,139 - 6,247	154 - 437
DEPUTY CITY RECORDER, LEGAL ASSISTANT, EQUIPMENT MAINTENANCE TECHNICIAN I, PARKS & FACILITIES WORKER III	15	5,398 - 6,559	162 - 459
ENGINEERING TECH, WW/PW OPERATOR III, DIGITAL MEDIA SPECIALIST	16	5,668 - 6,887	170 - 482
EQUIPMENT MAINTENANCE TECHNICIAN II, ASSISTANT PLANNER	17	5,949 - 7,233	178 - 506
INFORMATION SERVICES SPECIALIST, GIS ANALYST, BUILDING INSPECTOR I, STREETS CHIEF OPERATOR, PARKS & FACILITIES CHIEF OPERATOR	18	6,247 - 7,595	187 - 532
ENGINEERING ASSOCIATE, ENVIRONMENTAL SPECIALIST, HR GENERALIST, ASSOCIATE PLANNER	19	6,559 - 7,973	197 - 558
WATER DIVISION CHIEF OPERATOR, WPCF CHIEF OPERATOR, MECH/ELECT. EQUIP MAINTENANCE SUPERVISOR	20	6,887 - 8,372	207 - 586
SENIOR PLANNER, CITY RECORDER, BUILDING INSPECTOR II, ECONOMIC DEVELOPMENT COORDINATOR, SENIOR ENGINEERING ASSOCIATE	21	7,233 - 8,791	217 - 615
PARKS & FACILITIES SUPERINTENDENT, BLDG & CODE COMPLIANCE MANAGER	22	7,595 - 9,232	228 - 646
BUILDING OFFICIAL, CIVIL ENGINEER	23	7,973 - 9,691	239 - 678
PUBLIC WORKS SUPERINTENDENT, WASTE WATER SUPERINTENDENT	24	8,372 - 10,178	251 - 712
HUMAN RESOURCES MANAGER	25	8,791 - 10,686	264 - 748
	26	9,232 - 11,220	277 - 785
	27	9,691 - 11,781	291 - 825
CITY ATTORNEY	EXTERNAL		-
FINANCE DIRECTOR, PUBLIC WORKS DIRECTOR (contract), COMMUNITY DEVELOPMENT DIRECTOR (contract)	29	10,686 - 12,990	321 - 909
CITY MANAGER	CONTRACT	16,114	483 - 1128

Note: Stability Pay calculated on length of employment after 5 years at 3%; after 10 years at 4%; after 15 years at 5%; after 20 years at 6%; and after 25 years at 7%.

\*As of the Proposed Budget deadline the new AFSCME Union contract have not yet been established, therefore adjustments to salary scales have yet to be determined.

**CITY OF TROUTDALE  
ALL FUNDS COMBINED**

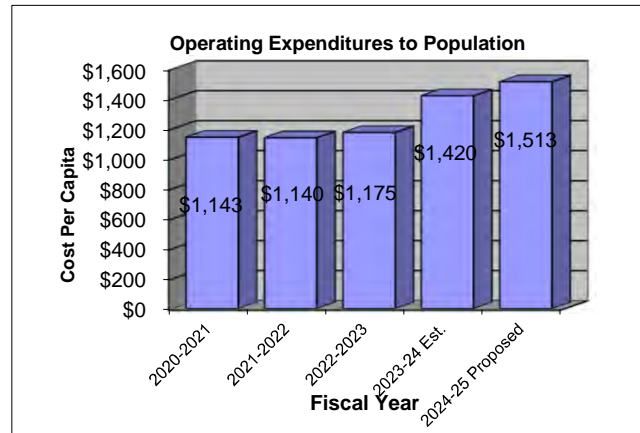
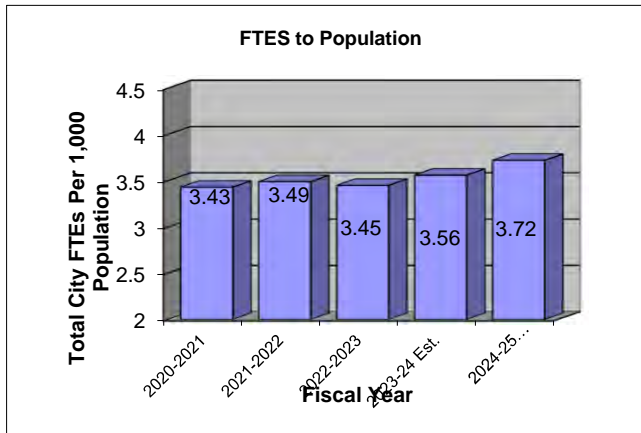
**PER CAPITA COMPARISONS**

**TOTAL CITY FTE TO POPULATION RATIO**

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	55.50	3.43
2021-2022	16,319	57.00	3.49
2022-2023	16,819	58.00	3.45
2023-24 Est.	16,847	60.00	3.56
2024-25 Proposed	17,005	63.25	3.72

**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 18,505,334	\$1,143
2021-2022	16,319	\$ 18,604,159	\$1,140
2022-2023	16,819	\$ 19,760,919	\$1,175
2023-24 Est.	16,847	\$ 23,921,944	\$1,420
2024-25 Proposed	17,005	\$ 25,729,039	\$1,513



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.  
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

**CITY-WIDE  
ALL FUNDS COMBINED**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 33,391,871	\$ 43,053,609	\$ 45,174,452	\$ 43,305,747	\$ -	\$ -
PROPERTY TAXES	6,257,915	6,489,756	6,744,761	7,887,197	-	-
OTHER TAXES	1,821,721	1,861,828	1,732,747	1,866,191	-	-
REVENUE FROM OTHER AGENCIES	5,412,717	5,748,015	4,162,829	4,212,633	-	-
LICENSES & PERMITS	72,338	65,005	60,326	60,326	-	-
FINES & FORFEITURES	155,075	173,726	150,000	150,000	-	-
CHARGES FOR CURRENT SERVICES	13,895,534	11,401,095	11,067,856	9,524,471	-	-
FRANCHISE FEES	1,714,421	1,848,988	1,660,961	1,753,766	-	-
RENT & INTEREST INCOME	124,100	1,881,906	668,703	721,913	-	-
OTHER INCOME	245,715	1,283,763	1,616,512	107,163	-	-
TRANSFERS FROM OTHER FUNDS	5,014,631	5,050,118	5,769,655	4,325,910	-	-
<b>TOTAL RESOURCES</b>	<b>\$ 68,106,040</b>	<b>\$ 78,857,808</b>	<b>\$ 78,808,802</b>	<b>\$ 73,915,316</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 6,856,215	\$ 7,190,778	\$ 8,590,875	\$ 8,943,811	\$ -	\$ -
MATERIALS & SERVICES	11,747,941	12,570,140	15,331,069	16,785,228	-	-
CAPITAL OUTLAY	705,073	3,180,948	11,149,600	12,715,430	-	-
DEBT SERVICE	728,570	1,062,519	5,881,291	765,200	-	-
TRANSFERS TO OTHER FUNDS	5,014,631	4,950,118	8,569,655	4,225,910	-	-
CONTINGENCY	-	-	18,562,596	18,461,321	-	-
RESERVE FOR FUTURE EXPENDITURE	-	-	-	-	-	-
UNAPPROPRIATED	43,053,610	49,903,304	10,723,716	12,018,417	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 68,106,040</b>	<b>\$ 78,857,808</b>	<b>\$ 78,808,802</b>	<b>\$ 73,915,316</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY-WIDE  
ALL FUNDS COMBINED**

**RESOURCES BY SOURCE**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 6,442,284	\$ 8,053,311	\$ 9,112,834	\$ 8,744,232	\$ -	\$ -
PROPERTY TAXES	5,954,409	6,241,825	6,499,121	7,547,557	-	-
OTHER TAXES	881,530	924,392	780,528	927,378	-	-
REVENUE FROM OTHER AGENCIES	4,091,490	4,425,282	2,706,330	2,741,699	-	-
LICENSES & PERMITS	54,166	51,815	51,770	51,770	-	-
FINES & FORFEITURES	155,075	173,726	150,000	150,000	-	-
CHARGES FOR CURRENT SERVICES	1,008,740	1,119,467	1,108,611	149,726	-	-
FRANCHISE FEES	1,481,826	1,603,169	1,436,707	1,509,841	-	-
RENT & INTEREST INCOME	(63,383)	855,923	328,925	336,434	-	-
OTHER INCOME	154,292	1,183,075	1,588,912	79,563	-	-
TRANSFERS FROM OTHER FUNDS	1,760,456	1,760,456	1,760,456	1,760,456	-	-
<b>GENERAL FUND</b>	<b>21,920,886</b>	<b>26,392,442</b>	<b>25,524,194</b>	<b>23,998,656</b>	-	-
BEGINNING FUND BALANCE	1,815,716	1,736,793	1,842,890	1,633,397	-	-
CHARGES FOR SERVICES	795,537	935,410	1,099,000	514,500	-	-
OTHER INCOME	7,380	52,746	25,100	25,100	-	-
TRANSFERS FROM OTHER FUNDS	-	-	19,200	19,200	-	-
<b>CODE SPECIALTIES</b>	<b>2,618,633</b>	<b>2,724,949</b>	<b>2,986,190</b>	<b>2,192,197</b>	-	-
BEGINNING FUND BALANCE	1,689,650	2,429,307	1,934,472	2,408,757	-	-
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	2,860,548	3,089,099	2,948,551	2,948,551	-	-
RENT & INTEREST INCOME	47,487	108,723	83,304	83,304	-	-
OTHER INCOME	30,441	6,873	1,000	1,000	-	-
<b>WATER</b>	<b>4,628,126</b>	<b>5,634,003</b>	<b>4,967,327</b>	<b>5,441,612</b>	-	-
BEGINNING FUND BALANCE	3,120,234	4,453,990	4,320,210	6,122,208	-	-
CHARGES FOR SERVICES	4,098,053	4,135,056	4,140,723	4,140,723	-	-
RENT & INTEREST INCOME	17,651	129,152	40,000	40,000	-	-
OTHER INCOME	13,833	21,953	1,000	1,000	-	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
<b>SEWER</b>	<b>7,249,771</b>	<b>8,740,151</b>	<b>8,501,933</b>	<b>10,303,931</b>	-	-
BEGINNING FUND BALANCE	4,004,213	4,508,360	4,580,156	4,363,973	-	-
OTHER TAXES	940,191	937,435	952,219	938,813	-	-
REVENUE FROM OTHER AGENCIES	1,308,200	1,309,703	1,343,135	1,357,440	-	-
CHARGES FOR SERVICES	-	-	300	300	-	-
RENT & INTEREST INCOME	20,824	126,091	87,687	142,025	-	-
OTHER INCOME	382	12,370	-	-	-	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
<b>STREETS</b>	<b>6,273,809</b>	<b>6,893,959</b>	<b>6,963,497</b>	<b>6,802,552</b>	-	-
BEGINNING FUND BALANCE	810,631	917,675	720,511	616,425	-	-
LICENSES & PERMITS	18,172	13,190	4,556	4,556	-	-
CHARGES FOR SERVICES	4,839	2,076	86,000	86,000	-	-
RENT & INTEREST INCOME	5,154	29,669	1,000	1,000	-	-
OTHER INCOME	16,696	281	-	-	-	-
TRANSFERS FROM OTHER FUNDS	1,905,714	1,905,714	1,905,714	1,905,714	-	-
<b>INTERNAL SERVICES</b>	<b>2,761,206</b>	<b>2,868,605</b>	<b>2,717,781</b>	<b>2,613,695</b>	-	-
BEGINNING FUND BALANCE	268,702	248,021	159,233	94,968	-	-
PROPERTY TAXES	303,506	247,931	245,640	339,640	-	-
RENT & INTEREST INCOME	471	10,544	100	100	-	-
OTHER INCOME	22,310	-	-	-	-	-
TRANSFERS	175,000	175,000	175,000	175,000	-	-
<b>DEBT SERVICE</b>	<b>769,990</b>	<b>681,495</b>	<b>579,973</b>	<b>609,708</b>	-	-

**CITY-WIDE  
ALL FUNDS COMBINED**

**RESOURCES BY SOURCE**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
BEGINNING FUND BALANCE	377,188	894,579	899,983	1,010,778	-	-
CHARGES FOR SERVICES	542,694	36,699	10,000	10,000	-	-
RENT & INTEREST INCOME	4,759	25,959	100	100	-	-
<b>WATER IMPROVEMENT</b>	<b>924,641</b>	<b>957,237</b>	<b>910,083</b>	<b>1,020,878</b>	-	-
BEGINNING FUND BALANCE	1,529,772	1,967,554	2,015,252	2,333,579	-	-
CHARGES FOR SERVICES	431,560	166,819	40,000	40,000	-	-
RENT & INTEREST INCOME	9,597	58,458	12,000	12,000	-	-
<b>SEWER IMPROVEMENT</b>	<b>1,970,929</b>	<b>2,192,832</b>	<b>2,067,252</b>	<b>2,385,579</b>	-	-
BEGINNING FUND BALANCE	49,857	58,698	59,734	55,296	-	-
CHARGES FOR SERVICES	14,435	-	1,000	1,000	-	-
RENT & INTEREST INCOME	310	1,654	350	350	-	-
<b>STREET TREE</b>	<b>64,602</b>	<b>60,353</b>	<b>61,084</b>	<b>56,646</b>	-	-
BEGINNING FUND BALANCE	1,067,459	1,101,184	1,114,274	1,161,604	-	-
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	30,454	8,414	10,000	10,000	-	-
RENT & INTEREST INCOME	3,557	32,190	2,500	2,500	-	-
<b>STREET IMPROVEMENT</b>	<b>1,101,471</b>	<b>1,141,788</b>	<b>1,126,774</b>	<b>1,174,104</b>	-	-
BEGINNING FUND BALANCE	2,994,473	3,111,898	3,154,600	3,234,608	-	-
CHARGES FOR SERVICES	105,804	20,894	10,000	10,000	-	-
RENT & INTEREST INCOME	14,325	91,622	40,000	40,000	-	-
<b>STORM SEWER IMPROVEMENT</b>	<b>3,114,602</b>	<b>3,224,413</b>	<b>3,204,600</b>	<b>3,284,608</b>	-	-
BEGINNING FUND BALANCE	1,524,579	2,232,377	2,479,377	842,660	-	-
REVENUE FROM OTHER AGENCIES	-	-	100,000	100,000	-	-
CHARGES FOR SERVICES	607,500	15,000	15,000	15,000	-	-
RENT & INTEREST INCOME	17,005	81,776	16,000	16,000	-	-
OTHER INCOME	-	-	-	-	-	-
TRANSFERS FROM OTHER FUNDS	112,500	112,500	112,500	262,500	-	-
<b>PARKS IMPROVEMENT</b>	<b>2,261,584</b>	<b>2,441,654</b>	<b>2,722,877</b>	<b>1,236,160</b>	-	-
BEGINNING FUND BALANCE	1,049,171	1,492,855	1,872,918	2,348,292	-	-
CHARGES FOR SERVICES	1,260,791	1,276,783	1,387,661	1,387,661	-	-
LICENSES & PERMITS	-	-	4,000	4,000	-	-
RENT & INTEREST INCOME	5,457	47,016	500	500	-	-
OTHER INCOME	382	6,466	500	500	-	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
<b>STORM SEWER UTILITY</b>	<b>2,315,801</b>	<b>2,823,120</b>	<b>3,265,579</b>	<b>3,740,953</b>	-	-
BEGINNING FUND BALANCE	2,868,014	3,115,414	3,383,009	3,762,834	-	-
FRANCHISE FEES	232,595	245,819	224,254	243,924	-	-
RENT & INTEREST INCOME	14,805	93,571	35,000	35,000	-	-
OTHER INCOME	-	-	-	-	-	-
<b>UTILITIES UNDERGROUND</b>	<b>3,115,414</b>	<b>3,454,804</b>	<b>3,642,263</b>	<b>4,041,758</b>	-	-

**CITY-WIDE  
ALL FUNDS COMBINED**

**RESOURCES BY SOURCE**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
BEGINNING FUND BALANCE	6,477	9,282	11,753	15,810	-	-
REVENUE FROM OTHER AGENCIES	13,026	13,030	13,364	13,493	-	-
RENT & INTEREST INCOME	-	175	100	100	-	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
<b>BIKE PATHS &amp; TRAILS</b>	<b>19,504</b>	<b>22,487</b>	<b>25,217</b>	<b>29,404</b>	<b>-</b>	<b>-</b>
BEGINNING FUND BALANCE	175,882	151,991	92,920	122,470	-	-
RENT & CHARGES FOR SERVICES	16,810	28,930	17,000	17,000	-	-
INTEREST & OTHER INCOME	-	4,682	1,000	1,000	-	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
<b>SAM COX BLDG FUND</b>	<b>192,692</b>	<b>185,603</b>	<b>110,920</b>	<b>140,470</b>	<b>-</b>	<b>-</b>
BEGINNING FUND BALANCE	1,968,099	2,834,884	3,580,269	85,410	-	-
RENT & INTEREST INCOME	12,425	94,439	18,637	10,000	-	-
TRANSFERS FROM OTHER FUNDS	1,060,961	1,096,448	1,796,785	203,040	-	-
<b>FF&amp;C DEBT SERVICE</b>	<b>3,041,484</b>	<b>4,025,771</b>	<b>5,395,691</b>	<b>298,450</b>	<b>-</b>	<b>-</b>
BEGINNING FUND BALANCE	130,569	157,401	163,057	145,784	-	-
CHARGES FOR SERVICES	26,696	5,272	16,670	16,670	-	-
RENT & INTEREST INCOME	728	3,649	100	100	-	-
<b>STORM SEWER REIMBURSEMENT</b>	<b>157,993</b>	<b>166,323</b>	<b>179,827</b>	<b>162,554</b>	<b>-</b>	<b>-</b>
BEGINNING FUND BALANCE	19,619	411,938	415,329	479,561	-	-
CHARGES FOR SERVICES	399,329	21,614	26,890	26,890	-	-
RENT & INTEREST INCOME	925	7,057	300	300	-	-
<b>WATER REIMBURSEMENT</b>	<b>419,872</b>	<b>440,609</b>	<b>442,519</b>	<b>506,751</b>	<b>-</b>	<b>-</b>
BEGINNING FUND BALANCE	1,288,275	2,834,816	2,917,544	3,546,625	-	-
CHARGES FOR SERVICES	1,551,111	506,053	70,850	70,850	-	-
RENT & INTEREST INCOME	10,680	72,270	1,000	1,000	-	-
<b>SEWER REIMBURSEMENT</b>	<b>2,850,066</b>	<b>3,413,139</b>	<b>2,989,394</b>	<b>3,618,475</b>	<b>-</b>	<b>-</b>
BEGINNING FUND BALANCE	191,008	331,280	344,127	176,474	-	-
CHARGES FOR SERVICES	140,633	33,508	79,600	79,600	-	-
RENT & INTEREST INCOME	1,322	7,284	100	100	-	-
<b>STREET REIMBURSEMENT</b>	<b>332,963</b>	<b>372,073</b>	<b>423,827</b>	<b>256,174</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 68,106,040</b>	<b>\$ 78,857,808</b>	<b>\$ 78,808,802</b>	<b>\$ 73,915,316</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY-WIDE  
ALL FUNDS COMBINED**

**REQUIREMENTS BY CATEGORY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 3,162,969	\$ 3,461,336	\$ 4,119,275	\$ 4,360,635	\$ -	\$ -
MATERIALS & SERVICES	8,420,421	9,142,447	10,379,577	10,895,407	-	-
CAPITAL OUTLAY	417,278	1,084,978	1,684,720	2,080,200	-	-
DEBT SERVICE	-	152,567	4,800	12,000	-	-
TRANSFERS TO OTHER FUNDS	1,866,905	1,802,392	3,902,729	1,058,984	-	-
CONTINGENCY	-	-	3,000,000	3,000,000	-	-
UNAPPROPRIATED	8,053,311	10,748,722	2,433,093	2,591,429	-	-
<b>GENERAL FUND</b>	<b>21,920,885</b>	<b>26,392,442</b>	<b>25,524,194</b>	<b>23,998,656</b>	<b>-</b>	<b>-</b>
PERSONNEL SERVICES	497,771	441,252	481,402	519,879	-	-
MATERIALS & SERVICES	234,853	212,831	340,918	342,134	-	-
CAPITAL OUTLAY	2,653	2,368	12,000	12,000	-	-
DEBT SERVICE	-	11,207	-	2,400	-	-
TRANSFERS TO OTHER FUNDS	146,562	146,562	146,562	146,562	-	-
CONTINGENCY	-	-	2,005,308	1,169,222	-	-
UNAPPROPRIATED	1,736,793	1,910,729	-	-	-	-
<b>CODE SPECIALTIES</b>	<b>2,618,633</b>	<b>2,724,949</b>	<b>2,986,190</b>	<b>2,192,197</b>	<b>-</b>	<b>-</b>
PERSONNEL SERVICES	643,281	654,539	723,876	767,861	-	-
MATERIALS & SERVICES	775,731	717,477	1,076,543	1,744,626	-	-
CAPITAL OUTLAY	38,238	736,189	1,024,800	441,300	-	-
TRANSFERS TO OTHER FUNDS	741,570	741,570	741,570	741,570	-	-
CONTINGENCY	-	-	325,000	325,000	-	-
UNAPPROPRIATED	2,429,306	2,784,227	1,075,538	1,421,254	-	-
<b>WATER</b>	<b>4,628,125</b>	<b>5,634,003</b>	<b>4,967,327</b>	<b>5,441,612</b>	<b>-</b>	<b>-</b>
PERSONNEL SERVICES	691,687	739,468	814,929	822,053	-	-
MATERIALS & SERVICES	998,252	1,121,924	1,276,039	1,417,142	-	-
CAPITAL OUTLAY	130,546	1,033,154	339,600	1,123,284	-	-
DEBT SERVICE	-	508	2,400	2,400	-	-
TRANSFERS TO OTHER FUNDS	975,296	975,296	975,296	975,296	-	-
CONTINGENCY	-	-	600,000	600,000	-	-
UNAPPROPRIATED	4,453,990	4,869,801	4,493,669	5,363,756	-	-
<b>SEWER</b>	<b>7,249,771</b>	<b>8,740,151</b>	<b>8,501,933</b>	<b>10,303,931</b>	<b>-</b>	<b>-</b>
PERSONNEL SERVICES	300,578	365,535	473,616	498,011	-	-
MATERIALS & SERVICES	852,751	978,249	1,279,567	1,370,851	-	-
CAPITAL OUTLAY	20,050	60,689	800,800	661,800	-	-
TRANSFERS TO OTHER FUNDS	592,071	592,071	592,071	592,071	-	-
CONTINGENCY	-	-	1,200,000	1,200,000	-	-
UNAPPROPRIATED	4,508,360	4,897,414	2,617,443	2,479,819	-	-
<b>STREETS</b>	<b>6,273,809</b>	<b>6,893,959</b>	<b>6,963,497</b>	<b>6,802,552</b>	<b>-</b>	<b>-</b>

**CITY-WIDE  
ALL FUNDS COMBINED**

**REQUIREMENTS BY CATEGORY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
PERSONNEL SERVICES	1,279,695	1,228,384	1,647,755	1,664,101	-	-
MATERIALS & SERVICES	147,956	118,886	251,101	246,043	-	-
CAPITAL OUTLAY	50,825	62,111	137,000	39,100	-	-
DEBT SERVICE	-	32,235	2,400	2,400	-	-
TRANSFERS TO OTHER FUNDS	365,055	365,055	384,255	384,255	-	-
CONTINGENCY	-	-	295,270	277,796	-	-
UNAPPROPRIATED	917,675	1,061,933	-	-	-	-
<b>INTERNAL SERVICES</b>	<b>2,761,206</b>	<b>2,868,605</b>	<b>2,717,781</b>	<b>2,613,695</b>	<b>-</b>	<b>-</b>
DEBT SERVICE	521,970	509,600	501,000	541,000	-	-
UNAPPROPRIATED	248,021	171,895	78,972	68,708	-	-
<b>DEBT SERVICE</b>	<b>769,990</b>	<b>681,495</b>	<b>579,972</b>	<b>609,708</b>	<b>-</b>	<b>-</b>
MATERIALS & SERVICES	30,062	1,574	56,000	51,000	-	-
CAPITAL OUTLAY	-	24,474	400,000	400,000	-	-
CONTINGENCY	-	-	454,083	569,878	-	-
UNAPPROPRIATED	894,579	931,190	-	-	-	-
<b>WATER IMPROVEMENT</b>	<b>924,641</b>	<b>957,237</b>	<b>910,083</b>	<b>1,020,878</b>	<b>-</b>	<b>-</b>
MATERIALS & SERVICES	3,375	1,255	26,000	27,000	-	-
CAPITAL OUTLAY	-	-	130,000	130,000	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	1,911,252	2,228,579	-	-
UNAPPROPRIATED	1,967,554	2,191,576	-	-	-	-
<b>SEWER IMPROVEMENT</b>	<b>1,970,929</b>	<b>2,192,832</b>	<b>2,067,252</b>	<b>2,385,579</b>	<b>-</b>	<b>-</b>
MATERIALS & SERVICES	5,904	3,092	61,084	56,646	-	-
UNAPPROPRIATED	58,698	57,261	-	-	-	-
<b>STREET TREE</b>	<b>64,602</b>	<b>60,353</b>	<b>61,084</b>	<b>56,646</b>	<b>-</b>	<b>-</b>
MATERIALS & SERVICES	287	1,061	25,100	25,100	-	-
CAPITAL OUTLAY	-	-	425,000	425,000	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	676,674	724,004	-	-
UNAPPROPRIATED	1,101,184	1,140,727	-	-	-	-
<b>STREET IMPROVEMENT</b>	<b>1,101,471</b>	<b>1,141,788</b>	<b>1,126,774</b>	<b>1,174,104</b>	<b>-</b>	<b>-</b>
MATERIALS & SERVICES	2,705	886	11,000	12,000	-	-
CAPITAL OUTLAY	-	-	525,000	400,000	-	-
CONTINGENCY	-	-	2,668,600	2,872,608	-	-
UNAPPROPRIATED	3,111,898	3,223,527	-	-	-	-
<b>STORM SEWER IMPROVEMENT</b>	<b>3,114,602</b>	<b>3,224,413</b>	<b>3,204,600</b>	<b>3,284,608</b>	<b>-</b>	<b>-</b>

**CITY-WIDE  
ALL FUNDS COMBINED**

**REQUIREMENTS BY CATEGORY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
MATERIALS & SERVICES	4,614	1,441	75,000	10,700	-	-
CAPITAL OUTLAY	24,593	25,353	600,600	412,800	-	-
TRANSFERS TO OTHER FUNDS	-	-	1,500,000	-	-	-
CONTINGENCY	-	-	547,277	812,660	-	-
UNAPPROPRIATED	2,232,377	2,414,860	-	-	-	-
<b>PARKS IMPROVEMENT</b>	<b>2,261,584</b>	<b>2,441,654</b>	<b>2,722,877</b>	<b>1,236,160</b>	<b>-</b>	<b>-</b>
PERSONNEL SERVICES	280,233	300,263	330,022	311,271	-	-
MATERIALS & SERVICES	243,446	263,866	418,893	520,452	-	-
CAPITAL OUTLAY	4,595	43,376	339,600	1,210,784	-	-
TRANSFERS TO OTHER FUNDS	294,672	294,672	294,672	294,672	-	-
CONTINGENCY	-	-	1,882,392	1,403,775	-	-
UNAPPROPRIATED	1,492,855	1,920,943	-	-	-	-
<b>STORM SEWER UTILITY</b>	<b>2,315,801</b>	<b>2,823,120</b>	<b>3,265,579</b>	<b>3,740,953</b>	<b>-</b>	<b>-</b>
MATERIALS & SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	3,642,263	4,041,758	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	3,115,414	3,454,804	-	-	-	-
<b>UTILITIES UNDERGROUND</b>	<b>3,115,414</b>	<b>3,454,804</b>	<b>3,642,263</b>	<b>4,041,758</b>	<b>-</b>	<b>-</b>
MATERIALS & SERVICES	222	612	500	1,000	-	-
CAPITAL OUTLAY	-	-	14,717	18,404	-	-
TRANSFERS TO OTHER FUNDS	10,000	10,000	10,000	10,000	-	-
UNAPPROPRIATED	9,282	11,875	-	-	-	-
<b>BIKE PATHS &amp; TRAILS</b>	<b>19,504</b>	<b>22,487</b>	<b>25,217</b>	<b>29,404</b>	<b>-</b>	<b>-</b>
MATERIALS & SERVICES	1,905	1,998	4,747	16,126	-	-
CAPITAL OUTLAY	16,296	30,094	3,500	4,000	-	-
TRANSFERS TO OTHER FUNDS	22,500	22,500	22,500	22,500	-	-
CONTINGENCY	-	-	80,173	97,844	-	-
UNAPPROPRIATED	151,991	131,011	-	-	-	-
<b>SAM COX BLDG FUND</b>	<b>192,692</b>	<b>185,603</b>	<b>110,920</b>	<b>140,470</b>	<b>-</b>	<b>-</b>
DEBT SERVICE	206,600	356,401	5,370,691	205,000	-	-
RESERVE FOR FUTURE EXPENDITURE	-	-	-	-	-	-
UNAPPROPRIATED	2,834,884	3,669,370	25,000	93,450	-	-
<b>FF&amp;C DEBT SERVICE</b>	<b>3,041,484</b>	<b>4,025,771</b>	<b>5,395,691</b>	<b>298,450</b>	<b>-</b>	<b>-</b>

**CITY-WIDE  
ALL FUNDS COMBINED**

**REQUIREMENTS BY CATEGORY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
MATERIALS & SERVICES	592	56	11,000	11,000	-	-
CAPITAL OUTLAY	-	29,108	55,000	145,000	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	113,827	6,554	-	-
UNAPPROPRIATED	157,401	137,159	-	-	-	-
<b>STORM SEWER REIMBURSEMENT</b>	<b>157,993</b>	<b>166,323</b>	<b>179,827</b>	<b>162,554</b>	<b>-</b>	<b>-</b>
MATERIALS & SERVICES	7,933	535	6,000	6,000	-	-
CAPITAL OUTLAY	-	3,355	80,000	375,000	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	356,519	125,751	-	-
UNAPPROPRIATED	411,938	436,718	-	-	-	-
<b>WATER REIMBURSEMENT</b>	<b>419,872</b>	<b>440,609</b>	<b>442,519</b>	<b>506,751</b>	<b>-</b>	<b>-</b>
MATERIALS & SERVICES	15,250	1,792	26,000	26,000	-	-
CAPITAL OUTLAY	-	45,700	710,000	560,000	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	2,253,394	3,032,475	-	-
UNAPPROPRIATED	2,834,816	3,365,648	-	-	-	-
<b>SEWER REIMBURSEMENT</b>	<b>2,850,066</b>	<b>3,413,139</b>	<b>2,989,394</b>	<b>3,618,475</b>	<b>-</b>	<b>-</b>
MATERIALS & SERVICES	1,683	157	6,000	6,000	-	-
CAPITAL OUTLAY	-	-	225,000	235,000	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	192,827	15,174	-	-
UNAPPROPRIATED	331,280	371,916	-	-	-	-
<b>STREET REIMBURSEMENT</b>	<b>332,963</b>	<b>372,073</b>	<b>423,827</b>	<b>256,174</b>	<b>-</b>	<b>-</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 68,106,038</b>	<b>\$ 78,857,808</b>	<b>\$ 78,808,801</b>	<b>\$ 73,915,316</b>	<b>\$ -</b>	<b>\$ -</b>

**GENERAL FUND  
ACCOUNT 01.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 6,442,284	\$ 8,053,311	\$ 9,112,834	\$ 8,744,232	\$ -	\$ -
PROPERTY TAXES	5,954,409	6,241,825	6,499,121	7,547,557	-	-
OTHER TAXES	881,530	924,392	780,528	927,378	-	-
REVENUE FROM OTHER AGENCIES	4,091,490	4,425,282	2,706,330	2,741,699	-	-
LICENSES & PERMITS	54,166	51,815	51,770	51,770	-	-
FINES & FORFEITURES	155,075	173,726	150,000	150,000	-	-
CHARGES FOR CURRENT SERVICES	1,008,740	1,119,467	1,108,611	149,726	-	-
FRANCHISE FEES	1,481,826	1,603,169	1,436,707	1,509,841	-	-
RENT & INTEREST INCOME	(63,383)	855,923	328,925	336,434	-	-
REC. EXP. & OTHER INCOME	154,292	1,183,075	1,588,912	79,563	-	-
TRANSFER FROM OTHER FUNDS	1,760,456	1,760,456	1,760,456	1,760,456	-	-
<b>TOTAL RESOURCES</b>	<b>\$ 21,920,886</b>	<b>\$ 26,392,442</b>	<b>\$ 25,524,194</b>	<b>\$ 23,998,656</b>	<b>\$ -</b>	<b>\$ -</b>
REVENUE (NET OF BEGINNING FUND BAL):	\$ 15,478,602	\$ 18,339,131	\$ 16,411,360	\$ 15,254,424	\$ -	\$ -
\$ CHANGE FROM PRIOR YR:	\$ (325,766)	\$ 2,860,529	\$ (1,927,771)	\$ (1,156,936)		
% CHANGE FROM PRIOR YR:	-2.06%	18.48%	-10.51%	-7.05%		
<b>REQUIREMENTS</b>						
LEGISLATIVE	\$ 23,873	\$ 29,406	\$ 50,119	\$ 50,015	\$ -	\$ -
JUDICIAL	151,331	129,389	169,857	179,309	-	-
LEGAL	131,130	213,912	300,591	302,020	-	-
GENERAL GOVERNMENT ADMINISTRATION	269,562	874,124	488,392	650,853	-	-
COMMUNITY SERVICES	848,583	905,155	1,052,270	1,228,765	-	-
<b>EXECUTIVE</b>	<b>167,675</b>	<b>185,380</b>	<b>212,985</b>	<b>281,262</b>	<b>-</b>	<b>-</b>
INFORMATION SERVICES	1,592,154	2,337,365	2,274,214	2,692,224	-	-
FINANCE	274,848	237,385	419,013	454,250	-	-
<b>FINANCE</b>	<b>819,881</b>	<b>779,137</b>	<b>840,987</b>	<b>862,711</b>	<b>-</b>	<b>-</b>
POLICE OPERATIONS	1,094,729	1,016,522	1,260,000	1,316,961	-	-
PD BUILDING OPERATIONS	4,130,128	4,345,229	4,813,329	5,035,649	-	-
SOLID WASTE/RECYCLING	178,433	181,468	201,486	139,886	-	-
<b>PUBLIC SAFETY</b>	<b>18,437</b>	<b>51,763</b>	<b>120,631</b>	<b>127,637</b>	<b>-</b>	<b>-</b>
<b>FIRE PROTECTION SERVICES</b>	<b>4,326,999</b>	<b>4,578,460</b>	<b>5,135,446</b>	<b>5,303,173</b>	<b>-</b>	<b>-</b>
PLANNING	2,496,640	2,608,989	2,726,394	2,794,554	-	-
TOURISM & ECONOMIC DEVELOPMENT	491,971	500,471	977,387	821,144	-	-
<b>COMMUNITY DEVELOPMENT</b>	<b>376,037</b>	<b>1,064,630</b>	<b>569,078</b>	<b>727,328</b>	<b>-</b>	<b>-</b>
PARKS & GREENWAYS FACILITIES	868,008	1,565,101	1,546,465	1,548,472	-	-
<b>PARKS &amp; FACILITIES</b>	<b>824,365</b>	<b>873,731</b>	<b>2,147,004</b>	<b>2,552,196</b>	<b>-</b>	<b>-</b>
TRANSFERS	797,774	861,160	1,098,849	1,140,662	-	-
CONTINGENCY	1,622,139	1,734,892	3,245,853	3,692,859	-	-
UNAPPROPRIATED	1,866,905	1,802,392	3,902,729	1,058,984	-	-
<b>OTHER</b>	<b>-</b>	<b>-</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL REQUIREMENTS</b>	<b>8,053,311</b>	<b>10,748,722</b>	<b>2,433,093</b>	<b>2,591,429</b>	<b>-</b>	<b>-</b>
APPROPRIATIONS:	\$ 13,867,574	\$ 15,643,720	\$ 23,091,101	\$ 21,407,227	\$ -	\$ -
REVENUES less APPROPRIATIONS:	\$ 1,611,028	\$ 2,695,411	\$ (6,679,741)	\$ (6,152,803)	\$ -	\$ -

**GENERAL FUND  
ACCOUNT 01.00**

**RESOURCES BY SOURCE**

ACCT NO		ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
01-00-7000	BEGINNING FUND BALANCE	\$ 6,442,284	\$ 8,053,311	9,112,834	\$ 8,744,232	\$ -	\$ -
01-00-7101	CURRENT YEAR TAXES	5,875,559	6,029,353	6,418,308	7,423,067	-	-
01-00-7103	OTHER TAXES - CANCEL & OMIT	-	-	-	-	-	-
01-00-7104	PRIOR YEAR TAXES	69,079	206,892	73,313	116,990	-	-
01-00-7106	TAX DEEDED LAND SALES	-	-	-	-	-	-
01-00-7108	TAX PENALTIES AND INTEREST	9,771	5,580	7,500	7,500	-	-
	<b>TOTAL PROPERTY TAXES</b>	<b>5,954,409</b>	<b>6,241,825</b>	<b>6,499,121</b>	<b>7,547,557</b>	-	-
01-00-7205	TRANSIENT LODGING TAX TLT 6.0%	709,124	745,124	618,000	746,312	-	-
01-00-7212	TRANSIENT LODGING TAX TLT 0.95% TOURI	107,894	117,980	97,850	118,166	-	-
01-00-7213	SOLID WASTE TAX	64,512	61,288	64,678	62,900	-	-
	<b>TOTAL OTHER TAXES</b>	<b>881,530</b>	<b>924,392</b>	<b>780,528</b>	<b>927,378</b>	-	-
01-00-7201	STATE LIQUOR TAX SHARE	305,068	326,226	328,139	361,186	-	-
01-00-7202	STATE CIGARETTE TAX SHARE	13,408	12,104	12,278	12,074	-	-
01-00-7215	STATE MARIJUANA TAX SHARE	23,552	17,798	-	-	-	-
01-00-7203	STATE REVENUE SHARING	197,485	209,800	200,556	220,138	-	-
01-00-7204	COUNTY BUSINESS INCOME TAX	1,735,106	1,718,219	1,752,457	1,735,401	-	-
01-00-7206	STATE GRANTS	-	99,150	400,000	400,000	-	-
01-00-7207	FEDERAL GRANTS/ENTITLEMENTS	-	-	-	-	-	-
01-00-7208	METRO GRANTS	-	230,000	-	-	-	-
01-00-7219	REIMBURSEMENT FR OTHER GOVERNMENTS	6,055	4,250	6,900	6,900	-	-
01-00-7220	OTHER LOCAL GOVERNMENTS	13,573	10,491	6,000	6,000	-	-
01-00-7223	COVID-19 RELIEF FUNDING	1,797,243	1,797,243	-	-	-	-
	<b>TOTAL REVENUE OTHER AGENCIES</b>	<b>4,091,490</b>	<b>4,425,282</b>	<b>2,706,330</b>	<b>2,741,699</b>	-	-
01-00-7301	BUSINESS LICENSES	53,166	50,640	50,000	50,000	-	-
01-00-7302	LIQUOR LICENSES	1,000	1,175	900	900	-	-
01-00-7307	SIGN PERMITS	-	-	120	120	-	-
01-00-7308	DEVELOPMENT PERMIT	-	-	750	750	-	-
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>54,166</b>	<b>51,815</b>	<b>51,770</b>	<b>51,770</b>	-	-
01-00-7401	FINES & FORFEITURES	155,075	173,726	150,000	150,000	-	-
	<b>TOTAL FINES &amp; FORFEITURES</b>	<b>155,075</b>	<b>173,726</b>	<b>150,000</b>	<b>150,000</b>	-	-
01-00-7498	STATE JUDICIAL SYSTEM SURCHARGE	381	56	1,500	1,500	-	-
01-00-7499	OTHER COURT CHARGES	25,015	26,663	15,000	15,000	-	-
01-00-7501	LIEN CHECK FEES	11,550	8,050	15,000	15,000	-	-
01-00-7505	PLANNING AND PLAT FEES	41,517	112,135	68,020	58,226	-	-
01-00-7510	SUBDIVISION PLAN REVIEW FEE	394	525	-	-	-	-
01-00-7515	PENALTY FEES	18,152	19,650	30,000	30,000	-	-
01-00-7531	COMM SERVICE FEE - ENT ZONE	885,961	921,448	949,091	-	-	-
01-00-7710	ENTERPRISE ZONE APPLICATION FEE	-	-	10,000	10,000	-	-
01-00-7811	RECREATION PROGRAM FEES	25,770	30,941	20,000	20,000	-	-
	<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>1,008,740</b>	<b>1,119,467</b>	<b>1,108,611</b>	<b>149,726</b>	-	-
01-00-7601	FRANCHISE FEES - PGE	545,240	574,509	540,131	585,520	-	-
01-00-7602	FRANCHISE FEES - NWNW	271,270	353,130	332,008	341,968	-	-
01-00-7603	FRANCHISE FEES - VERIZON	24,344	17,635	22,000	22,000	-	-
01-00-7604	FRANCHISE FEES - SOLID WASTE	168,489	183,604	163,760	168,673	-	-
01-00-7605	FRANCHISE FEES - CABLE	61,660	45,037	55,000	55,000	-	-
01-00-7607	FRANCHISE FEE-PHONE UTILITIES	592	831	2,000	2,000	-	-
01-00-7606	FRANCHISE FEES - CITY UTILITY	410,231	428,422	321,808	334,680	-	-
	<b>TOTAL FRANCHISE FEES</b>	<b>1,481,826</b>	<b>1,603,169</b>	<b>1,436,707</b>	<b>1,509,841</b>	-	-

**GENERAL FUND  
ACCOUNT 01.00**

**RESOURCES BY SOURCE**

ACCT NO		ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
01-00-7701	INTEREST EARNED	(365,052)	560,000	35,000	35,000	-	-
01-00-7702	RENTAL - PARK & COMMUNITY BLDG	-	-	-	-	-	-
01-00-7711	LEASE INCOME	260,314	259,640	250,304	257,813	-	-
01-00-7715	ADDITIONAL RENT-UTILITIES MCSCO	41,355	36,283	43,621	43,621	-	-
	<b>TOTAL RENT &amp; INTEREST INCOME</b>	<b>(63,383)</b>	<b>855,923</b>	<b>328,925</b>	<b>336,434</b>	<b>-</b>	<b>-</b>
01-00-7707	SALE OF EQUIPMENT	7,106	7,600	5,000	5,000	-	-
01-00-7709	EVENT SPONSORSHIP CONTRIBUTION	15,390	10,435	5,000	5,000	-	-
01-00-7712	SALE OF REAL PROPERTY	1,000	434,000	-	-	-	-
01-00-7748	NATIONAL OPIOID SETTLEMENTS	-	33,912	33,912	24,563	-	-
01-00-7802	NSF CHARGES	857	852	1,500	1,500	-	-
01-00-7804	POLICE REPORTS	140	60	-	-	-	-
01-00-7805	PHOTOCOPIES / CITY RECORDS	859	302	-	-	-	-
01-00-7806	GIFTS & DONATIONS	-	-	-	-	-	-
01-00-7808	CITY BRAND MERCHANDISE	1,357	6,162	-	-	-	-
01-00-7809	INSURANCE REIMBURSEMENT	-	-	-	-	-	-
01-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-	-	-
01-00-7814	OTHER POLICE FEES	-	200	-	-	-	-
01-00-7817	WAGE & W/C REHABILITATION PROG	-	-	-	-	-	-
01-00-7818	PRIOR YEAR RECOVERED EXPENSES	2,192	4,836	7,500	7,500	-	-
01-00-7820	ADMIN OH COURT CHARGE	81	44	-	-	-	-
01-00-7840	TRAFFIC CITATION SURCHARGE	3,591	3,874	-	-	-	-
01-00-7844	ALARM REVENUE	10,356	7,400	10,000	10,000	-	-
01-00-7845	OTHER POLICE CHARGES	-	-	-	-	-	-
01-00-7847	PARK USE PERMITS	1,150	1,190	-	-	-	-
01-00-7848	BLDG RENTAL APPLICATION FEES	-	-	-	-	-	-
01-00-7849	LID BOND ADMIN FEE	-	-	-	-	-	-
01-00-7860	BOND PROCEEDS	106,396	-	-	-	-	-
01-00-7863	LOAN PROCEEDS	-	-	-	-	-	-
01-00-7870	LEASE-OTHER FINANCING SOURCES	-	646,387	-	-	-	-
01-00-7936	INTERFUND LOAN FR PK IMP	-	-	1,500,000	-	-	-
01-00-7866	PARKING LOT LIEN	-	-	1,000	1,000	-	-
01-00-7898	CASH OVER/SHORT	195	(15)	-	-	-	-
01-00-7899	MISCELLANEOUS REVENUE	3,622	25,835	25,000	25,000	-	-
	<b>TOTAL RECOV. EXP. &amp; OTHER INCOME</b>	<b>154,292</b>	<b>1,183,075</b>	<b>1,588,912</b>	<b>79,563</b>	<b>-</b>	<b>-</b>
01-00-7822	ADMIN OH REIMBURSE CODE SPEC	146,562	146,562	146,562	146,562	-	-
01-00-7823	ADMIN OH REIMBURSE WATER	271,653	271,653	271,653	271,653	-	-
01-00-7824	ADMIN OH REIMBURSE SEWER	359,553	359,553	359,553	359,553	-	-
01-00-7825	ADMIN OH REIMBURSE STREET	212,566	212,566	212,566	212,566	-	-
01-00-7826	ADMIN OH REIMBURSE I.S. FUND	365,055	365,055	365,055	365,055	-	-
01-00-7837	ADMIN OH REIMBURSE STORM	110,567	110,567	110,567	110,567	-	-
	<b>TOTAL ADMIN. OVERHEAD REIMB.</b>	<b>1,465,956</b>	<b>1,465,956</b>	<b>1,465,956</b>	<b>1,465,956</b>	<b>-</b>	<b>-</b>
01-00-7917	LOAN REPAYMENT FROM URA	200,000	200,000	200,000	200,000	-	-
01-00-7918	FF&C LOAN REPAYMENT FR URA	-	-	-	-	-	-
01-00-7922	LOAN REPAYMENT FROM CODE SPEC	-	-	-	-	-	-
01-00-7973	SERVICE REIMB FROM WATER FUND	29,400	29,400	29,400	29,400	-	-
01-00-7974	SERVICE REIMB FROM SEWER FUND	30,450	30,450	30,450	30,450	-	-
01-00-7975	SERVICE REIMB FROM STREET FUND	29,400	29,400	29,400	29,400	-	-
01-00-7987	SERVICE REIMB - STORM SEWER UTILITY	5,250	5,250	5,250	5,250	-	-
	<b>TOTAL TRANSFERS FROM OTHER FUNDS</b>	<b>294,500</b>	<b>294,500</b>	<b>294,500</b>	<b>294,500</b>	<b>-</b>	<b>-</b>
	CURRENT OPERATING REVENUES	15,478,602	18,339,131	16,411,360	15,254,424	-	-
	BEGINNING FUND BALANCE	6,442,284	8,053,311	9,112,834	8,744,232	-	-
	<b>CURRENT TOTAL RESOURCES</b>	<b>\$ 21,920,886</b>	<b>\$ 26,392,442</b>	<b>\$ 25,524,194</b>	<b>\$ 23,998,656</b>	<b>\$ -</b>	<b>\$ -</b>

## EXECUTIVE DEPARTMENT

The Executive Department includes the Legislative, Judicial, Legal, General Government, Administration, and Community Services functions.

**Legislative (01.10):** This unit accounts for expenditures for the Mayor and City Council including, City Council training and travel reimbursements. All elected officials are also insured by the City's worker's compensation coverage.

Currently the Mayor receives a monthly stipend of \$500, and the City Council Members receive a \$50 monthly stipend.

The department proposed budget provides additional funding for the childcare cost reimbursement adopted by the Council.

**Judicial (01.20):** This unit accounts for expenditures related to the Municipal Court function including, contracts for the Municipal Judge, court appointed attorneys, and costs related to the Court Clerk.

**Legal (01.30):** This unit accounts for the cost of the City Attorney and a part-time administrative assistant position at 0.5 FTE. The budget includes contract services used to obtain specialized legal services and a part-time law clerk to assist the City Attorney with prosecution functions. Expenditures for a hearings officer for land use or other city code matters are also budgeted.

**General Government (01.35):** This unit accounts for expenditures for general purposes and include expenditures: (1) for general office supplies; (2) for phone and utility costs for general operations; (3) for leasing photocopiers and postage meter; (4) for property and liability coverage of general operational activities; (5) interim City Hall office space lease expense, and (6) in the past for the estimated share of transient lodging taxes (TLT) paid to the West Columbia Gorge Chamber of Commerce (WCGCC) for the operation of the Troutdale Visitors Center. The City no longer distributes the tourism portion of the TLT to the WCGCC. The proposed budget continues to use the tourism portion of the TLT to support the Tourism and Economic Development Division (01.88), part of the Community Development Department.

## EXECUTIVE DEPARTMENT – Continued –

**Administration (01.40):** The City Manager, City Recorder, Deputy City Recorder, Human Resource Generalist, and Administrative Specialist costs are included in this unit.

Overall management and operation of all city activities, business retention and development, public information and outreach, personnel, records management and retention, and support are responsibilities of the Administration unit. Included under professional services are support from employment and labor legal counsel for union negotiations.

The Public Communications and Social Media Coordinator position transferred to the new the Tourism and Economic Development Division (01.88), part of the Community Development Department.

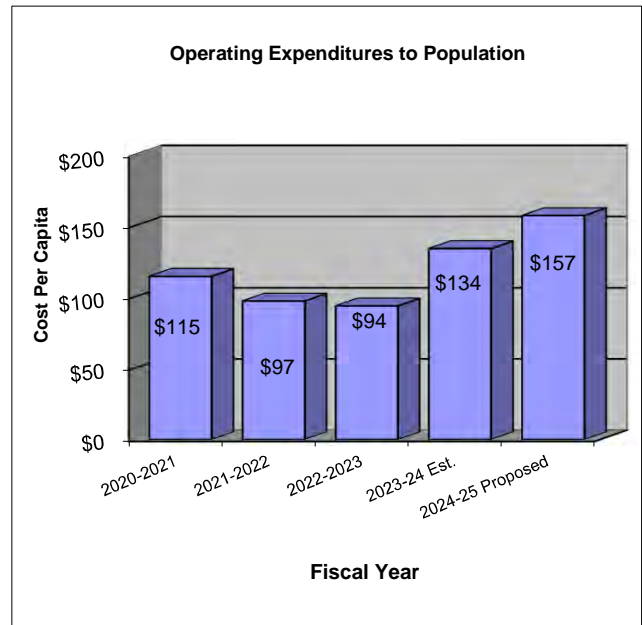
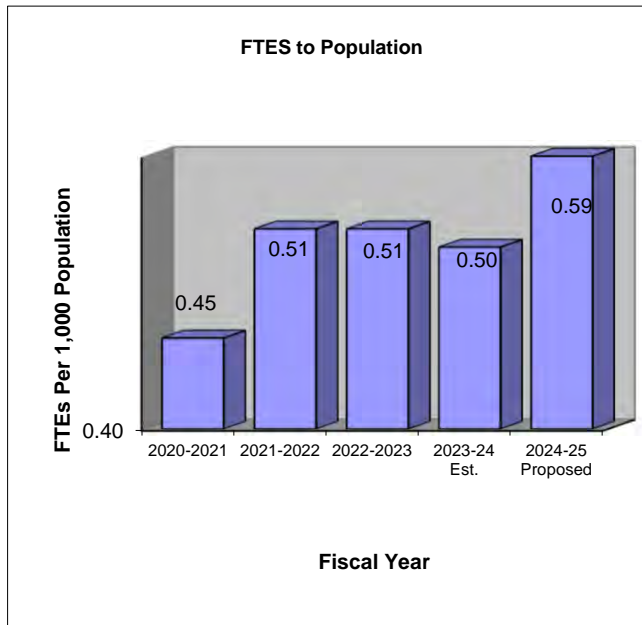
**Community Services (01.42):** This department manages the recreation programs for all age groups (parent/child, preschool, youth, family & adult) and is involved in a variety of special events throughout the community. City-wide coordination of volunteers is also included in this division.

**FTE TO POPULATION RATIO**

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	7.25	0.45
2021-2022	16,319	8.25	0.51
2022-2023	16,819	8.50	0.51
2023-24 Est.	16,847	8.50	0.50
2024-25 Proposed	17,005	10.00	0.59

**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 1,855,356	\$115
2021-2022	16,319	\$ 1,587,397	\$97
2022-2023	16,819	\$ 1,578,837	\$94
2023-24 Est.	16,847	\$ 2,259,814	\$134
2024-25 Proposed	17,005	\$ 2,675,424	\$157



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.  
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.  
 4. Executive Department includes Legislative, Judicial, Legal, General Government, Administration and Community Services.

**LEGISLATIVE  
ACCOUNT 01.10**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>PERSONNEL SERVICES</b>							
01-10-8001	MAYOR STIPEND	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000		
01-10-8014	COUNCILOR STIPEND	3,480	2,300	3,600	3,600		
01-10-8181	FICA - CITY EXPENSE	-	-	-	-		
01-10-8185	STATE UNEMPLOYMENT	-	-	-	-		
01-10-8186	TRI-MET EXCISE TAX	-	-	-	-		
01-10-8187	WORKERS COMP INSURANCE	-	-	100	100		
01-10-8189	PAID LEAVE OREGON ER CHARGE	-	-	-	-		
	<b>TOTAL PERSONNEL SERVICES</b>	<b>9,480</b>	<b>8,300</b>	<b>9,700</b>	<b>9,700</b>		
<b>MATERIALS &amp; SERVICES</b>							
01-10-8208	SOFTWARE LICENCES	3,391	4,975	5,139	5,035		
01-10-8210	OFFICE SUPPLIES	244	-	900	900		
01-10-8211	SPECIAL DEPARTMENT EXPENSE	2,712	2,845	9,800	9,800		
01-10-8212	EQUIPMENT UNDER \$5,000	610	815	1,750	1,750		
01-10-8214	ADVERTISING	4,375	5,139	3,200	3,200		
01-10-8215	POSTAGE	160	156	650	650		
01-10-8216	UTILITIES & PHONE	-	-	-	-		
01-10-8220	PROFESSIONAL SERVICES	-	-	-	-		
01-10-8222	INSURANCE	172	123	215	215		
01-10-8223	MEMBERSHIP & DUES	2,502	3,914	4,165	4,165		
01-10-8224	CONFERENCE/EDUCATION/TRAVEL	228	3,139	14,600	14,600		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>14,393</b>	<b>21,106</b>	<b>40,419</b>	<b>40,315</b>		
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 23,873</b>	<b>\$ 29,406</b>	<b>\$ 50,119</b>	<b>\$ 50,015</b>		

# LEGISLATIVE ACCOUNT 01.10

# REQUIREMENTS BY CATEGORY

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 1,050	\$ 1,932		
		Adobe In Design & Pro DC	1,204	-		
		M365 Backup	287	305		
		Webroot Antivirus	98	98		
		Zoom Enterprise License	2,500	2,700		
			<u>5,139</u>	<u>5,035</u>		
Office Supplies	8210	Council Packet/Materials	\$ 900	\$ 900		
		Printer Supplies	-	-		
			<u>900</u>	<u>900</u>		
Special Department Expense	8211	Bus. Cards, Letterhead, Name Plates	400	400		
		Flowers, Awards & Cards	700	700		
		Budget/Council Mtg. Meals, Coffee	3,500	3,500		
		Outgoing Elected(s) Recog. Gifts	300	300		
		Newly Elected(s) Reception Event	800	800		
		Childcare Cost Reimbursement	3,600	3,600		
		Council Photo Framing	500	500		
			<u>9,800</u>	<u>9,800</u>		
Equipment Under \$5,000	8212	Unexpected replacement	-	-		
		Tablet Devices	1,750	1,750		
			<u>1,750</u>	<u>1,750</u>		
Advertising	8214	Display Ads, PC, CC, PAC, Etc.	1,500	1,500		
		Display Ad - Drug Free Community	200	200		
		Legals - PC, CC, PAC, Misc.	1,500	1,500		
			<u>3,200</u>	<u>3,200</u>		
Postage	8215	Postage	650	650		
			<u>650</u>	<u>650</u>		
Utilities and Phone	8216		-	-		
			<u>-</u>	<u>-</u>		
Professional Services	8220	Facilitator - Goals, Eval., Etc.	-	-		
		Legal Fees	-	-		
			<u>-</u>	<u>-</u>		
Insurance	8222	CIS liability & property coverage	215	215		
			<u>215</u>	<u>215</u>		
Memberships and Dues	8223	Oregon Mayor's Assoc.	140	140		
		Metropolitan Mayors' Consortium-Gresh	3,800	3,800		
		Regional Mayor's Meetings-Tualatin	225	225		
			<u>4,165</u>	<u>4,165</u>		
Conference/Education/Travel	8224	Interjurisdictional Mtgs.	-	-		
		League Conference Expenses	5,400	5,400		
		OR Mayor's Assoc. Conf. Expenses	700	700		
		NLC Conferences	8,000	8,000		
		Other Apprv'd Training and/or Expenses	500	500		
			<u>14,600</u>	<u>14,600</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 40,419</b>	<b>\$ 40,315</b>		

# JUDICIAL ACCOUNT 01.20

# REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE	ACTUAL	ACTUAL	COUNCIL	MANAGER	COMMITTEE	COUNCIL
		2024-25	2021-22	2022-23	ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>1.00</b>					<b>1.00</b>	
01-20-8003	ADMINISTRATIVE ASSISTANT	-	\$ 1,600	\$ -	\$ -	\$ -	-	-
01-20-8020	COURT CLERK	1.00	61,785	46,062	58,718	58,760		
01-20-8103	SALARY OVERTIME		231	47	-	-		
01-20-8181	FICA - CITY EXPENSE		4,706	3,392	4,493	4,496		
01-20-8183	PERS PENSION PLAN-DB		8,093	3,125	7,669	9,396		
01-20-8184	PERS IAP PLAN--DC		3,718	1,436	3,196	3,526		
01-20-8185	STATE UNEMPLOYMENT		63	46	-	-		
01-20-8186	TRI-MET EXCISE TAX		496	364	-	-		
01-20-8187	WORKERS COMP INSURANCE		22	5	176	176		
01-20-8188	W/C ASSESSMENT EXPENSE		20	16	69	69		
01-20-8189	PAID LEAVE OREGON ER CHARGE		-	90	235	235		
01-20-8192	DENTAL		1,251	1,127	1,885	1,880		
01-20-8194	BLUE CROSS MEDICAL		16,804	15,494	22,606	23,669		
01-20-8195	HRA CLAIM EXPENSE		750	250	750	750		
01-20-8196	LONG TERM DISABILITY INSURANCE		154	89	285	285		
01-20-8197	GROUP LIFE/AD&D		29	19	344	344		
	<b>TOTAL PERSONNEL SERVICES</b>	<b>1.00</b>	<b>99,720</b>	<b>71,563</b>	<b>100,426</b>	<b>103,586</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-20-8208	SOFTWARE LICENCES		794	1,478	965	1,257		
01-20-8210	OFFICE SUPPLIES		1,171	894	1,000	1,000		
01-20-8211	SPECIAL DEPARTMENT EXPENSE		21,017	24,071	29,880	24,880		
01-20-8212	EQUIPMENT UNDER \$5,000		-	1,415	500	1,500		
01-20-8215	POSTAGE		903	1,374	1,900	1,900		
01-20-8216	UTILITIES & PHONE		372	353	1,600	1,600		
01-20-8220	PROFESSIONAL SERVICES		23,200	25,200	26,800	26,800		
01-20-8221	OTHER CONTRACT SERVICES		1,632	1,966	1,750	11,750		
01-20-8222	INSURANCE		577	718	861	861		
01-20-8223	MEMBERSHIP & DUES		100	177	175	175		
01-20-8224	CONFERENCE/EDUCATION/TRAVEL		75	75	2,000	2,000		
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>49,842</b>	<b>57,721</b>	<b>67,431</b>	<b>73,723</b>		
<b>CAPITAL OUTLAY</b>								
01-20-8302	COMPUTER EQUIPMENT		1,769	105	2,000	2,000		
	<b>TOTAL CAPITAL OUTLAY</b>		<b>1,769</b>	<b>105</b>	<b>2,000</b>	<b>2,000</b>		
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 151,331</b>	<b>\$ 129,389</b>	<b>\$ 169,857</b>	<b>\$ 179,309</b>		

**JUDICIAL  
ACCOUNT 01.20**

**REQUIREMENTS BY CATEGORY**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Software Licences	8208	WebLEDS	\$ 240	\$ -		
		M365 Backup	41	87		
		Webroot Antivirus	14	14		
		Annual User License-EnerGov (1)	348	348		
		Acrobat Pro DC	172	256		
		Microsoft 365 Subscriptions	150	552		
			965	1,257		
Office Supplies	8210	General	1,000	1,000		
			1,000	1,000		
Special Department Expense	8211	Certified Interpreters/ADA	1,600	1,600		
		Court Appointed Attorneys	25,000	20,000		
		Jurors	1,000	1,000		
		Live Scan fingerprinting system	1,500	1,500		
		Or. Uniform Crim. Juror Inst. Bk.	80	80		
		DMV License Reports	500	500		
		Oregon Advance Sheets	200	200		
			29,880	24,880		
Equipment Under \$5,000	8212	Unexpected Replacement	500	1,500		
			500	1,500		
Postage	8215	Postage	1,900	1,900		
			1,900	1,900		
Utilities and Phone	8216		1,600	1,600		
			1,600	1,600		
Professional Services	8220	Judge Contract	25,200	25,200		
		Judge Pro-Tem \$125/Hr	1,600	1,600		
			26,800	26,800		
Other Contract Services	8221	Collection Fees	1,750	1,750		
		Court Bailiff	-	10,000		
			1,750	11,750		
Insurance	8222	General Liability Insurance	861	861		
			861	861		
Memberships and Dues	8223	Municipal Judge Assoc	100	100		
		Oregon Assoc. Court Admin.	75	75		
		Oregon D.A.'s Assn.	175	175		
Conference/Education/Travel	8224	Ore. Assoc. Court Admin Conf	750	750		
		State Judicial Education Prog.	250	250		
		Caselle Training Conference	1,000	1,000		
			2,000	2,000		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 67,431</b>	<b>\$ 73,723</b>		

**LEGAL  
ACCOUNT 01.30**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>0.50</b>						
01-30-8003	ADMINISTRATIVE ASSISTANT	0.50	\$ 15,912	\$ 16,600	\$ 34,632	\$ 34,653		
01-30-8047	ATTORNEY	-	-	-	-	-		
01-30-8048	LAW INTERN	-	-	-	-	-		
01-30-8181	FICA - CITY EXPENSE		1,217	1,270	2,650	2,652		
01-30-8183	PERS PENSION PLAN-DB		2,600	2,720	5,659	6,532		
01-30-8184	PERS IAP PLAN--DC		-	-	-	-		
01-30-8185	STATE UNEMPLOYMENT		16	16	208	208		
01-30-8186	TRI-MET EXCISE TAX		124	131	247	247		
01-30-8187	WORKERS COMP INSURANCE		5	6	204	204		
01-30-8188	W/C ASSESSMENT EXPENSE		6	5	41	41		
01-30-8189	PAID LEAVE OREGON ER CHARGE		-	37	139	139		
01-30-8191	KAISER MEDICAL		-	-	-	-		
01-30-8192	DENTAL		-	-	-	-		
01-30-8194	BLUE CROSS MEDICAL		-	-	-	-		
01-30-8195	HRA CLAIM EXPENSE		-	-	-	-		
01-30-8196	LONG TERM DISABILITY INSURANCE		-	-	593	593		
01-30-8197	GROUP LIFE/AD&D		-	-	444	444		
<b>TOTAL PERSONNEL SERVICES</b>		<b>0.50</b>	<b>19,881</b>	<b>20,786</b>	<b>44,817</b>	<b>45,713</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-30-8208	SOFTWARE LICENCES		1,075	1,001	377	910		
01-30-8210	OFFICE SUPPLIES		86	470	1,500	1,500		
01-30-8211	SPECIAL DEPARTMENT EXPENSE		-	-	500	500		
01-30-8212	EQUIPMENT UNDER \$5,000		-	880	900	900		
01-30-8215	POSTAGE		45	37	250	250		
01-30-8216	UTILITIES & PHONE		742	683	1,200	1,200		
01-30-8217	RENTS & LEASES		141	144	107	107		
01-30-8219	MAINT/OPERATION OF EQUIPMENT		16	-	300	300		
01-30-8220	PROFESSIONAL SERVICES		108,602	189,337	240,000	240,000		
01-30-8221	OTHER CONTRACT SERVICES		-	-	3,000	3,000		
01-30-8222	INSURANCE		543	573	765	765		
01-30-8223	MEMBERSHIP & DUES		-	-	1,125	1,125		
01-30-8224	CONFERENCE/EDUCATION/TRAVEL		-	-	3,750	3,750		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>111,249</b>	<b>193,126</b>	<b>253,774</b>	<b>254,307</b>		
<b>CAPITAL OUTLAY</b>								
01-30-8302	COMPUTER EQUIPMENT		-	-	2,000	2,000		
<b>TOTAL CAPITAL OUTLAY</b>			<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>		
<b>TOTAL REQUIREMENTS</b>			<b>\$ 131,130</b>	<b>\$ 213,912</b>	<b>\$ 300,591</b>	<b>\$ 302,020</b>		

**LEGAL  
ACCOUNT 01.30**

**REQUIREMENTS BY CATEGORY**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 150	\$ 552		
		M365 Backup	41	87		
		Webroot Antivirus	14	14		
		Adobe In Design & Pro DC	172	257		
			377	910		
Office Supplies	8210	Office Supplies	1,500	1,500		
			1,500	1,500		
Special Department Expense	8211	Courier	500	500		
			500	500		
Equipment Under \$5,000	8212	Unexpected Replacement Computer	900	900		
			-	-		
Postage	8215	Postage	250	250		
			250	250		
Utilities and Phone	8216	Cell Phone Expense	-	-		
		Telephone Expense	1,200	1,200		
			1,200	1,200		
Rents and Leases	8217	Copier	107	107		
			107	107		
Maint/Operation of Equipment	8219	Equipment Maint/Repair	300	300		
			300	300		
Professional Services	8220	Legal Services	240,000	240,000		
			240,000	240,000		
Other Contract Services	8221	Hearings Officer	1,000	1,000		
		Lexis Nexis (Research Svc.)	2,000	2,000		
			3,000	3,000		
Insurance	8222	CIS liability & property coverage	765	765		
Membership & Dues	8223	Oregon District Attorney's Assoc	250	250		
		Multnomah County Bar	130	130		
		Oregon City Atty's Assoc	120	120		
		Oregon State Bar	625	625		
			1,125	1,125		
Conference/Education/Travel	8224	Continuing Legal Ed. Seminars	2,500	2,500		
		Criminal Code Book	100	100		
		Misc Publications	600	600		
		ORS Books	450	450		
		Vehicle Code Book	100	100		
			3,750	3,750		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 253,774</b>	<b>\$ 254,307</b>		

**GENERAL GOVERNMENT  
ACCOUNT 01.35**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	24- ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
01-35-8208	SOFTWARE LICENCES	\$ -	\$ -	\$ 3,120	\$ 20,320		
01-35-8210	OFFICE SUPPLIES	3,219	3,573	9,500	9,500		
01-35-8211	SPECIAL DEPARTMENT EXPENSE	95,953	26,114	188,442	318,442		
01-35-8212	EQUIPMENT UNDER \$5,000	-	-	-	-		
01-35-8213	OPERATING SUPPLIES	-	132	-	-		
01-35-8215	POSTAGE	6,884	7,487	10,500	10,500		
01-35-8216	UTILITIES & PHONE	41,723	36,980	53,280	53,280		
01-35-8217	RENTS & LEASES	78,829	18,675	91,847	93,384		
01-35-8219	MAINT/OPERATION OF EQUIPMENT	461	1,151	1,950	1,950		
01-35-8220	PROFESSIONAL SERVICES	3,750	-	60,700	60,700		
01-35-8221	OTHER CONTRACT SERVICES	11,884	15,571	17,500	29,500		
01-35-8222	INSURANCE	767	577	22,766	22,766		
01-35-8223	MEMBERSHIP & DUES	21,089	19,684	26,387	28,111		
01-35-8224	CONFERENCE/EDUCATION/TRAVEL	-	-	-	-		
01-35-8231	INTEREST EXPENSE ON CITY FUNDS	5,004	5,348	-	-		
01-35-8233	COVID-19 RELIEF PAYMENTS	-	-	-	-		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>269,562</b>	<b>135,291</b>	<b>485,992</b>	<b>648,453</b>		
<b>CAPITAL OUTLAY</b>							
01-35-8301	EQUIPMENT OVER \$5,000	-	-	-	-		
01-35-8302	COMPUTER EQUIPMENT	-	-	-	-		
01-35-8303	MOTOR VEHICLES	-	-	-	-		
01-35-8310	BUILDING IMPROVEMENTS	-	-	-	-		
01-35-8340	LAND	-	-	-	-		
01-35-8350	PROJECTS	-	646,387	-	-		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>646,387</b>	<b>-</b>	<b>-</b>		
<b>DEBT SERVICE</b>							
01-35-8550	PRINCIPAL PMTS	-	84,977	2,100	2,100		
01-35-8551	INTEREST PMTS	-	7,469	300	300		
	<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>92,447</b>	<b>2,400</b>	<b>2,400</b>		
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 269,562</b>	<b>\$ 874,124</b>	<b>\$ 488,392</b>	<b>\$ 650,853</b>		

**GENERAL GOVERNMENT  
ACCOUNT 01.35**

**MATERIALS AND SERVICES**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Software Licences	8208	SharePoint Online City License	3,120	3,120		
		CivicClerk License	-	17,200		
			<u>3,120</u>	<u>20,320</u>		
Office Supplies	8210	Central File System Materials	\$ 2,000	\$ 2,000		
		Copier Supplies/Paper	4,000	4,000		
		Printing Letterhead/Envelopes	3,000	3,000		
		Postage Supplies	500	500		
			<u>9,500</u>	<u>9,500</u>		
Special Department Expense	8211	Business License Materials				
		Microfilm Conversion	7,500	7,500		
		ORS Books - biennium revision	650	650		
		General Newsletter	6,750	6,750		
		Bulk Postage Permits	450	450		
		Bank/LGPI Service Fees	13,000	13,000		
		C125 Plan Administrative Fees	1,000	1,000		
		County "Store to Door" program	750	750		
		Volunteer Recognition	500	500		
		Employee Awards/Recognition	3,000	3,000		
		City Hall Studies	50,000	50,000		
		Special Events/Hospitality Insurance	3,000	3,000		
		Sr. Citizen Sewer rate subsidy	11,000	11,000		
		Disability Sewer rate subsidy	11,000	11,000		
		Municipal Broadband Study cost share	5,850	5,850		
		EMEA Economic Development	4,000	4,000		
		Levee Ready Columbia Loan Payment	16,675	16,675		
		Levee Ready Columbia Additional Cost	32,567	32,567		
		Annual Records Shredding	750	750		
		4 Cities Fire Service Study	20,000	150,000		
			<u>188,442</u>	<u>318,442</u>		
Equipment Under \$5,000	8212	Unexpected replacement	-	-		
			<u>-</u>	<u>-</u>		
Postage	8215	General Newsletter	10,500	10,500		
			<u>10,500</u>	<u>10,500</u>		
Utilities and Phone	8216	General Allocated Expense	17,000	17,000		
		Network Intergrated Phone Sys	35,280	35,280		
		Arch Lights Electric Expense	1,000	1,000		
			<u>53,280</u>	<u>53,280</u>		
Rents and Leases	8217	Copiers - CH (2)	13,200	13,200		
		Leased Space- 219 E. HCRH	37,799	37,799		
		Leased Space- 321 E. HCRH	35,198	36,736		
		Postage Meter/Machine/Scale	2,650	2,650		
		Secure Off-Site Records Storage	3,000	3,000		
			<u>91,847</u>	<u>93,384</u>		
Maint/Operation of Equipment	8219	Vehicle Maint/Gas	500	500		
		Vehicle Maintenance	1,450	1,450		
			<u>1,950</u>	<u>1,950</u>		
Professional Services	8220	Title Report Fees	700	700		
	(IF grant funded)>	City-wide Energy Efficiency Study	50,000	50,000		
		Legal Fees - TRIP Site	10,000	10,000		
			<u>60,700</u>	<u>60,700</u>		

**GENERAL GOVERNMENT  
ACCOUNT 01.35**

**MATERIALS AND SERVICES**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Other Contract Services	8221	TMC & TDC Annual Fee - Internet	1,000	1,200		
		Web site update	10,000	10,000		
		Social Media Archive/Retention	4,500	6,300		
		Ordinance Codification	2,000	2,000		
		TDC Online Codification setup	-	10,000		
			<u>17,500</u>	<u>29,500</u>		
Insurance	8222	General Liability Insurance	22,766	22,766		
			<u>22,766</u>	<u>22,766</u>		
Membership and Dues	8223	Columbia Corridor Association	475	475		
		RDPO Cost Share	3,600	3,600		
		PERS Alliance	350	350		
		Portland State University	375	375		
		LGPI	1,701	1,701		
		League of Oregon Cities	13,076	14,800		
		Outlook	60	60		
		Greater Portland Inc.	2,500	2,500		
		Ethics Commission	775	775		
		State Purchasing Association	2,000	2,000		
		WCG Chamber of Commerce	350	350		
		OR Econ Development Assoc	275	275		
		Gresham Area Chamber of Commerce	350	350		
		EMEA	500	500		
			<u>26,387</u>	<u>28,111</u>		
Interest Expense	8231	Arch Loan	-	-		
		Depot Remodel Loan	-	-		
		Brownfield Redevelopment Fund Loan	-	-		
			<u>-</u>	<u>-</u>		
COVID-19 Relief Expenses	8233	COVID-19 Relief Expenses	-	-		
			<u>-</u>	<u>-</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 485,992</b>	<b>\$ 648,453</b>		

# ADMINISTRATION ACCOUNT 01.40

# REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>6.50</b>						
01-40-8001	CITY MANAGER	1.00	\$ 167,032	\$ 181,851	\$ 193,378	\$ 193,378		
01-40-8007	CITY RECORDER	1.00	102,683	110,029	111,800	111,821		
01-40-8010	DEPUTY CITY RECORDER	1.00	74,253	77,082	81,058	81,078		
01-40-8048	HR GENERALIST	2.00	80,685	95,176	99,486	199,014		
01-40-8003	ADMINISTRATIVE SPECIALIST	1.00	63,109	65,440	67,330	68,016		
01-40-8008	ADMINISTRATIVE ASSISTANT	0.50	44,409	49,371	53,165	53,186		
01-40-8103	SALARY OVERTIME		1,366	1,265	5,000	5,000		
01-40-8181	FICA - CITY EXPENSE		38,690	41,887	46,388	54,061		
01-40-8183	PERS PENSION PLAN-DB		73,425	79,933	82,331	114,786		
01-40-8184	PERS IAP PLAN--DC		31,229	34,062	33,451	41,142		
01-40-8185	STATE UNEMPLOYMENT		523	571	3,667	4,269		
01-40-8186	TRI-MET EXCISE TAX		2,219	5,679	4,362	5,078		
01-40-8187	WORKERS COMP INSURANCE		310	331	1,161	1,161		
01-40-8188	W/C ASSESSMENT EXPENSE		112	114	150	150		
01-40-8189	PAID LEAVE OREGON ER CHARGE		-	1,245	2,425	2,826		
01-40-8191	KAISER MEDICAL		28,488	21,547	22,115	24,992		
01-40-8192	DENTAL		4,683	4,665	4,912	5,716		
01-40-8194	BLUE CROSS MEDICAL		35,248	41,497	45,936	57,863		
01-40-8195	HRA CLAIM EXPENSE		4,500	4,500	4,000	4,750		
01-40-8196	LONG TERM DISABILITY INSURANCE		1,011	826	2,004	2,004		
01-40-8197	GROUP LIFE/AD&D		173	156	348	348		
	<b>TOTAL PERSONNEL SERVICES</b>		<b>754,148</b>	<b>817,227</b>	<b>864,467</b>	<b>1,030,639</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-40-8207	COMPUTER REPAIR/PARTS/SUPPLIES		379	-	500	500		
01-40-8208	SOFTWARE LICENCES		17,114	3,752	27,044	32,588		
01-40-8210	OFFICE SUPPLIES		1,616	1,069	1,200	1,200		
01-40-8211	SPECIAL DEPARTMENT EXPENSE		3,806	6,540	11,000	11,000		
01-40-8212	EQUIPMENT UNDER \$5,000		1,101	954	3,500	3,500		
01-40-8214	ADVERTISING		6,675	5,370	4,000	4,000		
01-40-8215	POSTAGE		1,029	1,109	2,000	2,000		
01-40-8216	UTILITIES & PHONE		7,513	8,292	6,000	6,000		
01-40-8219	MAINT/OPERATION OF EQUIPMENT		-	-	1,100	1,100		
01-40-8220	PROFESSIONAL SERVICES		31,772	18,563	80,000	80,000		
01-40-8221	OTHER CONTRACT SERVICES		8,553	7,981	11,942	13,342		
01-40-8222	INSURANCE		5,619	6,668	8,002	8,715		
01-40-8223	MEMBERSHIP & DUES		4,025	3,745	5,115	5,380		
01-40-8224	CONFERENCE/EDUCATION/TRAVEL		2,247	4,296	20,400	20,400		
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>91,447</b>	<b>68,338</b>	<b>181,803</b>	<b>189,726</b>		

**ADMINISTRATION  
ACCOUNT 01.40**

**REQUIREMENTS BY CATEGORY**

**CAPITAL OUTLAY**

01-40-8301 EQUIPMENT \$5,000 AND OVER  
01-40-8302 COMPUTER EQUIPMENT  
**TOTAL CAPITAL OUTLAY**

-	-	-	-
2,988	4,712	6,000	6,000
2,988	4,712	6,000	6,000

**DEBT SERVICE**

01-40-8550 PRINCIPAL PMTS  
01-40-8551 INTEREST PMTS  
**TOTAL DEBT SERVICE**

-	12,865	-	2,100
-	2,013	-	300
-	14,878	-	2,400

**TOTAL REQUIREMENTS**

**\$ 848,583   \$ 905,155   \$ 1,052,270   \$ 1,228,765**

**ADMINISTRATION  
ACCOUNT 01.40**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Components, parts, supplies	400	400		
		Printer Toner	100	100		
			500	500		
Software Licences	8208	Add ons and License renewal	639	639		
		Adobe In Design & Pro DC	900	1,976		
		Microsoft 365 Subscriptions	900	2,037		
		M365 Backup	246	392		
		Webroot Antivirus	84	84		
		PerformYard HR mgt	6,000	6,000		
		DocuSign annual license	3,300	-		
		Criterion HR	-	6,000		
		CivicHR Annual License	8,000	8,000		
		GovQA/Granicus Annual License	6,615	7,000		
		Simplifile Annual Fee	-	100		
		Caselle Business License Public Portal	360	360		
			27,044	32,588		
Office Supplies	8210	General	1,200	1,200		
			1,200	1,200		
Special Department Expense	8211	Background Checks	1,200	1,200		
		CDL Physicals	700	700		
		DMV Checks	100	100		
		Hep A/B Vaccinations	2,500	2,500		
		Hearing Testing	2,000	2,000		
		Vaccinations	1,500	1,500		
		QCL-Drug Testing	1,550	1,550		
		Business License Materials	700	700		
		Salary Surveys	750	750		
			11,000	11,000		
Equipment Under \$5,000	8212	Unexpected replacement	3,500	3,500		
Advertising	8214	Classified Ad. - Recruitment	4,000	4,000		
			4,000	4,000		
Postage	8215	Postage	2,000	2,000		
			2,000	2,000		
Utilities and Phone	8216	Utilities and Phone	6,000	6,000		
			6,000	6,000		
Maint. and Operation Equip.	8219	Digital Recorder Maint.	200	200		
		Scanner Maint.	600	600		
		Microfilm Reader/Printer Maint.	300	300		
			1,100	1,100		
Professional Services	8220	AFSCME Negotiations	40,000	40,000		
		Labor Law Legal Counsel	40,000	40,000		
		Recruitment Services	-	-		
		Construction Inspection Services	-	-		
			80,000	80,000		
Other Contract Services	8221	Recording Fees	1,200	1,200		
		Senior Services	3,000	3,000		
		State ORMS records system license	4,442	4,442		
		Secure Off-Site Records Storage	2,100	3,500		
		Cellular Phone	800	800		
		Professional Staffing Services - HR	-	-		

**ADMINISTRATION  
ACCOUNT 01.40**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
		Storage of Original Rolls of Microfilm	400	400		
			11,942	13,342		
Insurance	8222	CIS liability & property coverage	8,002	8,715		
Membership and Dues	8223	ICMA National Chapter	960	960		
		Cascade Employers Assoc.	1,780	1,780		
		PSHRA	200	200		
		Misc. Publications	200	200		
		OAMR - Recorder/Deputy Recorder	200	200		
		OCCMA	300	400		
		Multnomah County Bar Association	140	140		
		Clackmas County Bar Association	80	80		
		Oregon State Bar Association	560	725		
		PHRMA	50	50		
		IMPA	35	35		
		SHRM	360	360		
		ARMA International - Recorder/Deputy	250	250		
			5,115	5,380		
Conference/Education/Travel	8224	H/R BOLI Conference	450	450		
		CityCounty Insurance Conference	750	750		
		H/R Safety Training Classes	1,500	1,500		
		LGPI Conference	450	450		
		League Conference	600	600		
		PSHRA Conference	6,000	6,000		
		Mileage	800	800		
		OCCMA Conference	750	750		
		ICMA National Conference	2,100	2,100		
		Washington DC Lobby Trip	2,000	2,000		
		H/R Training	2,500	2,500		
		Caselle Training & Conference	1,000	1,000		
		Recorder/Deputy Training & Conference	1,500	1,500		
			20,400	20,400		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>#REF!</b>	<b>#REF!</b>		

**COMMUNITY SERVICES  
ACCOUNT 01.42**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>1.00</b>						
01-42-8078	RECREATION MANAGER	1.00	\$ 68,882	\$ 70,938	\$ 74,235	\$ 74,235		
01-42-8009	RECREATION COORDINATOR	0.50	-	-	-	24,960		
01-42-8028	RECREATION SUMMER TEMP	-	-	-	10,400	10,400		
01-42-8103	SALARY OVERTIME		-	-	100	100		
01-42-8181	FICA - CITY EXPENSE		5,012	5,234	6,482	8,392		
01-42-8183	PERS PENSION PLAN-DB		11,133	11,626	12,130	17,984		
01-42-8184	PERS IAP PLAN--DC		4,088	4,256	4,242	5,952		
01-42-8185	STATE UNEMPLOYMENT		68	71	594	594		
01-42-8186	TRI-MET EXCISE TAX		531	559	530	530		
01-42-8187	WORKERS COMP INSURANCE		22	20	130	130		
01-42-8188	W/C ASSESSMENT EXPENSE		19	18	-	-		
01-42-8189	PAID LEAVE OREGON ER CHARGE		-	153	339	480		
01-42-8192	DENTAL		1,728	1,811	1,885	2,445		
01-42-8194	BLUE CROSS MEDICAL		21,626	21,743	22,606	31,947		
01-42-8195	HRA CLAIM EXPENSE		750	750	750	750		
01-42-8196	LONG TERM DISABILITY INSURANCE		168	143	158	158		
01-42-8197	GROUP LIFE/AD&D		29	26	58	58		
<b>TOTAL PERSONNEL SERVICES</b>			<b>114,056</b>	<b>117,348</b>	<b>134,639</b>	<b>179,114</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-42-8208	SOFTWARE LICENCES		6,533	4,331	4,227	4,441		
01-42-8210	OFFICE SUPPLIES		107	468	900	900		
01-42-8211	SPECIAL DEPARTMENT EXPENSE		599	108	1,500	1,500		
01-42-8212	EQUIPMENT UNDER \$5,000		46	1,328	2,000	2,000		
01-42-8215	POSTAGE		41	14	300	300		
01-42-8216	UTILITIES & PHONE		4,250	4,096	3,000	3,000		
01-42-8219	MAINT/OPERATION OF EQUIPMENT		-	-	500	500		
01-42-8221	OTHER CONTRACT SERVICES		781	1,085	200	200		
01-42-8223	MEMBERSHIP & DUES		-	175	175	175		
01-42-8222	INSURANCE		716	836	1,089	1,129		
01-42-8224	CONFERENCE/EDUCATION/TRAVEL		869	1,135	1,000	1,000		
01-42-8230	COMMUNITY EVENTS		-	-	-	38,548		
01-42-8236	RECREATION PROGRAM		39,678	54,456	61,455	46,455		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>53,620</b>	<b>68,032</b>	<b>76,346</b>	<b>100,148</b>		
<b>CAPITAL OUTLAY</b>								
01-42-8302	COMPUTER EQUIPMENT		-	-	2,000	2,000		
<b>TOTAL CAPITAL OUTLAY</b>			<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>		
<b>TOTAL REQUIREMENTS</b>			<b>\$ 167,675</b>	<b>\$ 185,380</b>	<b>\$ 212,985</b>	<b>\$ 281,262</b>		

**COMMUNITY SERVICES  
ACCOUNT 01.42**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 150	\$ 276		
		Adobe Pro DC	172	257		
		Webroot Antivirus	14	14		
		CommunityPass Hosted Regis Sy	3,850	3,850		
		M365 Backup	41	44		
			<u>4,227</u>	<u>4,441</u>		
Office Supplies	8210	General Supplies	900	900		
Special Department Expense	8211	Volunteer background checks	1,500	1,500		
Equipment Under \$5,000	8212	Unexpected replacement	2,000	2,000		
Postage	8215	General	300	300		
Utilities & Phone	8216	Utilities & Phone	3,000	3,000		
Maintenance/Operation of Equipment	8219	Phone Maint. Contract	400	400		
		Small Equipment Maint	100	100		
			<u>500</u>	<u>500</u>		
Other Contract Services	8221	Credit Card Processing Fees	200	200		
Membership and Dues	8223	Oregon Rec & Park Assn	175	175		
Insurance	8222	Insurance CIS liability & property	1,089	1,129		
Conference/Education/Travel	8224	Travel/Lodging	350	350		
		ORPA Conference	500	500		
		Trainings	150	150		
			<u>1,000</u>	<u>1,000</u>		
Recreation Community Events	8230	Movies in Park Licensing	-	4,500		
		Video Wall	-	21,000		
		Staffing	-	9,048		
		Merry Movies Christmas	-	4,000		
			<u>-</u>	<u>38,548</u>		
Recreation Program	8236	Adult/Child Instructor	28,330	28,330		
		City Resident Scholarship Fund	1,500	1,500		
		Movies in the Park	15,000	-		
		Guide Postage	7,000	7,000		
		Guide Printing	7,775	7,775		
		Recreation Program Flyers	500	500		
		Recreation Supplies	1,000	1,000		
		Music License	350	350		
			<u>61,455</u>	<u>46,455</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 76,346</b>	<b>\$ 100,148</b>		

## FINANCE DEPARTMENT

The Finance Department includes the Finance and Information Services functions.

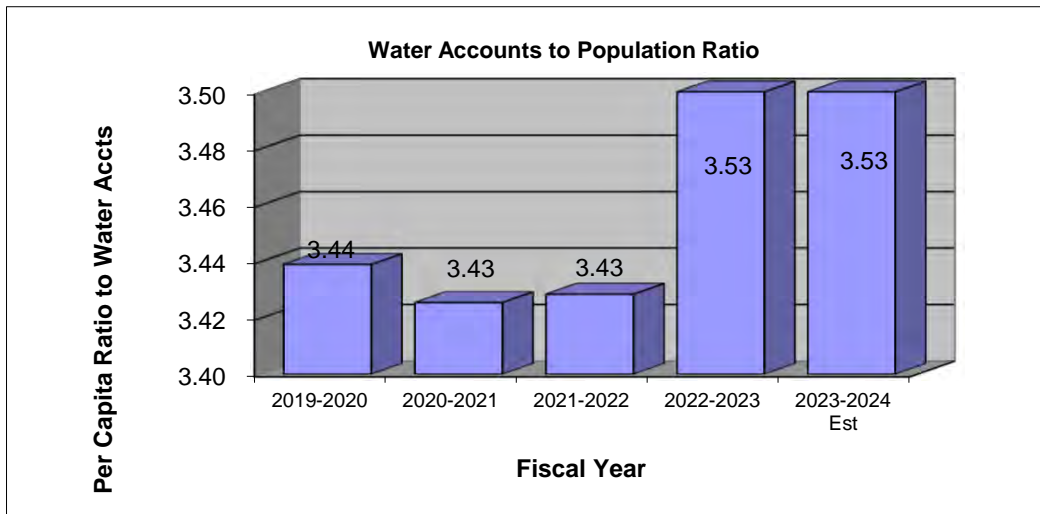
**Financial Services: (01.50)** The Finance Department provides professional financial services to City departments in order to promote fiscal stability and integrity. Such services include fiscal planning and reporting, technical assistance in budget preparation, budget monitoring, payroll services, disbursement of funds, receiving and custody of funds, utilities billing and collection, cash management, debt administration and risk management.

The department budget includes the necessary professional continuing education, GFOA regulatory compliance training, GASB audit requirements, accounting and payroll software system conference, and the OGFOA conference.

**Information Services: (01.45)** This department accounts for the Information Specialist position and pays for the costs of providing computer hardware, operational software and systems support for all city departments, and city- wide networking and phone system. Included in materials and services are software licensing and contract services to support the Information Specialist.

**WATER ACCOUNTS TO POPULATION RATIO**

Fiscal Year	Population	Number of Water Accounts	Population Per Account
2019-2020	16,180	4,705	3.44
2020-2021	16,185	4,725	3.43
2021-2022	16,319	4,760	3.43
2022-2023	16,819	4,765	3.53
2023-2024 Est	16,847	4,771	3.53



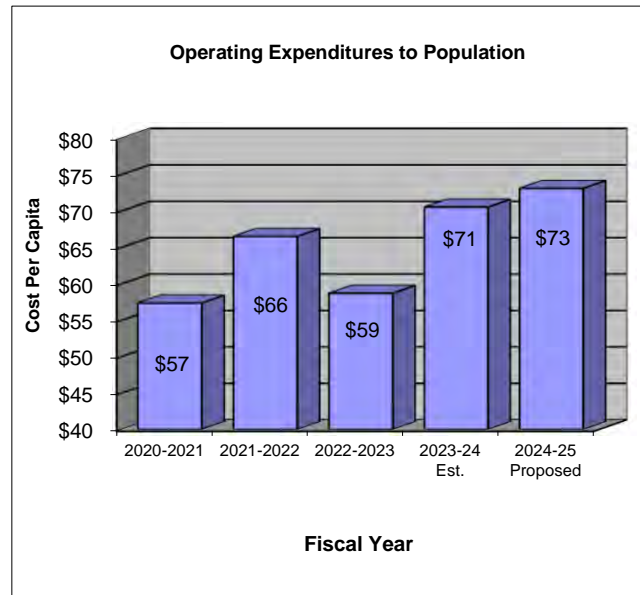
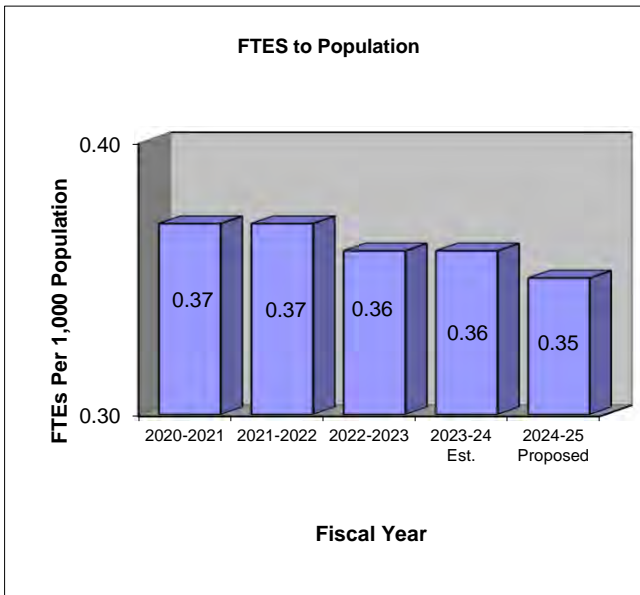
Note: FY 2023-2024 figure is an estimate.

FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	6.00	0.37
2021-2022	16,319	6.00	0.37
2022-2023	16,819	6.00	0.36
2023-24 Est.	16,847	6.00	0.36
2024-25 Proposed	17,005	6.00	0.35

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 928,233	\$57
2021-2022	16,319	\$ 1,085,180	\$66
2022-2023	16,819	\$ 987,094	\$59
2023-24 Est.	16,847	\$ 1,188,000	\$71
2024-25 Proposed	17,005	\$ 1,242,961	\$73



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.  
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.  
 4. The Finance Department includes Finance and Information Services.

# FINANCE

## ACCOUNT 01.50

# REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>5.00</b>						
01-50-8002	DEPARTMENT DIRECTOR	1.00	\$ 153,119	\$ 159,480	\$ 162,074	\$ 163,675		
01-50-8011	ACCOUNTING TECHNICIAN I	1.00	59,458	61,956	64,730	65,374		
01-50-8013	ACCOUNTING TECHNICIAN III	2.00	146,798	152,518	159,619	159,661		
01-50-8058	PAYROLL SPECIALIST	1.00	70,553	75,628	77,189	77,210		
01-50-8103	SALARY OVERTIME		1,079	611	1,000	1,000		
01-50-8181	FICA - CITY EXPENSE		31,964	33,206	35,476	35,652		
01-50-8183	PERS PENSION PLAN-DB		60,568	63,247	65,783	79,067		
01-50-8184	PERS IAP PLAN--DC		25,613	26,638	26,491	27,955		
01-50-8185	STATE UNEMPLOYMENT		429	448	2,788	2,802		
01-50-8186	TRI-MET EXCISE TAX		3,362	3,545	3,316	3,332		
01-50-8187	WORKERS COMP INSURANCE		135	151	1,117	1,117		
01-50-8188	W/C ASSESSMENT EXPENSE		93	94	190	190		
01-50-8189	PAID LEAVE OREGON ER CHARGE		-	924	1,854	1,864		
01-50-8192	DENTAL		4,793	4,826	4,922	5,004		
01-50-8191	KAISER MEDICAL		-	-	-	-		
01-50-8194	BLUE CROSS MEDICAL		66,926	67,331	70,012	73,310		
01-50-8195	HRA CLAIM EXPENSE		4,250	4,250	4,250	4,250		
01-50-8196	LONG TERM DISABILITY INSURANCE		881	739	1,901	1,901		
01-50-8197	GROUP LIFE/AD&D		144	130	348	348		
<b>TOTAL PERSONNEL SERVICES</b>		<b>5.00</b>	<b>630,166</b>	<b>655,723</b>	<b>683,060</b>	<b>703,712</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-50-8206	SOFTWARE SUPPORT/UPGRADE		18,780	19,961	-	-		
01-50-8208	SOFTWARE LICENCES		2,870	2,683	25,943	26,794		
01-50-8210	OFFICE SUPPLIES		533	813	1,200	1,200		
01-50-8211	SPECIAL DEPARTMENT EXPENSE		95,141	3,427	7,317	7,317		
01-50-8212	EQUIPMENT UNDER \$5,000		1,656	-	1,500	1,500		
01-50-8215	POSTAGE		9,370	3,857	5,200	5,200		
01-50-8216	UTILITIES & PHONE		1,815	1,680	2,500	2,500		
01-50-8219	MAINT/OPERATION OF EQUIPMENT		12	-	750	750		
01-50-8220	PROFESSIONAL SERVICES		35,564	45,435	53,200	53,200		
01-50-8221	OTHER CONTRACT SERVICES		20,177	34,346	44,832	44,832		
01-50-8222	INSURANCE		3,557	4,321	5,185	5,406		
01-50-8223	MEMBERSHIP & DUES		190	250	850	850		
01-50-8224	CONFERENCE/EDUCATION/TRAVEL		50	705	7,450	7,450		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>189,715</b>	<b>117,478</b>	<b>155,927</b>	<b>156,999</b>		
<b>CAPITAL OUTLAY</b>								
01-50-8301	EQUIPMENT OVER \$5,000		-	-	-	-		
01-50-8302	COMPUTER EQUIPMENT		-	5,936	2,000	2,000		
<b>TOTAL CAPITAL OUTLAY</b>			<b>-</b>	<b>5,936</b>	<b>2,000</b>	<b>2,000</b>		
<b>TOTAL REQUIREMENTS</b>			<b>\$ 819,881</b>	<b>\$ 779,137</b>	<b>\$ 840,987</b>	<b>\$ 862,711</b>		

**FINANCE  
ACCOUNT 01.50**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Software Licences	8208	Accounting, Fixed Assets, Payroll sys	1,900	1,900		
		Caselle Maintenance/Support	21,500	21,500		
		Microsoft 365 Subscriptions	750	1,379		
		License/Support-Asset Keeper	310	310		
		Annual User License-EnerGov (1)	348	348		
		M365 Backup	205	261		
		Webroot Antivirus	70	70		
		Acrobat Pro DC	860	1,026		
			<u>25,943</u>	<u>26,794</u>		
Office Supplies	8210	Papers, Pens, Pencils, Tape	1,200	1,200		
Special Department Expense	8211	State Audit Filing Fee	450	450		
		Budget Materials Printing and Binding	2,127	2,127		
		ACFR Application	550	550		
		Check Stock, etc	2,500	2,500		
		Bond Trustee Fees	990	990		
		Receipt/Misc Forms	350	350		
		ACFR Printing and Binding	350	350		
			<u>7,317</u>	<u>7,317</u>		
Equipment Under \$5,000	8212	Unexpected Replacement	1,500	1,500		
Postage	8215	Postage - Department	5,200	5,200		
Utilities and Phone	8216	Telephone Expense	2,500	2,500		
Maint/Operation of Equipment	8219	Typewriter Maintenance	750	750		
Professional Services	8220	Financial Audit	46,200	46,200		
		GASB 75 Valuation Reporting	2,500	2,500		
		Bond Arbitrage Compliance Reporting	4,500	4,500		
			<u>53,200</u>	<u>53,200</u>		
Other Contract Services	8221	Electronic Lien Record	12,960	12,960		
		Utility Bill Printing & Mailing	29,172	29,172		
		Online Payment Fees	2,500	2,500		
		Collection Agency Fees	200	200		
			<u>44,832</u>	<u>44,832</u>		
Insurance	8222	CIS liability & property coverage	5,185	5,406		
Membership/Dues	8223	GFOA Membership	200	200		
		OGFOA Membership	100	100		
		PRIMA	350	350		
		APA Membership	200	200		
			<u>850</u>	<u>850</u>		
Conference/Education/Travel	8224	Caselle Training	1,000	1,000		
		Classes/Seminars	1,000	1,000		
		GAAFR Review	1,000	1,000		
		GASB Exposure & Interpretation	1,000	1,000		
		Lodging and Mileage	2,300	2,300		
		OGFOA Conference	900	900		
		Reference Books and Materials	250	250		
			<u>7,450</u>	<u>7,450</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 155,927</b>	<b>\$ 156,999</b>	<b>\$ -</b>	<b>\$ -</b>

**INFORMATION SERVICES  
ACCOUNT 01.45**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>1.00</b>				<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
01-45-8048	INFO SERVICES SPECIALIST	1.00	\$ 89,872	\$ 91,484	\$ 91,104	\$ 93,870		
01-45-8103	SALARY OVERTIME		879	862	500	500		
01-45-8181	FICA - CITY EXPENSE		6,732	6,868	6,971	7,183		
01-45-8183	PERS PENSION PLAN-DB		10,974	11,512	11,898	15,010		
01-45-8184	PERS IAP PLAN--DC		5,042	5,266	5,205	5,632		
01-45-8185	STATE UNEMPLOYMENT		90	92	547	563		
01-45-8186	TRI-MET EXCISE TAX		708	728	650	670		
01-45-8187	WORKERS COMP INSURANCE		29	28	375	375		
01-45-8188	W/C ASSESSMENT EXPENSE		21	21	29	29		
01-45-8189	PAID LEAVE OREGON ER CHARGE		-	208	364	375		
01-45-8191	KAISER MEDICAL		-	-	-	-		
01-45-8192	DENTAL		941	959	952	996		
01-45-8194	BLUE CROSS MEDICAL		16,048	16,129	16,772	17,554		
01-45-8195	HRA CLAIM EXPENSE		500	500	500	500		
01-45-8196	LONG TERM DISABILITY INSURANCE		200	158	398	398		
01-45-8197	GROUP LIFE/AD&D		29	26	58	58		
<b>TOTAL PERSONNEL SERVICES</b>			<b>132,066</b>	<b>134,840</b>	<b>136,323</b>	<b>143,713</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-45-8206	SOFTWARE SUPPORT/UPGRADE		852	-	-	-		
01-45-8207	COMPUTER REPAIR/PARTS/SUPPLIES		359	940	3,500	3,500		
01-45-8208	SOFTWARE LICENCES		3,442	2,837	27,793	33,606		
01-45-8210	OFFICE SUPPLIES		1,311	250	1,500	1,500		
01-45-8211	SPECIAL DEPARTMENT EXPENSE		-	1,869	1,500	1,500		
01-45-8212	EQUIPMENT UNDER \$5,000		340	1,582	5,000	5,000		
01-45-8215	POSTAGE		17	-	300	300		
01-45-8216	UTILITIES & PHONE		38,092	41,669	70,700	70,700		
01-45-8219	MAINT/OPERATION OF EQUIPMENT		-	-	1,000	1,000		
01-45-8220	PROFESSIONAL SERVICES		43,270	-	-	20,000		
01-45-8221	OTHER CONTRACT SERVICES		44,628	28,764	100,000	100,000		
01-45-8222	INSURANCE		923	1,081	1,297	1,331		
01-45-8223	MEMBERSHIP & DUES		-	60	-	-		
01-45-8224	CONFERENCE/EDUCATION/TRAVEL		-	-	100	100		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>133,234</b>	<b>79,053</b>	<b>212,690</b>	<b>238,537</b>		
<b>DEBT SERVICE</b>								
01-45-8550	PRINCIPAL PMTS		-	6,985	-	-		
01-45-8551	INTEREST PMTS		-	1,093	-	-		
<b>TOTAL DEBT SERVICE</b>			<b>-</b>	<b>8,078</b>	<b>-</b>	<b>-</b>		
<b>CAPITAL OUTLAY</b>								
01-45-8302	COMPUTER EQUIPMENT		9,549	15,414	70,000	72,000		
<b>TOTAL CAPITAL OUTLAY</b>			<b>9,549</b>	<b>15,414</b>	<b>70,000</b>	<b>72,000</b>		
<b>TOTAL REQUIREMENTS</b>			<b>\$ 274,848</b>	<b>\$ 237,385</b>	<b>\$ 419,013</b>	<b>\$ 454,250</b>		

**INFORMATION SERVICES  
ACCOUNT 01.45**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/S	8207	Components, parts, supplies Printer Toner	2,000 1,500 <u>3,500</u>	2,000 1,500 <u>3,500</u>		
Software Licences	8208	Windows Server Datacenter 2022 License/Support-Web Mail SSL License/Support - Remote Tool License/Support-ITGlue License/Support-Tenable Nessus Pro VMWare vSphere Essentials Screen Capture Support Tool Microsoft Business Premium Microsoft Visio Pro Diagram Tool Network System O365 utilities Veeam Backup-Network Servers Veeam Backup-M365 devices iLand Cloud Backup-Network Servers iLand Cloud Backup-M365 devices Cloud Storage and Protection Server Backup Software M365 Backup Services UPS SmartConnect Antivirus Software Adobe Acrobat Pro Microsoft 365 Subscriptions Network Management Software	- 500 950 1,080 3,449 6,000 50 264 180 816 3,424 320 4,826 412 - - - - - 500 172 1,250 3,600 <u>27,793</u>	8,500 500 950 1,200 3,500 4,500 50 - - - - - - - 4,400 2,500 700 450 500 256 2,000 3,600 <u>33,606</u>		
Office Supplies	8210	Office Supplies	1,500 <u>1,500</u>	1,500 <u>1,500</u>		
Special Department Expe	8211	Miscellaneous	1,500 <u>1,500</u>	1,500 <u>1,500</u>		
Equipment under \$5,000	8212	Replace old UPS Switches Routers WiFi AP Gear Tools, Hardware & Misc. cables	1,500 1,500 2,000 <u>5,000</u>	1,500 1,500 2,000 <u>5,000</u>		
Postage	8215	Postage	300 <u>300</u>	300 <u>300</u>		
Utilities and Phone	8216	City Network Communications City Phone Communications Institutional Network (I-Net) IT Cell Phone	30,000 200 40,000 500 <u>70,700</u>	30,000 200 40,000 500 <u>70,700</u>		

**INFORMATION SERVICES  
ACCOUNT 01.45**

**MATERIALS AND SERVICES DETAIL**

Maint/Operation of Equip	8219	City Phone System	1,000	1,000
			<u>1,000</u>	<u>1,000</u>
Professional Services	8220	SharePoint Services	-	20,000
			<u>-</u>	<u>20,000</u>
Other Contract Services	8221	Exchange Cloud Migration	-	-
		Cyber Security Network Hardening	50,000	50,000
		Network Firewall/Install/Config	10,000	10,000
		INET migration, Site ISP Failover	10,000	10,000
		IT Tech Support Network & Server	30,000	30,000
		SAN Migration & Configuration	-	-
			<u>100,000</u>	<u>100,000</u>
Insurance	8222	CIS liability & property coverage	1,297	1,331
Conference/Education/Tr	8224	Manuals/Books/Periodicals	100	100
		ArcGIS Enerprise Deployment Class	-	-
			<u>100</u>	<u>100</u>
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 212,690</b>	<b>\$ 218,537</b>

**INFORMATION SERVICES  
ACCOUNT 01.45**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Computer Equipment	8302	IT Laptops	\$ 6,000	\$ 6,000		
		Monitors, Docks	2,000	2,000		
		Phone equipment	4,000	4,000		
		Replace old Computers	22,000	22,000		
		Server UPS replacements	3,000	3,000		
		Firewall for each site	15,000	-		
		SAN Replacement	-	35,000		
		Server replacement	18,000	-		
			<u>70,000</u>	<u>72,000</u>		
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 70,000</b>	<b>\$ 72,000</b>		

## 01.71 POLICE DEPARTMENT

**Police Services:** This is sixth year of the Intergovernmental Agreement (IGA) contracting for the delivery of law enforcement services in Troutdale by the Multnomah County Sheriff's Office (MCSO).

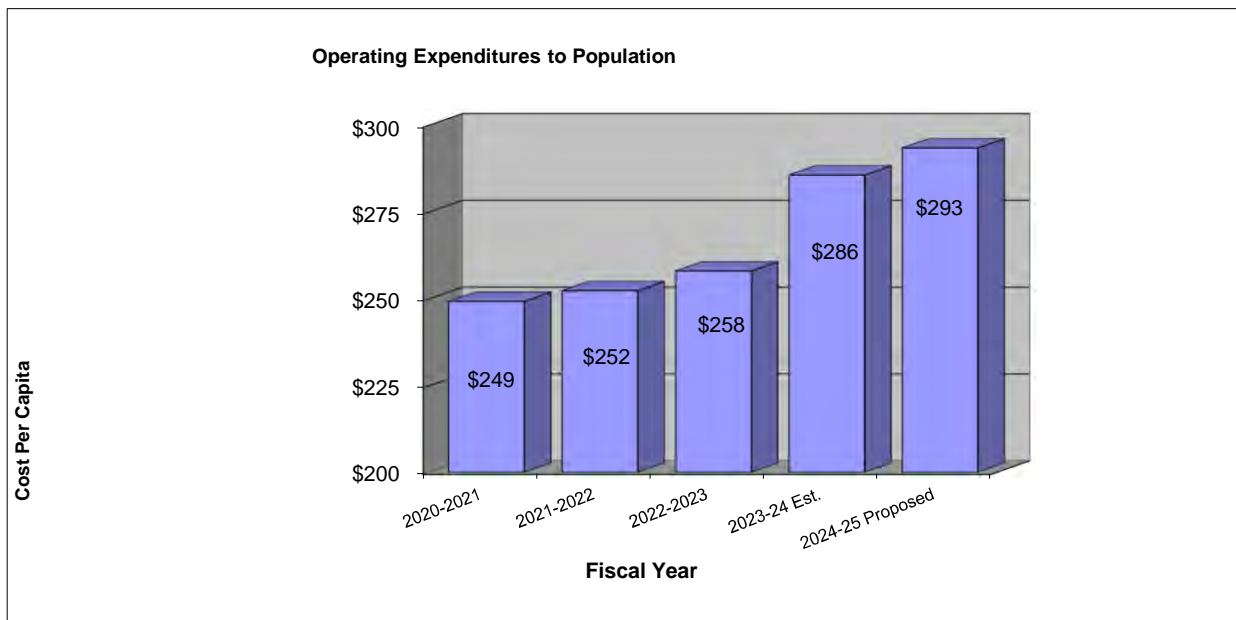
In the contracted services model the significant cost reduction is for Personnel Services with 28 of the previous 28.5 FTE funded positions transferring to the MCSO. The IGA provides improved coverage with 24/7 supervision and two dedicated patrol officers serving Troutdale. Additional MCSO services provided include access to full service investigations, full service crime analysis, 24/7 counter service, dedicated training unit, full service property control, dedicated river patrol unit, enhanced reserve unit, search and rescue services, citizens academy and community resource officer.

Under the contracted services model the City directly employs a full time Code Enforcement Officer, as well as several other costs as outline on the Material and Services Detail page, such as BOEC dispatch costs and support AMR for staffing river rescue operations. The Proposed Budget includes also includes the contract cost increase adding the full time MCSO Community Resource Deputy (CRD).

The primary changes are increases in the Law Enforcement Services IGA cost of \$85,000, the BOEC costs are rising \$57,000, and \$22,000 cost increase for the CRD position. The remainder are minimal cost changes and the related payroll for the Code Enforcement position. The Code Enforcement position full size pick up truck is also include in the proposed budget.

**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

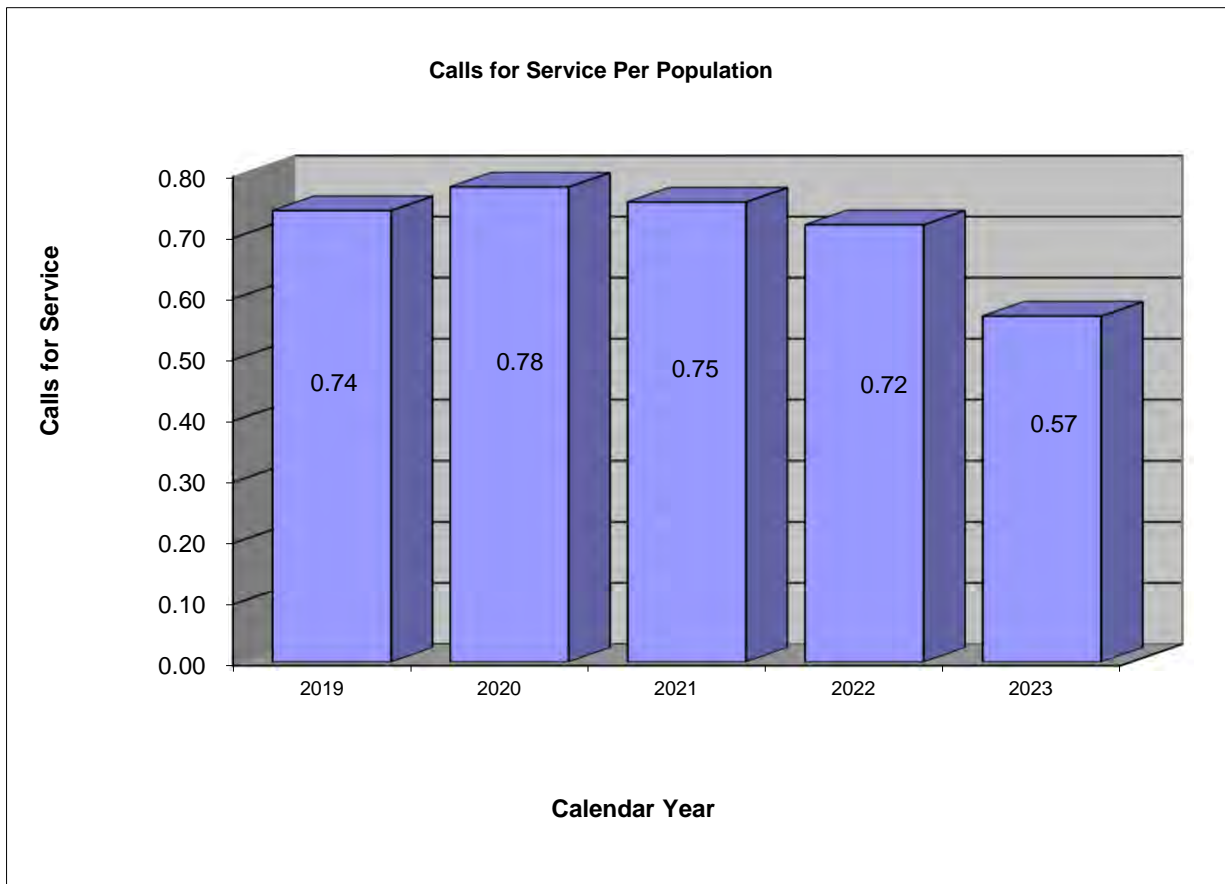
Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 4,033,185	\$249
2021-2022	16,319	\$ 4,117,153	\$252
2022-2023	16,819	\$ 4,338,622	\$258
2023-24 Est.	16,847	\$ 4,811,329	\$286
2024-25 Proposed	17,005	\$ 4,989,249	\$293



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.  
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

CALLS FOR SERVICE PER OFFICER

Calendar Year	Population	Calls for	Calls per
		Service	Population
2019	16,180	12,587	0.74
2020	16,185	12,188	0.78
2021	16,319	11,681	0.75
2022	16,819	9,537	0.72
2023	16,847	9,542	0.57



Note: The calls for service are provided by BOEC (Bureau of Emergency Communications) based on officers dispatched, excluding traffic stops.

**PUBLIC SAFETY - POLICE OPERATIONS  
ACCOUNT 01.71**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>1.30</b>	<b>0.50</b>	<b>0.50</b>	<b>1.00</b>			
01-71-8002	DEPARTMENT DIRECTOR	0.10	\$ 14,718	\$ 12,657	\$ 15,585	\$ 13,464		
01-71-8006	BUILDING CODE PRG MANAGER	0.20	-	21,444	20,692	21,732		
01-71-8019	CODE COMPLIANCE OFFICER	1.00	69,385	72,349	75,650	75,670		
01-71-8103	SALARY OVERTIME		1,131	125	-	-		
01-71-8181	FICA - CITY EXPENSE		6,344	7,975	8,565	8,483		
01-71-8183	PERS PENSION PLAN-DB		13,400	16,490	17,099	19,892		
01-71-8184	PERS IAP PLAN--DC		863	1,939	2,030	2,112		
01-71-8185	STATE UNEMPLOYMENT		85	106	125	108		
01-71-8186	TRI-MET EXCISE TAX		663	838	111	96		
01-71-8187	WORKERS COMP INSURANCE		983	1,131	248	214		
01-71-8188	W/C ASSESSMENT EXPENSE		21	24	89	89		
01-71-8189	PAID LEAVE OREGON ER CHARGE		-	229	448	443		
01-71-8191	KAISER MEDICAL		-	-	-	-		
01-71-8192	DENTAL		1,100	1,121	1,153	1,209		
01-71-8194	BLUE CROSS MEDICAL		17,901	18,424	19,625	20,749		
01-71-8195	HRA CLAIM EXPENSE		725	800	800	800		
01-71-8196	LONG TERM DISABILITY INSURANCE		190	186	89	77		
01-71-8197	GROUP LIFE/AD&D		31	33	14	12		
	<b>TOTAL PERSONNEL SERVICES</b>		<b>127,541</b>	<b>155,872</b>	<b>162,323</b>	<b>165,150</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-71-8207	COMPUTER REPAIR/PARTS/SUPPLIES		-	-	1,000	1,000		
01-71-8208	SOFTWARE LICENCES		24,935	19,906	18,954	21,330		
01-71-8210	OFFICE SUPPLIES		213	20	500	500		
01-71-8211	SPECIAL DEPARTMENT EXPENSE		3,956	3,181	4,700	4,700		
01-71-8212	EQUIPMENT UNDER \$5,000		643	300	1,500	1,500		
01-71-8213	OPERATING SUPPLIES		-	557	250	450		
01-71-8215	POSTAGE		89	65	200	200		
01-71-8216	UTILITIES & PHONE		369	340	600	600		
01-71-8219	MAINT/OPERATION OF EQUIPMENT		1,529	1,237	5,875	5,875		
01-71-8220	PROFESSIONAL SERVICES		4,596	-	-	-		
01-71-8221	OTHER CONTRACT SERVICES		3,946,038	4,150,537	4,605,038	4,777,555		
01-71-8222	INSURANCE		6,443	6,607	8,789	8,789		
01-71-8224	CONFERENCE/EDUCATION/TRAVEL		802	-	1,600	1,600		
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>3,989,612</b>	<b>4,182,750</b>	<b>4,649,006</b>	<b>4,824,099</b>		
<b>DEBT SERVICE</b>								
01-71-8550	PRINCIPAL PMTS		-	4,655	-	2,100		
01-71-8551	INTEREST PMTS		-	728	-	300		
	<b>TOTAL DEBT SERVICE</b>		<b>-</b>	<b>5,383</b>	<b>-</b>	<b>2,400</b>		
<b>CAPITAL OUTLAY</b>								
01-71-8301	EQUIPMENT \$5,000 AND OVER		12,975	-	-	-		
01-71-8302	COMPUTER EQUIPMENT		-	1,225	2,000	2,000		
01-71-8303	MOTOR VEHICLE		-	-	-	42,000		
	<b>TOTAL CAPITAL OUTLAY</b>		<b>12,975</b>	<b>1,225</b>	<b>2,000</b>	<b>44,000</b>		
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 4,130,128</b>	<b>\$ 4,345,229</b>	<b>\$ 4,813,329</b>	<b>\$ 5,035,649</b>		

**PUBLIC SAFETY - POLICE OPERATIONS  
ACCOUNT 01.71**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Supplies	1,000	1,000		
Software Licences	8208	Property & Evidence Software	500	500		
		Microsoft 365 Subscriptions	150	552		
		Adobe Pro DC	172	257		
		M365 Backup	41	87		
		Annual User License-EnerGov(1) &enforce(1)	2,077	3,100		
		Webroot Antivirus	14	14		
		TransUnion Background Check Software	1,000	1,000		
		Code Enforcement Software-Assist		5,500		
		Code Enforcement Software EnerGov SaaS	15,000	10,320		
			18,954	21,330		
Office Supplies	8210	Office Supplies	500	500		
Special Department Expense	8211	Code Enforcement Printing	1,000	1,000		
		Code Enforc - DMV License Reports	200	200		
		Trauma Intervention Program - TIP table sponsor	-	-		
		Graffiti Kits	1,000	1,000		
		Rodent Traps	500	500		
		Tow Hearings	2,000	2,000		
			4,700	4,700		
Equipment Under \$5,000	8212	Unexpected Equipment Replace.	500	500		
		IPad field inspector	1,000	1,000		
			1,500	1,500		
Operating Supplies	8213	Code Enforcement Clothing	250	450		
Postage	8215	Postage	200	200		
Utilities and Phone	8216	Cell & Tablet Usage	600	600		
			600	600		
Maint/Operation of Equipment	8219	Code Enforcement Gas, Maint.	5,875	5,875		
Other Contract Services	8221	BOEC Communications Dispatch	689,284	745,190		
		MCSO Law Enforcement Services IGA	3,656,507	3,741,201		
		Community Resource Deputy MCSO	225,172	247,089		
		IWORQs System Maint. (Code Enf.)	-	-		
		East Metro Mediation	3,675	3,675		
		Towing & Yard Cleaning Code Enforcement	25,000	-		
		Towing Code Compliance	-	20,000		
		Yard Cleaning Code Compliance	-	5,000		
		BioClean Cleaning Code Compliance	-	10,000		
		Arborist Services	5,000	5,000		
		Flash Alert	400	400		
			4,605,038	4,777,555		
Insurance	8222	Insurance CIS liability & property	8,789	8,789		
Conference/Education/Travel	8224	Oregon Code Enf. Assoc Membership	100	100		
		Code Enforcement Training/Confer.	1,500	1,500		
			1,600	1,600		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 4,649,006</b>	<b>\$ 4,824,099</b>		

## 01.72 POLICE BUILDING OPERATIONS

**Public Safety Building Operations:** budget provides for the landlord costs associated with the lease of the Community Police Facility to Multnomah County. The MCSO has relocated their patrol enforcement services for both Troutdale, and County-wide, to our Troutdale Police Community Center, which will remain under the ownership of the City.

The proposed budget continues to allocate \$175,000, of the \$220,000 building lease revenue the City receives from the Multnomah County, from reducing the levy for the Police Facility Bonds, to the new Full Faith and Credit debt service fund.

The remainder of the funds allocated to the landlord costs for building operating expenses. Operating costs for COVID-19 cleaning and disinfecting, and utilities are increased to reflect past and current costs and estimates.

# PUBLIC SAFETY BUILDING OPERATIONS

# REQUIREMENTS

**01 72**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
				ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
01-72-8211	SPECIAL DEPARTMENT EXPENSE	-	-	1,000	1,000		
01-72-8212	EQUIPMENT UNDER \$5,000	-	319	500	750		
01-72-8213	OPERATING SUPPLIES	5,610	6,622	5,100	5,500		
01-72-8216	UTILITIES & PHONE	48,997	48,413	60,166	60,166		
01-72-8217	RENTS & LEASES	-	-	1,000	1,000		
01-72-8218	BUILDING MAINTENANCE	10,359	9,330	3,000	5,500		
01-72-8219	MAINT/OPERATION OF EQUIPMENT	2,889	4,205	4,000	16,500		
01-72-8221	OTHER CONTRACT SERVICES	88,125	95,087	98,300	21,050		
01-72-8222	INSURANCE	12,372	9,091	15,520	15,520		
01-72-8228	ADMINISTRATION	5,400	5,400	5,400	5,400		
01-72-8235	GROUNDS MAINTENANCE	4,680	3,000	7,500	7,500		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>178,433</b>	<b>181,468</b>	<b>201,486</b>	<b>139,886</b>		
<b>CAPITAL OUTLAY</b>							
01-72-8301	EQUIPMENT \$5,000 AND OVER	-	-	-	-		
01-72-8310	BUILDING IMPROVEMENTS	-	-	-	-		
01-72-8320	OTHER IMPROVEMENTS	-	-	-	-		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 178,433</b>	<b>\$ 181,468</b>	<b>\$ 201,486</b>	<b>\$ 139,886</b>		

# PUBLIC SAFETY BUILDING OPERATIONS MATERIAL AND SERVICES DETAIL

## 01.72

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Special Department Expense	8211		1,000	1,000		
			<u>1,000</u>	<u>1,000</u>		
Equipment Under \$5,000	8212	Fire Extinguishers	250	250		
		Unexpected Equipment Replace.	250	500		
			<u>500</u>	<u>750</u>		
Operating Supplies	8213	Janitorial Supplies and Paper	5,000	5,000		
		Floor runner mats	100	500		
			<u>5,100</u>	<u>5,500</u>		
Utilities/Phone	8216	Integra Phone	580	580		
		PGE	45,212	45,212		
		NWN	11,593	11,593		
		City Water, Sewer & Storm	2,782	2,782		
			<u>60,166</u>	<u>60,166</u>		
Rents & Leases	8217	Copier Lease	-	-		
		Miscellaneous Equipment	1,000	1,000		
			<u>1,000</u>	<u>1,000</u>		
Building Maintenance	8218	Plumbing / Elect Repairs	2,500	5,000		
		Solid Waste Disposal	500	500		
			<u>3,000</u>	<u>5,500</u>		
Maint/Operation of Equipment	8219	HVAC Filters/Supplies	500	1,000		
		General Equipment Maint.	1,000	1,500		
		AV Equipment Support	1,000	1,500		
		Generator Maint.	1,000	1,500		
		Upgrade Cameras to Rhombus	-	10,000		
		Parking Lot Light Maint.	500	1,000		
			<u>4,000</u>	<u>16,500</u>		
Other Contract Services	8221	Elevator Maintenance Contract	1,850	1,850		
		Tyco Facility Security Monitor	550	550		
		Carpet Cleaning Service	1,350	1,350		
		Fire Sprinklers Sys. Repair/Ckup	1,500	1,500		
		HVAC Repair/Service	6,000	15,000		
		Janitorial Services	86,250	-		
		Backflow Testing	300	300		
		Window Cleaning Service	500	500		
			<u>98,300</u>	<u>21,050</u>		
Insurance	8222	Insurance CIS liability & property	15,520	15,520		
Administration	8228	Lease Administration	5,400	5,400		
Grounds Maintenance	8235	Landscape and Grounds Materials	7,500	7,500		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 201,486</b>	<b>\$ 139,886</b>		

## **01.78 SOLID WASTE & RECYCLING DIVISION**

The Solid Waste/Recycling Program pays for the administration and oversight of the City's franchised solid waste hauler and related solid waste and recycling activities. The primary revenue source is a 5% franchise fee on solid waste revenues from our franchised hauler. Approximately 38% of the budget is for salary and benefits for 0.3 FTE. This year the budget is allocated to materials and services, with major items including spring clean-up efforts, rate review services, the East county recycling event and business recycling promotional activities. The litter and dump site monthly clean up is continued from the program started from the Metro IGA for the HB5202 funding provided by the State.

The Proposed Budget includes funds for implementation of a couple of Metro mandated recycling programs.

# SOLID WASTE/RECYCLING DEPARTMENT

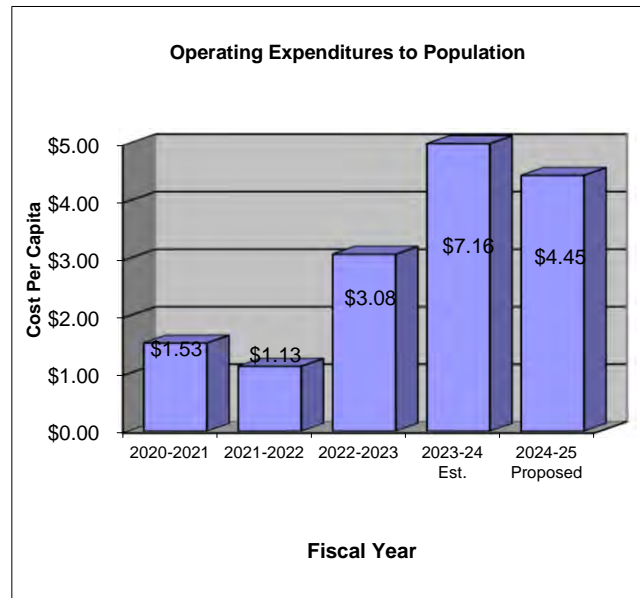
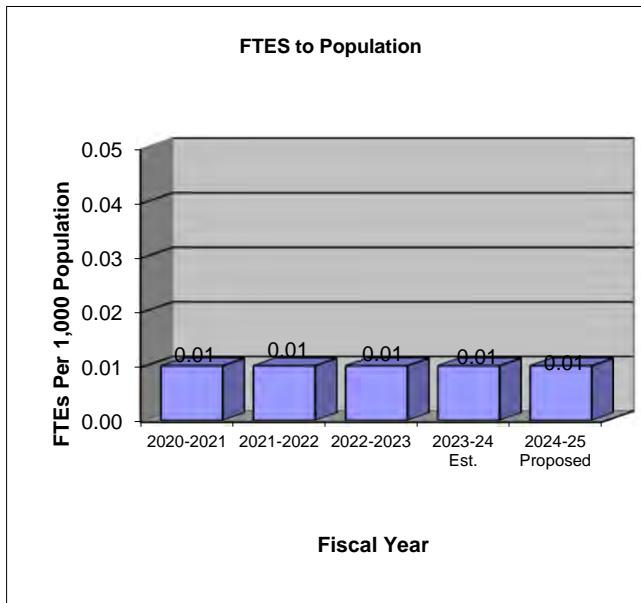
# PER CAPITA COMPARISONS

**FTE TO POPULATION RATIO**

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	0.10	0.01
2021-2022	16,319	0.10	0.01
2022-2023	16,819	0.10	0.01
2023-24 Est.	16,847	0.10	0.01
2024-25 Proposed	17,005	0.10	0.01

**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 24,823	\$1.53
2021-2022	16,319	\$ 18,437	\$1.13
2022-2023	16,819	\$ 51,763	\$3.08
2023-24 Est.	16,847	\$ 120,631	\$7.16
2024-25 Proposed	17,005	\$ 75,631	\$4.45



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.  
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

**SOLID WASTE/RECYCLING  
ACCOUNT 01.78**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>0.30</b>						
01-78-8023	ENVIRONMENTAL SPECIALIST	0.30	\$ 8,789	\$ 9,370	\$ 29,559	\$ 29,565		
01-78-8103	SALARY OVERTIME		18	51	-	-		
01-78-8181	FICA - CITY EXPENSE		647	697	2,262	2,262		
01-78-8183	PERS RETIREMENT		1,149	1,236	3,860	4,727		
01-78-8184	PERS IAP PLAN--DC		528	565	1,689	1,774		
01-78-8185	STATE UNEMPLOYMENT		9	9	236	237		
01-78-8186	TRI-MET EXCISE TAX		69	74	211	211		
01-78-8187	WORKERS COMP INSURANCE		60	60	127	127		
01-78-8188	W/C ASSESSMENT EXPENSE		2	2	21	21		
01-78-8189	PAID LEAVE OREGON ER CHARGE		-	20	118	118		
01-78-8192	DENTAL		173	181	566	564		
01-78-8194	BLUE CROSS MEDICAL		2,163	2,175	6,782	7,101		
01-78-8195	HRA CLAIM EXPENSE		75	75	225	225		
01-78-8196	LONG TERM DISABILITY INSURANCE		20	16	86	86		
01-78-8197	GROUP LIFE/AD&D		3	3	111	111		
<b>TOTAL PERSONNEL SERVICES</b>			<b>13,704</b>	<b>14,533</b>	<b>45,853</b>	<b>47,128</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-78-8206	SOFTWARE SUPPORT/UPGRADE		-	-	50	-		
01-78-8210	OFFICE SUPPLIES		-	-	50	100		
01-78-8211	SPECIAL DEPARTMENT EXPENSE		2,919	9,340	15,325	16,025		
01-78-8215	POSTAGE		-	5	1,000	1,000		
01-78-8220	PROFESSIONAL SERVICES		1,700	1,647	12,000	17,000		
01-78-8221	OTHER CONTRACT SERVICES		-	26,110	45,000	45,000		
01-78-8222	INSURANCE		114	127	153	184		
01-78-8223	MEMBERSHIP & DUES		-	-	-	-		
01-78-8224	CONFERENCES/EDUCATION/TRAVEL		-	-	1,200	1,200		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>4,733</b>	<b>37,230</b>	<b>74,778</b>	<b>80,509</b>		
<b>TOTAL REQUIREMENTS</b>			<b>\$ 18,437</b>	<b>\$ 51,763</b>	<b>\$ 120,631</b>	<b>\$ 127,637</b>		

**SOLID WASTE/RECYCLING  
ACCOUNT 01.78**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Support/Upgrade	8206	Software Support	\$ 50	\$ 50		
			50	50		
Office Supplies	8210	General Office Supplies	50	100		
			50	100		
Special Department Expense	8211	Education/Promotion Printing	2,000	2,000		
		Recycling Grant Program	-	-		
		Spring Cleanup Disposal	3,500	3,500		
		Obrist Landfill Monitoring Equipment	-	-		
		<i>Metro Ordinance&gt;&gt;</i> Annual Waste Reduction Program	8,400	9,100		
		<i>Metro Ordinance&gt;&gt;</i> Containers (Food scrap+BRR)	425	425		
		East County Recycling Event	1,000	1,000		
			15,325	16,025		
Postage	8215	Postage	1,000	1,000		
			1,000	1,000		
Professional Services	8220	Food Waste Rollout	2,000	2,000		
		Rate Review Services	10,000	15,000		
		Recycle at Work	-	-		
			12,000	17,000		
Other Contract Services	8221	Rate Review Services	-	-		
		Litter/Dump Site Cleanup	45,000	45,000		
			45,000	45,000		
Insurance	8222	CIS liability & property coverage	153	184		
Membership & Dues	8223		-	-		
			-	-		
Conference/Education/Travel	8224	Solid Waste Training/Seminars	1,200	1,200		
			1,200	1,200		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 74,778</b>	<b>\$ 80,559</b>		

## **01.76 FIRE PROTECTION SERVICES**

The City has had a successful Intergovernmental Agreement (IGA) with the City of Gresham since 1992 providing quality Fire and Emergency Services. In the past, Troutdale residents have paid significantly less (\$1.05 per \$1,000 of taxable assessed value) than Gresham residents (\$1.80 per \$1,000 of taxable assessed value) for fire services.

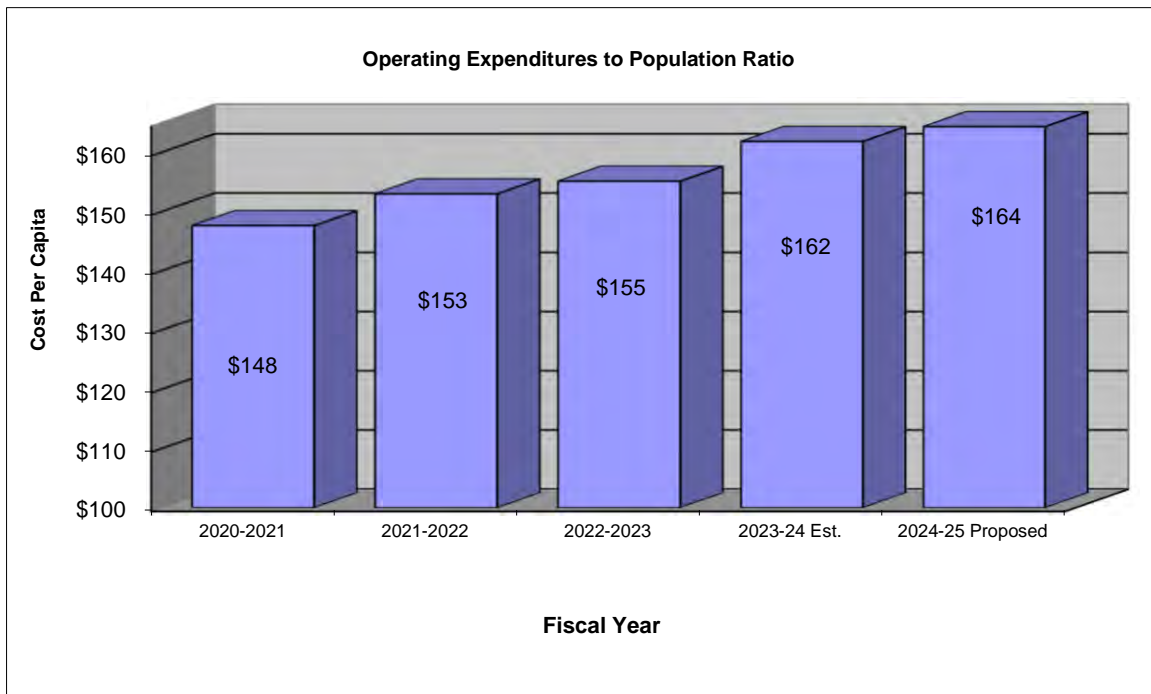
The increase included in for FY 2015-16 a rate of \$1.44 per \$1,000 TAV totaled \$1,856,715 - an increase of \$167,860 – about 10% over our FY 2014-15 payment. The \$202,694 FY 2016-17 increase was the second largest over the history of the IGAs with Gresham Fire.

The proposed budget reflects an estimated rate of \$1.49 per \$1,000 TAV for the FY 2024-2025 totaling \$2,795,000 a 2.50% increase of \$68,000.

The costs for Years 3 through 10, increase each year within the range of 2.5% to 4.5% increase over the preceding year. The FY 2024-2025 is the final year of the current IGA.

**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 2,389,129	\$148
2021-2022	16,319	\$ 2,496,640	\$153
2022-2023	16,819	\$ 2,608,989	\$155
2023-24 Est.	16,847	\$ 2,726,394	\$162
2024-25 Proposed	17,005	\$ 2,794,554	\$164



- Note: 1. Operating expenditures include the fire service contract only.  
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.  
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

**FIRE PROTECTION SERVICES  
ACCOUNT 01.76**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	24-	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>MATERIALS &amp; SERVICES</b>								
01-76-8221	OTHER CONTRACT SERVICES		2,496,640	2,608,989	2,726,394	\$ 2,794,554		
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<u>2,496,640</u>	<u>2,608,989</u>	<u>2,726,394</u>	<u>2,794,554</u>		
	<b>TOTAL REQUIREMENTS</b>		<u>\$ 2,496,640</u>	<u>\$ 2,608,989</u>	<u>\$ 2,726,394</u>	<u>\$ 2,794,554</u>	\$ -	\$ -

**FIRE PROTECTION SERVICES**

**ACCOUNT 01.76**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Other Contract Services	8221	Fire Services Contract	\$ 2,726,394	\$ 2,794,554		
			2,726,394	2,794,554	-	-
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 2,726,394</b>	<b>\$ 2,794,554</b>	<b>\$ -</b>	<b>\$ -</b>

## **01.85 PARKS DIVISION**

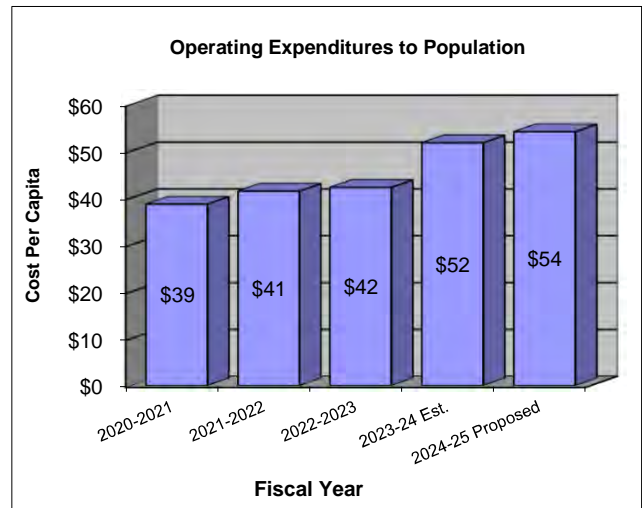
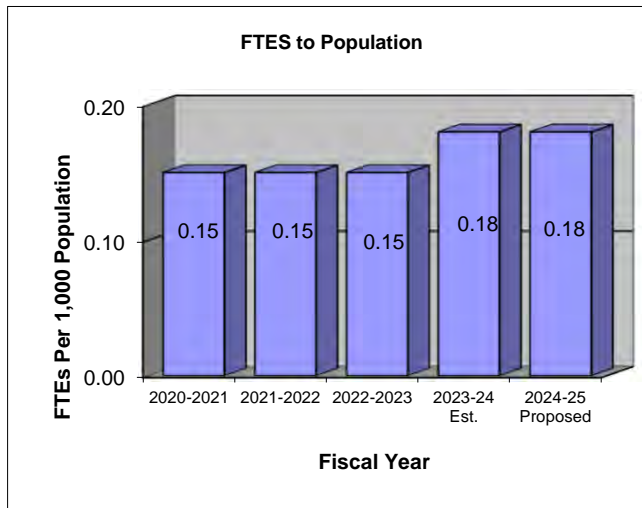
The Parks fund is within general fund but is managed by the Public Works Director. The Parks Division is tasked with operating and maintaining 14 developed parks that cover 71 acres including playground equipment and picnic shelters, 8 natural areas that cover 185 acres and the Downtown Parking lot landscaping. The Parks Staff is also responsible for the supervision and assistance of numerous weekend volunteer projects and special City events.

**FTE TO POPULATION RATIO**

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	2.50	0.15
2021-2022	16,319	2.50	0.15
2022-2023	16,819	2.50	0.15
2023-24 Est.	16,847	3.00	0.18
2024-25 Proposed	17,005	3.00	0.18

**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

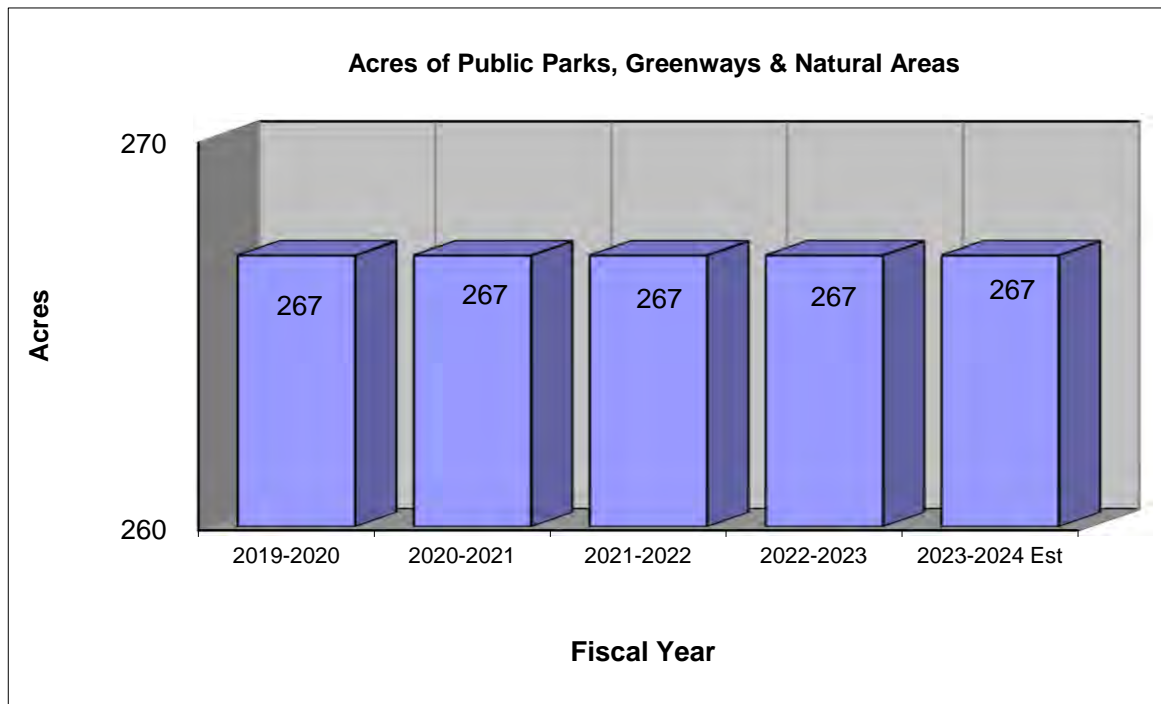
Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 626,628	\$39
2021-2022	16,319	\$ 677,113	\$41
2022-2023	16,819	\$ 711,456	\$42
2023-24 Est.	16,847	\$ 872,884	\$52
2024-25 Proposed	17,005	\$ 921,496	\$54



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.  
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

**ACRES OF PUBLIC PARKS  
GREENWAYS AND NATURAL AREAS**

Fiscal Year	Acres
2019-2020	267
2020-2021	267
2021-2022	267
2022-2023	267
2023-2024 Est	267



Note: FY 2023-2024 figure is an estimate.

**PARKS  
ACCOUNT 01.85**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>3.00</b>						
01-85-8005	SUPERINTENDENT	0.5	\$ 52,386	\$ 62,262	\$ 57,023	\$ 47,840		
01-85-8028	TEMP SEASONAL P & F WKR	-	6,341	15,464	74,880	74,880		
01-85-8029	P & F WORKER I	0.5	30,832	29,462	-	25,366		
01-85-8030	P & F WORKER II	1.0	-	25,525	61,651	61,672		
01-85-8031	P & F WORKER III	0.5	94,877	79,631	81,442	42,110		
01-85-8006	P & F CHIEF OPERATOR	0.5	-	-	-	43,389		
01-85-8103	SALARY OVERTIME		6,512	8,652	2,000	2,000		
01-85-8181	FICA - CITY EXPENSE		14,276	16,527	21,043	22,593		
01-85-8183	PERS PENSION PLAN-DB		24,661	29,191	29,386	36,442		
01-85-8184	PERS IAP PLAN--DC		9,607	11,862	11,268	13,223		
01-85-8185	STATE UNEMPLOYMENT		190	220	2,216	2,378		
01-85-8186	TRI-MET EXCISE TAX		1,487	1,740	1,977	2,122		
01-85-8187	WORKERS COMP INSURANCE		3,134	3,707	6,037	6,037		
01-85-8188	W/C ASSESSMENT EXPENSE		51	59	172	206		
01-85-8189	PAID LEAVE OREGON ER CHARGE		-	499	1,100	1,181		
01-85-8191	KAISER MEDICAL		20,899	24,184	24,821	28,056		
01-85-8192	DENTAL		2,096	2,668	2,782	3,000		
01-85-8194	BLUE CROSS MEDICAL		12,197	14,650	16,234	16,794		
01-85-8195	HRA CLAIM EXPENSE		1,000	1,625	1,000	750		
01-85-8196	LONG TERM DISABILITY INSURANCE		375	338	1,239	1,239		
01-85-8197	GROUP LIFE/AD&D		68	64	231	231		
<b>TOTAL PERSONNEL SERVICES</b>			<b>280,990</b>	<b>328,329</b>	<b>396,502</b>	<b>431,508</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-85-8208	SOFTWARE LICENCES		3,626	2,196	685	1,419		
01-85-8209	HAND TOOLS		1,253	1,542	2,300	3,500		
01-85-8210	OFFICE SUPPLIES		813	968	800	800		
01-85-8211	SPECIAL DEPARTMENT EXPENSE		14,639	8,293	8,300	10,500		
01-85-8212	EQUIPMENT UNDER \$5,000		3,628	3,754	5,700	7,200		
01-85-8213	OPERATING SUPPLIES		6,754	6,094	14,650	16,745		
01-85-8215	POSTAGE		24	12	100	100		
01-85-8216	UTILITIES & PHONE		78,066	76,435	53,600	53,600		
01-85-8217	RENTS & LEASES		21,334	16,854	11,900	15,000		
01-85-8218	BUILDING MAINTENANCE		23,872	16,592	21,000	32,000		
01-85-8219	MAINT/OPERATION OF EQUIPMENT		24,268	32,211	40,500	43,000		
01-85-8220	PROFESSIONAL SERVICES		24,758	44,542	12,000	7,000		
01-85-8221	OTHER CONTRACT SERVICES		102,924	74,779	136,200	135,700		
01-85-8222	INSURANCE		13,418	19,780	23,737	26,264		
01-85-8223	MEMBERSHIP & DUES		330	401	1,510	1,910		
01-85-8224	CONFERENCE/EDUCATION/TRAVEL		3,710	1,690	3,800	4,350		
01-85-8230	COMMUNITY EVENTS		-	-	-	10,000		
01-85-8235	GROUNDS MAINTENANCE		72,707	76,985	139,600	120,900		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>396,123</b>	<b>383,128</b>	<b>476,382</b>	<b>489,988</b>		

**PARKS  
ACCOUNT 01.85**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>CAPITAL OUTLAY</b>								
01-85-8301	EQUIPMENT \$5,000 AND OVER		9,114	5,878	73,650	39,500		
01-85-8302	COMPUTER EQUIPMENT		-	3,111	-	2,000		
01-85-8303	MOTOR VEHICLES		-	-	67,870	26,000		
01-85-8310	BUILDING IMPROVEMENTS		-	-	40,000	40,000		
01-85-8320	OTHER IMPROVEMENTS		259	14,006	-	115,000		
01-85-8350	PROJECTS		137,879	139,280	1,092,600	1,408,200		
	<b>TOTAL CAPITAL OUTLAY</b>		<b>147,252</b>	<b>162,275</b>	<b>1,274,120</b>	<b>1,630,700</b>		
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 824,365</b>	<b>\$ 873,731</b>	<b>\$ 2,147,004</b>	<b>\$ 2,552,196</b>		

**PARKS  
ACCOUNT 01.85**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 375	\$ 1,104		
		M365 Backup	103	152		
		Webroot Antivirus	35	35		
		Adobe Pro DC	172	128		
			685	1,419		
Hand Tools	8209	Replacement Tools - Parks	\$ 2,300	\$ 3,500		
			2,300	3,500		
Office Supplies	8210	General Office Supplies	800	800		
			800	800		
Special Dept. Expense	8211	Batteries	100	200		
		City sponsored events	8,000	10,000		
		Printing	200	300		
			8,300	10,500		
Equipment Under \$5,000	8212	Backpack Blower	1,200	1,500		
		Fire Extinguishers	600	700		
		Gas Weedeater	500	600		
		Edger	800	800		
		Commerical Walking Mower	1,500	2,000		
		Replacement Chainsaws (2)	700	1,000		
		Hedge sheers	400	600		
			5,700	7,200		
Operating Supplies	8213	First Aid Supplies/PPE	9,950	11,370		
		Safety Supplies/Clothing	1,800	2,060		
		Uniform Clothing	2,900	3,315		
			14,650	16,745		
Postage	8215	Postage	100	100		
			100	100		
Utilities and Phone	8216	Cell & Tablet Usage	600	600		
		City Utilities	28,000	28,000		
		Utilities	25,000	25,000		
			53,600	53,600		
Rents and Leases	8217	Glenn Otto Porta Potties	1,700	2,000		
		Helen Althaus Porta Pottie	900	1,000		
		Community Garden Porta Pottie	1,800	2,000		
		Mayors' Square Porta Pottie	6,000	8,000		
		Misc. Equipment Rental	1,500	2,000		
			11,900	15,000		
Building Maintenance	8218	Building and Structures	4,000	5,000		
		Solid Waste Disposal	5,000	5,000		
		Glenn Otto Caretaker Roof Repairs (1/2)		10,000		
		Vandalism Repairs	12,000	12,000		
			21,000	32,000		
Maint/Operation of Equipment	8219	Gasoline and Diesel	12,000	13,000		
		General Equipment Maint.	14,500	15,000		
		Irrigation System/Parts	8,000	9,000		
		Park Lights Maintenance	6,000	6,000		
			40,500	43,000		

**PARKS  
ACCOUNT 01.85**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Professional Services	8220	Sunrise Park, Landfill Monitor	2,000	2,000		
		Glenn Otto Parking Assessment	-	5,000		
		Parks Master Plan	10,000	-		
			<u>12,000</u>	<u>7,000</u>		
Other Contract Services	8221	Contract Crews - MYC & Corrections	14,000	10000		
		County Sign Shop	9,000	9000		
		Electrical Repairs	10,000	10000		
		Employment Agency - Seasonals	45,000	37500		
		Homeless Impact Clean-up	20,000	20000		
		Sidewalk Repair	6,500	6500		
		Tree Service - Pruning	25,000	35000		
		Backflow Testing	700	700		
		Tennis Court Maintenance	6,000	7000		
		Downtown Floral Basket Watering	-	-		
			<u>136,200</u>	<u>135,700</u>		
01- Insurance	8222	Insurance CIS liability & property	<u>23,737</u>	<u>26,264</u>		
Membership and Dues	8223	INPRA Membership	60	60		
		ISA Membership	125	125		
		ORPA Membership	900	900		
		Pesticide Licenses	400	800		
		Arbor Day Foundation	25	25		
	<u>1,510</u>	<u>1,910</u>				
Conference/Education/Travel	8224	MACS Training Workshops	550	550		
		Pesticide Re-certify/Training	1,050	1,600		
		Misc Training/Travel	2,200	2,200		
			<u>3,800</u>	<u>4,350</u>		
Community Events	8230	Dog Park	-	10,000		
Grounds Maintenance	8235	Fertilizer	9,000	9,000		
		Fibar for Playstructures	11,000	12,500		
		Landscape and Grounds Materials	35,400	35,400		
		Vandalism Repairs	8,000	8,000		
		Park Play Structures Maintenance	61,000	40,000		
		Replacement Trash Receptacles	6,000	6,000		
		Debris recycling/disposal	2,000	2,500		
		Replacement picnic tables	4,000	4,000		
		Downtown Floral Baskets	3,200	3,500		
			<u>139,600</u>	<u>120,900</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 476,382</b>	<b>\$ 489,988</b>		

**PARKS  
ACCOUNT 01.85**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Equipment \$1,000 and Over	8301	Snow Plow for new 1-ton	\$ 9,400	\$ 5,000		
		Load rated trailers for Parks mowers	15,000	12,000		
		John Deere Tractor	43,750	-		
		HvyDuty Tilt Trailer for Tractor	-	10,000		
		Sand Spreader for dump truck	-	7,000		
		Lift gates for trucks	5,500	5,500		
			<u>73,650</u>	<u>39,500</u>		
Computer Equipment	8302	Replace equipment	-	2,000	-	-
Motor Vehicle	8303	Mid-size pick-up truck Crew Cab (1/2)	17,600	-		
		Full size Pick-up w/ Canopy & Rack	-	26,000		
		1-ton Dump Body Truck	50,270	-		
			<u>67,870</u>	<u>26,000</u>		
Building Improvements	8310	ADA requirements for parks	40,000	40,000		
			<u>40,000</u>	<u>40,000</u>		
Other Improvements	8320	Columbia Park Security Cameras	-	20,000		
		Glenn Otto Pay-2-Park Kiosk	-	15,000		
		Parking Lot Expansion Parks Shop	-	80,000		
			<u>-</u>	<u>115,000</u>		
Projects	8350	Beaver Creek Canyon Repairs	40,000	40,000		
		Depot Park Gorge Hub Design	61,000	50,000		
		Depot Park Gorge Hub Pedestrian	34,700	-		
		<i>(IF grant funded)&gt;</i> Beavercreek North Bridge Replacement	350,000	350,000		
		<i>(94% here + 6% Parks SDC fund 16)&gt;</i> Skate Spot Design & Construction	361,900	427,700		
		Sandee Palisades ADA Trail replacement	80,000	100,000		
		ADA Imagination Way/Columbia Park	150,000	250,000		
		Imagination Station Sun Sails (2)	-	40,000		
		Imagination Station Surface Rehab	-	100,000		
		Equipment/Dry Storage	-	12,500		
		Materials Staging/Processing Station	-	10,000		
		Dog Park fence and amenities	15,000	28,000		
			<u>1,092,600</u>	<u>1,408,200</u>		
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 1,274,120</b>	<b>\$ 1,628,700</b>		

## **01.86 FACILITIES DIVISION**

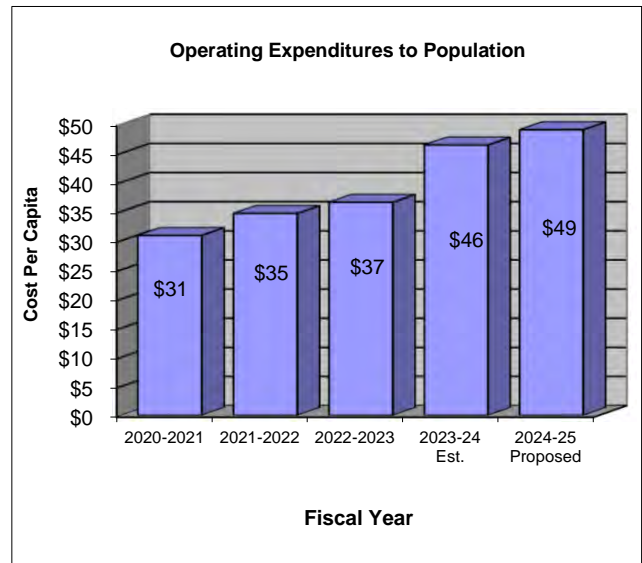
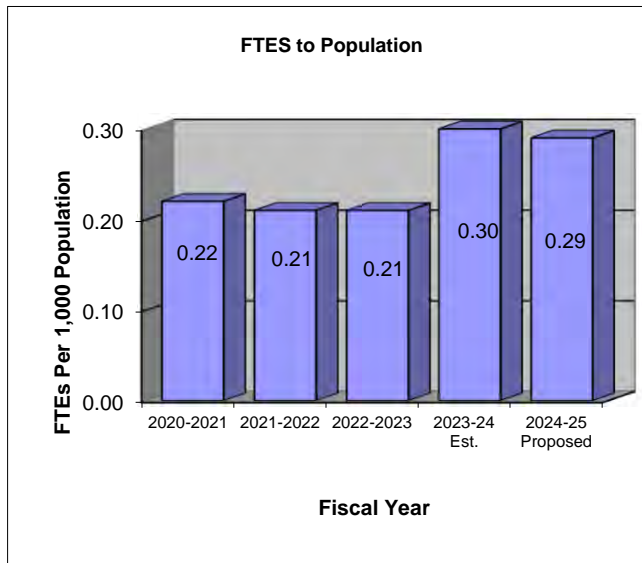
The Facilities Department accounts for the operations activities related to the care and maintenance of city grounds and structures. This fund is part of the General fund, however along with the Parks it is managed by the Public Works Director. The following Public Works funds; water, sewer and stormwater support portions of this fund to maintain facilities related to their care. (i.e., Reservoirs, wells, pump stations, water pollution control facilities).

**FTE TO POPULATION RATIO**

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	3.50	0.22
2021-2022	16,319	3.50	0.21
2022-2023	16,819	3.50	0.21
2023-24 Est.	16,847	5.00	0.30
2024-25 Proposed	17,005	5.00	0.29

**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 499,389	\$31
2021-2022	16,319	\$ 565,087	\$35
2022-2023	16,819	\$ 614,659	\$37
2023-24 Est.	16,847	\$ 781,249	\$46
2024-25 Proposed	17,005	\$ 833,162	\$49



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.  
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

**FACILITIES  
ACCOUNT 01.86**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>5.00</b>				<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
01-86-8005	SUPERINTENDENT	0.5	\$ 52,386	\$ 62,262	\$ 57,023	\$ 47,840		
01-86-8025	CUSTODIAN	1.0	-	-	50,731	48,318		
01-86-8028	TEMP SEASONAL P & F WKR	-	6,341	15,464	74,880	74,880		
01-86-8029	P & F WORKER I	0.5	30,831	29,461	-	25,366		
01-86-8030	P & F WORKER II	1.0	-	25,524	61,651	61,672		
01-86-8031	P & F WORKER III	0.5	94,876	79,630	81,442	42,110		
01-86-8054	FACILITIES MAINTENANCE TECH	1.0	64,433	67,702	70,678	70,741		
01-86-8006	P & F CHIEF OPERATOR	0.5	-	-	-	43,389		
01-86-8103	SALARY OVERTIME		6,962	9,477	3,000	3,000		
01-86-8181	FICA - CITY EXPENSE		19,094	21,628	30,333	31,703		
01-86-8183	PERS PENSION PLAN-DB		33,130	38,178	45,243	55,480		
01-86-8184	PERS IAP PLAN--DC		13,498	15,973	18,206	20,366		
01-86-8185	STATE UNEMPLOYMENT		254	288	3,195	3,339		
01-86-8186	TRI-MET EXCISE TAX		1,993	2,279	2,851	2,978		
01-86-8187	WORKERS COMP INSURANCE		3,949	4,589	8,166	8,166		
01-86-8188	W/C ASSESSMENT EXPENSE		71	78	309	343		
01-86-8189	PAID LEAVE OREGON ER CHARGE		-	646	1,586	1,657		
01-86-8191	KAISER MEDICAL		27,159	24,184	24,821	28,056		
01-86-8192	DENTAL		3,037	3,627	4,687	4,993		
01-86-8194	BLUE CROSS MEDICAL		21,604	30,779	49,777	51,902		
01-86-8195	HRA CLAIM EXPENSE		1,500	1,625	2,000	1,750		
01-86-8196	LONG TERM DISABILITY INSURANCE		535	474	1,585	1,585		
01-86-8197	GROUP LIFE/AD&D		96	89	309	309		
	<b>TOTAL PERSONNEL SERVICES</b>		<b>381,749</b>	<b>433,959</b>	<b>592,473</b>	<b>629,943</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-86-8208	SOFTWARE LICENCES		1,298	2,848	890	1,533		
01-86-8209	HAND TOOLS		10	-	500	1,200		
01-86-8210	OFFICE SUPPLIES		352	846	200	400		
01-86-8211	SPECIAL DEPARTMENT EXPENSE		2,711	3,872	1,840	1,340		
01-86-8212	EQUIPMENT UNDER \$5,000		2,575	3,476	2,250	3,000		
01-86-8213	OPERATING SUPPLIES		36,298	22,593	34,640	37,590		
01-86-8215	POSTAGE		28	-	50	50		
01-86-8216	UTILITIES & PHONE		9,674	9,994	6,525	6,525		
01-86-8217	RENTS & LEASES		941	1,176	250	750		
01-86-8218	BUILDING MAINTENANCE		27,191	28,443	26,600	42,000		
01-86-8219	MAINT/OPERATION OF EQUIPMENT		5,743	8,208	8,000	10,000		
01-86-8220	PROFESSIONAL SERVICES		-	-	25,000	5,000		
01-86-8221	OTHER CONTRACT SERVICES		75,189	84,350	53,350	64,650		
01-86-8222	INSURANCE		20,552	14,690	25,781	25,781		
01-86-8224	CONFERENCE/EDUCATION/TRAVEL		-	204	1,400	1,400		
01-86-8235	GROUNDS MAINTENANCE		775	-	1,500	2,000		
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>183,338</b>	<b>180,700</b>	<b>188,776</b>	<b>203,219</b>		
<b>CAPITAL OUTLAY</b>								
01-86-8301	EQUIPMENT \$5,000 AND OVER		-	-	-	19,500		
01-86-8302	COMPUTER EQUIPMENT		-	3,111	-	2,000		
01-86-8303	MOTOR VEHICLE		-	-	17,600	26,000		
01-86-8310	BUILDING IMPROVEMENTS		228,557	243,391	140,000	80,000		
01-86-8320	OTHER IMPROVEMENTS		4,130	-	160,000	180,000		
	<b>TOTAL CAPITAL OUTLAY</b>		<b>232,687</b>	<b>246,502</b>	<b>317,600</b>	<b>307,500</b>		
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 797,774</b>	<b>\$ 861,160</b>	<b>\$ 1,098,849</b>	<b>\$ 1,140,662</b>		

**FACILITIES  
ACCOUNT 01.86**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 525	\$ 1,204		
		M365 Backup	144	152		
		Webroot Antivirus	49	49		
		Adobe Pro DC	172	128		
			890	1,533		
Hand Tools	8209	Replacement Tools/Equip	500	1,200		
Office Supplies	8210	General Office Supplies	200	400		
Special Department Expense	8211	Batteries	200	500		
		City Hall Alarm Permit	340	340		
		Flags	500	500		
		Misc	800	-		
			1,840	1,340		
Equipment Under \$5,000	8212	Fire Extinguishers	500	500		
		Miscellaneous Power Tools	1,500	2,000		
		Office Furniture	250	500		
			2,250	3,000		
Operating Supplies	8213	First Aid Supplies/ AED units	5,690	5,690		
		Janitorial Supplies and Paper	28,000	30,000		
		Safety Supplies/Clothing	450	900		
		Uniform Clothing	400	800		
		Floor Mats	100	200		
			34,640	37,590		
Postage	8215	Postage	50	50		
			50	50		
Utilities and Phone	8216	Cell & Tablet Usage	300	300		
		City Utilities	1,200	1,200		
		Utilities and Phone	5,025	5,025		
			6,525	6,525		
Rents and Leases	8217	Miscellaneous Equipment	250	750		
		Copier - P & F (1/2 Cost)	-	-		
			250	750		
Building Maintenance	8218	Buildings and Structures	4,000	4,000		
		HVAC Component Replacements	3,000	3,000		
		Solid Waste Disposal	5,000	5,000		
		Vandalism Repairs	5,000	5,000		
		Re-paint Planning Offices	9,600	-		
		ComDev Roof Repair	-	15,000		
		Glenn Otto Caretaker Roof Repairs (	-	10,000		
			26,600	42,000		
Maint/Operation of Equipment	8219	Gasoline and Diesel	2,500	2,500		
		General Equipment Maint.	2,000	2,500		
		HVAC Filters/Supplies	500	1,000		
		Small Equipment Srvc and Maint.	-	-		
		Telephone Maintenance	-	-		
		Trucks, Oil, Filters and Parts	-	-		
		Vehicle Maintenance	3,000	4,000		
			8,000	10,000		

**FACILITIES  
ACCOUNT 01.86**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Professional Services	8220	Downtown/Glenn Otto Parking Study	25,000	-		
		Troutdale Arch Inspection	-	5,000		
			<u>25,000</u>	<u>5,000</u>		
Other Contract Services	8221	Carpet Cleaning Service	4,800	3,500		
		Online Registration	800	-		
		County Sign Shop - Signs	2,000	2,000		
		Electrical Repairs	12,500	12,500		
		Fire Extinguisher Service	1,000	1,500		
		Fire Sprinklers Sys. Repair/Ckup	1,500	2,000		
		HVAC Repair/Service	9,600	15,000		
		Honeywell CH Monitor Security	2,100	2,100		
		Plumbing Repairs	1,500	6,000		
		Employment Agency - Seasonals	15,000	7,500		
		Janitorial Services	-	-		
		Backflow Testing	300	300		
		Window Cleaning Service	2,250	2,250		
		Troutdale Arch Cleaning	-	10,000		
		<u>53,350</u>	<u>64,650</u>			
Insurance	8222	Insurance CIS liability & property	<u>25,781</u>	<u>25,781</u>		
Conference/Education/Travel	8224	Extended Education	500	500		
		Safety Training	400	400		
		Travel	500	500		
			<u>1,400</u>	<u>1,400</u>		
Grounds Maintenance	8235	Landscape and Grounds Materials	1,500	2,000		
			<u>1,500</u>	<u>2,000</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 188,776</b>	<b>\$ 198,219</b>		

**FACILITIES  
ACCOUNT 01.86**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Equipment	8301	Snow Plow for new 1-ton	\$ -	\$ 5,000	\$ -	\$ -
		Sand Spreader for dump truck	-	7,000	-	-
		Commercial Vacuum	-	2,000	-	-
		Commercial Carpet Shampooer	-	3,000	-	-
		Commercial Floor Buffer	-	2,500	-	-
			-	-	-	-
			-	19,500	-	-
Computer Equipment	8302	Replace equipment	-	2,000	-	-
Motor Vehicle	8303	Full size Pick-up w/ Canopy & Rack	-	26,000	-	-
		Mid-size pick-up truck Crew Cab (1/2)	17,600	-	-	-
			17,600	26,000	-	-
Building Improvements	8310	Depot-Remodeling	50,000	-	-	-
		ADA Facilities Requirements	80,000	80,000	-	-
		Repaint & Repairs Comm. Dev. Bldg.	10,000	-	-	-
			140,000	80,000	-	-
Other Improvements	8320	CCB - Repave Parking Lot	75,000	150,000	-	-
		North Parking Lot Slurry Seal	20,000	-	-	-
		Mayor's Sq. Parking Lot EV Chargers	25,000	-	-	-
		North downtown lighting & cameras	30,000	-	-	-
		North Parking Lot Light Improvements	10,000	-	-	-
		CCB Security Cameras	-	10,000	-	-
		Parking Lot Expansion Parks Shop	-	20,000	-	-
			160,000	180,000	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 317,600</b>	<b>\$ 305,500</b>		

## **01.82 PLANNING DIVISION**

The Community Development Department's Planning Division accounts for the operations activities related to both long range planning activities and current planning activities. These activities include preparation and updating of land use and special function plans and processing development applications for compliance with the City's Development Code. Development applications include zone changes, conditional use permits, partitions and subdivisions, and site and design review.

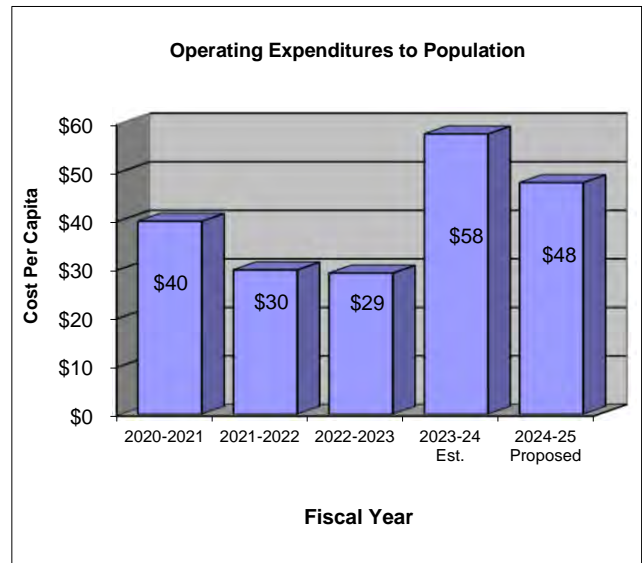
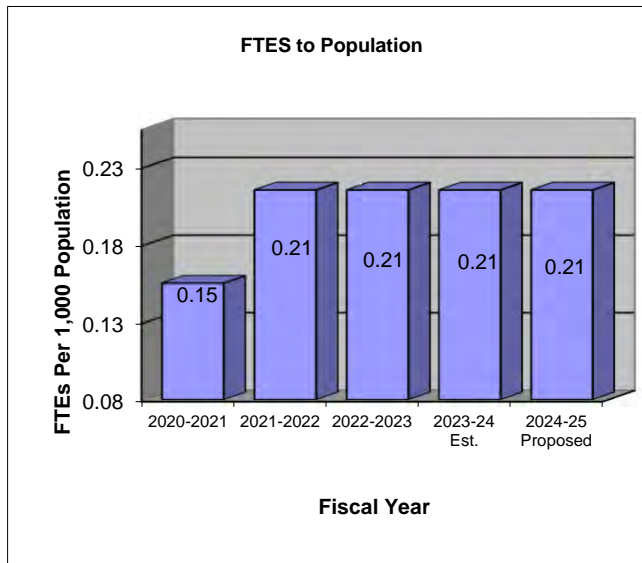
The source of funding for this department is the General Fund. Land use application fees contribute revenue supporting the division budget. Various planning grants also contribute to the division activities from time to time.

FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	2.50	0.15
2021-2022	16,319	3.50	0.21
2022-2023	16,819	3.50	0.21
2023-24 Est.	16,847	3.50	0.21
2024-25 Proposed	17,005	3.50	0.21

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 642,654	\$40
2021-2022	16,319	\$ 484,778	\$30
2022-2023	16,819	\$ 488,588	\$29
2023-24 Est.	16,847	\$ 971,987	\$58
2024-25 Proposed	17,005	\$ 810,744	\$48



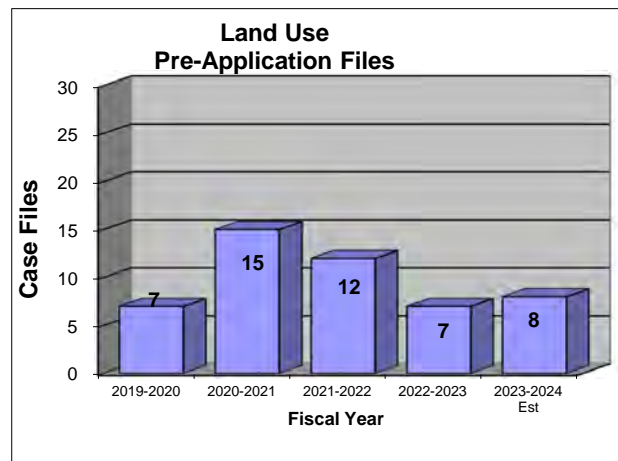
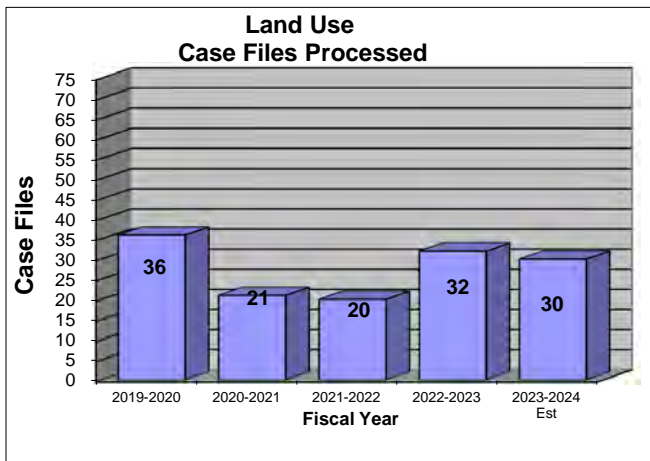
- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.  
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

LAND USE CASE FILES PROCESSED

Fiscal Year	Case Files
2019-2020	36
2020-2021	21
2021-2022	20
2022-2023	32
2023-2024 Est	30

LAND USE PRE-APPLICATION FILES

Fiscal Year	Case Files
2019-2020	7
2020-2021	15
2021-2022	12
2022-2023	7
2023-2024 Est	8



Note: FY 2023-2024 figure is an estimate.

**PLANNING  
ACCOUNT 01.82**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<i>FTE POSITIONS</i>		<b>3.30</b>						
01-82-8002	DEPARTMENT DIRECTOR	0.60	\$ 92,084	\$ 75,944	\$ 93,513	\$ 80,783		
01-82-8006	BUILDING CODE PRG MANAGE	0.20	-	21,444	20,692	21,732		
01-82-8007	ADMINISTRATIVE ASSISTANT	0.50	-	30,689	32,365	32,386		
01-82-8008	PLANNING TECHNICIAN	-	26,199	-	32,375	-		
01-82-8010	ASSISTANT PLANNER	1.00	80,288	61,966	-	71,386		
01-82-8014	ASSOCIATE PLANNER	1.00	51,411	69,705	86,757	78,707		
01-82-8045	SENIOR PLANNER	-	-	-	95,701	-		
01-82-8075	GRANT FUNDING SPECIALIST	-	11,629	27,960	78,000	78,000		
01-82-8103	SALARY OVERTIME		208	-	500	500		
01-82-8181	FICA - CITY EXPENSE		19,626	21,614	33,623	27,776		
01-82-8183	PERS PENSION PLAN-DB		24,423	38,735	59,944	60,273		
01-82-8184	PERS IAP PLAN--DC		10,359	14,631	20,161	17,100		
01-82-8185	STATE UNEMPLOYMENT		260	287	3,519	2,908		
01-82-8186	TRI-MET EXCISE TAX		719	2,271	3,140	2,594		
01-82-8187	WORKERS COMP INSURANCE		229	45	582	582		
01-82-8188	W/C ASSESSMENT EXPENSE		58	61	172	172		
01-82-8189	PAID LEAVE OREGON ER CHARGE		-	575	1,758	1,452		
01-82-8191	KAISER MEDICAL		6,718	-	7,756	8,764		
01-82-8192	DENTAL		2,435	1,883	3,287	2,409		
01-82-8194	BLUE CROSS MEDICAL		24,785	26,891	42,303	27,971		
01-82-8195	HRA CLAIM EXPENSE		2,350	3,550	2,050	1,550		
01-82-8196	LONG TERM DISABILITY INSURANCE		482	416	1,073	1,073		
01-82-8197	GROUP LIFE/AD&D		89	85	160	160		
<b>TOTAL PERSONNEL SERVICES</b>			<b>354,352</b>	<b>398,750</b>	<b>619,431</b>	<b>518,278</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-82-8207	COMPUTER REPAIR/PARTS/SUPPLIES		-	562	2,000	2,000		
01-82-8208	SOFTWARE LICENCES		36,640	30,718	47,491	62,976		
01-82-8210	OFFICE SUPPLIES		845	560	1,000	1,000		
01-82-8211	SPECIAL DEPARTMENT EXPENSE		1,721	1,287	3,750	2,000		
01-82-8212	EQUIPMENT UNDER \$5,000		1,637	412	1,500	1,500		
01-82-8213	OPERATING SUPPLIES		-	-	200	600		
01-82-8214	ADVERTISING		10	-	500	500		
01-82-8215	POSTAGE		1,101	268	2,000	2,000		
01-82-8216	UTILITIES & PHONE		9,991	10,151	8,000	8,000		
01-82-8217	RENTS & LEASES		2,805	1,727	4,250	4,250		
01-82-8219	MAINT/OPERATION OF EQUIPMENT		359	234	1,050	1,050		
01-82-8220	PROFESSIONAL SERVICES		64,144	31,976	248,340	173,340		
01-82-8221	OTHER CONTRACT SERVICES		2,902	2,606	15,000	15,000		
01-82-8222	INSURANCE		2,405	3,354	3,875	4,650		
01-82-8223	MEMBERSHIP & DUES		1,106	264	2,400	2,400		
01-82-8224	CONFERENCE/EDUCATION/TRAVEL		3,551	5,718	9,700	9,700		
01-82-8231	INTEREST EXPENSE		1,212	-	1,500	1,500		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>130,427</b>	<b>89,838</b>	<b>352,556</b>	<b>292,466</b>		

**PLANNING  
ACCOUNT 01.82**

**REQUIREMENTS BY CATEGORY**

**CAPITAL OUTLAY**

01-82-8302	COMPUTER EQUIPMENT	7,193	568	3,000	8,000
01-82-8303	MOTOR VEHICLES	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>7,193</b>	<b>568</b>	<b>3,000</b>	<b>8,000</b>

**DEBT SERVICE**

01-82-8550	PRINCIPAL PMTS	-	9,532	2,100	2,100
01-82-8551	INTEREST PMTS	-	1,782	300	300
	<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>11,315</b>	<b>2,400</b>	<b>2,400</b>

**TOTAL REQUIREMENTS**

<b>\$ 491,971</b>	<b>\$ 500,471</b>	<b>\$ 977,387</b>	<b>\$ 821,144</b>
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**PLANNING  
ACCOUNT 01.82**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplie:	8207	Computer Repair/Parts/Supplies	2,000	2,000		
			<u>2,000</u>	<u>2,000</u>		
Software Licences	8208	Add ons and License renewal	100	100		
		Dropbox subscription	600	520		
		SurveyMonkey subscription	400	400		
		PollEverywhere subscription	600	600		
		SmartSheet annual fee	396	396		
		Annual User License-EnerGov (7) & iG (2)	10,885	18,200		
		Annual User License-BlueBeam (6)	545	720		
		BlueBeam Revu Studio standard annual fee	1,350	1,170		
		ArcGIS software	6,500	6,500		
		Development Case Software EnerGov SaaS	22,500	20,640		
		Development Case Software - Assist	-	11,000		
		Microsoft 365 Subscriptions	450	1,380		
		Adobe Pro DC subscription	3,000	1,025		
		M365 Backup	123	283		
		Webroot Antivirus	42	42		
			<u>47,491</u>	<u>62,976</u>		
Office Supplies	8210	General Office Supplies	1,000	1,000		
			<u>1,000</u>	<u>1,000</u>		
Special Department Expense	8211	Miscellaneous	500	500		
		Planning Commission	250	250		
		Citizens Advisory Committee	250	250		
		Historic Landmarks Commission	2,000	250		
		Town Center Committee	-	-		
		Printing	250	250		
		Advertising	500	500		
		County Assessor Records	-	-		
			<u>3,750</u>	<u>2,000</u>		
Equipment Under \$5,000	8212	Miscellaneous	500	500		
		IPad field inspector	1,000	1,000		
			<u>1,500</u>	<u>1,500</u>		
Operating Supplies	8213	Miscellaneous	200	200		
		Field boots for Planners (2)	-	400		
			<u>200</u>	<u>600</u>		
Advertising	8214	Public Outreach / Notices	500	500		
			<u>500</u>	<u>500</u>		
Postage	8215	Postage	2,000	2,000		
			<u>2,000</u>	<u>2,000</u>		
Utilities and Phone	8216	Utilities and Phone	4,000	4,000		
		I-Net Fiber-Network	4,000	4,000		
			<u>8,000</u>	<u>8,000</u>		
Rents & Leases	8217	Copier Lease	2,500	2,500		
		Plotter Lease	1,750	1,750		
			<u>4,250</u>	<u>4,250</u>		

**PLANNING  
ACCOUNT 01.82**

**MATERIAL AND SERVICES DETAIL**

Maint/Operation of Equipment	8219	Office Equipment Repair (1/2)	200	200
		Phone Equipment Maintenance	200	200
		Vehicle Gas and Parts	350	350
		Vehicle Maintenance	300	300
			<u>1,050</u>	<u>1,050</u>
Professional Services	8220	Professional Planning Services	75,000	50,000
		Main Streets on Halsey Projects	10,000	10,000
		CFEC Rules Code Changes	80,000	40,000
		Land Division for Middle Housing	28,340	28,340
		Downtown Parking Study	50,000	40,000
		Floodplain Consulting	5,000	5,000
			<u>248,340</u>	<u>173,340</u>
Other Contract Services	8221	Committee Minutes	15,000	15,000
		General Clerical	-	-
			<u>15,000</u>	<u>15,000</u>
Insurance	8222	Insurance CIS liability & property	<u>3,875</u>	<u>4,650</u>
Membership and Dues	8223	APA/AICP	1,500	1,500
		ASFPM	300	300
		OCPDA / ELGL / Other	600	600
			<u>2,400</u>	<u>2,400</u>
Conference/Education/Travel	8224	Books/Materials	500	500
		PC Training/Workshops/Seminars	1,500	1,500
		Planning Publications	200	200
		Travel Expenses	1,500	1,500
		Staff Training/Seminars	6,000	6,000
			<u>9,700</u>	<u>9,700</u>
<b>TOTAL MATERIAL &amp; SERVICES</b>			<b>\$ 351,056</b>	<b>\$ 290,966</b>

## **01.88 TOURISM AND ECONOMIC DEVELOPMENT DIVISION**

The Tourism and Economic Development Division is a program part of the Community Development Department.

The division activities involve tourism promotion, implementation of the Town Center Plan vision and goals, development of a Main Street program, and economic development coordination and promotion. Additionally, marketing and promotion of “*The Confluence at Troutdale*” for the Urban Renewal Agency development of the *Troutdale Riverfront Renewal Plan*.

The division is staffed by the Economic Development Coordinator and Digital Media Specialist position. The City web page, social media messages, community branding and communications all work hand in hand with tourism and economic development activities.

The source of funding for this division is the General Fund, and from the 0.95% portion of the Transient Lodging Tax (TLT) previously distributed to the West Columbia Chamber of Commerce for the visitor’s center operation. Various travel and tourism, and other community development related grant opportunities are additional potential funding sources.

The remodel of the Depot will allow for the operation of the new Troutdale Visitor Center in the coming FY. Plans include hiring of several part-time Visitor Center Greeters to staff the operation including weekends and special events.

**TOURISM AND ECONOMIC  
DEVELOPMENT 01.88**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>2.10</b>						
01-88-8002	DEPARTMENT DIRECTOR	0.10	\$ 14,718	\$ 12,657	\$ 15,585	\$ 13,464		
01-88-8044	VISITOR CENTER GREETERS	-	5,955	39,168	34,112	27,456		
01-88-8045	ECONOMIC DEVELOPMENT COORDINATOR	1.00	87,901	98,692	103,459	108,659		
01-88-8021	DIGITAL MEDIA SPECIALIST	1.00	51,810	61,631	78,686	85,114		
01-88-8057	COMMUNITY DEVELOPMENT INTERN	-	1,747	54	-	-		
01-88-8103	SALARY OVERTIME		3,438	3,482	500	500		
01-88-8181	FICA - CITY EXPENSE		12,145	16,096	17,741	17,959		
01-88-8183	PERS PENSION PLAN-DB		20,559	23,441	25,824	33,137		
01-88-8184	PERS IAP PLAN--DC		9,445	10,549	11,042	12,434		
01-88-8185	STATE UNEMPLOYMENT		164	214	1,859	1,882		
01-88-8186	TRI-MET EXCISE TAX		1,285	1,695	1,658	1,679		
01-88-8187	WORKERS COMPENSATION INSURANCE		207	99	582	582		
01-88-8188	W/C ASSESSMENT EXPENSE		42	67	172	172		
01-88-8189	PAID LEAVE OREGON ER CHARGE		-	485	927	939		
01-88-8191	KAISER MEDICAL		-	-	-	-		
01-88-8192	DENTAL		1,869	2,070	1,912	2,975		
01-88-8194	BLUE CROSS MEDICAL		32,705	32,467	32,819	42,866		
01-88-8195	HRA CLAIM EXPENSE		725	900	1,150	1,400		
01-88-8196	LONG TERM DISABILITY INSURANCE		341	287	1,073	1,073		
01-88-8197	GROUP LIFE/AD&D		60	54	160	160		
	<b>TOTAL PERSONNEL SERVICES</b>		<b>245,116</b>	<b>304,108</b>	<b>329,261</b>	<b>352,450</b>		
<b>MATERIALS &amp; SERVICES</b>								
01-88-8208	SOFTWARE LICENCES		6,905	3,846	14,548	10,615		
01-88-8210	OFFICE SUPPLIES		1,025	392	1,500	1,500		
01-88-8211	SPECIAL DEPARTMENT EXPENSE		6,024	1,327	2,000	2,000		
01-88-8212	EQUIPMENT UNDER \$5,000		2,184	183	1,500	1,500		
01-88-8213	OPERATING SUPPLIES		1,352	1,452	1,000	1,000		
01-88-8214	ADVERTISING		32,924	27,815	51,650	51,650		
01-88-8215	POSTAGE		272	338	500	500		
01-88-8216	UTILITIES & PHONE		6,085	7,151	1,800	1,800		
01-88-8217	RENTS & LEASES		-	-	-	-		
01-88-8218	BUILDING MAINTENANCE		13	858	-	-		
01-88-8219	MAINT/OPERATION OF EQUIPMENT		-	-	400	400		
01-88-8220	PROFESSIONAL SERVICES		42,991	68,252	70,000	170,000		
01-88-8221	OTHER CONTRACT SERVICES		705	4,938	2,500	7,900		
01-88-8222	INSURANCE		1,474	2,148	2,219	2,663		
01-88-8223	MEMBERSHIP & DUES		3,000	3,000	4,500	5,250		
01-88-8224	CONFERENCE/EDUCATION/TRAVEL		2,392	4,755	7,700	7,700		
01-88-8230	COMMUNITY EVENTS		11,413	105,817	70,000	100,000		
01-88-8231	INTEREST EXPENSE ON CITY FUNDS		-	9,437	4,000	4,000		
01-88-8233	ECON DEV INCENTIVE SUBSIDY		9,300	496,491	-	-		
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>128,058</b>	<b>738,201</b>	<b>235,817</b>	<b>368,478</b>		

# TOURISM AND ECONOMIC DEVELOPMENT 01.88

# REQUIREMENTS BY CATEGORY

## DEBT SERVICE

01-88-8550	PRINCIPAL PMTS	-	17,698	-	2,100
01-88-8551	INTEREST PMTS	-	2,769	-	300
<b>TOTAL DEBT SERVICE</b>		-	20,467	-	2,400

## CAPITAL OUTLAY

01-88-8301	EQUIPMENT \$5,000 AND OVER	-	-	-	-
01-88-8302	COMPUTER EQUIPMENT	2,863	1,855	4,000	4,000
01-88-8310	BUILDING IMPROVEMENTS	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		2,863	1,855	4,000	4,000

## TOTAL REQUIREMENTS

<b>\$376,037</b>	<b>\$1,064,630</b>	<b>\$569,078</b>	<b>\$727,328</b>
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**TOURISM AND ECONOMIC  
DEVELOPMENT 01.88**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 300	\$ 1,430		
		M365 Backup	82	391		
		Domain Registrations	-	200		
		BluDot subscription	7,000	-		
		Webroot Antivirus	28	28		
		Adobe Pro DC subscription	1,800	2,076		
		Annual User License-EnerGov (1)	348	-		
		Community Pass Visitors Center sys	3,850	3,850		
		Canva	120	120		
		Dropbox	520	520		
		Miscellaneous	500	2,000		
			<u>14,548</u>	<u>10,615</u>		
Office Supplies	8210	General Office Supplies	1,500	1,500		
			<u>1,500</u>	<u>1,500</u>		
Special Department Expense	8211	Miscellaneous	500	500		
		Contractor Subsidies	-	-		
		Town Center Advisory Board	1,000	1,000		
		Printing	500	500		
			<u>2,000</u>	<u>2,000</u>		
Equipment Under \$5,000	8212	Miscellaneous	1,500	1,500		
		IPad field activities	-	-		
			<u>1,500</u>	<u>1,500</u>		
Operating Supplies	8213	Miscellaneous	1,000	1,000		
			<u>1,000</u>	<u>1,000</u>		
Advertising	8214	Public Outreach / Notices	1,000	1,000		
		Tourism Promotion	24,000	24,000		
		Visitor Center Merchandise	6,500	6,500		
		Explore Troutdale Website	10,150	10,150		
		Brochures & Maps	10,000	10,000		
			<u>51,650</u>	<u>51,650</u>		
Postage	8215	Postage	500	500		
			<u>500</u>	<u>500</u>		
Utilities and Phone	8216	Utilities and Phone	1,800	1,800		
		I-Net Fiber-Network	-	-		
			<u>1,800</u>	<u>1,800</u>		
Maint/Operation of Equipment	8219	Office Equipment Repair	200	200		
		Phone Equipment Maintenance	200	200		
			<u>400</u>	<u>400</u>		
Professional Services	8220	Consulting Services	20,000	20,000		
		Travel Grant Implementation	-	100,000		
		Town Center Plan Implementation	50,000	50,000		
			<u>70,000</u>	<u>170,000</u>		
Other Contract Services	8221	Committee Minutes	2,000	2,000		
		Janitorial Services		5,400		
		General Clerical	500	500		
			<u>2,500</u>	<u>7,900</u>		
Insurance	8222	Insurance CIS liability & property	2,219	2,663		

**TOURISM AND ECONOMIC  
DEVELOPMENT 01.88**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Membership and Dues	8223	APA/AICP	-	-		
		National Main Street Center	500	500		
		Colmubia Gorge Travel Alliance		350		
		Oregon Economic Development Association		400		
		Portland Business Alliance	3,000	3,000		
		OCPDA / ELGL / Other	1,000	1,000		
			<u>4,500</u>	<u>5,250</u>		
Conference/Education/Travel	8224	Books/Materials	500	500		
		Town Center Advisory Board Workshops	500	500		
		Planning Publications	200	200		
		Travel Expenses	1,500	1,500		
		Staff Training/Seminars	5,000	5,000		
					<u>7,700</u>	<u>7,700</u>
Community Events	8230	First Friday Downtown Walk Events	25,000	40,000		
		Wind-er Wonderland	15,000	25,000		
		Farmers Market		5,000		
		(Art Festival, Cruise-In, etc.) City-Sponsored Events	25,000	25,000		
		Miscellaneous	5,000	5,000		
					<u>70,000</u>	<u>100,000</u>
Interest Expense	8231	Depot Remodel Loan	4,000	4,000		
			<u>4,000</u>	<u>4,000</u>		
Econ Dev Incentive Subsidy	8233	Developer Subsidies	-	-		
		Old City Hall Re-development Incentive	-	-		
			<u>-</u>	<u>-</u>		
<b>TOTAL MATERIAL &amp; SERVICES</b>			<b>\$ 235,817</b>	<b>\$ 368,478</b>		

**GENERAL FUND TRANSFERS  
ACCOUNT 01.97**

**REQUIREMENTS BY CATEGORY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>						
<b>OTHER</b>						
01-97-8802 TRANSFER TO CODE SPECIALTIES FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-97-8805 TRANSFER TO STREET FUND	-	-	-	-	-	-
01-97-8809 TRANSFER TO G.O. DEBT SERVICE FUND	175,000	175,000	175,000	175,000		
01-97-8806 TRANSFER TO I.S. FUND	-	-	-	-	-	-
01-97-8816 LOAN REPAYMENT TO PKS IMP FUND	80,000	80,000	80,000	230,000		
01-97-8817 TRANSFER TO STORM WATER FUND	-	-	-	-	-	-
01-97-8832 INTERFUND LOAN TO CODE SPECIALTIES	-	-	-	-	-	-
01-97-8833 TRANSFER TO COP DEBT SERVICE FUND	-	-	-	-	-	-
01-97-8835 TRANSFER FF&C DEBT SERV FUND	1,060,961	1,096,448	1,796,785	203,040		
01-97-8836 LOAN TO URA - FF&C BACKED	-	-	-	-	-	-
01-97-8872 SERVICE REIMB - PW MANAGEMENT	350,944	350,944	350,944	350,944		
01-97-8834 INTERFUND LOAN TO URA	200,000	100,000	1,500,000	100,000		
01-97-8837 LOAN TO URA - BROWNFIELD FD	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>1,866,905</b>	<b>1,802,392</b>	<b>3,902,729</b>	<b>1,058,984</b>	<b>-</b>	<b>-</b>
<b>CONTINGENCY</b>						
01-98-8998 CONTINGENCY	-	-	3,000,000	3,000,000		
<b>TOTAL CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>-</b>	<b>-</b>
<b>UNAPPROPRIATED</b>						
01-99-8999 UNAPPROPRIATED	8,053,311	10,748,722	2,433,093	2,591,429		
<b>TOTAL UNAPPROPRIATED</b>	<b>8,053,311</b>	<b>10,748,722</b>	<b>2,433,093</b>	<b>2,591,429</b>	<b>-</b>	<b>-</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 9,920,216</b>	<b>\$ 12,551,114</b>	<b>\$ 9,335,822</b>	<b>\$ 6,650,413</b>	<b>\$ -</b>	<b>\$ -</b>

## **02.00 CODE SPECIALTIES FUND**

The Code Specialties Fund accounts for activities performed by the Community Development Department's Building Division. The City of Troutdale also contracts with the City of Gresham to provide certain plan review and inspection activities through an updated intergovernmental agreement.

The division provides for operations and activities related to provision of building permit, plan review and inspection services. Sources of revenue include plan check fees and various building permit fees (building, mechanical, plumbing and electrical) for Troutdale building construction activities.

Much greater development activity has occurred over the past few years. A number of significant projects continue to develop during the current fiscal year and additional projects are in the planning pipeline and anticipated to be constructed in the coming fiscal year. The updated IGA with the City of Gresham has enabled cost effective scaling of service to meet demand as well as expanded technical expertise for inspectors that has been required for these projects. However, Gresham does not handle the administration and management of the building, electrical and plumbing permits.

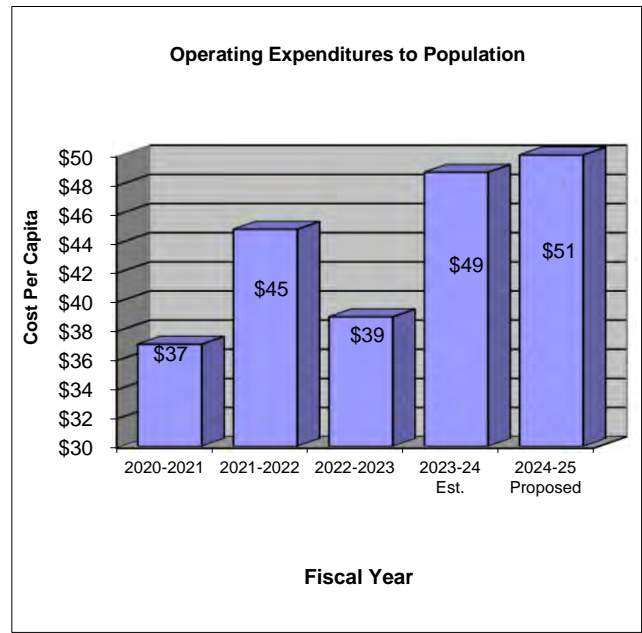
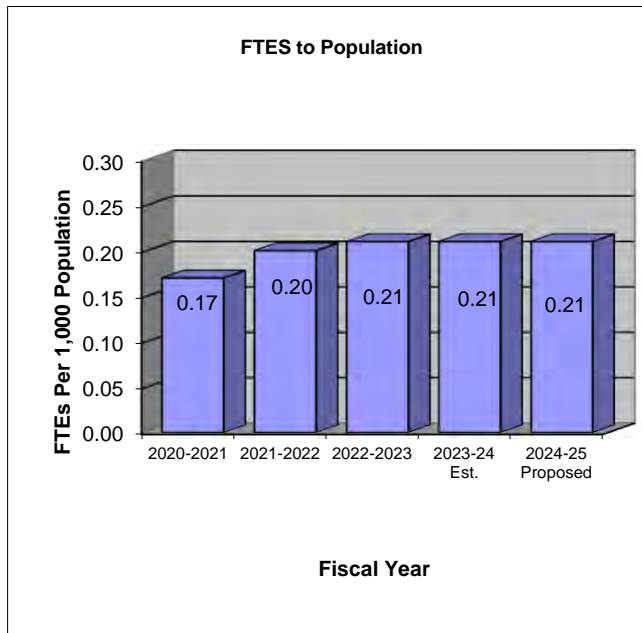
The Troutdale building inspection related activities were covered by the General Fund from FY 2004-2005 until mid-year 2009-2010. This separate fund apart from the General Fund removes the construction cycle volatility from impacting the General Fund. The separate fund also improves compliance with the requirements of ORS 455.210 & 693.165 and OAR 918-020-0090 for proper administration of and accounting for Building, Electrical and Plumbing code standards compliance programs under State delegated authority. It also provides a clearer picture of the Code Specialties revenue and expenditures for the budgeting process and management evaluation program service levels.

**FTE TO POPULATION RATIO**

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	2.75	0.17
2021-2022	16,319	3.25	0.20
2022-2023	16,819	3.50	0.21
2023-24 Est.	16,847	3.50	0.21
2024-25 Proposed	17,005	3.50	0.21

**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 598,957	\$37
2021-2022	16,319	\$ 732,624	\$45
2022-2023	16,819	\$ 654,083	\$39
2023-24 Est.	16,847	\$ 822,320	\$49
2024-25 Proposed	17,005	\$ 862,013	\$51



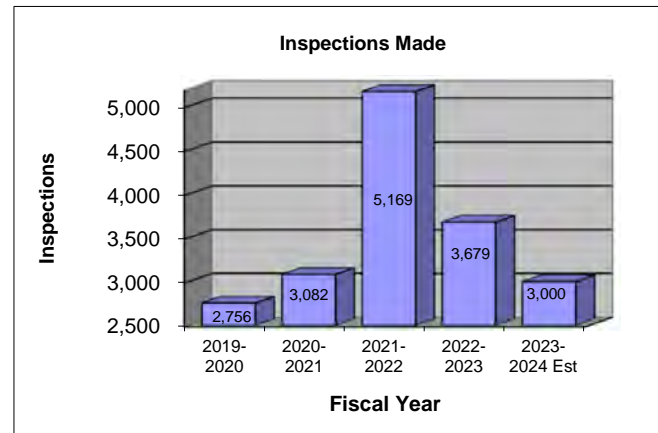
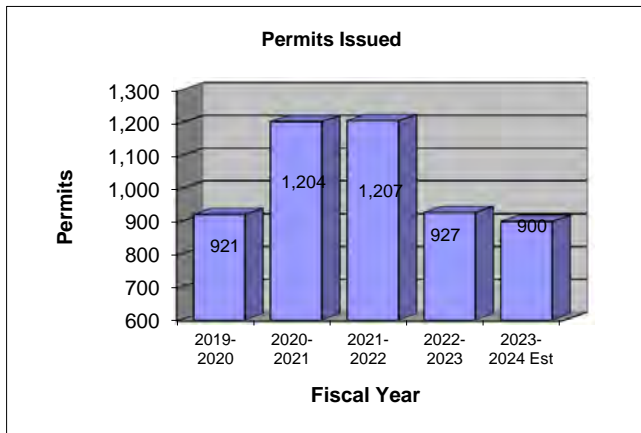
- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.  
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

PERMITS ISSUED (All Types)

Fiscal Year	Permits Issued
2019-2020	921
2020-2021	1,204
2021-2022	1,207
2022-2023	927
2023-2024 Est	900

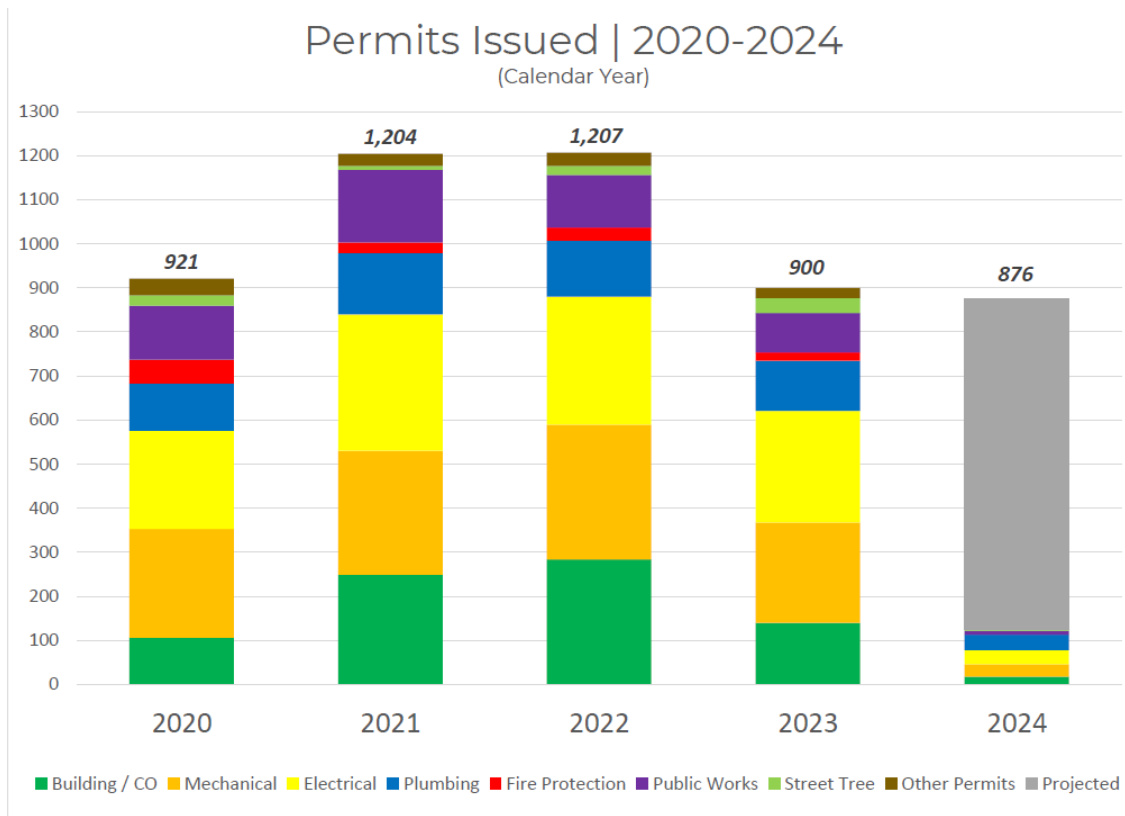
INSPECTIONS MADE (All Types)

Fiscal Year	Inspections
2019-2020	2,756
2020-2021	3,082
2021-2022	5,169
2022-2023	3,679
2023-2024 Est	3,000

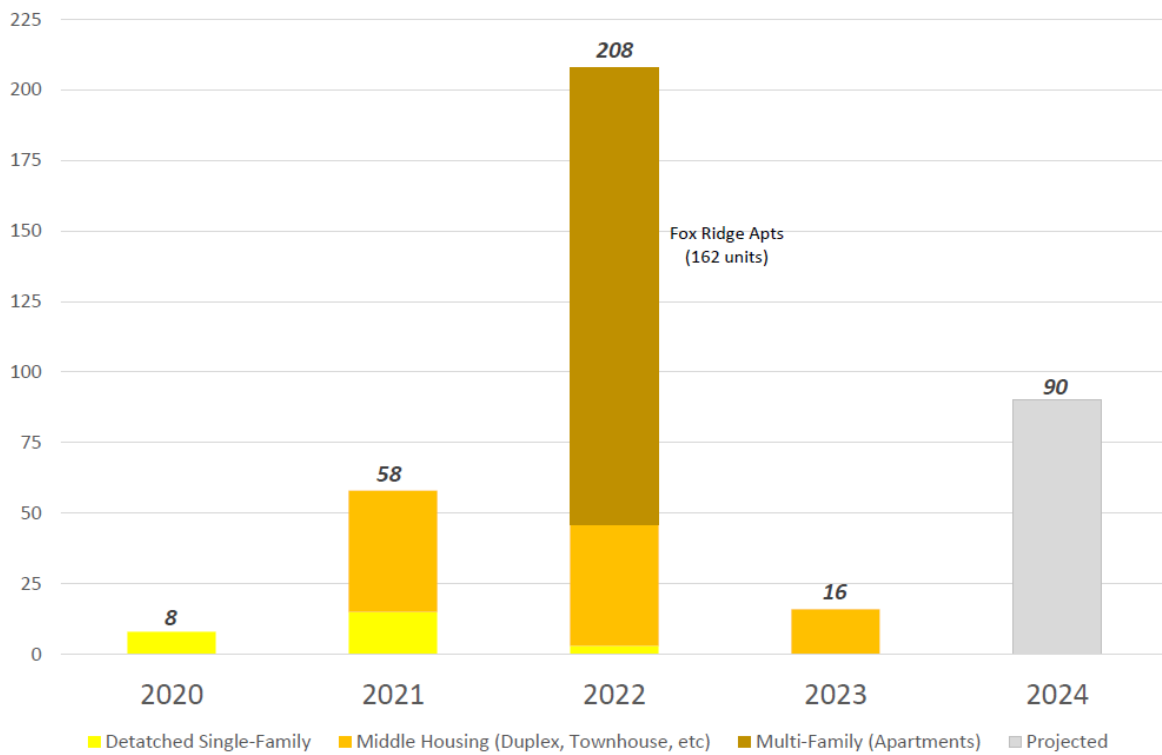


Note: FY 2023-2024 figure is an estimate.

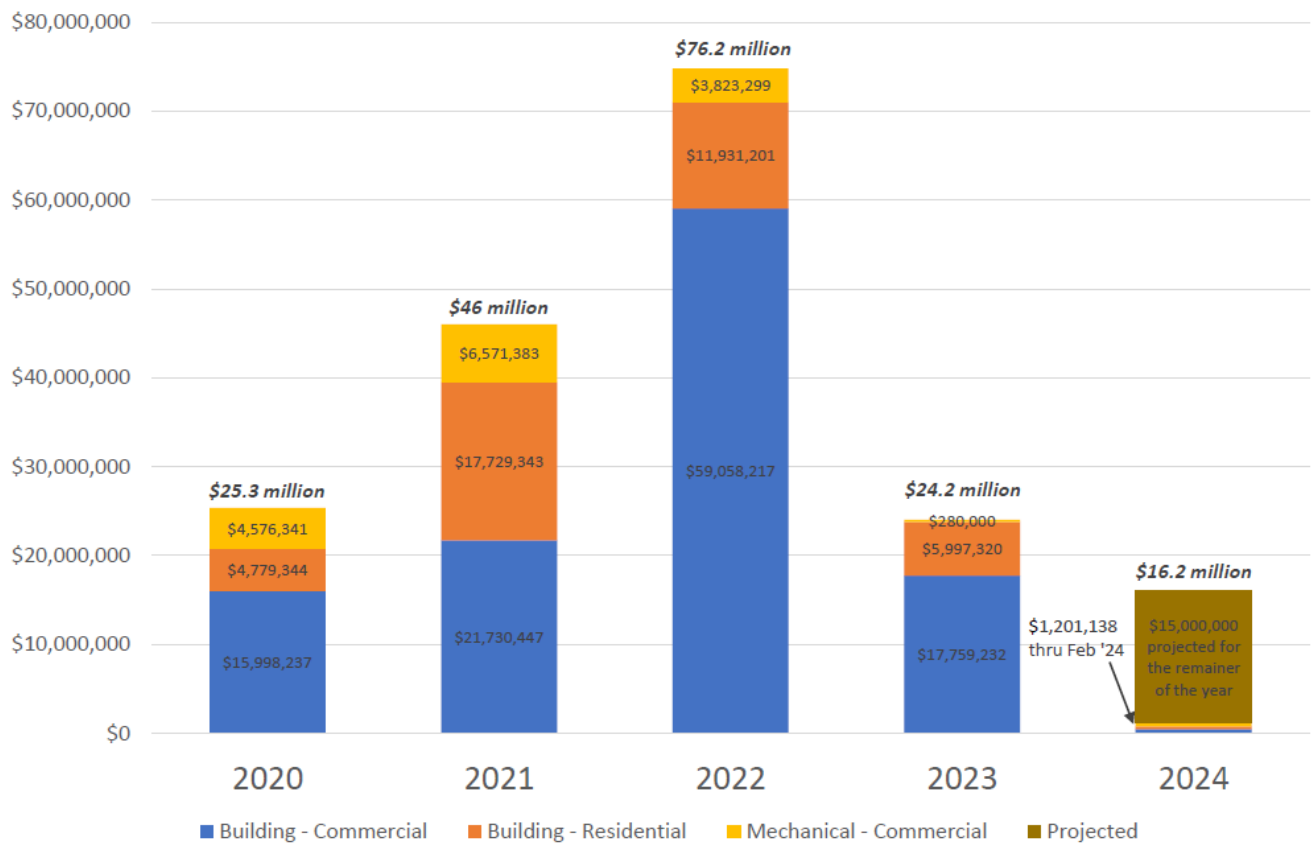
Permits Issued | 2020-2024  
(Calendar Year)



**New Housing Units | 2020-2024**  
(Calendar Year)



**Permit Valuation | 2020-2024**  
(Calendar Year)



**CODE SPECIALTIES  
ACCOUNT 02.00**

**FUND SUMMARY**

	<b>ACTUAL 2021-22</b>	<b>ACTUAL 2022-23</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,815,716	\$ 1,736,793	\$ 1,842,890	\$ 1,633,397		
CHARGES FOR SERVICES	795,537	935,410	1,099,000	514,500		
MISCELLANEOUS INCOME	7,380	52,746	25,100	25,100		
TRANSFERS	-	-	19,200	19,200		
<b>TOTAL RESOURCES</b>	<b>2,618,633</b>	<b>2,724,949</b>	<b>2,986,190</b>	<b>2,192,197</b>		
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 497,771	\$ 441,252	\$ 481,402	\$ 519,879		
MATERIALS & SERVICES	234,853	212,831	340,918	342,134		
CAPITAL OUTLAY	2,653	2,368	12,000	12,000		
DEBT SERVICE	-	11,207	-	2,400		
TRANSFERS	146,562	146,562	146,562	146,562		
CONTINGENCY	-	-	2,005,308	1,169,222		
UNAPPROPRIATED	1,736,793	1,910,729	-	-		
<b>TOTAL REQUIREMENTS</b>	<b>2,618,633</b>	<b>2,724,949</b>	<b>2,986,190</b>	<b>2,192,197</b>	<b>-</b>	<b>-</b>

**CODE SPECIALTIES  
ACCOUNT 02.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
02-00-7000	BEGINNING FUND BALANCE	\$ 1,815,716	\$ 1,736,793	\$ 1,842,890	\$ 1,633,397		
<b>CHARGES FOR SERVICES</b>							
02-00-7220	OTHER LOCAL GOVERNMENTS	-	-	6,000	6,000		
02-00-7300	METRO CONTRACTORS BIZ LICENSES	15,452	8,235	-	-		
02-00-7303	BUILDING PERMITS	313,461	331,234	450,000	200,000		
02-00-7304	MECHANICAL PERMITS	48,292	45,545	100,000	50,000		
02-00-7305	PLUMBING PERMITS	93,313	90,754	50,000	40,000		
02-00-7310	ELECTRICAL PERMITS	62,282	59,694	45,000	30,000		
02-00-7328	GRADING PERMIT	2,726	247	5,000	5,000		
02-00-7502	BLDG PLAN REVIEW FEES	243,111	352,387	400,000	150,000		
02-00-7511	OTHER BUILDING FEES	1,500	-	5,000	5,000		
02-00-7512	OTHER MECHANICAL FEES	-	-	500	500		
02-00-7524	MECHANICAL PLAN REVIEW FEE	5,207	8,695	10,000	10,000		
02-00-7525	PLUMBING PLAN REVIEW FEE	3,758	23,065	15,000	10,000		
02-00-7526	ELECTRICAL PLAN REVIEW FEE	1,400	8,843	5,000	3,000		
02-00-7529	GRADING PLAN REVIEW FEE	209	234	500	500		
02-00-7531	1% SCHOOL CET ADMIN FEE	1,915	1,819	2,000	1,500		
02-00-7532	5% METRO CET ADMIN FEE	2,537	3,608	2,000	2,000		
02-00-7533	OTHER ELECTRICAL FEES	300	975	500	500		
02-00-7534	OTHER PLUMBING FEES	75	75	2,500	500		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>795,537</b>	<b>935,410</b>	<b>1,099,000</b>	<b>514,500</b>		
<b>MISCELLANEOUS INCOME</b>							
02-00-7701	INTEREST EARNED	7,380	52,746	25,000	25,000		
02-00-7899	MISCELLANEOUS REVENUE	-	-	100	100		
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>7,380</b>	<b>52,746</b>	<b>25,100</b>	<b>25,100</b>		
<b>TRANSFERS</b>							
02-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
02-00-7921	INTERFUND LOAN FR GENERAL FUND	-	-	-	-	-	-
02-00-7986	SERVICE REIMB - PW MGT ISF	-	-	19,200	19,200	-	-
	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>19,200</b>	<b>19,200</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RESOURCES</b>	<b>2,618,633</b>	<b>2,724,949</b>	<b>2,986,190</b>	<b>2,192,197</b>	<b>-</b>	<b>-</b>

**CODE SPECIALTIES  
BUILDING DIVISION 02.81**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>FTE POSITIONS</b>		<b>1.44</b>						
02-81-8002	DEPARTMENT DIRECTOR	0.20	\$ 29,436	\$ 25,315	\$ 31,171	\$ 26,928		
02-81-8006	BUILDING CODE PRG MANAGER	0.60	-	64,331	62,076	65,196		
02-81-8014	BUILDING INSPECTOR I	-	79,009	1,905	-	-		
02-81-8015	BUILDING INSPECTOR II	-	26,527	-	-	-		
02-81-8007	ADMINISTRATIVE ASSISTANT	-	-	-	-	-		
02-81-8032	PERMIT TECHNICIAN I	0.64	72,895	74,808	85,130	43,530		
02-81-8033	PERMIT TECHNICIAN II	0.64	-	-	-	45,687		
02-81-8103	SALARY OVERTIME		14,048	1,930	8,000	8,000		
02-81-8181	FICA - CITY EXPENSE		16,625	12,637	13,649	13,876		
02-81-8183	PERS PENSION PLAN-DB		26,094	22,208	23,296	28,996		
02-81-8184	PERS IAP PLAN--DC		9,996	9,815	9,984	10,880		
02-81-8185	STATE UNEMPLOYMENT		222	168	1,491	1,515		
02-81-8186	TRI-MET EXCISE TAX		1,738	1,328	1,330	1,351		
02-81-8187	WORKERS COMPENSATION INSURANCE		896	228	1,129	1,129		
02-81-8188	W/C ASSESSMENT EXPENSE		57	41	143	99		
02-81-8189	PAID LEAVE OREGON ER CHARGE		-	359	714	725		
02-81-8191	KAISER MEDICAL		3,549	4,836	4,964	-		
02-81-8192	DENTAL		1,401	1,109	1,238	2,104		
02-81-8194	BLUE CROSS MEDICAL		15,710	11,019	12,247	28,387		
02-81-8195	HRA CLAIM EXPENSE		860	1,570	910	1,390		
02-81-8196	LONG TERM DISABILITY INSURANCE		382	280	453	453		
02-81-8197	GROUP LIFE/AD&D		66	51	104	104		
<b>TOTAL PERSONNEL SERVICES</b>			<b>299,509</b>	<b>233,936</b>	<b>258,029</b>	<b>280,350</b>		
<b>MATERIALS &amp; SERVICES</b>								
02-81-8206	SOFTWARE SUPPORT/UPGRADE		52,623	45,551	-	-		
02-81-8207	COMPUTER PART& SUPPLIES		-	135	-	-		
02-81-8208	SOFTWARE LICENCES		7,555	5,043	63,880	73,075		
02-81-8210	OFFICE SUPPLIES		819	378	1,500	1,500		
02-81-8211	SPECIAL DEPARTMENT EXPENSE		467	241	2,000	3,300		
02-81-8212	EQUIPMENT UNDER \$5,000		661	476	1,750	2,750		
02-81-8213	OPERATING SUPPLIES		160	-	175	1,350		
02-81-8215	POSTAGE		3	10	200	200		
02-81-8216	UTILITIES & PHONE		12,267	12,626	8,000	8,000		
02-81-8217	RENTS & LEASES		3,109	1,040	2,390	2,390		
02-81-8219	MAINT/OPERATION OF EQUIPMENT		379	308	500	500		
02-81-8220	PROFESSIONAL SERVICES		84,731	88,264	125,000	125,000		
02-81-8221	OTHER CONTRACT SERVICES		24,174	16,468	26,000	26,000		
02-81-8222	INSURANCE		4,473	4,309	5,611	5,611		
02-81-8223	MEMBERSHIP & DUES		620	745	1,300	1,700		
02-81-8224	CONFERENCE/EDUCATION/TRAVEL		7,184	2,469	8,000	8,000		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>199,225</b>	<b>178,062</b>	<b>246,306</b>	<b>259,376</b>		

**CODE SPECIALTIES  
BUILDING DIVISION 02.81**

**REQUIREMENTS BY CATEGORY**

**CAPITAL OUTLAY**

02-81-8302	COMPUTER EQUIPMENT	2,653	2,368	8,000	8,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,653</b>	<b>2,368</b>	<b>8,000</b>	<b>8,000</b>

**DEBT SERVICE**

02-81-8550	DEBT PRINCIPAL PMTS	-	9,691	-	2,100
02-81-8551	DEBT INTEREST PMTS	-	1,516	-	300
	<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>11,207</b>	<b>-</b>	<b>2,400</b>

**OTHER**

02-81-8821	LOAN REPAYMENT TO GENERAL FUND	-	-	-	-
02-81-8231	INTEREST EXPENSE ON CITY FUNDS	-	-	-	-
02-81-8228	ADMINISTRATION	93,800	93,800	93,800	93,800
	<b>TOTAL OTHER</b>	<b>93,800</b>	<b>93,800</b>	<b>93,800</b>	<b>93,800</b>

<b>TOTAL REQUIREMENTS</b>	<b>\$ 688,987</b>	<b>\$ 601,966</b>	<b>\$ 699,935</b>	<b>\$ 735,326</b>
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**CODE SPECIALTIES  
BUILDING DIVISION 02.81**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Software Licences	8208	Misc Software	-	-		
		Adobe Pro DC	344	767		
		Permit Management Software EnerGov SaaS	37,500	20,640		
		BlueBeam Revu Studio standard annual fee	2,340	1,170		
		Annual User License-EnerGov (12) & inspect (10)	22,700	35,800		
		Annual User License-BlueBeam (4 standard+2 €)	586	830		
		Permit Management Software - Assist		11,000		
		M365 Backup	82	848		
		Webroot Antivirus	28	28		
		Microsoft 365 Subscriptions	300	1,992		
			<u>63,880</u>	<u>73,075</u>		
Office Supplies	8210	General Office Supplies	<u>1,500</u>	<u>1,500</u>		
Special Department Expense	8211	Code Book Updates	1,200	2,500		
		General Printing	300	300		
		County Assessor Records	500	500		
			<u>2,000</u>	<u>3,300</u>		
Equipment Under \$5,000	8212	Misc. Office Equipment	750	750		
		IPad field inspector	1,000	2,000		
			<u>1,750</u>	<u>2,750</u>		
Operating Supplies	8213	Field Clothing	<u>175</u>	<u>1,350</u>		
Postage	8215	Postage	<u>200</u>	<u>200</u>		
Utilities and Phone	8216	Utilities and Phone	4,000	4,000		
		I-Net Fiber-Network	4,000	4,000		
			<u>8,000</u>	<u>8,000</u>		
Rents & Leases	8217	Copier Lease	640	640		
		Plotter Lease	1,750	1,750		
			<u>2,390</u>	<u>2,390</u>		
Maint/Operation of Equipment	8219	Vehicle Maintenance	<u>500</u>	<u>500</u>		
Professional Services	8220	Contract Inspects/Plan Reviews	<u>125,000</u>	<u>125,000</u>		
Other Contract Services	8221	Credit Card Processing Fees-Persolvent	26,000	26,000		
		Temp/Clerical Support				
		E-Permitting State Prg Processing Fees				
			<u>26,000</u>	<u>26,000</u>		
Insurance	8222		<u>5,611</u>	<u>5,611</u>		
Membership and Dues	8223	ICC	500	750		
		NFPA	-	-		
		OBOA	600	750		
		OMOA	200	200		
			<u>1,300</u>	<u>1,700</u>		
Conference/Education/Travel	8224	Travel/Hotel Expense	<u>8,000</u>	<u>8,000</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 246,306</b>	<b>\$ 259,376</b>	<b>\$ -</b>	<b>\$ -</b>

**CODE SPECIALTIES  
ELECTRICAL DIVISION 02.83**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
	<b>FTE POSITIONS</b>	<b>0.23</b>			<b>0.23</b>		<b>0.23</b>	<b>0.23</b>
02-83-8032	PERMIT TECHNICIAN I	0.23	\$26,200	\$26,888	\$ 30,594	\$ 15,644		
02-83-8033	PERMIT TECHNICIAN II	0.23	\$ -	\$ -	\$ -	\$ 16,419		
02-83-8103	SALARY OVERTIME		537	479	-	-		
02-83-8181	FICA - CITY EXPENSE		2,012	2,048	2,341	2,453		
02-83-8183	PERS PENSION PLAN-DB		2,187	3,592	3,996	5,127		
02-83-8184	PERS IAP PLAN--DC		1,005	1,642	1,704	1,924		
02-83-8185	STATE UNEMPLOYMENT		27	27	184	192		
02-83-8186	TRI-MET EXCISE TAX		210	214	218	229		
02-83-8187	WORKERS COMPENSATION INSURANCE		9	8	510	510		
02-83-8188	W/C ASSESSMENT EXPENSE		9	9	15	15		
02-83-8189	PAID LEAVE OREGON ER CHARGE		-	62	122	128		
02-83-8191	KAISER MEDICAL		1,276	1,738	1,784	-		
02-83-8192	DENTAL		196	229	260	562		
02-83-8194	BLUE CROSS MEDICAL		1,595	1,614	1,818	7,348		
02-83-8195	HRA CLAIM EXPENSE		58	115	58	230		
02-83-8196	LONG TERM DISABILITY INSURANCE		55	56	170	170		
02-83-8197	GROUP LIFE/AD&D		12	11	36	36		
	<b>TOTAL PERSONNEL SERVICES</b>		<b>35,384</b>	<b>38,733</b>	<b>43,810</b>	<b>50,987</b>		
<b>MATERIALS &amp; SERVICES</b>								
02-83-8206	SOFTWARE SUPPORT/UPGRADE		-	-	-	-		
02-83-8208	SOFTWARE LICENCES		-	-	4,304	6,350		
02-83-8210	OFFICE SUPPLIES		-	-	100	100		
02-83-8211	SPECIAL DEPARTMENT EXPENSE		-	-	600	600		
02-83-8212	EQUIPMENT UNDER \$5,000		-	119	1,000	1,000		
02-83-8213	OPERATING SUPPLIES		-	-	100	200		
02-83-8215	POSTAGE		-	-	75	75		
02-83-8216	UTILITIES & PHONE		-	-	150	150		
02-83-8217	RENTS & LEASES		-	-	200	200		
02-83-8219	MAINT/OPERATION OF EQUIPMENT		-	-	150	150		
02-83-8220	PROFESSIONAL SERVICES		28,987	27,717	45,000	45,000		
02-83-8221	OTHER CONTRACT SERVICES		-	-	225	225		
02-83-8222	INSURANCE		269	356	404	453		
02-83-8223	MEMBERSHIP & DUES		-	-	-	-		
02-83-8224	CONFERENCE/EDUCATION/TRAVEL		-	-	300	300		
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>29,256</b>	<b>28,192</b>	<b>52,608</b>	<b>54,803</b>		
<b>CAPITAL OUTLAY</b>								
02-83-8302	COMPUTER EQUIPMENT		-	-	2,000	2,000		
	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>		
<b>OTHER</b>								
02-83-8821	LOAN REPAYMENT TO GENERAL FUND		-	-	-	-		
02-83-8228	ADMINISTRATION		33,709	33,709	33,709	33,709		
	<b>TOTAL OTHER</b>		<b>33,709</b>	<b>33,709</b>	<b>33,709</b>	<b>33,709</b>		
	<b>TOTAL REQUIREMENTS</b>		<b>\$98,349</b>	<b>#####</b>	<b>\$ 132,127</b>	<b>\$ 141,499</b>		

**CODE SPECIALTIES  
ELECTRICAL DIVISION 02.83**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Software Support/Upgrage	8206	License/Support	\$ -	\$ -		
			-	-		
Software Licences	8208	Misc Software	-	-		
		User License-EnerGov (2) & insp	4,154	6,200		
		MS Office 365 annual fee	150	150		
			4,304	6,350		
Office Supplies	8210	General Office Supplies	100	100		
Special Department Expense	8211	Code Book Updates	300	300		
		General Printing	150	150		
		OBOA Public Outreach				
		State Building Permit Sys				
		County Assessor Records	150	150		
			600	600		
Equipment Under \$5,000	8212	Misc. Equipment				
		IPad field inspector	1,000	1,000		
			1,000	1,000		
Operating Supplies	8213	Field Clothing		200		
			100	200		
Postage	8215	Postage				
			75	75		
Utilities and Phone	8216	Utilities and Phone				
			150	150		
Rents & Leases	8217	Copier Lease	200	200		
Maint/Operation of Equipment	8219	Vehicle Maintenance	150	150		
Professional Services	8220	Contract Inspects/Plan Reviews	45,000	45,000		
Other Contract Services	8221	Credit Card Processing Fees	225	225		
			225	225		
Insurance	8222		404	453		
Membership and Dues	8223		-	-		
Conference/Education/Travel	8224	Travel/Hotel Expense	300	300		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 52,608</b>	<b>\$ 54,803</b>		

**CODE SPECIALTIES  
PLUMBING DIVISION 02.84**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>FTE POSITIONS</b>		<b>1.13</b>			<b>1.13</b>	<b>1.13</b>	<b>1.13</b>	<b>1.13</b>
02-84-8015	BUILDING INSPECTOR II	1.00	\$ 100,835	\$ 103,610	\$ 109,678	\$ 109,720		
02-84-8032	PERMIT TECHNICIAN I	0.13	14,809	15,198	17,292	8,842		
02-84-8033	PERMIT TECHNICIAN II	0.13	-	-	-	9,280		
02-84-8103	SALARY OVERTIME		338	271	-	-		
02-84-8181	FICA - CITY EXPENSE		8,716	8,950	9,716	9,782		
02-84-8183	PERS PENSION PLAN-DB		17,718	19,012	20,180	23,580		
02-84-8184	PERS IAP PLAN--DC		568	928	963	1,087		
02-84-8185	STATE UNEMPLOYMENT		116	118	762	767		
02-84-8186	TRI-MET EXCISE TAX		905	937	906	912		
02-84-8187	WORKERS COMPENSATION INSURANCE		677	587	476	476		
02-84-8188	W/C ASSESSMENT EXPENSE		24	23	20	20		
02-84-8189	PAID LEAVE OREGON ER CHARGE		-	265	508	511		
02-84-8191	KAISER MEDICAL		16,093	16,811	17,253	18,362		
02-84-8192	DENTAL		879	674	713	884		
02-84-8194	BLUE CROSS MEDICAL		901	912	1,028	4,153		
02-84-8195	HRA CLAIM EXPENSE		33	65	33	130		
02-84-8196	LONG TERM DISABILITY INSURANCE		231	190	28	28		
02-84-8197	GROUP LIFE/AD&D		35	32	7	7		
<b>TOTAL PERSONNEL SERVICES</b>			<b>162,878</b>	<b>168,583</b>	<b>179,563</b>	<b>188,541</b>		
<b>MATERIALS &amp; SERVICES</b>								
02-84-8206	SOFTWARE SUPPORT/UPGRADE		-	-	-	-		
02-84-8208	SOFTWARE LICENCES		344	294	4,531	6,826		
02-84-8210	OFFICE SUPPLIES		10	16	100	100		
02-84-8211	SPECIAL DEPARTMENT EXPENSE		150	75	600	600		
02-84-8212	EQUIPMENT UNDER \$5,000		-	67	1,250	1,250		
02-84-8213	OPERATING SUPPLIES		-	-	175	450		
02-84-8215	POSTAGE		-	-	50	50		
02-84-8216	UTILITIES & PHONE		765	740	400	400		
02-84-8217	RENTS & LEASES		-	-	130	130		
02-84-8219	MAINT/OPERATION OF EQUIPMENT		1,261	1,058	400	400		
02-84-8220	PROFESSIONAL SERVICES		2,910	3,044	31,680	15,000		
02-84-8221	OTHER CONTRACT SERVICES		-	-	200	200		
02-84-8222	INSURANCE		934	1,157	1,388	1,449		
02-84-8223	MEMBERSHIP & DUES		-	125	300	300		
02-84-8224	CONFERENCE/EDUCATION/TRAVEL		-	-	800	800		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>6,373</b>	<b>6,576</b>	<b>42,004</b>	<b>27,955</b>		
<b>CAPITAL OUTLAY</b>								
02-84-8302	COMPUTER EQUIPMENT		-	-	2,000	2,000		
<b>TOTAL CAPITAL OUTLAY</b>			<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>		
<b>OTHER</b>								
02-84-8821	LOAN REPAYMENT TO GENERAL FUND		-	-	-	-		
02-84-8228	ADMINISTRATION		19,053	19,053	19,053	19,053		
<b>TOTAL OTHER</b>			<b>19,053</b>	<b>19,053</b>	<b>19,053</b>	<b>19,053</b>		
<b>TOTAL REQUIREMENTS</b>			<b>\$ 188,304</b>	<b>\$ 194,212</b>	<b>\$ 242,620</b>	<b>\$ 237,549</b>		

**CODE SPECIALTIES  
PLUMBING DIVISION 02.84**

**MATERIAL AND SERVICES DETAIL**

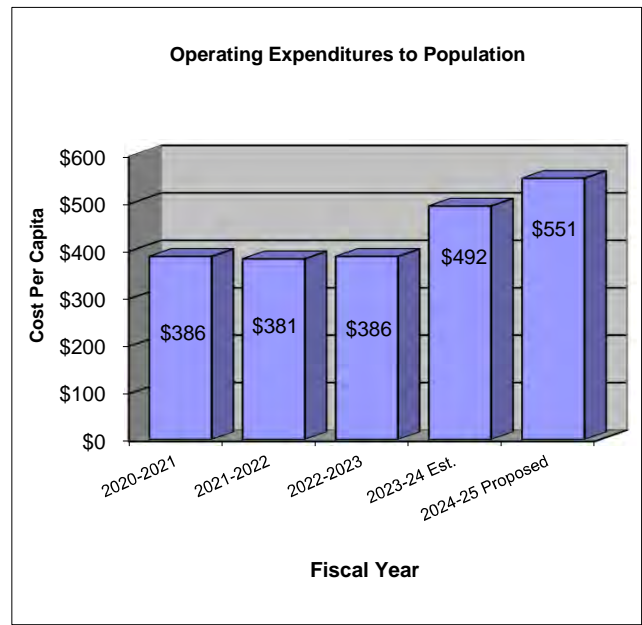
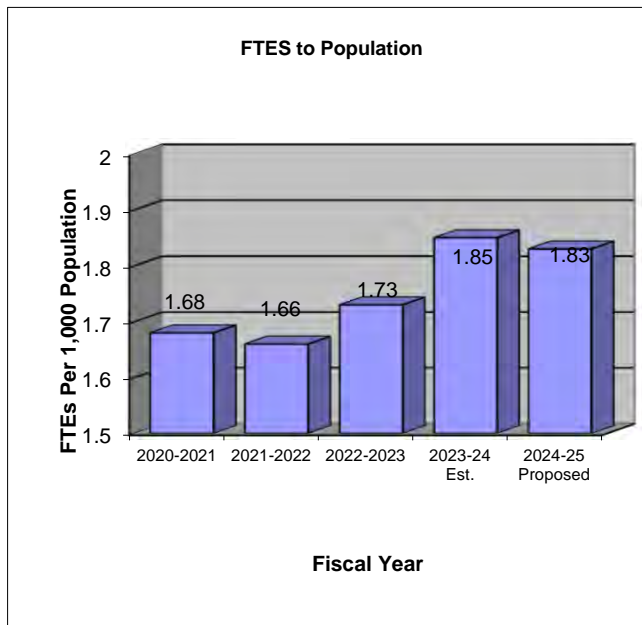
ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Software Support/Upgrage	8206	License/Support	\$ -	\$ -		
Software Licences	8208	Adobe Pro DC	172	172		
		User License-EnerGov (2) & insp	4,154	6,200		
		BlueBeam Revu standard (1)	-	120		
		M365 Backup	41	44		
		Webroot Antivirus	14	14		
		Microsoft 365 Subscriptions	150	276		
			4,531	6,826		
Office Supplies	8210	General Office Supplies	100	100		
Special Department Expense	8211	Code Book Updates	500	500		
		General Printing	50	50		
		OBOA Public Outreach	-	-		
		State Building Permit Sys	-	-		
		County Assessor Records	50	50		
			600	600		
Equipment Under \$5,000	8212	Misc. Office Equipment	250	250		
		IPad field inspector	1,000	1,000		
			1,250	1,250		
Operating Supplies	8213	Field Clothing	175	450		
Postage	8215	Postage	50	50		
Utilities and Phone	8216	Utilities and Phone	400	400		
Rents & Leases	8217	Copier Lease	130	130		
			130	130		
Maint/Operation of Equipment	8219	Office Equip. Repairs				
		Vehicle Maintenance	400	400		
		Vehicle Gas and Parts				
			400	400		
Professional Services	8220	Contract Inspects/Plan Reviews	31,680	15,000		
Other Contract Services	8221	Credit Card Processing Fees	200	200		
			200	200		
Insurance	8222	CIS Insurance	1,388	1,449		
Membership and Dues	8223		300	300		
			300	300		
Conference/Education/Travel	8224	Code Update Classes				
		Misc.				
		Travel/Hotel Expense	800	800		
			800	800		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 42,004</b>	<b>\$ 27,955</b>		

**FTE TO POPULATION RATIO**

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	27.15	1.68
2021-2022	16,319	27.15	1.66
2022-2023	16,819	29.15	1.73
2023-24 Est.	16,847	31.15	1.85
2024-25 Proposed	17,005	31.15	1.83

**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 6,243,775	\$386
2021-2022	16,319	\$ 6,213,611	\$381
2022-2023	16,819	\$ 6,488,593	\$386
2023-24 Est.	16,847	\$ 8,292,341	\$492
2024-25 Proposed	17,005	\$ 9,362,411	\$551



- Note:
1. Operating expenditures include personnel services and materials & services only. Operating expenditures reported include Water, Sewer, Streets, Stormwater and Internal Services Funds.
  2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
  3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

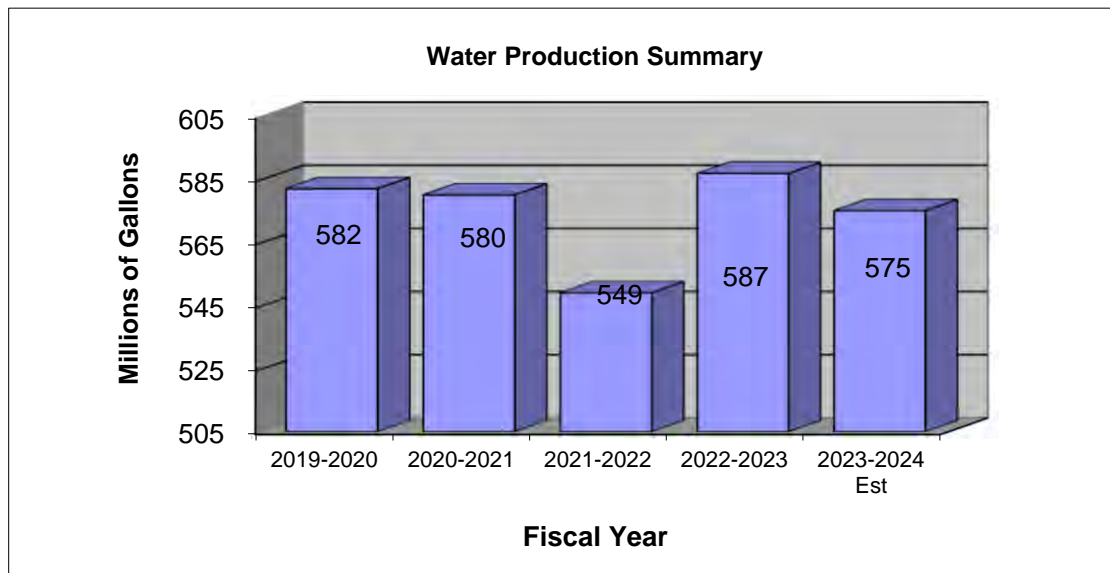
### **03.00 WATER FUND**

The water Fund pays for the operation, maintenance, repair and capital improvements for the City's water system. Wells #2, 3, 5, 6, and 8 are in operation while well 4 is in standby but ready to operate. Well #7 has sand infiltration issues and is not in use at this time. There are four storage reservoirs amounting to 6 million gallons capacity and approximately 64 miles of distribution pipe. Estimated approximate replacement value of the entire water system \$82 million.

The primary revenue source for the Water Fund is the monthly user fee paid by approximately 4,700 water customers. Other significant revenue sources are installation fees for new services, penalty fees paid on delinquent accounts, rental of hydrant meters, and lease of antenna space on our Stark Street water reservoir, lease of shop space to the Streets and Public Works Internal Services Divisions and interest income.

**WATER PRODUCTION SUMMARY**

Fiscal Year	Water (Million Gallons)
2019-2020	582
2020-2021	580
2021-2022	549
2022-2023	587
2023-2024 Est	575



Note: FY 2023-2024 figure is an estimate.

**WATER FUND  
ACCOUNT 03.00**

**FUND SUMMARY**

	<b>ACTUAL 2021-22</b>	<b>ACTUAL 2022-23</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,689,650	\$ 2,429,307	\$ 1,934,472	\$ 2,408,757		
REVENUE FROM OTHER AGENCIES	-	-	-	-		
CHARGES FOR SERVICES	2,860,548	3,089,099	2,948,551	2,948,551		
RENT & INTEREST INCOME	47,487	108,723	83,304	83,304		
MISCELLANEOUS INCOME	30,441	6,873	1,000	1,000		
<b>TOTAL RESOURCES</b>	<b>\$ 4,628,126</b>	<b>\$ 5,634,003</b>	<b>\$ 4,967,327</b>	<b>\$ 5,441,612</b>		
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 643,281	\$ 654,539	\$ 723,876	\$ 767,861		
MATERIALS & SERVICES	775,731	717,477	1,076,543	1,744,626		
CAPITAL OUTLAY	38,238	736,189	1,024,800	441,300		
TRANSFERS	741,570	741,570	741,570	741,570		
CONTINGENCY	-	-	325,000	325,000		
UNAPPROPRIATED	2,429,307	2,784,227	1,075,538	1,421,254		
<b>TOTAL REQUIREMENTS</b>	<b>\$ 4,628,126</b>	<b>\$ 5,634,003</b>	<b>\$ 4,967,327</b>	<b>\$ 5,441,612</b>		

**WATER FUND  
ACCOUNT 03.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
03-00-7000	BEGINNING FUND BALANCE	\$ 1,689,650	\$ 2,429,307	\$ 1,934,472	\$ 2,408,757		
<b>REVENUE FROM OTHER AGENCIES</b>							
03-00-7206	STATE GRANTS	-	-	-	-		
	<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	-	-	-	-		
<b>CHARGES FOR SERVICES</b>							
03-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	300	300		
03-00-7512	WATER USAGE CHARGES	2,830,638	3,083,021	2,939,251	2,939,251		
03-00-7514	WATER INSTALLATION CHARGE	27,262	1,902	2,000	2,000		
03-00-7515	PENALTY FEES	2,647	4,176	7,000	7,000		
	<b>TOTAL CHARGES FOR SERVICES</b>	2,860,548	3,089,099	2,948,551	2,948,551		
<b>RENT &amp; INTEREST INCOME</b>							
03-00-7701	INTEREST EARNED	16,072	67,053	5,000	5,000		
03-00-7706	HYDRANT METER RENTAL	4,381	4,919	1,200	1,200		
03-00-7707	SALE OF EQUIPMENT	382	12,370	-	-		
03-00-7711	LEASE INCOME	26,652	24,382	77,104	77,104		
	<b>TOTAL RENT &amp; INTEREST INCOME</b>	47,487	108,723	83,304	83,304		
<b>MISCELLANEOUS INCOME</b>							
03-00-7809	INSURANCE REIMBURSEMENT	10,301	-	-	-		
03-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-		
03-00-7818	PRIOR YEAR RECOVERED EXPENSE	-	-	-	-		
03-00-7870	CAPITAL LEASE LOAN	-	-	-	-		
03-00-7899	MISCELLANEOUS REVENUE	20,140	6,873	1,000	1,000		
	<b>TOTAL MISCELLANEOUS REVENUE</b>	30,441	6,873	1,000	1,000		
	<b>TOTAL RESOURCES</b>	\$ 4,628,126	\$ 5,634,003	\$ 4,967,327	\$ 5,441,612		

**WATER FUND  
ACCOUNT 03.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>5.75</b>						
03-00-8005	PW SUPERINTENDENT	0.60	73,036	\$ 76,965	\$ 78,374	\$ 78,412		
03-00-8006	WATER CHIEF OPERATOR	1.00	71,513	67,113	93,546	97,601		
03-00-8025	PW LABORER	-	33,579	26,087	26,634	-		
03-00-8041	WATER OPERATOR I	1.40	75,999	81,885	88,730	90,314		
03-00-8042	WATER OPERATOR II	1.95	105,390	118,149	110,470	143,913		
03-00-8043	WATER OPERATOR III	0.80	58,805	64,943	62,949	68,091		
03-00-8103	SALARY OVERTIME		3,283	6,072	11,000	11,000		
03-00-8104	BEEPER PAY		2,828	2,018	9,000	9,000		
03-00-8181	FICA - CITY EXPENSE		31,440	32,962	35,253	36,602		
03-00-8183	PERS PENSION PLAN-DB		57,071	57,687	64,803	80,675		
03-00-8184	PERS IAP PLAN-DC		24,323	24,284	26,002	28,700		
03-00-8185	STATE UNEMPLOYMENT		422	439	3,846	3,987		
03-00-8186	TRI-MET EXCISE TAX		3,314	3,486	3,431	3,557		
03-00-8187	WORKERS COMP INSURANCE		7,125	6,542	9,300	9,300		
03-00-8188	W/C ASSESSMENT EXPENSE		103	104	395	395		
03-00-8189	PAID LEAVE OREGON ER CHARGE		-	981	1,843	1,913		
03-00-8191	KAISER MEDICAL		23,614	21,463	22,964	21,568		
03-00-8192	DENTAL		6,953	6,145	7,026	7,331		
03-00-8194	BLUE CROSS MEDICAL		60,260	52,633	63,016	70,084		
03-00-8195	HRA CLAIM EXPENSE		3,000	3,725	3,663	3,788		
03-00-8196	LONG TERM DISABILITY INSURANCE		874	723	857	857		
03-00-8197	GROUP LIFE/AD&D		351	135	774	774		
<b>TOTAL PERSONNEL SERVICES</b>		<b>5.75</b>	<b>643,281</b>	<b>654,539</b>	<b>723,876</b>	<b>767,861</b>		
<b>MATERIALS &amp; SERVICES</b>								
03-00-8206	SOFTWARE SUPPORT/UPGRADE		16,157	6,473	-	-		
03-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES		462	205	1,200	1,200		
03-00-8208	SOFTWARE LICENCES		4,556	8,600	25,302	30,543		
03-00-8209	HAND TOOLS		1,741	3,448	5,000	5,000		
03-00-8210	OFFICE SUPPLIES		409	639	700	700		
03-00-8211	SPECIAL DEPARTMENT EXPENSE		22,044	28,962	59,000	60,000		
03-00-8212	EQUIPMENT UNDER \$5,000		4,605	5,039	5,000	11,500		
03-00-8213	OPERATING SUPPLIES		19,498	30,681	27,600	29,000		
03-00-8215	POSTAGE		1,665	341	2,500	2,500		
03-00-8216	UTILITIES & PHONE		176,085	207,404	197,000	197,000		
03-00-8217	RENTS & LEASES		1,260	1,971	4,600	4,600		
03-00-8218	BUILDING MAINTENANCE		1,243	1,512	13,000	13,000		
03-00-8219	MAINT/OPERATION OF EQUIPMENT		222,154	108,564	313,100	725,008		
03-00-8220	PROFESSIONAL SERVICES		11,686	2,884	55,000	35,000		
03-00-8221	OTHER CONTRACT SERVICES		105,242	91,984	152,800	390,800		
03-00-8222	INSURANCE		26,716	33,482	40,178	43,821		
03-00-8223	MEMBERSHIP & DUES		12,212	13,736	11,100	12,000		
03-00-8224	CONFERENCE/EDUCATION/TRAVEL		3,791	3,771	8,500	8,500		
03-00-8235	WATER SYSTEMS MAINTENANCE		1,916	10,149	8,000	15,000		
03-00-8250	CITY FRANCHISE FEES		142,288	157,630	146,963	159,454		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>775,731</b>	<b>717,477</b>	<b>1,076,543</b>	<b>1,744,626</b>		

**WATER FUND  
ACCOUNT 03.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>CAPITAL OUTLAY</b>								
03-00-8301	EQUIPMENT \$5,000 AND OVER		-	-	98,000	284,000		
03-00-8302	COMPUTER EQUIPMENT		2,469	2,169	7,500	8,000		
03-00-8303	MOTOR VEHICLE		15,796	20,843	45,000	-		
03-00-8310	BUILDING IMPROVEMENTS		6,795	2,494	51,300	26,300		
03-00-8320	IMPROVEMENTS (OTHER THAN BLDG)		-	-	-	-		
03-00-8350	PROJECTS		13,178	710,683	823,000	123,000		
	<b>TOTAL CAPITAL OUTLAY</b>		<b>38,238</b>	<b>736,189</b>	<b>1,024,800</b>	<b>441,300</b>		
<b>OTHER</b>								
03-00-8228	ADMINISTRATION		271,653	271,653	271,653	271,653		
03-00-8852	SERVICE REIMB - CODE SPEC		-	-	-	-		
03-00-8854	SERVICE REIMB - FAC MAINT		29,400	29,400	29,400	29,400		
03-00-8871	SERVICE REIMB - EQUIP MAINT		80,918	80,918	80,918	80,918		
03-00-8872	SERVICE REIMB - PW MANAGEMENT		359,599	359,599	359,599	359,599		
03-00-8998	CONTINGENCY		-	-	325,000	325,000		
03-00-8999	UNAPPROPRIATED		2,429,307	2,784,227	1,075,538	1,421,254		
	<b>TOTAL OTHER</b>		<b>3,170,877</b>	<b>3,525,797</b>	<b>2,142,108</b>	<b>2,487,824</b>		
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 4,628,126</b>	<b>\$ 5,634,003</b>	<b>\$ 4,967,327</b>	<b>\$ 5,441,612</b>		

**WATER FUND  
ACCOUNT 03.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Computer Repair/Parts/Supplies	8207	Computer Maintenance (8)	1,200	1,200		
			<u>1,200</u>	<u>1,200</u>		
Software Licences	8208	Misc Software	1,000	1,000		
		Microsoft 365 Subscriptions	900	1,555		
		Adobe Pro DC	172	128		
		M365 Backup	246	196		
		Webroot Antivirus	84	84		
		GE Fanuc License Agreement	7,500	7,500		
		WIN-911 Subscription	-	1,680		
		Kamstrup Software License (3200)	-	3,000		
		SCADA Software Upgrades	15,000	15,000		
		Juno/GPS Software renewal	400	400		
			<u>25,302</u>	<u>30,543</u>		
Hand Tools	8209	Handtool	5,000	5,000		
			<u>5,000</u>	<u>5,000</u>		
Office Supplies	8210	Misc Office Supplies	700	700		
			<u>700</u>	<u>700</u>		
Special Department Expense	8211	Alarm Permit Renewal Fee	100	-		
		Answering Service (1/3)	200	1,000		
		Backflow Gauge Test	200	500		
		Cutting Blades	500	500		
		Laboratory Testing	30,000	30,000		
		Marking Paint (Locates)	500	500		
		Misc. Expenses	1,000	1,000		
		Safety Program	1,000	1,000		
		OHA DWP Annual Compliance Fee	4,000	4,000		
		Water Conservation Program	10,000	10,000		
		Spoils and Debris Disposal	1,500	1,500		
		Water Rights Transfer Fees	10,000	10,000		
			<u>59,000</u>	<u>60,000</u>		
Equipment Under \$5,000	8212	Misc.Equipment	5,000	5,000		
		Control power conditioner Well 2 Gen.		5,000		
		Jumping Jack Compactor (1/2)		\$ 1,500		
			<u>5,000</u>	<u>11,500</u>		
Operating Supplies	8213	Janitorial Supplies(1/4)	500	500		
		First Aid Supplies(1/5)	100	500		
		Miscellaneous Supplies	1,500	2,500		
		Sodium Hyperchlorite	20,000	20,000		
		PPE	2,500	2,500		
		Uniform Replacement	3,000	3,000		
			<u>27,600</u>	<u>29,000</u>		

**WATER FUND  
ACCOUNT 03.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Postage	8215	Postage	2,500	2,500		
			<u>2,500</u>	<u>2,500</u>		
Utilities and Phone	8216	Telephone (Telemetry Included)	5,000	5,000		
		Electricity	185,000	185,000		
		City Utilities	2,000	2,000		
		Natural Gas	5,000	5,000		
			<u>197,000</u>	<u>197,000</u>		
Rents and Leases	8217	Copy Machine Rental (1/5)	600	600		
		Special Tools/Equipment	4,000	4,000		
			<u>4,600</u>	<u>4,600</u>		
Building Maintenance	8218	Building Repair & Maintenance	8,000	8,000		
		Start ADA compliance repairs	5,000	5,000		
			<u>13,000</u>	<u>13,000</u>		
Maint/Operation of Equipment	8219	1 1/2" Meter Boxes	1,000	1,000		
		1" Meter Boxes	1,000	10,000		
		2" Meter Boxes	1,000	5,000		
		1" Meters	15,000	15,000		
		1 1/2" Meters	15,000	15,000		
		2" Meters	15,000	15,000		
		3" and larger meter replacement	30,000	15,000		
		3/4" Meters	115,000	519,408		
		Plumbing parts meter replacement prog	15,000	15,000		
		Bell encapsulating repair clamps all sizes	50,000	50,000		
		Backhoe Repair (1/2)	2,500	2,500		
		Fire Extinguisher Service (1/5)	200	200		
		Fire Hydrant Replacement	8,000	10,000		
		Fire Hydrant Maintenance	5,000	5,000		
		Storz Adaptors	5,000	10,000		
		Gas Detactor Maintenance	600	600		
		Gasoline & Diesel	8,000	10,000		
		Items for Distribution System	15,000	15,000		
		Telephone Maintenance	300	300		
		Vehicle Maintenance	5,000	5,000		
		Well/Reserv Fuses, Oil, etc.	5,000	5,000		
		Generator Repairs(1/5)	500	1,000		
			<u>313,100</u>	<u>725,008</u>		
Professional Services	8220	General Engineering	5,000	5,000		
		Water Fund Financial Analysis (Rate Study)	10,000	-		
		Update well assesment plan	10,000	-		
		Hydrogeologist services	30,000	30,000		
			<u>55,000</u>	<u>35,000</u>		

**WATER FUND  
ACCOUNT 03.00**

**MATERIALS AND SERVICES DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>EXPENSE TYPE</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
Other Contract Services	8221	Cathodic Protection Systems testing	1,500	1,500		
		Dumpster Fee (1/5)	500	500		
		Elevator Maint Contract (1/5)	600	600		
		Sidewalk Repairs	20,000	20,000		
		Fire Alarm Monitoring Service (1/4)	100	100		
		Fire Sprinkler Testing (1/5)	100	100		
		Generator Testing	1,000	1,000		
		Inmate Crew	1,000	1,000		
		Large Meter Testing & Repair	5,000	5,000		
		Meter Reading Services	40,000	50,000		
		Replacment Meter Install Project	-	228,000		
		Misc Services	4,000	4,000		
		On-Line/Merchant Bank Fees	20,000	20,000		
		Reservoir cleaning and inspection	10,000	10,000		
		Utility Notification Service	1,000	1,000		
		Water Leak Detection	3,000	3,000		
		Scada System support	20,000	20,000		
		Electrical contractor	10,000	10,000		
		USIC locating services	15,000	15,000		
			<u>152,800</u>	<u>390,800</u>		
Insurance	8222	Insurance	<u>40,178</u>	<u>43,821</u>		
			<u>40,178</u>	<u>43,821</u>		
Membership & Dues	8223	AWWA Sub Sect Individual (9)	200	500		
		Ore Assoc. Water Utilities	900	1,000		
		Oregon State Certificate renewals	1,000	1,500		
		Regional Water Provider Consortium	9000	9000		
			<u>11,100</u>	<u>12,000</u>		
Conference/Education/Travel	8224	AWWA National Conference	2,500	2,500		
		Misc Short Schools/workshops	5,000	5,000		
		State Operator Certification	1,000	1,000		
			<u>8,500</u>	<u>8,500</u>		
Grounds Maintenance	8235	Asphalt	5,000	10,000		
		Gravel	3,000	5,000		
			<u>8,000</u>	<u>15,000</u>		
City Franchise Fees	8250	Fee on Right of Way Usage	<u>146,963</u>	<u>159,454</u>		
			<u>146,963</u>	<u>159,454</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 1,076,543</b>	<b>\$ 1,744,626</b>		

**WATER FUND  
ACCOUNT 03.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Equipment	8301	Control Valve Modifications	\$ 10,000	\$ 10,000		
		Hydro-excavation vac truck (1/2)	80,000	95,000		
		Cathodic Protection Reservoir 4	8,000	8,000		
		Asphalt and Concrete saw (1/2)		4,000		
		Fixed Generator at Reservoir		17,000		
		Portable Emergency Generator (well 6)	-	150,000		
			<u>98,000</u>	<u>284,000</u>		
Computer Equipment	8302	Computer replacement	4,000	6,000		
		Server room improvements(1/4)	500	500		
		Field Use tablet	3,000	1,500		
			<u>7,500</u>	<u>8,000</u>		
Motor Vehicle	8303	Full-size pick-up truck Crew Cab (1/2) of (2)	45,000	-		
		Snow Plow truck, dump box & sander(1/2)	-	-		
			<u>45,000</u>	<u>-</u>		
Building Improvements	8310	Energy Efficiency upgrades (1/4)	1,300	1,300		
		Security upgrades, cameras, sensors, Wi-Fi (1/2)	10,000	10,000		
		Shop boiler replacement (1/4)	25,000	-		
		Equipment barn roof replacement/insulation	15,000	15,000		
			<u>51,300</u>	<u>26,300</u>		
Other Improvements	8320		-	-		
			<u>-</u>	<u>-</u>		
Projects	8350	System Reinvestment Rebuild Projects	150,000	-		
		PW Shop Parking Lot Imp./Design	10,500	10,500		
		Exterior reservoir cleaning	50,000	-		
		Fixed Generator at Well 5	350,000	-		
		Reservoir Seismic Upgrades	125,000	-		
		Dunbar Avenue Improvements	40,000	15,000		
		Equipment/Vehicle dry storage	37,500	37,500		
		Materials Staging/Processing Station	10,000	10,000		
		Well 3 decommissioning	50,000	50,000		
			<u>823,000</u>	<u>123,000</u>		
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 1,024,800</b>	<b>\$ 441,300</b>		

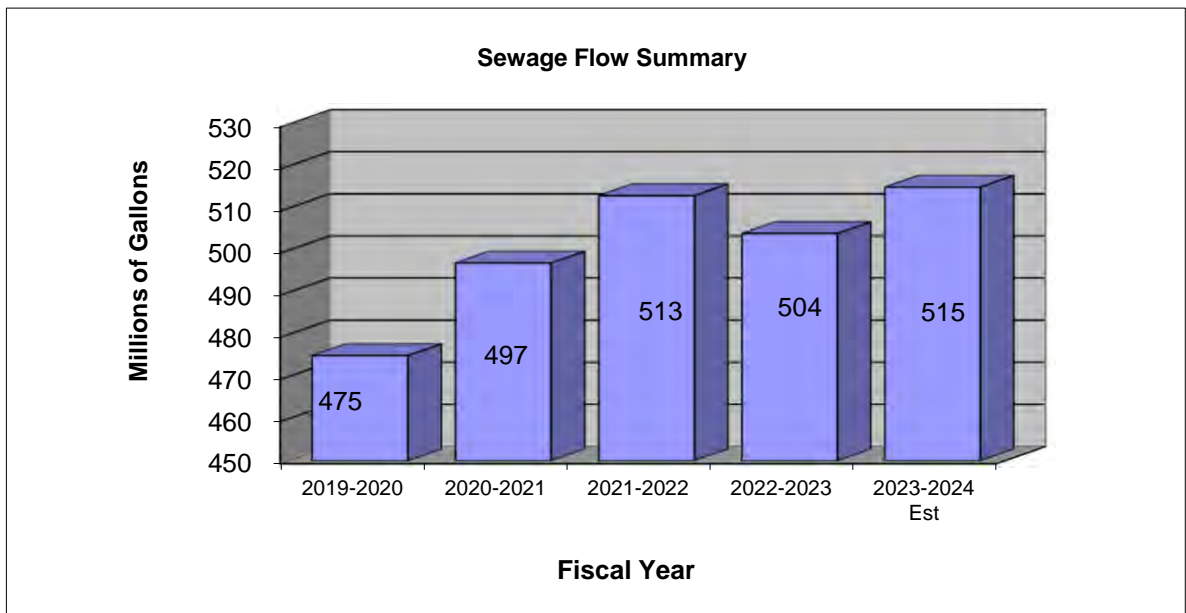
## **04.00 SEWER FUND**

The Sewer Fund pays for the operation, maintenance, repair and capital improvements for the City's sanitary sewer system, which consists of the Water Pollution Control Facility (WPCF) 3 million gallons per day capacity, ten pump stations, and approximately 51 miles of collection pipes and manholes.

The primary revenue source for the Sewer Fund is the monthly user fee paid by over 4,700 sewer customers. Estimated approximate replacement value of the entire system \$102 million.

**SEWAGE FLOW SUMMARY**

Fiscal Year	Flow (Million Gallons)
2019-2020	475
2020-2021	497
2021-2022	513
2022-2023	504
2023-2024 Est	515



Note: FY 2023-2024 figure is an estimate.

**SEWER FUND  
ACCOUNT 04.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$3,120,234	\$4,453,990	\$4,320,210	\$ 6,122,208		
CHARGES FOR SERVICES	4,098,053	4,135,056	4,140,723	4,140,723		
INTEREST INCOME	17,651	129,152	40,000	40,000		
MISCELLANEOUS INCOME	13,833	21,953	1,000	1,000		
TRANSFERS	-	-	-	-		
<b>TOTAL RESOURCES</b>	<b>\$ 7,249,771</b>	<b>\$ 8,740,151</b>	<b>\$ 8,501,933</b>	<b>\$ 10,303,931</b>		
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 691,687	\$ 739,468	\$ 814,929	\$ 822,053		
MATERIALS AND SERVICES	998,252	1,121,924	1,276,039	1,417,142		
CAPITAL OUTLAY	130,546	1,033,154	339,600	1,123,284		
DEBT SERVICE	-	508	2,400	2,400		
TRANSFERS	975,296	975,296	975,296	975,296		
CONTINGENCY	-	-	600,000	600,000		
UNAPPROPRIATED	4,453,990	4,869,801	4,493,669	5,363,756		
<b>TOTAL REQUIREMENTS</b>	<b>\$ 7,249,771</b>	<b>\$ 8,740,151</b>	<b>\$ 8,501,933</b>	<b>\$ 10,303,931</b>		

**SEWER FUND  
ACCOUNT 04.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
04-00-7000	BEGINNING FUND BALANCE	\$ 3,120,234	\$ 4,453,990	\$ 4,320,210	\$ 6,122,208		
<b>CHARGES FOR SERVICES</b>							
04-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	1,000	1,000		
04-00-7512	SEWER USAGE CHARGES	4,098,053	4,135,056	4,139,723	4,139,723		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>4,098,053</b>	<b>4,135,056</b>	<b>4,140,723</b>	<b>4,140,723</b>		
<b>INTEREST INCOME</b>							
04-00-7701	INTEREST EARNED	17,651	129,152	40,000	40,000		
	<b>INTEREST INCOME</b>	<b>17,651</b>	<b>129,152</b>	<b>40,000</b>	<b>40,000</b>		
<b>MISCELLANEOUS INCOME</b>							
04-00-7707	SALE OF EQUIPMENT	5,555	7,808	-	-		
04-00-7220	OTHER LOCAL GOVERNMENTS	-	-	-	-		
04-00-7809	INSURANCE REIMBURSEMENT	-	-	-	-		
04-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-		
04-00-7899	MISCELLANEOUS REVENUE	8,278	14,145	1,000	1,000		
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>13,833</b>	<b>21,953</b>	<b>1,000</b>	<b>1,000</b>		
<b>TRANSFERS</b>							
04-00-7987	SERVICE REIMB - STORM SEWER U	-	-	-	-		
04-00-7917	LOAN REPAYMENT FR STORM	-	-	-	-		
	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
	<b>TOTAL RESOURCES</b>	<b>\$ 7,249,771</b>	<b>\$ 8,740,151</b>	<b>\$ 8,501,933</b>	<b>\$ 10,303,931</b>		

**SEWER FUND  
ACCOUNT 04.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>6.45</b>						
04-00-8005	WASTEWATER SUPERINTENDENT	0.75	\$ 87,343	\$ 96,502	\$ 97,968	\$ 98,015		
04-00-8025	WASTEWATER LABORER	0.80	81,608	58,007	70,784	44,762		
04-00-8041	WASTEWATER OPERATOR I	1.40	50,320	65,862	88,146	90,170		
04-00-8042	WASTEWATER OPERATOR II	1.40	50,700	67,109	55,605	98,790		
04-00-8043	WASTEWATER OPERATOR III	1.20	111,062	115,578	121,460	98,392		
04-00-8046	WASTEWATER CHIEF OPERATOR	0.90	79,853	86,860	90,399	93,132		
04-00-8103	SALARY OVERTIME		9,081	11,075	9,200	9,200		
04-00-8104	BEEPER PAY		5,122	4,351	13,800	13,800		
04-00-8181	FICA - CITY EXPENSE		35,633	37,911	40,124	40,040		
04-00-8183	PERS PENSION PLAN-DB		64,340	68,506	73,519	88,063		
04-00-8184	PERS IAP PLAN--DC		27,302	28,994	28,988	31,396		
04-00-8185	STATE UNEMPLOYMENT		475	503	4,379	4,370		
04-00-8186	TRI-MET EXCISE TAX		3,722	3,988	3,907	3,899		
04-00-8187	WORKERS COMPENSATION INSURANCE		7,327	6,480	12,000	12,000		
04-00-8188	W/C ASSESSMENT EXPENSE		118	114	429	443		
04-00-8189	PAID LEAVE OREGON ER CHARGE		-	1,074	2,097	2,093		
04-00-8191	KAISER MEDICAL		40,213	47,086	49,003	19,141		
04-00-8192	DENTAL		5,573	6,439	7,410	7,767		
04-00-8194	BLUE CROSS MEDICAL		29,264	30,236	41,632	60,864		
04-00-8195	HRA CLAIM EXPENSE		1,425	1,800	1,800	3,438		
04-00-8196	LONG TERM DISABILITY INSURANCE		1,028	837	1,146	1,146		
04-00-8197	GROUP LIFE/AD&D		178	154	1,133	1,133		
<b>TOTAL PERSONNEL SERVICES</b>		<b>6.45</b>	<b>691,687</b>	<b>739,468</b>	<b>814,929</b>	<b>822,053</b>		
<b>MATERIALS &amp; SERVICES</b>								
04-00-8206	SOFTWARE SUPPORT/UPGRADE		39,731	21,702	-	-		
04-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES		333	156	10,000	10,000		
04-00-8208	SOFTWARE LICENCES		19,910	4,206	52,002	59,455		
04-00-8209	HAND TOOLS		932	1,093	3,500	3,500		
04-00-8210	OFFICE SUPPLIES		2,131	813	3,350	3,350		
04-00-8211	SPECIAL DEPARTMENT EXPENSE		78,569	81,028	126,500	149,700		
04-00-8212	EQUIPMENT UNDER \$5,000		4,791	12,775	19,400	25,400		
04-00-8213	OPERATING SUPPLIES		7,372	7,374	10,100	10,100		
04-00-8215	POSTAGE		64	-	300	500		
04-00-8216	UTILITIES & PHONE		311,074	325,504	295,691	295,691		
04-00-8217	RENTS & LEASES		3,506	1,381	3,800	4,700		
04-00-8218	BUILDING MAINTENANCE		8,307	32,457	46,300	42,100		
04-00-8219	MAINT/OPERATION OF EQUIPMENT		159,446	280,999	317,600	324,600		
04-00-8220	PROFESSIONAL SERVICES		51,845	31,150	37,000	105,000		
04-00-8221	OTHER CONTRACT SERVICES		39,812	35,098	44,000	44,000		
04-00-8222	INSURANCE		53,674	65,202	72,138	86,566		
04-00-8223	MEMBERSHIP & DUES		5,964	2,835	2,700	2,700		
04-00-8224	CONFERENCE/EDUCATION/TRAVEL		1,623	8,230	15,900	16,300		
04-00-8235	GROUNDS MAINTENANCE		4,266	2,968	8,772	8,900		
04-00-8250	CITY FRANCHISE FEES		204,903	206,953	206,986	224,580		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>998,252</b>	<b>1,121,924</b>	<b>1,276,039</b>	<b>1,417,142</b>		

**SEWER FUND  
ACCOUNT 04.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE	ACTUAL	ACTUAL	COUNCIL	MANAGER	COMMITTEE	COUNCIL
		2024-25	2021-22	2022-23	ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>CAPITAL OUTLAY</b>								
04-00-8301	EQUIPMENT \$5,000 AND OVER		3,307	31,345	18,500	49,000		
04-00-8302	COMPUTER EQUIPMENT		3,665	1,013	3,000	6,000		
04-00-8303	MOTOR VEHICLE		1,863	90,218	17,600	300,784		
04-00-8350	PROJECTS		121,711	910,578	300,500	767,500		
	<b>TOTAL CAPITAL OUTLAY</b>		<b>130,546</b>	<b>1,033,154</b>	<b>339,600</b>	<b>1,123,284</b>		
<b>DEBT SERVICE</b>								
04-00-8550	PRINCIPAL PMTS		-	508	2,100	2,100		
04-00-8551	INTEREST PMTS		-	-	300	300		
	<b>TOTAL DEBT SERVICE</b>		<b>-</b>	<b>508</b>	<b>2,400</b>	<b>2,400</b>		
<b>TRANSFERS TO OTHER FUNDS</b>								
04-00-8228	ADMINISTRATION		359,553	359,553	359,553	359,553		
04-00-8809	TRANSFER TO DEBT SERVICE FUND		-	-	-	-		
04-00-8830	INTERFUND LOAN TO STORM		-	-	-	-		
04-00-8852	SERVICE REIMB - CODE SPEC		-	-	-	-		
04-00-8854	SERVICE REIMB - FAC MAINT		30,450	30,450	30,450	30,450		
04-00-8871	SERVICE REIMB - EQUIP MAINT		106,946	106,946	106,946	106,946		
04-00-8872	SERVICE REIMB - PW MANAGEMENT		478,347	478,347	478,347	478,347		
04-00-8998	CONTINGENCY		-	-	600,000	600,000		
04-00-8999	UNAPPROPRIATED		4,453,990	4,869,801	4,493,669	5,363,756		
	<b>TOTAL OTHER</b>		<b>5,429,286</b>	<b>5,845,097</b>	<b>6,068,965</b>	<b>6,939,052</b>		
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 7,249,771</b>	<b>\$ 8,740,151</b>	<b>\$ 8,501,933</b>	<b>\$ 10,303,931</b>		

**SEWER FUND  
ACCOUNT 04.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Computer Upgrades/ Maint	7,000	7,000		
		Pumpstation Communication	3,000	3,000		
		SCADA Computers	-	-		
			<u>10,000</u>	<u>10,000</u>		
Software Licences	8208	Asset Management Software	1,000	1,000		
		Win can expert annual	1,300	1,300		
		Microsoft 365 Subscriptions	900	1,455		
		Adobe In Design & Pro DC	172	384		
		M365 Backup	246	246		
		Webroot Antivirus	84	84		
		RS500logix Software	1,000	1,000		
		Operator10 Wastewater Support	1,300	2,400		
		SCADA System Support	30,000	35,000		
		I-Fix Support	15,000	15,000		
		Remote Maintenance Subscription	-	186		
		Winn 911 support	1,000	1,400		
				<u>52,002</u>	<u>59,455</u>	
Hand Tools	8209	Hand Tool Replacement (1/2)	3,500	3,500		
		Shovels, Rakes, Brooms (1/2)	-	-		
			<u>3,500</u>	<u>3,500</u>		
Office Supplies	8210	Miscellaneous Office Supplies (2/3)	1,850	1,850		
		Office furniture	1,500	1,500		
			<u>3,350</u>	<u>3,350</u>		
Special Department Expense	8211	Answering Service (2/3)	200	200		
		Bio Solids Testing	3,500	4,700		
		CDL Physicals (1/2)	600	900		
		DEQ Annual NPDES Permit Fee	14,000	14,000		
		Dumpster Fee	2,000	2,000		
		Fire System Monitoring	700	700		
		Grease Outreach Program	800	1,000		
		Grit/Screening Dumpster 10-yard	8,000	12,000		
		Industrial user fees & testing	4,500	5,000		
		HVAC System Filters	1,000	1,000		
		Laboratory Supplies	10,000	12,000		
		Miscellaneous Sample Testing	35,000	35,000		
		NPDES Required Testing	17,000	17,000		
		Operator Cert/Annual Prog Fees	2,200	2,200		
		Security System Monitoring	1,600	1,600		
		Boiler annual maintenance	3,000	4,000		
State Boiler Permit	400	400				

**SEWER FUND  
ACCOUNT 04.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
		UV System Annual Service	18,000	20,000		
		Floodplain Assessments	-	12,000		
		Effluent Metals Testing	4,000	4,000		
			<u>126,500</u>	<u>149,700</u>		
Equipment Under \$5,000	8212	Electric motors	3,000	3,000		
		Replacement Pumps	1,400	1,400		
		Analytical Scale	5,000	5,000		
		Valves	6,000	12,000		
		Security System	2,000	2,000		
		Landscape tools and equipment	2,000	2,000		
			<u>19,400</u>	<u>25,400</u>		
Operating Supplies	8213	First Aid/ Safety Supplies (2/3)	1,500	1,500		
		Janitorial Supplies (2/3)	1,000	1,000		
		Protective Clothing (PPE)	1,200	1,200		
		Confined Spaces Gas Monitor	1,400	1,400		
		Uniform Replacement (2/3)	5,000	5,000		
			<u>10,100</u>	<u>10,100</u>		
Postage	8215	Postage	300	500		
			<u>300</u>	<u>500</u>		
Utilities and Phone	8216	Telephone	3,500	3,500		
		IRNE-INET	4,340	4,340		
		Electricity	150,000	150,000		
		City Utilities	86,851	86,851		
		Natural Gas	51,000	51,000		
			<u>295,691</u>	<u>295,691</u>		
Rents and Lease	8217	Equipment Rental/Recovery service	3,000	3,000		
		DI water service		900		
		Copy Machine (2/3)	800	800		
			<u>3,800</u>	<u>4,700</u>		
Building Maintenance	8218	Building Maintenance Supplies (2/3)	5,000	5,000		
		Fire extinguisher Refills (2/3)	100	100		
		Building Janitorial Service	1,200	-		
		Building painting	20,000	20,000		
		Lift Station Maintenance	10,000	12,000		
		Doors/ Overhead Doors Servicing	10,000	5,000		
			<u>46,300</u>	<u>42,100</u>		

**SEWER FUND  
ACCOUNT 04.00**

**MATERIALS AND SERVICES DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>EXPENSE TYPE</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
Maint/Operation of Equipment	8219	Analytical Balance Service	-	-		
		Backup Generator Load Testing	7,000	10,000		
		Manhole grade adjustments	6,000	6,000		
		Cathodic Protection Service	2,000	2,000		
		Electrician Services	10,000	12,000		
		Corrosion Protection	3,000	3,000		
		Fire System Annual Inspection	1,000	1,000		
		Gas Detector Maintenance (2)	1,000	1,000		
		HVAC System Annual Service	4,500	6,000		
		Lab Equip. Maint./Repair	2,000	2,000		
		Laboratory Meter Calibration	2,000	2,000		
		Misc. Sewer Repair Parts	10,000	10,000		
		Plant Mechanical Repairs	130,000	145,000		
		Pump Station Mechanical Repair	16,000	16,000		
		Sewer Cleaning Nozzles	1,000	1,000		
		Sludge Truck Diesel Service	12,000	12,000		
		Tanker Truck Tires	6,000	6,000		
		Specialized Motor Parts	5,000	5,000		
		Variable frequency drives	37,500	-		
		Telephone Maintenance	500	500		
		Vacon Service/Repairs (1/2)	8,000	12,000		
		Digester Boiler Service	9,000	9,000		
		Air release valve filters	2,000	-		
		Generator Control Updates	-	21,000		
		Digester Flare Upgrade	15,000	15,000		
		Barge Maintenance	5,000	5,000		
		Fuel (all fuel types)	16,000	16,000		
		Shop Supplies	6,100	6,100		
			<u>317,600</u>	<u>324,600</u>		
Professional Services	8220	General Engineering	5,000	5,000		
		Sewer Fund Financial Analysis	2,000	-		
		NPDES permit compliance	30,000	30,000		
		Risk & Resilliency/ ERP		70,000		
			<u>37,000</u>	<u>105,000</u>		
Other Contract Service	8221	Utility Notification Service (1/2)	16,000	16,000		
		Sidewalk Repairs	10,000	10,000		
		On-Line/Merchant Bank Fees	18,000	18,000		
			<u>44,000</u>	<u>44,000</u>		

**SEWER FUND  
ACCOUNT 04.00**

**MATERIALS AND SERVICES DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>EXPENSE TYPE</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
Insurance	8222	Insurance	72,138	86,566		
			<u>72,138</u>	<u>86,566</u>		
Membership/Dues	8223	Assoc. Clean Water Agencies (1/2)	1,000	1,000		
		Certification Renewals	1,500	1,500		
		Water Environment Federation	200	200		
			<u>2,700</u>	<u>2,700</u>		
Conference/Education/Travel	8224	Certification Upgrade Classes	1,800	1,800		
		Computer Training	600	600		
		First Aid/CPR Training	1,000	1,000		
		Safety Awareness Training	1,000	1,000		
		WEFTEC Conference	2,500	2,500		
		Nassco certification	2,000	2,400		
		Short Schools	7,000	7,000		
			<u>15,900</u>	<u>16,300</u>		
Grounds Maintenance	8235	Weed control services	4,272	4,400		
		Onsite Pavement Repairs	500	500		
		Landscape Materials	4,000	4,000		
			<u>8,772</u>	<u>8,900</u>		
City Franchise Fees	8250	Fee on Usage Charge	206,986	224,580		
			<u>206,986</u>	<u>224,580</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 1,276,039</b>	<b>\$ 1,417,142</b>		

**SEWER FUND  
ACCOUNT 04.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Equipment	8301	Rotork actuators	\$ 10,000	\$ -		
		Boiler control panel		25,000		
		Cuttler Hammer power monitors		20,000		
		Vac Con Head Sets	4,500			
		Cobra Jetting Hose (1/2)	1,500	1,500		
		Jetting nozzle (1/2)	2,500	2,500		
			<u>18,500</u>	<u>49,000</u>		
Computer equipment	8302	Microsoft Surfaces	3,000	6,000		
			-	-		
			<u>3,000</u>	<u>6,000</u>		
Motor Vehicle	8303	Mid-size pick-up truck Crew Cab (1/2)	17,600	21,000		
		Replacement tractor	-	-		
		Combo Sewer Cleaner Vactor 2100i (1/2)		279,784		
		Replace service truck & crane	-	-		
		Snow plow for WPCF	-	-		
			<u>17,600</u>	<u>300,784</u>		
Projects	8350	Overhead Door Replacement	18,000	-		
		System Reinvestment Rebuild Projects	-	-		
		WPCF office space construction		585,000		
		WPCF parking expansion construction		40,000		
		Backup generators	-	-		
		Equipment/Vehicle dry storage	37,500	37,500		
		Materials staging/process station	5,000	5,000		
		Additional paved parking	20,000	-		
		Office space design 1/2	20,000	-		
		Pump station #3 Generator and fencing	100,000	-		
		Pump Station #2 upgrade	-	-		
		GSA property development	100,000	100,000		
		Gravity thickner recoating	-	-		
	<u>300,500</u>	<u>767,500</u>				

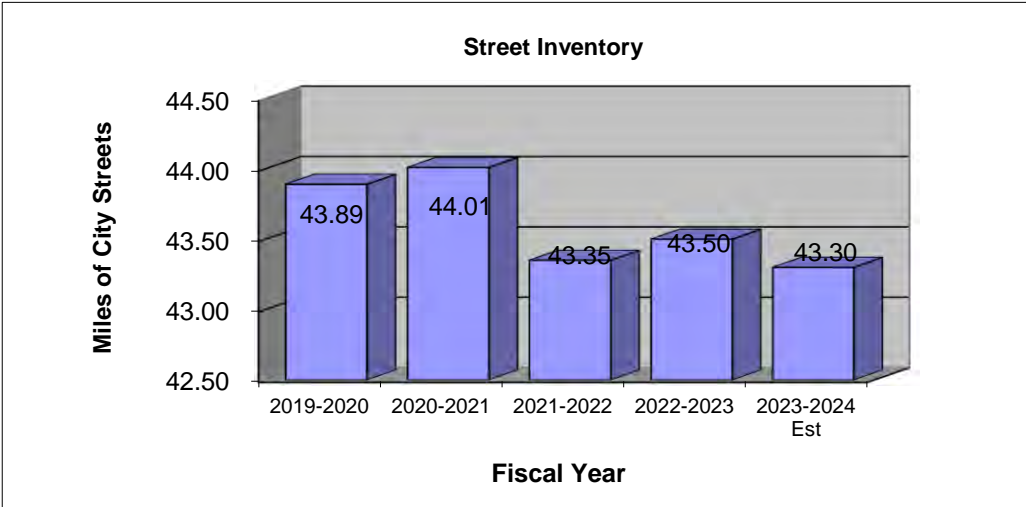
## **05.00 STREET FUND**

The Street Fund pays for the operation, maintenance, repair, and capital improvements for the City's street system which consists of approximately 43 miles of paved city streets. Multnomah County is responsible for the maintenance and repair of all of the arterial streets in Troutdale. Estimated approximate replacement value of the street system \$134 million at \$600/LF

The primary revenue source for the Street Fund is the City's share of State gas tax revenues and the City's local vehicle fuels tax of \$0.03 per gallon. The only other significant revenue sources are County road transfer funds

**STREET INVENTORY**

Fiscal Year	City Street Miles
2019-2020	43.89
2020-2021	44.01
2021-2022	43.35
2022-2023	43.50
2023-2024 Est	43.30



Note: FY 2023-2024 figure is an estimate.

**STREET FUND  
ACCOUNT 05.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 4,004,213	\$ 4,508,360	\$ 4,580,156	\$ 4,363,973		
OTHER TAXES	940,191	937,435	952,219	938,813		
REVENUE FROM OTHER AGENCIES	1,308,200	1,309,703	1,343,135	1,357,440		
CHARGES FOR SERVICES	-	-	300	300		
INTEREST INCOME	20,824	126,091	87,687	142,025		
MISCELLANEOUS INCOME	382	12,370	-	-		
TRANSFERS	-	-	-	-		
	<b>\$ 6,273,809</b>	<b>\$ 6,893,959</b>	<b>\$ 6,963,497</b>	<b>\$ 6,802,552</b>		
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 300,578	\$ 365,535	\$ 473,616	\$ 498,011		
MATERIALS AND SERVICES	852,751	978,249	1,279,567	1,370,851		
CAPITAL OUTLAY	20,050	60,689	800,800	661,800		
TRANSFERS	592,071	592,071	592,071	592,071		
CONTINGENCY	-	-	1,200,000	1,200,000		
UNAPPROPRIATED	4,508,360	4,897,414	2,617,443	2,479,819		
	<b>\$ 6,273,809</b>	<b>\$ 6,893,959</b>	<b>\$ 6,963,497</b>	<b>\$ 6,802,552</b>		

**STREET FUND  
ACCOUNT 05.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
05-00-7000	BEGINNING FUND BALANCE	\$ 4,004,213	\$ 4,508,360	\$ 4,580,156	\$ 4,363,973		
<b>REVENUE FROM OTHER AGENCIES</b>							
05-00-7208	STATE GAS TAX	1,289,614	1,289,995	1,323,073	1,335,853		
05-00-7217	COUNTY ROAD TRANSFER	18,587	19,708	20,062	21,587		
	<b>TOTAL REV FROM OTHER AGENCIES</b>	<b>1,308,200</b>	<b>1,309,703</b>	<b>1,343,135</b>	<b>1,357,440</b>		
<b>OTHER TAXES</b>							
05-00-7230	LOCAL MOTOR VEHICLE FUEL TAX	940,191	937,435	952,219	938,813		
	<b>TOTAL OTHER TAXES</b>	<b>940,191</b>	<b>937,435</b>	<b>952,219</b>	<b>938,813</b>		
<b>CHARGES FOR SERVICES</b>							
05-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	300	300		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>-</b>	<b>-</b>	<b>300</b>	<b>300</b>		
<b>INTEREST INCOME</b>							
05-00-7701	INTEREST EARNED	20,824	126,091	87,687	142,025		
	<b>INTEREST INCOME</b>	<b>20,824</b>	<b>126,091</b>	<b>87,687</b>	<b>142,025</b>		
<b>MISCELLANEOUS INCOME</b>							
05-00-7707	SALE OF EQUIPMENT	382	12,370	-	-		
05-00-7818	PRIOR YEAR RECOVERED EXPENSES	-	-	-	-		
05-00-7863	LOAN PROCEEDS	-	-	-	-		
05-00-7870	CAPITAL LEASES LOANS	-	-	-	-		
05-00-7899	MISCELLANEOUS REVENUE	-	-	-	-		
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>382</b>	<b>12,370</b>	<b>-</b>	<b>-</b>		
<b>TRANSFERS</b>							
05-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-		
05-00-7987	SERVICE REIMB - STORM SEWER U	-	-	-	-		
	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
	<b>TOTAL RESOURCES</b>	<b>\$ 6,273,809</b>	<b>\$ 6,893,959</b>	<b>\$ 6,963,497</b>	<b>\$ 6,802,552</b>		

**STREET FUND  
ACCOUNT 05.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>4.15</b>						
05-00-8005	PW SUPERINTENDENT	0.30	\$ 46,358	\$ 38,483	\$ 39,187	\$ 39,206		
05-00-8006	STREETS CHIEF OPERATOR	1.00	23,839	46,644	87,955	88,705		
05-00-8025	PW LABORER	0.00	17,164	26,086	26,634	-		
05-00-8041	STREETS OPERATOR I	1.60	45,868	63,811	93,894	94,453		
05-00-8042	STREETS OPERATOR II	1.05	35,133	47,280	41,724	73,676		
05-00-8043	STREETS OPERATOR III	0.20	19,603	18,173	15,737	17,023		
05-00-8103	SALARY OVERTIME		2,108	4,172	5,000	5,000		
05-00-8104	BEEPER PAY		1,566	967	3,000	3,000		
05-00-8181	FICA - CITY EXPENSE		14,113	18,297	23,349	23,955		
05-00-8183	PERS RETIREMENT		26,817	30,689	41,652	51,667		
05-00-8184	PERS IAP PLAN--DC		11,357	13,148	16,877	18,784		
05-00-8185	STATE UNEMPLOYMENT		190	242	2,505	2,569		
05-00-8186	TRI-MET EXCISE TAX		1,491	1,918	2,235	2,291		
05-00-8187	WORKERS COMP INSURANCE		3,485	4,589	7,190	7,190		
05-00-8188	W/C ASSESSMENT EXPENSE		45	66	285	285		
05-00-8189	PAID LEAVE OREGON ER CHARGE		-	585	1,221	1,252		
05-00-8191	KAISER MEDICAL		11,528	11,200	12,451	9,689		
05-00-8192	DENTAL		3,565	3,494	4,588	4,780		
05-00-8194	BLUE CROSS MEDICAL		33,439	31,677	44,576	50,805		
05-00-8195	HRA CLAIM EXPENSE		2,250	3,525	3,088	3,213		
05-00-8196	LONG TERM DISABILITY INSURANCE		386	410	363	363		
05-00-8197	GROUP LIFE/AD&D		272	80	105	105		
<b>TOTAL PERSONNEL SERVICES</b>			<b>300,578</b>	<b>365,535</b>	<b>473,616</b>	<b>498,011</b>		
<b>MATERIALS &amp; SERVICES</b>								
05-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES		242	295	500	500		
05-00-8208	SOFTWARE LICENCES		1,967	1,703	1,492	8,259		
05-00-8209	HAND TOOLS		687	2,422	5,000	5,000		
05-00-8210	OFFICE SUPPLIES		100	275	700	700		
05-00-8211	SPECIAL DEPARTMENT EXPENSE		3,985	4,473	5,000	5,000		
05-00-8212	EQUIPMENT UNDER \$5,000		1,495	5,201	5,000	6,500		
05-00-8213	OPERATING SUPPLIES		4,071	4,773	6,600	7,500		
05-00-8215	POSTAGE		184	-	500	1,500		
05-00-8216	UTILITIES & PHONE		8,822	10,264	7,500	7,500		
05-00-8217	RENTS & LEASES		588	169	5,600	5,600		
05-00-8218	BUILDING MAINTENANCE		1,155	519	10,000	10,000		
05-00-8219	MAINT/OPERATION OF EQUIPMENT		21,144	26,672	21,300	28,100		
05-00-8220	PROFESSIONAL SERVICES		-	-	37,500	35,000		
05-00-8221	OTHER CONTRACT SERVICES		28,225	30,492	72,900	127,900		
05-00-8222	INSURANCE		11,319	13,417	16,100	17,417		
05-00-8223	MEMBERSHIP & DUES		-	216	175	175		
05-00-8224	CONFERENCE/EDUCATION/TRAVEL		90	2,898	4,000	5,500		
05-00-8235	STREET MAINTENANCE		768,677	874,460	1,079,700	1,098,700		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>852,751</b>	<b>978,249</b>	<b>1,279,567</b>	<b>1,370,851</b>		
<b>CAPITAL OUTLAY</b>								
05-00-8301	EQUIPMENT \$5,000 AND OVER		-	13,930	170,000	99,000		
05-00-8302	COMPUTER EQUIPMENT		1,962	1,812	6,500	8,500		
05-00-8303	MOTOR VEHICLE		15,796	37,215	45,000	-		
05-00-8310	BUILDING IMPROVEMENTS		2,291	2,494	46,300	21,300		
05-00-8350	PROJECTS		-	5,237	533,000	533,000		
<b>TOTAL CAPITAL OUTLAY</b>			<b>20,050</b>	<b>60,689</b>	<b>800,800</b>	<b>661,800</b>		
<b>OTHER</b>								
05-00-8228	ADMINISTRATION		212,566	212,566	212,566	212,566		
05-00-8854	SERVICE REIMB - FAC MAINT		29,400	29,400	29,400	29,400		
05-00-8871	SERVICE REIMB - EQUIP MAINT		62,944	62,944	62,944	62,944		
05-00-8872	SERVICE REIMB - PW MANAGEMENT		287,161	287,161	287,161	287,161		
05-00-8998	CONTINGENCY		-	-	1,200,000	1,200,000		
05-00-8999	UNAPPROPRIATED		4,508,360	4,897,414	2,617,443	2,480,586		
<b>TOTAL OTHER</b>			<b>5,100,431</b>	<b>5,489,485</b>	<b>4,409,514</b>	<b>4,272,657</b>		
<b>TOTAL REQUIREMENTS</b>			<b>\$ 6,273,809</b>	<b>\$ 6,893,959</b>	<b>\$ 6,963,497</b>	<b>\$ 6,803,319</b>		

**STREET FUND  
ACCOUNT 05.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Computer Supplies	500	500		
			500	500		
Software Licences	8208	General software	500	500		
		Adobe Pro DC	172	128		
		Microsoft 365 Subscriptions	600	1,379		
		M365 Backup	164	196		
		Webroot Antivirus	56	56		
		Lucity Asset Management Software				
		Frost Solutions Subscription (2)		6,000		
		Lucity Cloud Host				
			1,492	8,259		
Hand Tools	8209	Handtools	5,000	5,000		
			5,000	5,000		
Office Supplies	8210	Miscellaneous Office Supplies	700	700		
			700	700		
Special Department Expense	8211	Answering Service (1/3)	200	200		
		Cutting Blades	500	500		
		Litter Bags + 11 Boxes	300	300		
		Pavement Grinding Blades	1,000	1,000		
		Spoils Disposal	3,000	3,000		
			5,000	5,000		
Equipment Under \$5,000	8212	Misc.Equipment	5,000	5,000		
		Jumping Jack Compactor (1/2)		1,500		
			5,000	6,500		
Operating Supplies	8213	Janitorial Supplies(1/4)	500	500		
		First Aid Supplies(1/5)	100	500		
		Miscellaneous Supplies	500	1,000		
		PPE	2,500	2,500		
		Uniform Replacement	3,000	3,000		
			6,600	7,500		
Postage	8215	Postage	500	1,500		
			500	1,500		
Utilities and Phone	8216	Telephone	4,000	4,000		
		Electricity	1,000	1,000		
		Natural Gas	2,500	2,500		
			7,500	7,500		
Rents and Leases	8217	Copy Machine Rental (1/5)	600	600		
		Rental of Tools	5,000	5,000		
			5,600	5,600		
Building Maintenance	8218	Building Repair & Maintenance	4,500	4,500		
		Start ADA compliance repairs	5,500	5,500		
			10,000	10,000		
Maint/Operation of Equipment	8219	Backhoe Repair (1/2)	2,500	2,500		
		Fire Extinguisher Service (1/5)	200	200		
		Gas Detector Maintenance	600	600		
		Gasoline & Diesel	6,000	7,500		
		Sweeper Wear Parts	3,000	7,500		

**STREET FUND  
ACCOUNT 05.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
		Telephone Maintenance	300	300		
		Towing	200	500		
		Vehicle Maintenance	5,000	5,000		
		Generator Repairs(1/5)	500	1,000		
		Snow/Ice Tire Chains	3,000	3,000		
			<u>21,300</u>	<u>28,100</u>		
Professional Services	8220	General Engineering	7,500	10,000		
		Downtown Parking Study	25,000	20,000		
		Pavement Condition Inspections	-	-		
		Transportation Studies	5,000	5,000		
			<u>37,500</u>	<u>35,000</u>		
Other Contract Services	8221	Dumpster Fee (1/5)	500	500		
		Elevator Maint Contract (1/5)	600	600		
		Sidewalk Repairs	10,000	10,000		
		Fire Alarm Monitoring Service (1/4)	100	100		
		Fire Sprinkler Testing (1/5)	100	100		
		Generator Testing - Shop (1/5)	100	100		
		Tree removal/maintenance	5,000	5,000		
		Inmate Crew	5,000	5,000		
		Road Push	1,500	1,500		
		Snow Plowing	3,000	3,000		
		Street seasonal staff	25,000	80,000		
		Street Sweeping & Disposal (1/2)	20,000	20,000		
		StreetSaver Online Service	2,000	2,000		
			<u>72,900</u>	<u>127,900</u>		
Insurance	8222	Insurance	16,100	17,417		
			<u>16,100</u>	<u>17,417</u>		
Membership and Dues	8223	APWA	175	175		
			<u>175</u>	<u>175</u>		
Conference/Education/Travel	8224	Miscellaneous Short Schools	1,500	2,000		
		Road Maintenance Workshops	1,500	2,000		
		Safety Training	1,000	1,500		
			<u>4,000</u>	<u>5,500</u>		
Street Maintenance	8235	Asphalt	2,000	15,000		
		Asphalt Emulsion	200	200		
		Barricades	5,000	5,000		
		Cold Mix Street Patch	1,000	3,000		
		Cones/temp traffic control devices	1,000	5,000		
		Gravel	2,500	2,500		
		ADA ramp upgrades (1/2)	75,000	75,000		
		Pavement Maintenance/Rehabilitation	950,000	950,000		
		Sand 1/4"-10 crushed-sanding	5,000	5,000		
		Seed, Mulch, Herbicides	1,500	1,500		
		Sign Replacement	20,000	20,000		
		Sign Poles (90)	5,000	5,000		
		Striping	4,000	4,000		
		Crack seal materials	-	-		
		Thermoplastic	7,500	7,500		
			<u>1,079,700</u>	<u>1,098,700</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 1,279,567</b>	<b>\$ 1,370,851</b>		

**STREET FUND  
ACCOUNT 05.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Equipment	8301	Pickup Sander	\$ -	\$ -	\$ -	\$ -
		Crack seal trailer	85,000	-	-	-
		Hydro-excavation vac truck (1/2)	80,000	95,000	-	-
		Weather Road Temperature Sensors	5,000	-	-	-
		Asphalt and Concrete saw (1/2)	-	4,000	-	-
		Pickup snow plow/plow frame	-	-	-	-
			<u>170,000</u>	<u>99,000</u>		
Computer equipment	8302	Computer replacement	4,000	6,000	-	-
		Server room improvements(1/4)	500	500	-	-
		Field Use Tablet	2,000	2,000	-	-
			<u>6,500</u>	<u>8,500</u>		
Motor Vehicle	8303	Full-size pick-up truck Crew Cab (1/2) of (2)	45,000	-	-	-
		Snow Plow truck with dump box and sander(1/2)	-	-	-	-
			<u>45,000</u>	<u>-</u>		
Building Improvements	8310	Energy efficiency upgrades (1/4)	1,300	1,300	-	-
		Security upgrades, cameras, sensors, Wi-Fi (1/2)	5,000	5,000	-	-
		CCTV Camera Installations (1/4)	-	-	-	-
		Shop boiler replacement (1/4)	25,000	-	-	-
		Equipment barn roof replacement/insulation	15,000	15,000	-	-
	<u>46,300</u>	<u>21,300</u>				
Projects	8350	Streets Projects	-	50,000	-	-
		System Reinvestment Rebuild Projects	150,000	-	-	-
		Bicycle Parking	-	-	-	-
		Sidewalk Infill	75,000	75,000	-	-
		Equipment/Vehicle dry storage	37,500	37,500	-	-
		Materials Staging/Processing Station	10,000	35,000	-	-
		Dunbar Avenue Improvements (1/2)	250,000	225,000	-	-
		Harlow Road Improvements - LID/Design	-	100,000	-	-
		PW Shop Parking Lot Imp./Design	10,500	10,500	-	-
			<u>533,000</u>	<u>533,000</u>		
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 800,800</b>	<b>\$ 661,800</b>		

## **06.00 INTERNAL SERVICES FUND**

The Internal Service Fund includes the Equipment Maintenance and Public Works Management functions.

Equipment Maintenance: (06.79) accounts for the Public Works Department's vehicle, electronic, mechanical maintenance and repair functions. The primary revenue sources are transfers from the Water, Sewer and Street Funds which receive support from Internal Services.

Public Works Management: (06.80) accounts for the Department overhead (Director, Chief Engineer, 2 Civil Engineers, Environmental Specialist, Administrative Specialist, GIS Analyst, and Engineering Associate). Functions performed include supervision, construction inspection, engineering, development plan review, consultant selection and project management, coordination with other Governmental agencies, environmental oversight, solid waste, mapping, departmental computer support and departmental clerical support.

The primary revenue sources are transfers from the Water, Sewer, Street and Storm Funds and reimbursement for inspection services from developers.

**PUBLIC WORKS INTERNAL SERVICES FUND  
ACCOUNT 06.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 810,631	\$ 917,675	\$ 720,511	\$ 616,425		
LICENSES AND PERMITS	18,172	13,190	4,556	4,556		
CHARGES FOR SERVICES	4,839	2,076	86,000	86,000		
INTEREST INCOME	5,154	29,669	1,000	1,000		
MISCELLANEOUS INCOME	16,696	281	-	-		
TRANSFERS	1,905,714	1,905,714	1,905,714	1,905,714		
<b>TOTAL RESOURCES</b>	<b>\$2,761,206</b>	<b>\$ 2,868,605</b>	<b>\$2,717,781</b>	<b>\$ 2,613,695</b>		
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$1,279,695	\$ 1,228,384	\$1,647,755	\$ 1,664,101		
MATERIALS & SERVICES	147,956	118,886	251,101	246,043		
CAPITAL OUTLAY	50,825	62,111	137,000	39,100		
DEBT SERVICE	-	32,235	2,400	2,400		
TRANSFERS TO OTHER FUNDS	365,055	365,055	384,255	384,255		
CONTINGENCY	-	-	295,270	277,796		
UNAPPROPRIATED	917,675	1,061,933	-	-		
<b>TOTAL REQUIREMENTS</b>	<b>\$2,761,206</b>	<b>\$ 2,868,605</b>	<b>\$2,717,781</b>	<b>\$ 2,613,695</b>		

**PUBLIC WORKS INTERNAL SERVICES FUND  
ACCOUNT 06.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
06-00-7000	BEGINNING FUND BALANCE	\$ 810,631	\$ 917,675	\$ 720,511	\$ 616,425		
<b>LICENSES &amp; PERMITS</b>							
06-00-7308	DEVELOPMENT PERMIT	12,958	7,560	3,000	3,000		
06-00-7312	NPDES STORM SEWER PERMIT FEE	5,214	5,630	1,556	1,556		
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>18,172</b>	<b>13,190</b>	<b>4,556</b>	<b>4,556</b>		
<b>CHARGES FOR SERVICES</b>							
06-00-7510	SUBDIVISION PLAN REVIEW FEE	1,181	1,575	1,000	1,000		
06-00-7517	OTHER CHARGES FOR SERVICES	-	-	-	-		
06-00-7521	PW INSPECTION FEES	3,658	501	85,000	85,000		
06-00-7522	URBAN RENEWAL AGENCY FEES	-	-	-	-		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>4,839</b>	<b>2,076</b>	<b>86,000</b>	<b>86,000</b>		
<b>INTEREST INCOME</b>							
06-00-7701	INTEREST EARNED	5,154	29,669	1,000	1,000		
	<b>TOTAL INTEREST INCOME</b>	<b>5,154</b>	<b>29,669</b>	<b>1,000</b>	<b>1,000</b>		
<b>MISCELLANEOUS INCOME</b>							
06-00-7707	SALE OF EQUIPMENT	56	-	-	-		
06-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-		
06-00-7818	PRIOR YEAR RECOVERED EXPENSES	-	280	-	-		
06-00-7870	CAPITAL LEASES LOAN	13,637	-	-	-		
06-00-7899	MISCELLANEOUS REVENUE	3,003	1	-	-		
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>16,696</b>	<b>281</b>	<b>-</b>	<b>-</b>		
<b>TRANSFERS</b>							
06-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-		
06-00-7971	SERVICE REIMB - GENERAL FUND	350,944	350,944	350,944	350,944		
06-00-7973	SERVICE REIMB - WATER FUND	440,517	440,517	440,517	440,517		
06-00-7974	SERVICE REIMB - SEWER FUND	585,293	585,293	585,293	585,293		
06-00-7975	SERVICE REIMB - STREET FUND	350,105	350,105	350,105	350,105		
06-00-7987	SERVICE REIMB - STORM SEWER U	178,855	178,855	178,855	178,855		
	<b>TOTAL TRANSFERS</b>	<b>1,905,714</b>	<b>1,905,714</b>	<b>1,905,714</b>	<b>1,905,714</b>		
	<b>TOTAL RESOURCES</b>	<b>\$ 2,761,206</b>	<b>\$ 2,868,605</b>	<b>\$2,717,781</b>	<b>\$ 2,613,695</b>		

**PUBLIC WORKS EQUIPMENT MAINTENANCE  
ACCOUNT 06.79**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>FTE POSITIONS</b>		<b>3.10</b>						
06-79-8005	PW SUPERINTENDENT	0.10	2,332	\$ 12,828	\$ 13,062	\$	13,069	
06-79-8025	PW LABORER	-	-	-	-	-	-	
06-79-8026	EQUIPMENT MAINTENANCE TECH	1.00	-	-	71,365		71,386	
06-79-8027	M&E EQUIP MAINT SUPERVISOR	1.00	70,199	78,572	107,474		107,494	
06-79-8059	EQUIP MAINTENANCE TECH 2	1.00	85,395	89,564	92,830		92,872	
06-79-8103	SALARY OVERTIME		-	782	3,000		3,000	
06-79-8181	FICA - CITY EXPENSE		11,803	13,697	21,788		21,794	
06-79-8183	PERS PENSION PLAN-DB		25,876	29,785	43,969		51,103	
06-79-8184	PERS IAP PLAN--DC		5,290	6,155	10,129		10,640	
06-79-8185	STATE UNEMPLOYMENT		158	181	2,302		2,303	
06-79-8186	TRI-MET EXCISE TAX		1,233	1,432	2,054		2,054	
06-79-8187	WORKERS COMP INSURANCE		1,882	2,460	1,882		2,460	
06-79-8188	W/C ASSESSMENT EXPENSE		32	33	213		213	
06-79-8189	PAID LEAVE OREGON ER CHARGE		-	401	1,139		1,139	
06-79-8191	KAISER MEDICAL		513	2,134	2,212		2,499	
06-79-8192	DENTAL		1,348	1,472	2,256		1,900	
06-79-8194	BLUE CROSS MEDICAL		20,172	16,838	31,954		24,309	
06-79-8195	HRA CLAIM EXPENSE		2,500	1,000	1,500		1,250	
06-79-8196	LONG TERM DISABILITY INSURANCE		359	324	359		324	
06-79-8197	GROUP LIFE/AD&D		58	54	58		54	
	<b>TOTAL PERSONNEL SERVICES</b>		<b>229,150</b>	<b>257,712</b>	<b>409,546</b>		<b>409,863</b>	
<b>MATERIALS &amp; SERVICES</b>								
06-79-8207	COMPUTER REPAIR/PARTS/SUPPLIES		-	-	500		500	
06-79-8208	SOFTWARE LICENCES		701	657	582		1,158	
06-79-8209	HAND TOOLS		1,060	3,027	5,000		5,000	
06-79-8210	OFFICE SUPPLIES		119	40	500		500	
06-79-8211	SPECIAL DEPARTMENT EXPENSE		655	302	3,200		3,200	
06-79-8212	EQUIPMENT UNDER \$5,000		149	2,465	5,000		5,000	
06-79-8213	OPERATING SUPPLIES		6,266	6,018	8,000		8,000	
06-79-8215	POSTAGE		-	-	100		100	
06-79-8216	UTILITIES & PHONE		5,921	6,854	6,500		6,500	
06-79-8217	RENTS & LEASES		908	169	1,600		1,600	
06-79-8218	BUILDING MAINTENANCE		1,818	255	3,500		3,500	
06-79-8219	MAINT/OPERATION OF EQUIPMENT		10,589	12,517	12,500		13,000	
06-79-8221	OTHER CONTRACT SERVICES		3,696	3,927	3,900		3,900	
06-79-8222	INSURANCE		2,460	2,793	3,352		4,022	
06-79-8223	MEMBERSHIP & DUES		-	-	-		-	
06-79-8224	CONFERENCE/EDUCATION/TRAVEL		-	1,669	4,000		4,000	
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>34,339</b>	<b>40,693</b>	<b>58,234</b>		<b>59,980</b>	
<b>CAPITAL OUTLAY</b>								
06-79-8301	EQUIPMENT \$5,000 AND OVER		-	-	-		-	
06-79-8302	COMPUTER EQUIPMENT		-	-	3,500		3,500	
06-79-8303	MOTOR VEHICLE		-	48,457	45,000		-	
06-79-8310	BUILDING IMPROVEMENTS		-	2,494	31,300		6,300	
06-79-8350	PROJECTS		-	-	-		-	
	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>50,951</b>	<b>79,800</b>		<b>9,800</b>	
<b>OTHER</b>								
06-79-8228	ADMINISTRATION		76,978	76,978	76,978		76,978	
	<b>TOTAL OTHER</b>		<b>76,978</b>	<b>76,978</b>	<b>76,978</b>		<b>76,978</b>	
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 340,468</b>	<b>\$ 426,334</b>	<b>\$ 624,558</b>		<b>\$ 556,621</b>	

**PUBLIC WORKS - EQUIPMENT MAINTENANCE  
ACCOUNT 06.79**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Computer Supplies	500	500		
			<u>500</u>	<u>500</u>		
Software Licences	8208	Microsoft 365 Subscriptions	300	828		
		Adobe In Design & Pro DC	172	172		
		M365 Backup	82	130		
		Webroot Antivirus	28	28		
			<u>582</u>	<u>1,158</u>		
Hand Tools	8209	Hand Tools	5,000	5,000		
			<u>5,000</u>	<u>5,000</u>		
Office Supplies	8210	Miscellaneous Office Supplies	500	500		
			<u>500</u>	<u>500</u>		
Special Department Expense	8211	Air Compressor Permit (2)	100	100		
		Boiler Inspection	100	100		
		CDL Physicals (1)	100	100		
		Elec Test Equip Calibration	800	800		
		LMI Electrical License (2)	500	500		
		State Boiler Permit	100	100		
		Welding Supplies	1,500	1,500		
			<u>3,200</u>	<u>3,200</u>		
Equipment Under \$5,000	8212	Misc.Equipment	5,000	5,000		
			<u>5,000</u>	<u>5,000</u>		
Operating Supplies	8213	Filters, Bits, etc.	1,000	1,000		
		First Aid Supplies(1/5)	500	500		
		Hand Cleaner	100	100		
		Janitorial Supplies(1/4)	500	500		
		Miscellaneous Supplies	3,500	3,500		
		Safety Clothing	600	600		
		Service - Coveralls, Rags(1/3)	1,000	1,000		
		Uniform Replacement	800	800		
			<u>8,000</u>	<u>8,000</u>		
Postage	8215	Postage	100	100		
			<u>100</u>	<u>100</u>		
Utilities and Phone	8216	Telephone	1,500	1,500		
		Electricity	2,000	2,000		
		Natural Gas	3,000	3,000		
			<u>6,500</u>	<u>6,500</u>		
Rents and Leases	8217	Copy Machine Rental (1/5)	600	600		
		Miscellaneous Rentals	500	500		
		Parts Washer and Solvent	500	500		
			<u>1,600</u>	<u>1,600</u>		
Building Maintenance	8218	Central Garage	3,500	3,500		
			<u>3,500</u>	<u>3,500</u>		
Maint/Operation of Equipment	8219	Gasoline	5,000	5,000		
		Fire Extinguisher Service (1/5)	400	400		
		Shop Parts	2,000	2,000		
		Oxygen, Acetylene	600	600		

**PUBLIC WORKS - EQUIPMENT MAINTENANCE  
ACCOUNT 06.79**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
		Shop Equip. Maintenance	2,000	2,000		
		Vehicle Maintenance	2,000	2,000		
		Generator Repairs(1/5)	500	1,000		
			12,500	13,000		
Other Contract Services	8221	Dumpster Fee (1/5)	500	500		
		Fire Alarm Monitoring Service (1/4)	100	100		
		Fire Sprinkler Testing (1/5)	100	100		
		Elevator Maint. Contract (1/5)	600	600		
		Generator Testing -Shop (1/5)	100	100		
		Other Contract Services	2,500	2,500		
			3,900	3,900		
Insurance	8222	Insurance	3,352	4,022		
			3,352	4,022		
Conference/Education/Travel	8224	Auto Electric Update	-	-		
		Computer Training	-	-		
		ECU Training Update	-	-		
		Safety Training	1,000	1,000		
		Service/Shop special equipment traini	1,500	1,500		
		SCADA/PLC Training	1,500	1,500		
			4,000	4,000		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 58,234</b>	<b>\$ 59,980</b>		

**PUBLIC WORKS - EQUIPMENT MAINTENANCE  
ACCOUNT 06.79**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Equipment	8301		\$ -	\$ -	\$ -	\$ -
			-	-	-	-
			-	-	-	-
			-	-	-	-
Computer Equipment	8302	Computers/tablets	3,000	3,000		
		Server room improvements(1/4)	500	500		
			3,500	3,500		
Motor Vehicle	8303	Replacement 2003 Astro Van <i>110,600 miles</i>	45,000	-		
			45,000	-		
Building Improvements	8310	Energy Efficiency upgrades (1/4)	1,300	1,300		
		Shop boiler replacement (1/4)	25,000	-		
		Security upgrades	5,000	5,000		
			31,300	6,300		
	8350	PW Shop Parking Lot Rehab	-	-		
			-	-		
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 79,800</b>	<b>\$ 9,800</b>	<b>\$ -</b>	<b>\$ -</b>

**PUBLIC WORKS - MANAGEMENT  
ACCOUNT 06.80**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE	ACTUAL	ACTUAL	COUNCIL	MANAGER	COMMITTEE	COUNCIL
		2024-25	2021-22	2022-23	ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>8.70</b>						
06-80-8002	DEPARTMENT DIRECTOR	1.00	163,384	\$ 69,473	\$ 166,774	\$ 166,795		
06-80-8003	ADMINISTRATIVE SPECIALIST	1.00	65,563	69,224	70,678	70,741		
06-80-8018	CIVIL ENGINEER	1.00	55,302	96,710	105,456	105,498		
06-80-8021	GIS ANALYST	1.00	83,523	87,079	91,104	93,870		
06-80-8023	ENVIRONMENTAL SPECIALIST	0.70	79,088	84,319	68,971	68,985		
06-80-8024	ENGINEERING ASSOCIATE	2.00	151,079	175,606	185,286	192,421		
06-80-8052	ENGINEERING TECH	2.00	7,243	-	149,885	139,381		
06-80-8055	DEP. DIR. & CHIEF ENGINEER	-	141,094	84,359	-	-		
06-80-8057	STUDENT ENGINEER INTERNS	-	-	6,703	10,400	10,400		
06-80-8103	SALARY OVERTIME		163	3,041	2,000	2,000		
06-80-8181	FICA - CITY EXPENSE		55,320	50,465	64,931	64,896		
06-80-8183	PERS PENSION PLAN-DB		90,393	92,749	114,933	138,717		
06-80-8184	PERS IAP PLAN--DC		39,402	40,119	47,150	50,261		
06-80-8185	STATE UNEMPLOYMENT		743	671	6,804	6,801		
06-80-8186	TRI-MET EXCISE TAX		5,830	5,320	6,070	6,067		
06-80-8187	WORKERS COMP INSURANCE		4,852	1,936	4,852	1,936		
06-80-8188	W/C ASSESSMENT EXPENSE		137	135	137	135		
06-80-8189	PAID LEAVE OREGON ER CHARGE		-	1,432	3,394	3,392		
06-80-8191	KAISER MEDICAL		28,265	37,263	44,090	49,830		
06-80-8192	DENTAL		8,578	8,099	10,002	9,930		
06-80-8194	BLUE CROSS MEDICAL		65,562	53,048	81,079	68,469		
06-80-8195	HRA CLAIM EXPENSE		3,425	1,675	2,525	2,025		
06-80-8196	LONG TERM DISABILITY INSURANCE		1,388	1,067	1,110	1,110		
06-80-8197	GROUP LIFE/AD&D		210	179	578	578		
<b>TOTAL PERSONNEL SERVICES</b>		<b>8.70</b>	<b>1,050,545</b>	<b>970,672</b>	<b>1,238,209</b>	<b>1,254,238</b>		
<b>MATERIALS &amp; SERVICES</b>								
06-80-8206	SOFTWARE SUPPORT/UPGRADE		5,702	2,891	-	-		
06-80-8207	COMPUTER REPAIR/PARTS/SUPPLIES		1,445	381	3,000	800		
06-80-8208	SOFTWARE LICENCES		27,727	3,186	51,903	66,879		
06-80-8209	HAND TOOLS		21	62	300	300		
06-80-8210	OFFICE SUPPLIES		1,333	850	1,700	1,500		
06-80-8211	SPECIAL DEPARTMENT EXPENSE		4,778	2,525	2,350	2,350		
06-80-8212	EQUIPMENT UNDER \$5,000		3,620	1,518	3,000	3,000		
06-80-8213	OPERATING SUPPLIES		1,696	1,569	2,700	2,900		
06-80-8214	ADVERTISING		-	-	250	250		
06-80-8215	POSTAGE		304	689	300	500		
06-80-8216	UTILITIES & PHONE		28,374	28,848	32,800	26,505		
06-80-8217	RENTS & LEASES		4,430	661	5,050	5,050		
06-80-8218	BLDG MAINTENANCE		1,168	101	3,000	3,000		
06-80-8219	MAINT/OPERATION OF EQUIPMENT		2,722	5,172	4,200	4,200		
06-80-8220	PROFESSIONAL SERVICES		2,329	744	40,000	25,000		
06-80-8221	OTHER CONTRACT SERVICES		7,026	8,897	9,900	8,900		
06-80-8222	INSURANCE		13,114	16,261	19,514	22,029		
06-80-8223	MEMBERSHIP & DUES		1,210	740	1,400	1,400		
06-80-8224	CONFERENCE/EDUCATION/TRAVEL		6,620	3,096	11,500	11,500		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>113,617</b>	<b>78,193</b>	<b>192,867</b>	<b>186,063</b>		

**PUBLIC WORKS - MANAGEMENT  
ACCOUNT 06.80**

**REQUIREMENTS BY CATEGORY**

**CAPITAL OUTLAY**

06-80-8301	EQUIPMENT \$5,000 AND OVER	13,637	-	-	-
06-80-8302	COMPUTER EQUIPMENT	12,697	7,141	6,400	6,500
06-80-8303	MOTOR VEHICLE	-	-	-	-
06-80-8310	BUILDING IMPROVEMENTS	2,291	4,019	36,800	8,800
06-80-8350	PROJECTS	22,199	-	14,000	14,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>50,825</b>	<b>11,160</b>	<b>57,200</b>	<b>29,300</b>

**DEBT SERVICE**

06-80-8550	PRINCIPAL PMTS	-	27,807	2,100	2,100
06-80-8551	INTEREST PMTS	-	4,428	300	300
	<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>32,235</b>	<b>2,400</b>	<b>2,400</b>

**TRANSFERS TO OTHER FUNDS**

06-80-8852	SERVICE REIMB - CODE SPEC	-	-	19,200	19,200
06-80-8228	ADMINISTRATION	288,077	288,077	288,077	288,077
	<b>TOTAL OTHER</b>	<b>288,077</b>	<b>288,077</b>	<b>307,277</b>	<b>307,277</b>

**TOTAL REQUIREMENTS**

<b>\$ 1,503,064</b>	<b>\$ 1,380,337</b>	<b>\$ 1,797,953</b>	<b>\$ 1,779,278</b>
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**PUBLIC WORKS - MANAGEMENT  
ACCOUNT 06.80**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Computer Repair/Parts/Supplie	8207	Geographic Hardware Maintenance	100	-		
		Personal Computer Maintenance	100	-		
		Digital Storage Media	100	100		
		PC Peripherals	200	500		
		PW Server Warranty Extension	1,500	-		
		Server Service/Support Packages (2)	1,000	-		
		Computing Hardware Maintenance	-	200		
			<u>3,000</u>	<u>800</u>		
Software Licences	8208	Miscellaneous Software	1,600	1,600		
		Smartsheet Project Management	5,000	5,000		
		Microsoft 365 Subscriptions	1,200	3,007		
		Adobe Pro DC subscriptions	2,954	2,670		
		M365 Backup	328	435		
		Webroot Antivirus	112	112		
		MS Sharepoint Subscriptions	500	500		
		XPSWMM Serv/Support Contract	1,850	2,000		
		Bentley Select Software Support	4,700	5,200		
		Annual User License-EnerGov & inspect (	12,364	23,400		
		Annual User License-BlueBeam (8)	545	960		
		ArcGIS Primary Subscription	3,000	3,475		
		ArcGIS Desktop Subscription	400	460		
		ArcGIS Spatial Analyst Subscription	500	580		
		ArcGIS Server Subscription	5,000	5,900		
		AutoCAD License Subscriptions	4,500	3,500		
		ArcGIS Enterprise Creator Subscription	600	600		
ArcGIS Enterprise Field Licenses (18)	6,200	6,930				
ArcGIS Online Creator Subscription	550	550				
			<u>51,903</u>	<u>66,879</u>		
Hand Tools	8209	Hand Tools	200	200		
		Smart Levels	100	100		
		Measuring Wheel	-	-		
			<u>300</u>	<u>300</u>		
Office Supplies	8210	Various Supplies	1,700	1,500		
			<u>1,700</u>	<u>1,500</u>		
Special Department Expense	8211	Technical Books and Magazines	1,000	1,000		
		Bank Service Fees	150	150		
		Aerial Photo Printing Services	1,200	1,200		
			<u>2,350</u>	<u>2,350</u>		
Equipment Under \$5,000	8212	Miscellaneous Furnishings	1,500	1,500		
		Office Equipment	1,500	1,500		
		360 Degree Digital Camera	-	-		
			<u>3,000</u>	<u>3,000</u>		

**PUBLIC WORKS - MANAGEMENT  
ACCOUNT 06.80**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Operating Supplies	8213	Graphic Arts Materials	200	200		
		Safety Equipment	500	500		
		Survey Supplies	100	100		
		Janitorial Supplies (1/4)	500	500		
		First Aid Supplies (1/5)	100	100		
		City Logo Outerwear	800	1,000		
		Clothing Allowance - CE (4)	-	-		
		Field Boot Allowances (5)	500	500		
			<u>2,700</u>	<u>2,900</u>		
Advertising	8214	Legal Notices	250	250		
			<u>250</u>	<u>250</u>		
Postage	8215	Postage	300	500		
			<u>300</u>	<u>500</u>		
Utilities and Phone	8216	Telephone	13,500	10,631		
		Electricity	7,500	6,581		
		AT&T FirstNet Cellular Service	6,300	4,961		
		Natural Gas	5,500	4,331		
			<u>32,800</u>	<u>26,505</u>		
Rents and Leases	8217	Copy Machine Rental (2/5)	1,200	1,200		
		Postage Meter Lease	350	350		
		Large Format Copy/Print/Scanner Lease	3,500	3,500		
			<u>5,050</u>	<u>5,050</u>		
Building Maintenance	8218	Repair & Maintenance	3,000	3,000		
			<u>3,000</u>	<u>3,000</u>		
Maint/Operation of Equipment	8219	Engineer Copier Maintenance	-	-		
		Gasoline	600	600		
		Vehicle Maintenance	1,500	1,500		
		Fire Extinguisher Service (2/5)	400	400		
		Generator Repair/Maintenance (1/5)	500	500		
		Survey Instrument Maintenance	400	400		
		Plotter Paper (Rolls)	200	200		
		Plotter Ink	600	600		
	<u>4,200</u>	<u>4,200</u>				
Professional Services	8220	Science/Engineering	1,000	1,000		
		Construction Inspection	20,000	20,000		
		PW Shop Parking Lot Rehab	14,000	-		
		GIS Supplemental Services	1,000	2,000		
		Contract Drone Services	4,000	2,000		
	<u>40,000</u>	<u>25,000</u>				

**PUBLIC WORKS - MANAGEMENT  
ACCOUNT 06.80**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Other Contract Services	8221	Carpet Cleaning (2/5)	-	-		
		Elevator Maintenance Contract (2/5)	1,200	1,200		
		Fire Sprinkler Testing (2/5)	200	200		
		Generator Testing - Shop (2/5)	200	200		
		Janitorial Services (1/4)	-	-		
		Window Cleaning (2/5)	-	-		
		Fire Alarm Monitoring Service (1/4)	100	100		
		iWorQ Work Order System	1,200	1,200		
		Metro RLIS/LIDAR/Photo Consortium	2,500	2,500		
		Dumpster Fee (2/5)	1,000	1,000		
		IT Consulting Services	2,500	2,500		
Drone Services	1,000	-				
			<u>9,900</u>	<u>8,900</u>		
Insurance	8222	Insurance	19,514	22,029		
			<u>19,514</u>	<u>22,029</u>		
Membership and Dues	8223	APWA	1,400	1,400		
		ASCE	-	-		
			<u>1,400</u>	<u>1,400</u>		
Conference/Education/Travel	8224	Professional/Technical Classes	4,000	4,000		
		APWA National Congress	2,000	2,000		
		APWA Leadership Training	1,500	1,500		
		Conferences	4,000	4,000		
			<u>11,500</u>	<u>11,500</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 192,867</b>	<b>\$ 186,063</b>		

**PUBLIC WORKS - MANAGEMENT  
ACCOUNT 06.80**

**CAPITAL OUTLAY DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>EXPENSE TYPE</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
Equipment	8301	Traffic/Speed Counter	\$ -	\$ -	\$ -	\$ -
			-	-	-	-
			-	-	-	-
Computer Equipment	8302	Computer replacement	6,000	6,000		
		Digital Tablet field use	400	500		
		Mobile WiFi Hotspot Device	-	-		
		Conference Room A/V upgrades	-	-		
		Replace GIS Server	-	-		
			6,400	6,500		
Motor Vehicle	8303	Vehicle	-	-		
			-	-		
Building Improvements	8310	Energy Efficiency Upgrades (1/4)	1,300	1,300		
		Library/Flat File Improvements	1,000	-		
		ADA Upgrades	5,000	5,000		
		Server room improvements(1/4)	500	500		
		Shop boiler replacement (1/4)	25,000	-		
		Security/Access Control Upgrades	4,000	2,000		
		Window Films - Front Office	-	-		
			36,800	8,800		
Projects	8350	ADA Transition Plan - PW Facilities	-	-		
		PW Resiliency Plan	-	-		
		PW Shop Parking Lot Imp./Design	14,000	14,000		
			14,000	14,000		
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 57,200</b>	<b>\$ 29,300</b>		

## **17.00 STORMWATER FUND**

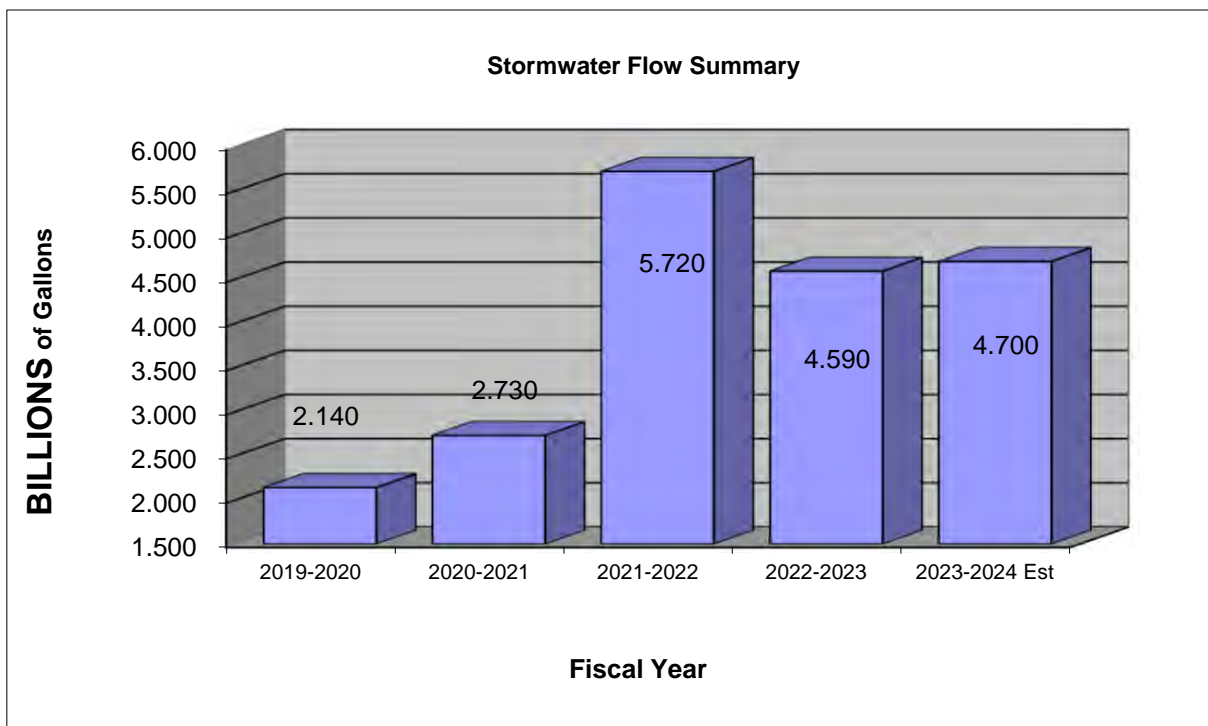
In 2001 the Oregon Department of Environmental Quality (DEQ) passed new rules regulating the discharge of stormwater runoff to underground injection control (UIC). In 2005 DEQ completed the Sandy River Basin water quality report identifying Beaver Creek within the City as water quality limited for bacteria. In 2007 the City was issued a Phase II municipal separate stormwater (MS4) and a National Pollutant Discharge Elimination System (NPDES) permit to regulate the discharge of stormwater runoff to waters of the state and to reduce pollutants in the runoff to the maximum extent practicable. The operation and management of this fund addresses stormwater quality and quantity within the City of Troutdale.

The Stormwater Utility Fund pays for the operation, maintenance, repair and some capital improvements in the City's stormwater system which consists of approximately 32 miles of (60-12inch) stormwater collection pipes, 1,000 manholes, 1,600 inlets, 126 Underground injection control facilities and 15 water quality facilities.

The primary revenue source for the Stormwater Utility Fund is the monthly user fee paid by over 4,350 customers.

**STORMWATER FLOW SUMMARY**

Fiscal Year	Flow (BILLION Gallons)
2019-2020	2.140
2020-2021	2.730
2021-2022	5.720
2022-2023	4.590
2023-2024 Est	4.700



Note: FY 2023-2024 figure is an estimate.

# STORM SEWER UTILITY ACCOUNT 17.00

# FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,049,171	\$ 1,492,855	\$ 1,872,918	\$ 2,348,292		
CHARGES FOR SERVICES	1,260,791	1,276,783	1,387,661	1,387,661		
LICENSES & PERMITS	-	-	4,000	4,000		
INTEREST INCOME	5,457	47,016	500	500		
MISCELLANEOUS INCOME	382	6,466	500	500		
TRANSFERS	-	-	-	-		
<b>TOTAL RESOURCES</b>	<b>2,315,801</b>	<b>2,823,120</b>	<b>3,265,579</b>	<b>3,740,953</b>		
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 280,233	\$ 300,263	\$ 330,022	\$ 311,271		
MATERIALS & SERVICES	243,446	263,866	418,893	520,452		
CAPITAL OUTLAY	4,595	43,376	339,600	1,210,784		
TRANSFERS	294,672	294,672	294,672	294,672		
CONTINGENCY	-	-	1,882,392	1,403,775		
UNAPPROPRIATED	1,492,855	1,920,943	-	-		
<b>TOTAL REQUIREMENTS</b>	<b>2,315,801</b>	<b>2,823,120</b>	<b>3,265,579</b>	<b>3,740,953</b>	<b>-</b>	<b>-</b>

**STORM SEWER UTILITY  
ACCOUNT 17.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
17-00-7000	BEGINNING FUND BALANCE	\$ 1,049,171	\$ 1,492,855	\$ 1,872,918	\$ 2,348,292		
<b>CHARGES FOR SERVICES</b>							
17-00-7512	STORM SEWER USAGE CHARGES	1,260,791	1,276,783	1,387,661	1,387,661		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,260,791</b>	<b>1,276,783</b>	<b>1,387,661</b>	<b>1,387,661</b>		
<b>LICENSES &amp; PERMITS</b>							
17-00-7308	SITE DEVELOPMENT PERMITS	-	-	800	800		
17-00-7309	NPDES EROSION CONTROL PERMITS	-	-	3,200	3,200		
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>-</b>	<b>-</b>	<b>4,000</b>	<b>4,000</b>		
<b>INTEREST INCOME</b>							
17-00-7701	INTEREST EARNED	5,457	47,016	500	500		
	<b>TOTAL INTEREST INCOME</b>	<b>5,457</b>	<b>47,016</b>	<b>500</b>	<b>500</b>		
<b>MISCELLANEOUS INCOME</b>							
17-00-7899	MISCELLANEOUS REVENUE	382	6,466	500	500		
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>382</b>	<b>6,466</b>	<b>500</b>	<b>500</b>		
<b>TRANSFERS</b>							
17-00-7901	TRANSFER FR GENERAL FUND	-	-	-	-		
17-00-7924	INTERFUND LOAN PROCEEDS-SEWER	-	-	-	-		
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
	<b>TOTAL RESOURCES</b>	<b>2,315,801</b>	<b>2,823,120</b>	<b>3,265,579</b>	<b>3,740,953</b>		

**STORM SEWER UTILITY  
ACCOUNT 17.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
<b>FTE POSITIONS</b>		<b>2.55</b>						
17-00-8005	WASTEWATER SUPERINTENDENT	0.25	\$ 29,115	\$ 32,170	\$ 32,656	\$ 32,672		
17-00-8025	WASTEWATER LABORER	0.20	58,634	43,913	56,512	11,190		
17-00-8041	WASTEWATER OPERATOR I	0.60	21,566	28,227	37,777	38,644		
17-00-8042	WASTEWATER OPERATOR II	0.60	21,729	28,761	23,831	42,338		
17-00-8043	WASTEWATER OPERATOR III	0.80	47,715	56,348	52,054	65,595		
17-00-8046	WASTEWATER CHIEF OPERATOR	0.10	8,873	9,651	10,044	10,348		
17-00-8103	SALARY OVERTIME		4,800	4,257	2,500	2,500		
17-00-8104	BEEPER PAY		2,046	1,996	2,500	2,500		
17-00-8181	FICA - CITY EXPENSE		14,598	15,372	16,289	15,364		
17-00-8183	PERS PENSION PLAN-DB		26,432	26,379	29,654	33,722		
17-00-8184	PERS IAP PLAN--DC		11,321	11,195	11,601	12,047		
17-00-8185	STATE UNEMPLOYMENT		193	204	1,743	1,646		
17-00-8186	TRI-MET EXCISE TAX		1,521	1,617	1,555	1,469		
17-00-8187	WORKERS COMPENSATION INSURANCE		2,768	2,976	3,240	3,240		
17-00-8188	W/C ASSESSMENT EXPENSE		54	51	189	175		
17-00-8189	PAID LEAVE OREGON ER CHARGE		-	450	851	803		
17-00-8191	KAISER MEDICAL		17,481	19,539	22,161	11,300		
17-00-8192	DENTAL		2,036	2,712	3,463	3,078		
17-00-8194	BLUE CROSS MEDICAL		8,514	13,328	20,087	20,961		
17-00-8195	HRA CLAIM EXPENSE		325	700	700	1,063		
17-00-8196	LONG TERM DISABILITY INSURANCE		431	351	502	502		
17-00-8197	GROUP LIFE/AD&D		81	68	113	113		
<b>TOTAL PERSONNEL SERVICES</b>		<b>2.45</b>	<b>280,233</b>	<b>300,263</b>	<b>330,022</b>	<b>311,271</b>		

**MATERIALS & SERVICES**

17-00-8207	COMPUTER PARTS		68	156	2,000	2,000		
17-00-8208	SOFTWARE LICENCES		10,239	1,770	3,987	5,246		
17-00-8209	HAND TOOLS		110	388	1,100	3,500		
17-00-8210	OFFICE SUPPLIES		180	493	2,000	2,000		
17-00-8211	SPECIAL DEPARTMENT EXPENSE		23,815	20,722	71,900	199,200		
17-00-8212	EQUIPMENT UNDER \$5,000		400	1,599	5,500	5,500		
17-00-8213	OPERATING SUPPLIES		3,684	6,323	10,350	12,350		
17-00-8215	POSTAGE		147	-	1,000	1,000		
17-00-8216	UTILITIES & PHONE		8,280	8,922	9,340	9,340		
17-00-8217	RENTS AND LEASES		398	256	2,400	2,400		
17-00-8218	BUILDING MAINTENANCE		-	9,697	14,300	6,100		
17-00-8219	MAINT/OPERATION OF EQUIPMENT		27,152	49,636	52,000	47,500		
17-00-8220	PROFESSIONAL SERVICES		10,166	-	32,000	12,000		
17-00-8221	OTHER CONTRACT SERVICES		56,954	58,686	80,000	80,000		
17-00-8222	INSURANCE		19,528	21,613	27,933	27,933		
17-00-8223	MEMBERSHIP & DUES		2,968	885	700	1,000		
17-00-8224	CONFERENCE/EDUCATION/TRAVEL		2,879	270	3,000	4,000		
17-00-8235	GROUPS MAINTENANCE		13,440	18,611	30,000	30,000		
17-00-8250	CITY FRANCHISE FEES		63,040	63,839	69,383	69,383		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>243,446</b>	<b>263,866</b>	<b>418,893</b>	<b>520,452</b>		

**STORM SEWER UTILITY  
ACCOUNT 17.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>								
<b>CAPITAL OUTLAY</b>								
17-00-8301	EQUIPMENT \$5,000 AND OVER		-	-	4,000	4,000		
17-00-8302	COMPUTER EQUIPMENT		3,665	1,013	3,000	6,000		
17-00-8303	MOTOR VEHICLE		-	42,363	17,600	300,784		
17-00-8322	RENEWAL & REPLACEMENT		-	-	-	-		
17-00-8350	PROJECTS		930	-	315,000	900,000		
	<b>TOTAL CAPITAL OUTLAY</b>		<b>4,595</b>	<b>43,376</b>	<b>339,600</b>	<b>1,210,784</b>		
<b>OTHER</b>								
17-00-8228	ADMINISTRATION		110,567	110,567	110,567	110,567		
17-00-8804	LOAN REPAYMENT TO SEWER		-	-	-	-		
17-00-8854	SERVICE REIMB-FACILITIES MAINT		5,250	5,250	5,250	5,250		
17-00-8852	SERVICE REIMB - CODE SPEC		-	-	-	-		
17-00-8857	SERVICE REIMB-SEWER OPERATIONS		-	-	-	-		
17-00-8858	SERVICE REIMB-STREET OPERATION		-	-	-	-		
17-00-8871	SERVICE REIMB - EQUIP MAINT		32,966	32,966	32,966	32,966		
17-00-8872	SERVICE REIMB - PW MANAGEMENT		145,889	145,889	145,889	145,889		
17-00-8998	CONTINGENCY		-	-	1,882,392	1,405,034		
17-00-8999	UNAPPROPRIATED		1,492,855	1,920,943	-	-		
	<b>TOTAL OTHER</b>		<b>1,787,527</b>	<b>2,215,615</b>	<b>2,177,064</b>	<b>1,699,706</b>		
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 2,315,801</b>	<b>\$ 2,823,120</b>	<b>\$ 3,265,579</b>	<b>\$ 3,742,212</b>		

**STORM SEWER UTILITY  
ACCOUNT 17.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Computer upgrade/ Maintenance (1/3)	2,000	2,000		
			<u>2,000</u>	<u>2,000</u>		
Software Licences	8208	Asset Management Software	1,000	1,000		
		M365 Backup	123	239		
		Win Can CCTV software	1,300	1,300		
		Win Can Web	900	900		
		Webroot Antivirus	42	42		
		Adobe Pro DC	172	385		
		Microsoft 365 Subscriptions	450	1,380		
			<u>3,987</u>	<u>5,246</u>		
Hand Tools	8209	Hand Tool Replacement (1/2)	1,100	3,500		
			<u>1,100</u>	<u>3,500</u>		
Office Supplies	8210	Miscellaneous Office Supplies (1/3)	1,000	1,000		
		Office Furniture (1/3)	1,000	1,000		
			<u>2,000</u>	<u>2,000</u>		
Special Department Expense	8211	Laboratory Testing	10,000	10,000		
		CDL Physicals (1/2)	600	900		
		NPDES Phase II Annual Fee	3,000	3,000		
		UIC Permit Fee	15,000	15,000		
		Stormwater Educational Materials	3,000	3,000		
		Answering Service (1/3)	200	200		
		Padlocks (1/2)	100	100		
		UFSWQD Flood Safety Fee	-	127,000		
		MS4 Permit Compliance	40,000	40,000		
			<u>71,900</u>	<u>199,200</u>		
Equipment Under \$5,000	8212	Portable Sampler	-	-		
		Vac con headsets	4,500	4,500		
		Crane hoist foot pedal				
		Portable Trash Pump	1,000	1,000		
			<u>5,500</u>	<u>5,500</u>		
Operating Supplies	8213	Operating Supplies	1,000	1,000		
		Stormwater Filter Cartridges	6,000	8,000		
		First Aid/Safety Supplies (1/3)	600	600		
		Janitorial Supplies (1/3)	500	500		
		Protective Neoprene Gloves (1/3)	250	250		
		Uniform Replacement (1/3)	2,000	2,000		
			<u>10,350</u>	<u>12,350</u>		
Postage	8215	Stormwater Mailers	1,000	1,000		
			<u>1,000</u>	<u>1,000</u>		
Utilities and Phone	8216	Telephone	3,000	3,000		
		IRNE-INET	4,340	4,340		
		Natural Gas	1,000	1,000		
		Electricity	1,000	1,000		
			<u>9,340</u>	<u>9,340</u>		

**STORM SEWER UTILITY  
ACCOUNT 17.00**

**MATERIALS AND SERVICES DETAIL**

Rents and Leases	8217	Equipment Rental/Recovery	2,000	2,000
		Copy Machine (1/3)	400	400
			<u>2,400</u>	<u>2,400</u>
Building Maintenance	8218	Building Maintenance Supplies (2/3)	1,000	1,000
		Fire extinguisher Refills (2/3)	100	100
		Building Janitorial Service	1,200	-
		Lift Station Maintenance	2,000	2,000
		Doors/ Overhead Doors Servicing	10,000	3,000
			<u>14,300</u>	<u>6,100</u>
Maint/Operation of Equipment	8219	Equip Maintenance/Operation	1,000	1,000
		Vacon Pressure Nozzles	1,000	1,000
		Vacon Service/Repairs (1/2)	6,000	12,000
		Fuel	6,000	6,000
		CCTV van service	1,500	1,500
		CCTV camera cable	12,000	12,000
		CCTV camera service	5,000	5,000
		Manhole grade adjustments (1/2)	12,500	2,000
		Catch basin repair	5,000	5,000
		Stormwater Facilities Repair	2,000	2,000
			<u>52,000</u>	<u>47,500</u>
Professional Services	8220	ACWA Projects	2,000	2,000
		Stormwater Fund Financial Analysis	20,000	-
		Stormwater Master Plan North	-	-
		Stormwater Studies	10,000	10,000
			<u>32,000</u>	<u>12,000</u>
Other Contract Services	8221	Off-site sidewalk Repairs	5,000	5,000
		On-Line Merchant Bank Fees	18,000	18,000
		Utility Locate Service (1/3)	17,000	17,000
		Janitorial Services (1/2)	-	-
		Street Sweeping (1/2)	40,000	40,000
			<u>80,000</u>	<u>80,000</u>
17-Insurance	8222	CIS Liability & Property Insurance	<u>27,933</u>	<u>27,933</u>
Membership/Dues	8223	Assoc. Clean Water Agencies (1/2)	700	1,000
			<u>700</u>	<u>1,000</u>
Conference/Education/Travel	8224	NASSCO certification	1,000	2,000
		Training Materials	2,000	2,000
			<u>3,000</u>	<u>4,000</u>
Grounds Maintenance	8235	Detention Pond Maintenance		
		Water Quality Facility Maint.	30,000	30,000
		Grounds Maintenance		
		Water Quality Swale Maint.		
			<u>30,000</u>	<u>30,000</u>
City Franchise Fees	8250	Fee on Right of Way Usage	69,383	69,383
			<u>69,383</u>	<u>69,383</u>
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 418,893</b>	<b>\$ 520,452</b>

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**STORM SEWER UTILITY  
ACCOUNT 17.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Equipment	8301	Cobra Jetting Hose (1/2) Jetting nozzle (1/2)	\$ 1,500	\$ 1,500	\$ -	\$ -
			2,500	2,500		
			4,000	4,000		
Computer Equipment	8302	Microsoft surfaces	3,000	6,000		
			-	-		
			3,000	6,000		
Motor Vehicle	8303	Mid-size pick-up truck Crew Cab (1/2) Combo Sewer Cleaner Vactor 2100i (1/2)	17,600	21,000		
			-	279,784		
			17,600	300,784		
Projects	8350	Design Projects	50,000	50,000		
		WPCF office space construction	-	585,000		
		WPCF parking expansion construction	-	40,000		
		System Reinvestment Rebuild Projects	50,000	50,000		
		Water Quality Facility Rehab	35,000	35,000		
		Materials staging/Process station	40,000	40,000		
		Additional paved parking	20,000	-		
		Office space design	20,000	-		
		Stuart Ridge Pond design/construction	100,000	100,000		
		Pw storage annex siting/plan	-	-		
		315,000	900,000			
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 339,600</b>	<b>\$ 1,210,784</b>		

### **13.00 STREET TREE FUND**

The Street Tree Fund is a special revenue fund, which pays for the purchase, planting and care of street trees in accordance with the City's street tree ordinance. The street tree ordinance authorizes trees purchased out of this fund to be planted in City parks and open space areas if the tree is unable to be planted in the landscape strip of the subdivision for which it was originally intended. Due to limited revenues, personnel costs are paid by the Parks Division within the General Fund.

The sources of revenue for this account are street tree subdivision fees and interest income. The budget is used for the purchase of trees and planting materials

**STREET TREE  
ACCOUNT 13.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 49,857	\$ 58,698	\$ 59,734	\$ 55,296		
CHARGES FOR SERVICES	14,435	-	1,000	1,000		
INTEREST INCOME	310	1,654	350	350		
<b>TOTAL RESOURCES</b>	<b>\$ 64,602</b>	<b>\$ 60,353</b>	<b>\$ 61,084</b>	<b>\$ 56,646</b>		
<b>REQUIREMENTS</b>						
MATERIALS AND SERVICES	5,904	3,092	61,084	56,646		
UNAPPROPRIATED	58,698	57,261	-	-		
<b>TOTAL REQUIREMENTS</b>	<b>\$ 64,602</b>	<b>\$ 60,353</b>	<b>\$ 61,084</b>	<b>\$ 56,646</b>		

**STREET TREE  
ACCOUNT 13.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
13-00-7000	BEGINNING FUND BALANCE	\$ 49,857	\$ 58,698	\$ 59,734	\$ 55,296		
<b>CHARGES FOR SERVICES</b>							
13-00-7520	STREET TREE SUBDIVISION FEES	14,435	-	1,000	1,000		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>14,435</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>		
<b>INTEREST INCOME</b>							
13-00-7701	INTEREST EARNED	310	1,654	350	350		
	<b>TOTAL INTEREST INCOME</b>	<b>310</b>	<b>1,654</b>	<b>350</b>	<b>350</b>		
	<b>TOTAL RESOURCES</b>	<b>\$ 64,602</b>	<b>\$ 60,353</b>	<b>\$ 61,084</b>	<b>\$ 56,646</b>	<b>\$ -</b>	<b>\$ -</b>

**STREET TREE  
ACCOUNT 13.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
13-00-8211	SPECIAL DEPARTMENT EXPENSE	\$ 5,500	\$ 3,092	\$ 47,984	\$ 56,546		
13-00-8220	PROFESSIONAL SERVICES	-	-	13,000	-		
13-00-8221	OTHER CONTRACT SERVICES	404	-	100	100		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>5,904</b>	<b>3,092</b>	<b>61,084</b>	<b>56,646</b>		
<b>OTHER</b>							
13-00-8999	UNAPPROPRIATED	58,698	57,261	-	-		
	<b>TOTAL OTHER</b>	<b>58,698</b>	<b>57,261</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 64,602</b>	<b>\$ 60,353</b>	<b>\$ 61,084</b>	<b>\$ 56,646</b>	<b>\$ -</b>	<b>\$ -</b>

**STREET TREE  
ACCOUNT 13.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Special Departmental Expense	8211	Materials, Supplies, Trees	\$ 47,492	\$ 56,546		
			47,492	56,546		
Professional Services	8220	Street Tree Manual/Plan	13,000	-		
			13,000	-		
Other Contract Services	8221	Transaction Processing Fees	100	100		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 60,592</b>	<b>\$ 56,646</b>	<b>\$ -</b>	<b>\$ -</b>
				\$ (492)		

## **11.00 WATER IMPROVEMENT FUND**

The Water Improvement Fund pays for capacity-enhancing water system capital improvement projects. The primary revenue sources for the Water Improvement Fund are system development charges and interest.

# WATER IMPROVEMENT ACCOUNT 11.00

# FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 377,188	\$ 894,579	\$ 899,983	\$ 1,010,778		
CHARGES FOR SERVICES	542,694	36,699	10,000	10,000		
INTEREST INCOME	4,759	25,959	100	100		
<b>TOTAL RESOURCES</b>	<b>\$ 924,641</b>	<b>\$ 957,237</b>	<b>\$ 910,083</b>	<b>\$ 1,020,878</b>		
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 30,062	\$ 1,574	\$ 56,000	\$ 51,000		
CAPITAL OUTLAY	-	24,474	400,000	400,000		
CONTINGENCY	-	-	454,083	569,878		
UNAPPROPRIATED	894,579	931,190	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 924,641</b>	<b>\$ 957,237</b>	<b>\$ 910,083</b>	<b>\$ 1,020,878</b>	<b>\$ -</b>	<b>\$ -</b>

# WATER IMPROVEMENT ACCOUNT 11.00

# RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
11-00-7000	BEGINNING FUND BALANCE	\$ 377,188	\$ 894,579	\$ 899,983	\$ 1,010,778		
<b>CHARGES FOR SERVICES</b>							
11-00-7513	SYSTEM DEVELOPMENT CHARGE	542,694	36,699	10,000	10,000		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>542,694</b>	<b>36,699</b>	<b>10,000</b>	<b>10,000</b>		
<b>INTEREST INCOME</b>							
11-00-7701	INTEREST EARNED	4,759	25,959	100	100		
	<b>TOTAL INTEREST INCOME</b>	<b>4,759</b>	<b>25,959</b>	<b>100</b>	<b>100</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 924,641</b>	<b>\$ 957,237</b>	<b>\$ 910,083</b>	<b>\$ 1,020,878</b>	<b>\$ -</b>	<b>\$ -</b>

# WATER IMPROVEMENT ACCOUNT 11.00

# REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
11-00-8220	PROFESSIONAL SERVICES	\$ 20,002	\$ 665	\$ 55,000	\$ 50,000		
11-00-8221	OTHER CONTRACT SERVICES	10,060	909	1,000	1,000		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>30,062</b>	<b>1,574</b>	<b>56,000</b>	<b>51,000</b>		
<b>CAPITAL OUTLAY</b>							
11-00-8340	LAND	-	-	-	-		
11-00-8350	PROJECTS	-	24,474	400,000	400,000		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>24,474</b>	<b>400,000</b>	<b>400,000</b>	<b>-</b>	<b>-</b>
<b>OTHER</b>							
11-00-8998	CONTINGENCY	-	-	454,083	569,878	-	-
11-00-8999	UNAPPROPRIATED	894,579	931,190	-	-	-	-
	<b>TOTAL OTHER</b>	<b>894,579</b>	<b>931,190</b>	<b>454,083</b>	<b>569,878</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 924,641</b>	<b>\$ 957,237</b>	<b>\$ 910,083</b>	<b>\$ 1,020,878</b>	<b>\$ -</b>	<b>\$ -</b>

**WATER IMPROVEMENT  
ACCOUNT 11.00**

**MATERIALS AND SERVICES DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>EXPENSE TYPE</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
Professional Services	8220	Design by consultant	\$ 55,000	\$ 50,000		
		Water improvement financial analysis		1,000		
			<u>55,000</u>	<u>51,000</u>	-	-
Other Contract Services	8221	Transaction Processing Fees	<u>1,000</u>	<u>1,000</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 56,000</b>	<b>\$ 52,000</b>	<b>\$ -</b>	<b>\$ -</b>

**WATER IMPROVEMENT  
ACCOUNT 11.00**

**CAPITAL OUTLAY DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>EXPENSE TYPE</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
Projects	8350	Development Upsize	\$ 50,000	\$ 50,000		
		Well 9 Siting Study	-	-		
		Well 9 Design Project	100,000	100,000		
		Well 9 Construction Project	250,000	250,000		
			<u>400,000</u>	<u>400,000</u>	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>

### **43.00 WATER REIMBURSEMENT FUND**

The Water Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Water Reimbursement Fund are system development reimbursement fee charges and interest.

# WATER REIMBURSEMENT FUND 43.00

# FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 19,619	\$ 411,938	\$ 415,329	\$ 479,561		
CHARGES FOR SERVICES	399,329	21,614	26,890	26,890		
INTEREST INCOME	925	7,057	300	300		
<b>TOTAL RESOURCES</b>	<b>\$ 419,872</b>	<b>\$ 440,609</b>	<b>\$ 442,519</b>	<b>\$ 506,751</b>		
<b>EXPENSES</b>						
MATERIALS & SERVICES	\$ 7,933	\$ 535	\$ 6,000	\$ 6,000		
CAPITAL OUTLAY	-	3,355	80,000	375,000		
TRANSFERS	-	-	-	-		
CONTINGENCY	-	-	356,519	125,751	-	-
UNAPPROPRIATED	411,938	436,718	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 419,872</b>	<b>\$ 440,609</b>	<b>\$ 442,519</b>	<b>\$ 506,751</b>	<b>\$ -</b>	<b>\$ -</b>

**WATER REIMBURSEMENT  
FUND 43.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
43-00-7000	BEGINNING FUND BALANCE	\$ 19,619	\$ 411,938	415,329	\$ 479,561		
<b>CHARGES FOR SERVICES</b>							
43-00-7522	REIMBURSEMENT SDC FEE	371,886	19,758	24,590	24,590		
43-00-7507	SDC ADMINSTRATIVE FEE	27,443	1,856	2,300	2,300		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>399,329</b>	<b>21,614</b>	<b>26,890</b>	<b>26,890</b>		
<b>INTEREST INCOME</b>							
43-00-7701	INTEREST EARNED	925	7,057	300	300		
	<b>TOTAL INTEREST INCOME</b>	<b>925</b>	<b>7,057</b>	<b>300</b>	<b>300</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 419,872</b>	<b>\$ 440,609</b>	<b>\$ 442,519</b>	<b>\$ 506,751</b>	<b>\$ -</b>	<b>\$ -</b>

**WATER REIMBURSEMENT  
FUND 43.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>EXPENSES</b>							
<b>MATERIALS &amp; SERVICES</b>							
43-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000		
43-00-8221	OTHER CONTRACT SERVICES	7,933	535	1,000	1,000		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>7,933</b>	<b>535</b>	<b>6,000</b>	<b>6,000</b>		
<b>CAPITAL OUTLAY</b>							
43-00-8350	PROJECTS	-	3,355	80,000	375,000		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>3,355</b>	<b>80,000</b>	<b>375,000</b>	<b>-</b>	<b>-</b>
<b>OTHER</b>							
43-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
43-00-8998	CONTINGENCY	-	-	356,519	125,751	-	-
43-00-8999	UNAPPROPRIATED	411,938	-	-	-	-	-
	<b>TOTAL OTHER</b>	<b>411,938</b>	<b>-</b>	<b>356,519</b>	<b>125,751</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 419,872</b>	<b>\$ 3,891</b>	<b>\$ 442,519</b>	<b>\$ 506,751</b>	<b>\$ -</b>	<b>\$ -</b>

**WATER REIMBURSEMENT  
FUND 43.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Professional Services	8220	Miscellaneous Studies	5,000	5,000		
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ -</b>	<b>\$ -</b>

**WATER REIMBURSEMENT  
FUND 43.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 50,000		
		Design Projects	25,000	25,000		
		Update Master Plan (1/2)	-	-		
		Halsey Loop Water Main	-	-		
		Reservoir Seismic Upgrades (Implementa	-	150,000		
		System Reinvestment Rebuild Projects	50,000	150,000		
			80,000	375,000	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 80,000</b>	<b>\$ 375,000</b>	<b>\$ -</b>	<b>\$ -</b>

## **12.00 SANITARY SEWER IMPROVEMENT FUND**

The Sanitary Sewer Improvement Fund pays for capacity-enhancing sewer system capital improvement projects. The primary revenue sources for the Sewer Improvement Fund are system development charges and interest.

# SEWER IMPROVEMENT ACCOUNT 12.00

# FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,529,772	\$ 1,967,554	\$ 2,015,252	\$ 2,333,579		
CHARGES FOR SERVICES	431,560	166,819	40,000	40,000		
INTEREST INCOME	9,597	58,458	12,000	12,000		
<b>TOTAL RESOURCES</b>	<b>\$ 1,970,929</b>	<b>\$ 2,192,832</b>	<b>\$ 2,067,252</b>	<b>\$ 2,385,579</b>		
<b>EXPENSES</b>						
MATERIALS & SERVICES	\$ 3,375	\$ 1,255	\$ 26,000	\$ 27,000		
CAPITAL OUTLAY	-	-	130,000	130,000		
TRANSFERS	-	-	-	-		
CONTINGENCY	-	-	1,911,252	2,228,579		
UNAPPROPRIATED	1,967,554	2,191,576	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,970,929</b>	<b>\$ 2,192,832</b>	<b>\$ 2,067,252</b>	<b>\$ 2,385,579</b>	<b>\$ -</b>	<b>\$ -</b>

# SEWER IMPROVEMENT ACCOUNT 12.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
12-00-7000	BEGINNING FUND BALANCE	\$ 1,529,772	\$ 1,967,554	2,015,252	\$ 2,333,579		
<b>CHARGES FOR SERVICES</b>							
12-00-7513	SYSTEM DEVELOPMENT CHARGE	431,560	166,819	40,000	40,000		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>431,560</b>	<b>166,819</b>	<b>40,000</b>	<b>40,000</b>		
<b>INTEREST INCOME</b>							
12-00-7701	INTEREST EARNED	9,597	58,458	12,000	12,000		
	<b>TOTAL INTEREST INCOME</b>	<b>9,597</b>	<b>58,458</b>	<b>12,000</b>	<b>12,000</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 1,970,929</b>	<b>\$ 2,192,832</b>	<b>\$ 2,067,252</b>	<b>\$ 2,385,579</b>	<b>\$ -</b>	<b>\$ -</b>

**SEWER IMPROVEMENT  
ACCOUNT 12.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>EXPENSES</b>							
<b>MATERIALS &amp; SERVICES</b>							
12-00-8220	PROFESSIONAL SERVICES	\$ 357	\$ 665	\$ 25,000	\$ 26,000		
12-00-8221	OTHER CONTRACT SERVICES	3,017	591	1,000	1,000		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>3,375</b>	<b>1,255</b>	<b>26,000</b>	<b>27,000</b>		
<b>CAPITAL OUTLAY</b>							
12-00-8350	PROJECTS	-	-	130,000	130,000		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>130,000</b>	<b>130,000</b>	<b>-</b>	<b>-</b>
<b>OTHER</b>							
12-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
12-00-8818	TRANSFER TO REVENUE BOND FUND	-	-	-	-	-	-
12-00-8998	CONTINGENCY	-	-	1,911,252	2,228,579	-	-
12-00-8999	UNAPPROPRIATED	1,967,554	2,191,576	-	-	-	-
	<b>TOTAL OTHER</b>	<b>1,967,554</b>	<b>2,191,576</b>	<b>1,911,252</b>	<b>2,228,579</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,970,929</b>	<b>\$ 2,192,832</b>	<b>\$ 2,067,252</b>	<b>\$ 2,385,579</b>	<b>\$ -</b>	<b>\$ -</b>

**SEWER IMPROVEMENT  
ACCOUNT 12.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Professional Services	8220	Miscellaneous Sewer Studies	\$ 25,000	\$ 25,000		
		Sewer improvement financial an	-	1,000		
			<u>25,000</u>	<u>26,000</u>	-	-
Other Contract Services	8221	Transaction Processing Fees	<u>1,000</u>	<u>1,000</u>		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 26,000</b>	<b>\$ 27,000</b>	<b>\$ -</b>	<b>\$ -</b>

**SEWER IMPROVEMENT  
ACCOUNT 12.00**

**CAPITAL OUTLAY DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>EXPENSE TYPE</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
Projects	8350	Upsize/Extend with Development Design Projects	\$ 100,000 30,000 <u>130,000</u>	\$ 100,000 30,000 <u>130,000</u>	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ -</b>	<b>\$ -</b>

#### **44.00 SANITARY SEWER REIMBURSEMENT FUND**

The Sanitary Sewer Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Sanitary Sewer Reimbursement Fund are system development reimbursement fee charges and interest.

**SEWER REIMBURSEMENT  
FUND 44.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,288,275	\$ 2,834,816	\$ 2,917,544	\$ 3,546,625		
CHARGES FOR SERVICES	1,551,111	506,053	70,850	70,850		
INTEREST INCOME	10,680	72,270	1,000	1,000		
<b>TOTAL RESOURCES</b>	<b>\$ 2,850,066</b>	<b>\$ 3,413,139</b>	<b>\$ 2,989,394</b>	<b>\$ 3,618,475</b>		
<b>EXPENSES</b>						
MATERIALS & SERVICES	\$ 15,250	\$ 1,792	\$ 26,000	\$ 26,000		
CAPITAL OUTLAY	-	45,700	710,000	560,000		
TRANSFERS	-	-	-	-		
CONTINGENCY	-	-	2,253,394	3,032,475		
UNAPPROPRIATED	2,834,816	3,365,648	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 2,850,066</b>	<b>\$ 3,413,139</b>	<b>\$ 2,989,394</b>	<b>\$ 3,618,475</b>	<b>\$ -</b>	<b>\$ -</b>

**SEWER REIMBURSEMENT  
FUND 44.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
44-00-7000	BEGINNING FUND BALANCE	\$ 1,288,275	\$ 2,834,816	2,917,544	\$ 3,546,625		
<b>CHARGES FOR SERVICES</b>							
44-00-7522	REIMBURSEMENT SDC FEE	1,503,131	490,402	68,660	68,660		
44-00-7507	SDC ADMINSTRATIVE FEE	47,980	15,651	2,190	2,190		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,551,111</b>	<b>506,053</b>	<b>70,850</b>	<b>70,850</b>		
<b>INTEREST INCOME</b>							
44-00-7701	INTEREST EARNED	10,680	72,270	1,000	1,000		
	<b>TOTAL INTEREST INCOME</b>	<b>10,680</b>	<b>72,270</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 2,850,066</b>	<b>\$ 3,413,139</b>	<b>\$ 2,989,394</b>	<b>\$ 3,618,475</b>	<b>\$ -</b>	<b>\$ -</b>

**SEWER REIMBURSEMENT  
FUND 44.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>EXPENSES</b>							
<b>MATERIALS &amp; SERVICES</b>							
44-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 25,000	\$ 25,000		
44-00-8221	OTHER CONTRACT SERVICES	15,250	1,792	1,000	1,000		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>15,250</b>	<b>1,792</b>	<b>26,000</b>	<b>26,000</b>		
<b>CAPITAL OUTLAY</b>							
44-00-8350	PROJECTS	-	45,700	710,000	560,000		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>45,700</b>	<b>710,000</b>	<b>560,000</b>	<b>-</b>	<b>-</b>
<b>OTHER</b>							
44-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
44-00-8998	CONTINGENCY	-	-	2,253,394	3,032,475	-	-
44-00-8999	UNAPPROPRIATED	2,834,816	-	-	-	-	-
	<b>TOTAL OTHER</b>	<b>2,834,816</b>	<b>-</b>	<b>2,253,394</b>	<b>3,032,475</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 2,850,066</b>	<b>\$ 47,492</b>	<b>\$ 2,989,394</b>	<b>\$ 3,618,475</b>	<b>\$ -</b>	<b>\$ -</b>

**SEWER REIMBURSEMENT  
FUND 44.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Professional Services	8220	Miscellaneous Studies	55,000	25,000		
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 56,000</b>	<b>\$ 26,000</b>	<b>\$ -</b>	<b>\$ -</b>

**SEWER REIMBURSEMENT  
FUND 44.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Projects	8350	Upsize/Extend with Development	\$ 55,000	\$ 100,000		
		Sewer Main Replacement Program	-	-		
		Design Projects	35,000	35,000		
		Pump station #3 Generator & fencing	100,000	100,000		
		Pump station #4 Backup Generator	-	75,000		
		Secondary clarifier recoating	120,000	-		
		Bio-filter replacement	250,000	100,000		
		System Reinvestment Rebuild Projects	150,000	150,000		
			<u>710,000</u>	<u>560,000</u>	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 710,000</b>	<b>\$ 560,000</b>	<b>\$ -</b>	<b>\$ -</b>

## **14.00 STREET IMPROVEMENT FUND**

The Street Improvement Fund pays for capacity-enhancing street system capital improvement projects. The primary revenue sources for the Street Improvement Fund are system development charges and interest.

**STREET IMPROVEMENT  
ACCOUNT 14.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,067,459	\$ 1,101,184	\$ 1,114,274	\$ 1,161,604		
REVENUE FROM OTHER AGENCIES	-	-	-	-		
CHARGES FOR SERVICES	30,454	8,414	10,000	10,000		
INTEREST INCOME	3,557	32,190	2,500	2,500		
<b>TOTAL RESOURCES</b>	<b>\$ 1,101,471</b>	<b>\$ 1,141,788</b>	<b>\$ 1,126,774</b>	<b>\$ 1,174,104</b>		
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 287	\$ 1,061	\$ 25,100	\$ 25,100		
CAPITAL OUTLAY	-	-	425,000	425,000		
TRANSFERS	-	-	-	-		
CONTINGENCY	-	-	676,674	724,004		
UNAPPROPRIATED	1,101,184	1,140,727	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,101,471</b>	<b>\$ 1,141,788</b>	<b>\$ 1,126,774</b>	<b>\$ 1,174,104</b>	<b>\$ -</b>	<b>\$ -</b>

**STREET IMPROVEMENT  
ACCOUNT 14.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
14-00-7000	BEGINNING FUND BALANCE	\$ 1,067,459	\$ 1,101,184	\$ 1,114,274	\$ 1,161,604		
<b>REVENUE FROM OTHER AGENCIES</b>							
14-00-7220	OTHER LOCAL GOVERNMENTS	-	-	-	-	-	-
	<b>TOTAL CHARGES FOR SERVICES</b>	-	-	-	-	-	-
<b>CHARGES FOR SERVICES</b>							
14-00-7513	SYSTEM DEVELOPMENT CHARGE	30,454	8,414	10,000	10,000		
	<b>TOTAL CHARGES FOR SERVICES</b>	30,454	8,414	10,000	10,000	-	-
<b>INTEREST INCOME</b>							
14-00-7701	INTEREST EARNED	3,557	32,190	2,500	2,500		
	<b>TOTAL INTEREST INCOME</b>	3,557	32,190	2,500	2,500	-	-
	<b>TOTAL RESOURCES</b>	\$ 1,101,471	\$ 1,141,788	\$ 1,126,774	\$ 1,174,104	\$ -	\$ -

# STREET IMPROVEMENT ACCOUNT 14.00

# REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
14-00-8220	PROFESSIONAL SERVICES	-	1,022	25,000	\$ 25,000		
14-00-8221	OTHER CONTRACT SERVICES	287	39	100	100		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>287</b>	<b>1,061</b>	<b>25,100</b>	<b>25,100</b>		
<b>CAPITAL OUTLAY</b>							
14-00-8350	PROJECTS	-	-	425,000	425,000		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>425,000</b>	<b>425,000</b>	<b>-</b>	<b>-</b>
<b>OTHER</b>							
14-00-8820	TRANSFER TO STP SITE REDEV. FD	-	-	-	-	-	-
14-00-8998	CONTINGENCY	-	-	676,674	724,004	-	-
14-00-8999	UNAPPROPRIATED	1,101,184	1,140,727	-	-	-	-
	<b>TOTAL OTHER</b>	<b>1,101,184</b>	<b>1,140,727</b>	<b>676,674</b>	<b>724,004</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,101,471</b>	<b>\$ 1,141,788</b>	<b>\$ 1,126,774</b>	<b>\$ 1,174,104</b>	<b>\$ -</b>	<b>\$ -</b>

**STREET IMPROVEMENT  
ACCOUNT 14.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Professional Services	8220	Downtown Parking Study	\$ 25,000	\$ 25,000		
		Street improvement financial ar	-	-		
			25,000	25,000		
Other Contract Services	8221	Transaction Processing Fees	100	100		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 25,100</b>	<b>\$ 25,100</b>	<b>\$ -</b>	<b>\$ -</b>

**STREET IMPROVEMENT  
ACCOUNT 14.00**

**CAPITAL OUTLAY DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>EXPENSE TYPE</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
Projects	8350	Improve Streets w/Development	\$ 150,000	\$ 150,000		
		Design Street Improvement Projects	25,000	25,000		
		Dunbar Avenue Improvements	250,000	250,000		
			<u>425,000</u>	<u>425,000</u>	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 425,000</b>	<b>\$ 425,000</b>	<b>\$ -</b>	<b>\$ -</b>

## **45.00 STREET REIMBURSEMENT FUND**

The Street Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Street Reimbursement Fund are system development reimbursement fee charges and interest.

# STREET REIMBURSEMENT FUND 45.00

# FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 191,008	\$ 331,280	\$ 344,127	\$ 176,474		
CHARGES FOR SERVICES	140,633	33,508	79,600	79,600		
INTEREST INCOME	1,322	7,284	100	100		
<b>TOTAL RESOURCES</b>	<b>\$ 332,963</b>	<b>\$ 372,073</b>	<b>\$ 423,827</b>	<b>\$ 256,174</b>		
<b>EXPENSES</b>						
MATERIALS & SERVICES	\$ 1,683	\$ 157	\$ 6,000	\$ 6,000		
CAPITAL OUTLAY	-	-	225,000	235,000		
TRANSFERS	-	-	-	-		
CONTINGENCY	-	-	192,827	15,174		
UNAPPROPRIATED	331,280	371,916	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 332,963</b>	<b>\$ 372,073</b>	<b>\$ 423,827</b>	<b>\$ 256,174</b>	<b>\$ -</b>	<b>\$ -</b>

# STREET REIMBURSEMENT FUND 45.00

# RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
45-00-7000	BEGINNING FUND BALANCE	\$ 191,008	\$ 331,280	344,127	\$ 176,474		
<b>CHARGES FOR SERVICES</b>							
45-00-7522	REIMBURSEMENT SDC FEE	125,730	29,964	71,100	71,100		
45-00-7507	SDC ADMINSTRATIVE FEE	14,903	3,545	8,500	8,500		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>140,633</b>	<b>33,508</b>	<b>79,600</b>	<b>79,600</b>		
<b>INTEREST INCOME</b>							
45-00-7701	INTEREST EARNED	1,322	7,284	100	100		
	<b>TOTAL INTEREST INCOME</b>	<b>1,322</b>	<b>7,284</b>	<b>100</b>	<b>100</b>	-	-
	<b>TOTAL RESOURCES</b>	<b>\$ 332,963</b>	<b>\$ 372,073</b>	<b>\$ 423,827</b>	<b>\$ 256,174</b>	<b>\$ -</b>	<b>\$ -</b>

**STREET REIMBURSEMENT  
FUND 45.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>EXPENSES</b>							
<b>MATERIALS &amp; SERVICES</b>							
45-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000		
45-00-8221	OTHER CONTRACT SERVICES	1,683	157	1,000	1,000		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>1,683</b>	<b>157</b>	<b>6,000</b>	<b>6,000</b>		
<b>CAPITAL OUTLAY</b>							
45-00-8350	PROJECTS	-	-	225,000	235,000		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>225,000</b>	<b>235,000</b>		
<b>OTHER</b>							
45-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
45-00-8998	CONTINGENCY	-	-	192,827	15,174	-	-
45-00-8999	UNAPPROPRIATED	331,280	-	-	-	-	-
	<b>TOTAL OTHER</b>	<b>331,280</b>	<b>-</b>	<b>192,827</b>	<b>15,174</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 332,963</b>	<b>\$ 157</b>	<b>\$ 423,827</b>	<b>\$ 256,174</b>	<b>\$ -</b>	<b>\$ -</b>

**STREET REIMBURSEMENT  
FUND 45.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Professional Services	8220	Miscellaneous Studies	\$ 5,000	\$ 5,000		
			5,000	5,000		
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ -</b>	<b>\$ -</b>

**STREET REIMBURSEMENT  
FUND 45.00**

**CAPITAL OUTLAY DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>EXPENSE TYPE</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
Projects	8350	Upsize/Extend with Development	\$ 150,000	\$ 50,000		
		Design Projects	-	-		
		ADA-Sidewalk ramp Upgrades	75,000	75,000		
		Update Master Plan (1/2)	-	-		
		System Reinvestment Rebuild Projects	-	110,000		
			<u>225,000</u>	<u>235,000</u>	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 225,000</b>	<b>\$ 235,000</b>	<b>\$ -</b>	<b>\$ -</b>

## **15.00 STORMWATER IMPROVEMENT FUND**

The Stormwater Improvement Fund pays for capacity-enhancing stormwater system capital improvement projects. The primary revenue sources for the Stormwater Improvement Fund are system development charges and interest.

**STORM SEWER IMPROVEMENT  
ACCOUNT 15.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 2,994,473	\$ 3,111,898	\$ 3,154,600	\$ 3,234,608		
CHARGES FOR SERVICES	105,804	20,894	10,000	10,000		
INTEREST INCOME	14,325	91,622	40,000	40,000		
<b>TOTAL RESOURCES</b>	<b>\$ 3,114,602</b>	<b>\$ 3,224,413</b>	<b>\$ 3,204,600</b>	<b>\$ 3,284,608</b>		
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	2,705	886	11,000	12,000		
CAPITAL OUTLAY	-	-	525,000	400,000		
CONTINGENCY	-	-	2,668,600	2,872,608		
UNAPPROPRIATED	3,111,898	3,223,527	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 3,114,602</b>	<b>\$ 3,224,413</b>	<b>\$ 3,204,600</b>	<b>\$ 3,284,608</b>	<b>\$ -</b>	<b>\$ -</b>

**STORM SEWER IMPROVEMENT  
ACCOUNT 15.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
15-00-7000	BEGINNING FUND BALANCE	\$ 2,994,473	\$ 3,111,898	\$ 3,154,600	\$ 3,234,608		
<b>CHARGES FOR SERVICES</b>							
15-00-7513	SYSTEM DEVELOPMENT CHARGE	105,804	20,894	10,000	10,000		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>105,804</b>	<b>20,894</b>	<b>10,000</b>	<b>10,000</b>		
<b>INTEREST INCOME</b>							
15-00-7701	INTEREST EARNED	14,325	91,622	40,000	40,000		
	<b>TOTAL INTEREST INCOME</b>	<b>14,325</b>	<b>91,622</b>	<b>40,000</b>	<b>40,000</b>	-	-
	<b>TOTAL RESOURCES</b>	<b>\$ 3,114,602</b>	<b>\$ 3,224,413</b>	<b>\$ 3,204,600</b>	<b>\$ 3,284,608</b>	<b>\$ -</b>	<b>\$ -</b>

**STORM SEWER IMPROVEMENT  
ACCOUNT 15.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
15-00-8220	PROFESSIONAL SERVICES	\$ 357	\$ 665	\$ 10,000	\$ 11,000		
15-00-8221	OTHER CONTRACT SERVICES	2,348	221	1,000	1,000		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>2,705</b>	<b>886</b>	<b>11,000</b>	<b>12,000</b>		
<b>CAPITAL OUTLAY</b>							
15-00-8350	PROJECTS	-	-	525,000	400,000		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>525,000</b>	<b>400,000</b>	<b>-</b>	<b>-</b>
<b>OTHER</b>							
15-00-8998	CONTINGENCY	-	-	2,668,600	2,872,608	-	-
15-00-8999	UNAPPROPRIATED	3,111,898	3,223,527	-	-	-	-
	<b>TOTAL OTHER</b>	<b>3,111,898</b>	<b>3,223,527</b>	<b>2,668,600</b>	<b>2,872,608</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$3,114,602</b>	<b>\$3,224,413</b>	<b>\$ 3,204,600</b>	<b>\$ 3,284,608</b>	<b>\$ -</b>	<b>\$ -</b>

**STORM SEWER IMPROVEMENT  
ACCOUNT 15.00**

**MATERIALS AND SERVICES DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>EXPENSE TYPE</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
Professional Services	8220	Misc. Storm Water Studies Storm improvement financial analysis	\$ 10,000 -	\$ 10,000 1,000		
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 11,000</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ -</b>

**STORM SEWER IMPROVEMENT  
ACCOUNT 15.00**

**CAPITAL OUTLAY DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>EXPENSE TYPE</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
Projects	8350	Design Projects	\$ 25,000	\$ 25,000		
		Upsize w/ Development	100,000	-		
		MCDD Improvement	-	-	-	-
		Dunbar Avenue Improvements	400,000	375,000	-	-
		Graham Road Storm Drainage	-	-	-	-
		Stark St Beaver Creek Culvert	-	-	-	-
			<u>525,000</u>	<u>400,000</u>	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 525,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>

## **42.00 STORMWATER REIMBURSEMENT FUND**

The Stormwater Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Stormwater Reimbursement Fund are system development reimbursement fee charges and interest.

# STORM SEWER REIMBURSEMENT FUND 42.00

# FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 130,569	\$ 157,401	\$ 163,057	\$ 145,784		
CHARGES FOR SERVICES	26,696	5,272	16,670	16,670		
INTEREST INCOME	728	3,649	100	100		
<b>TOTAL RESOURCES</b>	<b>\$ 157,993</b>	<b>\$ 166,323</b>	<b>\$ 179,827</b>	<b>\$ 162,554</b>		
<b>EXPENSES</b>						
MATERIALS & SERVICES	\$ 592	\$ 56	\$ 11,000	\$ 11,000		
CAPITAL OUTLAY	-	29,108	55,000	145,000		
TRANSFERS	-	-	-	-		
CONTINGENCY	-	-	113,827	6,554		
UNAPPROPRIATED	157,401	137,159	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 157,993</b>	<b>\$ 166,323</b>	<b>\$ 179,827</b>	<b>\$ 162,554</b>	<b>\$ -</b>	<b>\$ -</b>

# STORM SEWER REIMBURSEMENT FUND 42.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
42-00-7000	BEGINNING FUND BALANCE	\$ 130,569	\$ 157,401	163,057	\$ 145,784		
<b>CHARGES FOR SERVICES</b>							
42-00-7522	REIMBURSEMENT SDC FEE	15,224	3,003	15,500	15,500		
42-00-7507	SDC ADMINSTRATIVE FEE	11,472	2,269	1,170	1,170		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>26,696</b>	<b>5,272</b>	<b>16,670</b>	<b>16,670</b>		
<b>INTEREST INCOME</b>							
42-00-7701	INTEREST EARNED	728	3,649	100	100		
	<b>TOTAL INTEREST INCOME</b>	<b>728</b>	<b>3,649</b>	<b>100</b>	<b>100</b>	-	-
	<b>TOTAL RESOURCES</b>	<b>\$ 157,993</b>	<b>\$ 166,323</b>	<b>\$ 179,827</b>	<b>\$ 162,554</b>	<b>\$ -</b>	<b>\$ -</b>

**STORM SEWER REIMBURSEMENT  
FUND 42.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>EXPENSES</b>							
<b>MATERIALS &amp; SERVICES</b>							
42-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 10,000	10,000		
42-00-8221	OTHER CONTRACT SERVICES	592	56	1,000	1,000		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<u>592</u>	<u>56</u>	<u>11,000</u>	<u>11,000</u>		
<b>CAPITAL OUTLAY</b>							
42-00-8350	PROJECTS	-	29,108	55,000	145,000		
	<b>TOTAL CAPITAL OUTLAY</b>	<u>-</u>	<u>29,108</u>	<u>55,000</u>	<u>145,000</u>	<u>-</u>	<u>-</u>
<b>OTHER</b>							
42-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
42-00-8998	CONTINGENCY	-	-	113,827	6,554	-	-
42-00-8999	UNAPPROPRIATED	157,401	-	-	-	-	-
	<b>TOTAL OTHER</b>	<u>157,401</u>	<u>-</u>	<u>113,827</u>	<u>6,554</u>	<u>-</u>	<u>-</u>
	<b>TOTAL REQUIREMENTS</b>	<u>\$ 157,993</u>	<u>\$ 29,164</u>	<u>\$ 179,827</u>	<u>\$ 162,554</u>	<u>\$ -</u>	<u>\$ -</u>

**STORM SEWER REIMBURSEMENT**  
**FUND 42.00** **MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Professional Services	8220	Miscellaneous Studies	\$ 10,000	\$ 10,000		
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ -</b>	<b>\$ -</b>

**STORM SEWER REIMBURSEMENT  
FUND 42.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 50,000		
		Design Projects	-	25,000		
		Update Master Plan (1/2)	-	-		
		System Reinvestment Rebuild Projects	50,000	70,000		
			55,000	145,000	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 55,000</b>	<b>\$ 145,000</b>	<b>\$ -</b>	<b>\$ -</b>

## **19.00 UTILITIES UNDERGROUNDING FUND**

The utilities undergrounding fund pays for the costs to underground existing overhead utility lines within public rights-of-way.

The primary revenue sources for the Utilities Undergrounding Fund are a 1-1/2% tax on electric utility bills collected for the City by Portland General Electric and interest income. The fund is accumulating capital for undergrounding projects on Troutdale Rd and East Historic Columbia River Hwy.

**UTILITIES UNDERGROUNDING  
ACCOUNT 19.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 2,868,014	\$ 3,115,414	\$ 3,383,009	\$ 3,762,834		
PRIVILEGE TAX	232,595	245,819	224,254	243,924		
INTEREST INCOME	14,805	93,571	35,000	35,000		
<b>TOTAL RESOURCES</b>	<b>\$ 3,115,414</b>	<b>\$ 3,454,804</b>	<b>\$ 3,642,263</b>	<b>\$ 4,041,758</b>		
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -		
CAPITAL OUTLAY	-	-	3,642,263	4,041,758		
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	3,115,414	3,454,804	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 3,115,414</b>	<b>\$ 3,454,804</b>	<b>\$ 3,642,263</b>	<b>\$ 4,041,758</b>	<b>\$ -</b>	<b>\$ -</b>

**UTILITIES UNDERGROUNDING  
ACCOUNT 19.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
19-00-7000	BEGINNING FUND BALANCE	\$ 2,868,014	\$ 3,115,414	\$ 3,383,009	\$ 3,762,834		
<b>FRANCHISE FEES</b>							
19-00-7610	PRIVILEGE TAX - PGE	232,595	245,819	224,254	243,924		
	<b>TOTAL FRANCHISE FEES</b>	<b>232,595</b>	<b>245,819</b>	<b>224,254</b>	<b>243,924</b>		
<b>INTEREST INCOME</b>							
19-00-7701	INTEREST EARNED	14,805	93,571	35,000	35,000		
	<b>TOTAL INTEREST INCOME</b>	<b>14,805</b>	<b>93,571</b>	<b>35,000</b>	<b>35,000</b>	-	-
	<b>TOTAL RESOURCES</b>	<b>\$ 3,115,414</b>	<b>\$ 3,454,804</b>	<b>\$ 3,642,263</b>	<b>\$ 4,041,758</b>	<b>\$ -</b>	<b>\$ -</b>

**UTILITIES UNDERGROUNDING  
ACCOUNT 19.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
19-00-8231	INTEREST EXPENSE ON CITY FUNDS	- \$	- \$	- \$	- \$	- \$	- \$
	<b>TOTAL MATERIALS &amp; SERVICES</b>	-	-	-	-	-	-
<b>CAPITAL OUTLAY</b>							
19-00-8350	PROJECTS	0	-	3,642,263	4,041,758	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	3,642,263	4,041,758	-	-
<b>OTHER</b>							
19-00-8820	LOAN REPYMT TO WATER FUND	-	-	-	-	-	-
19-00-8998	CONTINGENCY	-	-	-	-	-	-
19-00-8999	UNAPPROPRIATED	3,115,414	3,454,804	-	-	-	-
	<b>TOTAL OTHER</b>	3,115,414	3,454,804	-	-	-	-
	<b>TOTAL REQUIREMENTS</b>	\$ 3,115,414	\$ 3,454,804	\$ 3,642,263	\$ 4,041,758	\$ -	\$ -

**UTILITIES UNDERGROUNDING  
ACCOUNT 19.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Projects	8350	Undergrounding Projects	3,642,263	4,041,758	-	-
			3,642,263	4,041,758	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 3,642,263</b>	<b>\$ 4,041,758</b>	<b>\$ -</b>	<b>\$ -</b>

## **23.00 BIKE PATHS AND TRAILS FUND**

The Bike Paths & Trails Fund is a special revenue fund that utilizes the one percent of state gas tax revenues that are dedicated for bicycle paths and trails. Interest income on these funds also contributes toward the account revenues.

The Robin's Way Trail and Landslide Restoration project was completed this past year. An interfund loan from the Parks Improvement SDC fund allowed for completion of the project. These restricted purpose funds will be used over the next few budget cycles to repay the interfund loan.

**BIKE PATHS AND TRAILS  
ACCOUNT 23.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 6,477	\$ 9,282	\$ 11,753	\$ 15,810		
REVENUE FROM OTHER AGENCIES	13,026	13,030	13,364	13,493		
INTEREST INCOME	-	175	100	100		
TRANSFERS	-	-	-	-		
<b>TOTAL RESOURCES</b>	<b>\$ 19,504</b>	<b>\$ 22,487</b>	<b>\$ 25,217</b>	<b>\$ 29,404</b>		
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 222	\$ 612	\$ 500	\$ 1,000		
CAPITAL OUTLAY	-	-	14,717	18,404		
TRANSFERS	10,000	10,000	10,000	10,000		
UNAPPROPRIATED	9,282	11,875	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 19,504</b>	<b>\$ 22,487</b>	<b>\$ 25,217</b>	<b>\$ 29,404</b>	<b>\$ -</b>	<b>\$ -</b>

# BIKE PATHS AND TRAILS ACCOUNT 23.00

# RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
23-00-7000	BEGINNING FUND BALANCE	\$ 6,477	\$ 9,282	\$ 11,753	\$ 15,810		
<b>REVENUE FROM OTHER AGENCIES</b>							
23-00-7208	STATE GAS TAX	13,026	13,030	13,364	13,493		
	<b>TOTAL REV OTHER AGENCIES</b>	<b>13,026</b>	<b>13,030</b>	<b>13,364</b>	<b>13,493</b>		
<b>INTEREST INCOME</b>							
23-00-7701	INTEREST EARNED	-	175	100	100		
	<b>TOTAL INTEREST INCOME</b>	<b>-</b>	<b>175</b>	<b>100</b>	<b>100</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS</b>							
23-00-7936	INTERFUND LOAN FR PK IMP	-	-	-	-	-	-
	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 19,504</b>	<b>\$ 22,487</b>	<b>\$ 25,217</b>	<b>\$ 29,404</b>	<b>\$ -</b>	<b>\$ -</b>

**BIKE PATHS AND TRAILS  
ACCOUNT 23.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
23-00-8231	INTEREST EXPENSE	\$ 222	\$ 612	\$ 500	\$ 1,000		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>222</b>	<b>612</b>	<b>500</b>	<b>1,000</b>		
<b>CAPITAL OUTLAY</b>							
23-00-8350	PROJECTS	-	-	14,717	18,404		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>14,717</b>	<b>18,404</b>		
<b>OTHER</b>							
23-00-8824	LOAN REPAYMENT TO PARKS IMP	10,000	10,000	10,000	10,000		
23-00-8999	UNAPPROPRIATED	9,282	11,875	-	-		
	<b>TOTAL OTHER</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 10,222</b>	<b>\$ 10,612</b>	<b>\$ 25,217</b>	<b>\$ 29,404</b>	<b>\$ -</b>	<b>\$ -</b>

**BIKE PATH AND TRAILS  
ACCOUNT 23.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Projects	8350	Sidewalk & Trail Infill	\$ 14,717	\$ 18,404	\$ -	\$ -
			14,717	18,404	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 14,717</b>	<b>\$ 18,404</b>	<b>\$ -</b>	<b>\$ -</b>

## **16.00 PARKS IMPROVEMENT FUND**

The Parks Improvement Fund is a capital projects fund that pays for expansion of the City's parks/greenway system consistent with the adopted Parks Master Plan. The principal revenue sources in this fund are system development charges paid by new residential development and interest income.

The Parks Improvement Fund has provided interfund loans to the General Fund for the Depot Remodeling project, the Sam Cox Building Maintenance Fund for a required fire life safety system, and the Bike Path and Trails Fund for The Robin's Way Trail and Landslide Restoration project.

The proposed budget includes repayment from each of the funds to the Parks Improvement Fund.

**PARKS IMPROVEMENT  
ACCOUNT 16.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,524,579	\$ 2,232,377	\$ 2,479,377	\$ 842,660		
REVENUE FROM OTHER AGENCIES	-	-	100,000	100,000		
CHARGES FOR SERVICES	607,500	15,000	15,000	15,000		
INTERST INCOME	17,005	81,776	16,000	16,000		
MISCELLANEOUS INCOME	-	-	-	-		
TRANSFERS	112,500	112,500	112,500	262,500		
<b>TOTAL RESOURCES</b>	<b>\$ 2,261,584</b>	<b>\$ 2,441,654</b>	<b>\$ 2,722,877</b>	<b>\$ 1,236,160</b>		
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 4,614	\$ 1,441	\$ 75,000	\$ 10,700		
CAPITAL OUTLAY	24,593	25,353	600,600	412,800		
TRANSFERS	-	-	1,500,000	-		
CONTINGENCY	-	-	547,277	812,660		
UNAPPROPRIATED	2,232,377	2,414,860	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 2,261,584</b>	<b>\$ 2,441,654</b>	<b>\$ 2,722,877</b>	<b>\$ 1,236,160</b>	<b>\$ -</b>	<b>\$ -</b>

**PARKS IMPROVEMENT  
ACCOUNT 16.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
16-00-7000	BEGINNING FUND BALANCE	\$ 1,524,579	\$ 2,232,377	\$ 2,479,377	\$ 842,660		
<b>REVENUE FROM OTHER AGENCIES</b>							
16-00-7206	STATE GRANTS	-	-	100,000	100,000		
16-00-7208	METRO GRANTS/ENTITLEMENTS	-	-	-	-		
	<b>TOTAL FROM OTHER AGENCIES</b>	-	-	100,000	100,000		
<b>CHARGES FOR SERVICES</b>							
16-00-7513	SYSTEM DEVELOPMENT CHARGE	607,500	15,000	15,000	15,000		
	<b>TOTAL CHARGES FOR SERVICES</b>	607,500	15,000	15,000	15,000		
<b>INTEREST INCOME</b>							
16-00-7701	INTEREST EARNED	17,005	81,776	16,000	16,000		
	<b>TOTAL INTEREST INCOME</b>	17,005	81,776	16,000	16,000		
<b>MISCELLANEOUS INCOME</b>							
16-00-7818	PRIOR YEAR RECOVERED EXP	-	-	-	-		
16-00-7899	MISCELLANEOUS REVENUE	-	-	-	-		
	<b>TOTAL MISCELLANEOUS INCOME</b>	-	-	-	-		
<b>TRANSFERS</b>							
16-00-7921	INTERFUND LOAN REPAYMENTS	80,000	80,000	80,000	230,000		
16-00-7923	LOAN REPAYMENTS FR TRAIL FUND	10,000	10,000	10,000	10,000		
16-00-7924	LOAN REPAYMENTS FROM SAM COX	22,500	22,500	22,500	22,500		
	<b>TOTAL TRANSFERS</b>	112,500	112,500	112,500	262,500	-	-
	<b>TOTAL RESOURCES</b>	\$ 2,261,584	\$ 2,441,654	\$ 2,722,877	\$ 1,236,160	\$ -	\$ -

**PARKS IMPROVEMENT  
ACCOUNT 16.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
16-00-8211	SPECIAL DEPARTMENT EXPENSE	-	\$ -	\$ 25,000	\$ -		
16-00-8220	PROFESSIONAL SERVICES	-	1,022	25,000	10,700		
16-00-8221	OTHER CONTRACT SERVICES	4,614	419	25,000	-		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>4,614</b>	<b>1,441</b>	<b>75,000</b>	<b>10,700</b>		
<b>CAPITAL OUTLAY</b>							
16-00-8340	LAND	-	-	125,000	125,000		
16-00-8350	PROJECTS	24,593	25,353	475,600	287,800		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>24,593</b>	<b>25,353</b>	<b>600,600</b>	<b>412,800</b>		
<b>OTHER</b>							
16-00-8823	INTERFUND LOAN TO BIKE & TRAIL FD	-	-	-	-		
16-00-8824	INTERFUND LOAN TO SAM COX BLDG	-	-	-	-		
16-00-8831	INTERFUND LOAN TO GENERAL FUND	-	-	1,500,000	-		
16-00-8998	CONTINGENCY	-	-	547,277	812,660	-	-
16-00-8999	UNAPPROPRIATED	2,232,377	2,414,860	-	-	-	-
	<b>TOTAL OTHER</b>	<b>2,232,377</b>	<b>2,414,860</b>	<b>2,047,277</b>	<b>812,660</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 2,261,584</b>	<b>\$ 2,441,654</b>	<b>\$ 2,722,877</b>	<b>\$ 1,236,160</b>	<b>\$ -</b>	<b>\$ -</b>

**PARKS IMPROVEMENT  
ACCOUNT 16.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Land	8340	Harlow Place Riverfront Lots	\$ 125,000	\$ 125,000		
			125,000	125,000		
Projects	8350	Sunrise Park Trail Improvements	12,000	-		
		Parks Master Plan	10,000	-		
		MTIP Fairview to Troutdale Trail	120,000	-		
		Riverfront Park - URA site (PA-003)	200,000	200,000		
		Signage, picnic tbls, misc items	10,500	10,500		
		Depot Park Bike Hub	50,000	50,000		
		Design Parks Improvements	50,000	-		
		(6% here + 94% Parks 01-85 )> Skate Spot Design & Construction	23,100	27,300		
			475,600	287,800	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 600,600</b>	<b>\$ 412,800</b>	<b>\$ -</b>	<b>\$ -</b>

## **24.00 SAM COX BUILDING MAINTENANCE (IMPROVEMENT) FUND**

At the February 9, 2010 the Parks Advisory Committee (PAC) presented the Council a report on the Sam Cox Building at the Glenn Otto Park. The PAC reported on the current level of usage, and the conditions in need of repair, remodeling and renovation. The PAC recommended increasing usage fees to fund a dedicated fund for the renovation of the Sam Cox Building.

On March 23, 2010 the City Council adopted Resolution #2040 amending the Fees and Charges Schedule for the use of city buildings and park facilities, and establishing the Sam Cox Building Maintenance Fund.

The fund is for the remodeling and renovation and other capital projects for the Sam Cox Building.

The principal revenue sources in this fund are the building rental fees which will provide the repayment source for the loan from the Parks Improvement Fund.

**SAM COX BLDG MAINT  
FUND 24.00**

**FUND SUMMARY**

	<b>ACTUAL 2021-22</b>	<b>ACTUAL 2022-23</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 175,882	\$ 151,991	\$ 92,920	\$ 122,470		
CHARGES FOR SERVICES	16,810	28,930	17,000	17,000		
MISCELLANEOUS INCOME	-	4,682	1,000	1,000		
TRANSFERS	-	-	-	-		
<b>TOTAL RESOURCES</b>	<b>192,692</b>	<b>185,603</b>	<b>110,920</b>	<b>140,470</b>		
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 1,905	\$ 1,998	\$ 4,747	\$ 16,126		
CAPITAL OUTLAY	16,296	30,094	3,500	4,000		
LOAN REPAMENT TO PARKS IM	22,500	22,500	22,500	22,500		
CONTINGENCY	-	-	80,173	97,844		
UNAPPROPRIATED	151,991	131,011	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>192,692</b>	<b>185,603</b>	<b>110,920</b>	<b>140,470</b>	<b>-</b>	<b>-</b>

**SAM COX BLDG MAINT  
FUND 24.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
24-00-7000	BEGINNING FUND BALANCE	\$ 175,882	\$ 151,991	\$ 92,920	\$ 122,470		
<b>CHARGES FOR SERVICES</b>							
24-00-7702	RENTAL - PARK & COMMUNITY BLDG	7,070	18,640	15,000	15,000		
24-00-7847	PARK USE PERMITS/SHELTER RENT	9,740	10,290	2,000	2,000		
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>16,810</b>	<b>28,930</b>	<b>17,000</b>	<b>17,000</b>		
<b>MISCELLANEOUS INCOME</b>							
24-00-7701	INTEREST EARNED	-	3,662	500	500		
24-00-7899	MISCELLANEOUS REVENUE	-	1,020	500	500		
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>-</b>	<b>4,682</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS</b>							
24-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
24-00-7936	INTERFUND LOAN FR PK IMP	-	-	-	-	-	-
	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RESOURCES</b>	<b>192,692</b>	<b>185,603</b>	<b>110,920</b>	<b>140,470</b>	<b>-</b>	<b>-</b>

**SAM COX BLDG MAINT  
FUND 24.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
24-00-8211	SPECIAL DEPARTMENT EXPENSE	\$ 90	\$ -	\$ 100	\$ 250		
24-00-8218	BUILDING MAINTENANCE	-	-	1,500	3,000		
24-00-8220	PROFESSIONAL SERVICES	-	-	-	-		
24-00-8221	OTHER CONTRACT SERVICES	-	-	-	-		
24-00-8222	INSURANCE	1,815	1,998	2,397	2,876		
24-00-8231	INTEREST EXPENSE	-	-	750	10,000		
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>1,905</b>	<b>1,998</b>	<b>4,747</b>	<b>16,126</b>		
<b>CAPITAL OUTLAY</b>							
24-00-8301	EQUIPMENT	13,125	23,813	3,500	4,000		
24-00-8310	BUILDING IMPROVEMENTS	3,172	6,281	-	-		
24-00-8320	IMPROVEMENTS (OTHER THAN BLDG)	-	-	-	-		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>16,296</b>	<b>30,094</b>	<b>3,500</b>	<b>4,000</b>		
<b>OTHER</b>							
24-00-8824	LOAN REPAYMENT TO PARKS IMP	22,500	22,500	22,500	22,500		
24-00-8998	CONTINGENCY	-	-	80,173	97,844	-	-
24-00-8999	UNAPPROPRIATED	151,991	131,011	-	-	-	-
	<b>TOTAL OTHER</b>	<b>174,491</b>	<b>153,511</b>	<b>102,673</b>	<b>120,344</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$192,692</b>	<b>\$185,603</b>	<b>\$ 110,920</b>	<b>\$ 140,470</b>	<b>\$ -</b>	<b>\$ -</b>

**SAM COX BLDG MAINT  
FUND 24.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2023-24	2024-25	2024-25	2024-25
Equipment	8301	Tables & chairs	\$ -	\$ 4,000		
		A/V Improvements	3,500	-		
			<u>3,500</u>	<u>4,000</u>	-	-
Building Improvements	8310	Fire/Life Safety System	-	-		
		Storage Room- Tables & chairs	-	-		
		Exterior Renovation	-	-		
			<u>-</u>	<u>-</u>	-	-
Other Improvements	8320		-	-	-	-
			-	-	-	-
			<u>-</u>	<u>-</u>	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 3,500</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>

## **09.00 GENERAL OBLIGATION BOND DEBT SERVICE FUND**

This fund accounts for the payment of general obligation bond principal and interest. General Obligation Bonds (GOB) are direct obligations and pledge the full faith and credit of the City. Principal and interest on general obligation bonds can be payable solely from general property tax levies approved by the voters.

**Police Facility Project:** In November 2010, Troutdale voters approved a \$7,540,000 general obligation bond measure for the Community Police Facility project. The original bonds were issued in February 2011. The 2011 bonds were called and refunded in July 2021 at a lower interest rate saving the taxpayers approximately \$880,000.

The debt service remaining on the Police Facility GO Refunding Bonds as of July 1, 2024 totals \$4,103,000 of which \$3,515,000 is for principal debt and \$588,000 is for debt interest expense.

The debt service in fiscal year 2024-2025 for the Police Facility Refunding Bonds requires a property tax levy of \$356,000 with a projected tax levy rate of \$0.17 per \$1,000 assessed value.

The proposed budget continues to allocate the \$175,000, of the \$220,000 building lease revenue the City receives from the Multnomah County, to reducing the levy for the Police Facility Bonds.

The debt service requirements outstanding as of June 30, 2024 are summarized near the end of the budget document.

**DEBT SERVICE  
ACCOUNT 09.00**

**FUND SUMMARY**

	<b>ACTUAL 2021-22</b>	<b>ACTUAL 2022-23</b>	<b>COUNCIL ADOPTED BUDGET 2023-24</b>	<b>MANAGER PROPOSED BUDGET 2024-25</b>	<b>COMMITTEE APPROVED BUDGET 2024-25</b>	<b>COUNCIL ADOPTED BUDGET 2024-25</b>
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 268,702	\$ 248,021	\$ 159,233	\$ 94,968	\$ -	\$ -
PROPERTY TAXES	303,506	247,931	245,640	339,640	-	-
INTEREST INCOME	471	10,544	100	100	-	-
MISCELLANEOUS REVENUE	22,310	-	-	-	-	-
TRANSFERS	175,000	175,000	175,000	175,000	-	-
<b>TOTAL RESOURCES</b>	<b>\$ 769,990</b>	<b>\$ 681,495</b>	<b>\$ 579,972</b>	<b>\$ 609,708</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REQUIREMENTS</b>						
DEBT SERVICE	\$ 521,970	\$ 509,600	\$ 501,000	\$ 541,000	\$ -	\$ -
UNAPPROPRIATED	248,021	171,895	78,972	68,708	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 769,990</b>	<b>\$ 681,495</b>	<b>\$ 579,972</b>	<b>\$ 609,708</b>	<b>\$ -</b>	<b>\$ -</b>

**DEBT SERVICE  
ACCOUNT 09.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
09-00-7000	BEGINNING FUND BALANCE	\$ 268,702	\$ 248,021	\$ 159,233	\$ 94,968		
<b>PROPERTY TAXES</b>							
09-00-7101	CURRENT YEAR TAXES	297,961	238,352	240,640	334,640		
09-00-7104	PRIOR YEAR TAXES	4,576	9,199	5,000	5,000		
09-00-7106	TAX DEEDED LAND SALES	-	-	-	-		
09-00-7108	TAX PENALTIES AND INTEREST	969	379	-	-		
	<b>TOTAL PROPERTY TAXES</b>	<b>303,506</b>	<b>247,931</b>	<b>245,640</b>	<b>339,640</b>		
<b>INTEREST INCOME</b>							
09-00-7701	INTEREST EARNED	471	10,544	100	100		
	<b>TOTAL INTEREST INCOME</b>	<b>471</b>	<b>10,544</b>	<b>100</b>	<b>100</b>		
<b>MICELLANEOUS INCOME</b>							
09-00-7899	MISCELLANEOUS REVENUE	22,310	-	-	-		
	<b>TOTAL INTEREST INCOME</b>	<b>22,310</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>TRANFERS</b>							
09-00-7901	TRANSFER FROM GENERAL FUND	175,000	175,000	175,000	175,000		
09-00-7904	TRANSFER FROM SEWER FUND	-	-	-	-	-	-
09-00-7912	TRANSER FROM SEWER IMPROV.	-	-	-	-	-	-
	<b>TOTAL TRANSFERS</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 769,990</b>	<b>\$ 681,495</b>	<b>\$ 579,973</b>	<b>\$ 609,708</b>	<b>\$ -</b>	<b>\$ -</b>

**DEBT SERVICE  
ACCOUNT 09.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>Police Facility Project</b>							
<b>Refunding Bonds 2021 Series</b>							
<b>ISSUED: July 7, 2021</b>							
09-96-8400	BOND PRINCIPAL DUE	\$ 340,000	\$ 345,000	\$ 340,000	\$ 405,000		
09-96-8500	BOND INTEREST DUE	160,380	164,600	161,000	136,000		
	<b>Series Debt Service</b>	<b>500,380</b>	<b>509,600</b>	<b>501,000</b>	<b>541,000</b>	<b>-</b>	<b>-</b>
<b>Original 2011 Series</b>							
<b>ISSUED: February 17, 2011</b>							
09-94-8400	BOND PRINCIPAL DUE	-	-	-	-		
09-94-8500	BOND INTEREST DUE	21,590	-	-	-		
	<b>Series Debt Service</b>	<b>21,590</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL DEBT SERVICE</b>	<b>521,970</b>	<b>509,600</b>	<b>501,000</b>	<b>541,000</b>	<b>-</b>	<b>-</b>
<b>OTHER</b>							
09-00-8999	UNAPPROPRIATED	248,021	171,895	78,972	68,708	-	-
	<b>TOTAL OTHER</b>	<b>248,021</b>	<b>171,895</b>	<b>78,972</b>	<b>68,708</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 769,990</b>	<b>\$ 681,495</b>	<b>\$ 579,972</b>	<b>\$ 609,708</b>	<b>\$ -</b>	<b>\$ -</b>

## 27.00 FULL FAITH & CREDIT DEBT SERVICE FUND

### 2018 Series

This fund was established to account for debt service payments on the full faith and credit obligations issued by the City in February 2018.

The current debt accounted for in this fund is new debt issued to finance the Urban Renewal Agency. The City borrowed \$5,000,000 which it subsequently loaned via an IGA to the Urban Renewal Agency for purpose of acquiring real property and conducting site preparation, including demolition and environmental remediation

A full faith and credit pledge requires repayment to lender from any legally available resource of the City, which includes any and all revenue sources not restricted by ORS such as the State gas tax, utility fees, SDC fees, and grant funds. The debt is effectively a pledge of the City's General Fund, and it includes an expectation that the City will sell other City assets if necessary to pay the debt. However, unlike a voter approved General Obligation Bond, it does ***not*** allow for an additional property tax levy to provide a dedicated source of funds for the debt repayment.

The debt is structured as interest only payments for the first five years, followed by principal and interest payments for the following five years. The debt is also taxable rather than tax-exempt issue, and repayment at any time is allowed.

The IGA provides for the Urban Renewal Agency to repay the City from the subsequent re-sale of the cleaned up property to a private developer. However, the City is obligated to make payments to the external lender. The City has both the timing risk, and the risk of inadequate resale proceeds.

The Community Service Fee (CSF) from the Amazon Extended Enterprise Zone Tax Abatement Agreement was collected for five years and saved in the debt service fund to provide the repayment source. The \$5,000,000 borrowing was repaid in full in the prior FY.

## **27.00 FULL FAITH & CREDIT DEBT SERVICE FUND – Continued –**

This Fund also contains the additional FFC borrowing of:

### **2020 Series - Brownfields Redevelopment Fund Financing Contract #N20018**

Unfortunately, the costs and quantity of environmental remediation tasks required for the URA site, The Confluence at Troutdale, were significantly greater than estimated. The City was able to obtain a \$1,500,000 loan from the State of Oregon Brownfields Redevelopment Fund for some the additional costs.

Through an IGA the City loaned the full \$1,500,000 to the Urban Renewal Agency. Like the \$5,000,000 FFC borrowing the City is also obligated to repay this loan to the State from any available general revenue.

The 10 year maturity loan is structured with no payments the first year, as interest only payments for the second year, followed by principal and interest payments which began in FY 2022-2023, and continue for the remaining seven years.

The debt service requirements outstanding as of June 30, 2024 are summarized near the end of the budget document.

**FULL FAITH AND CREDIT  
DEBT SERVICE FUND 27.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,968,099	\$ 2,834,884	\$ 3,580,269	\$ 85,410		
INTEREST INCOME	12,425	94,439	18,637	10,000		
TRANSFERS	1,060,961	1,096,448	1,796,785	203,040		
<b>TOTAL RESOURCES</b>	<b>\$ 3,041,484</b>	<b>\$ 4,025,771</b>	<b>\$ 5,395,691</b>	<b>\$ 298,450</b>		
<b>REQUIREMENTS</b>						
DEBT SERVICE	\$ 206,600	\$ 356,401	\$ 5,370,691	\$ 205,000		
RESERVE FUTURE EXPENDITURE	-	-	-	-		
UNAPPROPRIATED	2,834,884	3,669,370	25,000	93,450		
<b>TOTAL REQUIREMENTS</b>	<b>\$ 3,041,484</b>	<b>\$ 4,025,771</b>	<b>\$ 5,395,691</b>	<b>\$ 298,450</b>		

**FULL FAITH AND CREDIT  
DEBT SERVICE FUND 27.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
27-00-7000	BEGINNING FUND BALANCE	\$ 1,968,099	\$ 2,834,884	\$ 3,580,269	\$ 85,410		
<b>INTEREST INCOME</b>							
27-00-7701	INTEREST EARNED	12,425	94,439	18,637	10,000		
	<b>TOTAL INTEREST INCOME</b>	<b>12,425</b>	<b>94,439</b>	<b>18,637</b>	<b>10,000</b>	-	-
<b>TRANFERS</b>							
27-00-7901	TRANSFER FROM GENERAL FUND	1,060,961	1,096,448	1,796,785	203,040		
	<b>TOTAL TRANSFERS</b>	<b>1,060,961</b>	<b>1,096,448</b>	<b>1,796,785</b>	<b>203,040</b>	-	-
	<b>TOTAL RESOURCES</b>	<b>\$ 3,041,484</b>	<b>\$ 4,025,771</b>	<b>\$ 5,395,691</b>	<b>\$ 298,450</b>	<b>\$ -</b>	<b>\$ -</b>

**FULL FAITH AND CREDIT  
DEBT SERVICE FUND 27.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>DEBT SERVICE</b>							
<b>Full Faith and Credit Obligations Series 2018 ISSUED: February 14, 2018</b>							
27-00-8400	BOND PRINCIPAL DUE	\$ -	\$ -	\$ 5,000,000	\$ -		
27-00-8500	BOND INTEREST DUE	167,000	167,000	167,000	-		
	<b>Series Debt Service</b>	<b>167,000</b>	<b>167,000</b>	<b>5,167,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Full Faith and Credit Obligations Oregon Business Development Department Brownfields Redevelopment Fund Financing Contract #N20018 ISSUED: August 12, 2020</b>							
27-10-8400	BOND PRINCIPAL DUE	-	148,042	165,791	172,000	-	
27-10-8500	BOND INTEREST DUE	39,600	41,359	37,900	33,000		
	<b>Series Debt Service</b>	<b>39,600</b>	<b>189,401</b>	<b>203,691</b>	<b>205,000</b>	<b>-</b>	<b>-</b>
	<b>TOTAL DEBT SERVICE</b>	<b>206,600</b>	<b>356,401</b>	<b>5,370,691</b>	<b>205,000</b>	<b>-</b>	<b>-</b>
<b>OTHER</b>							
27-00-8997	RESERVE - FUTURE EXPEND	-	-	-	-		
27-00-8999	UNAPPROPRIATED	2,834,884	3,669,370	25,000	93,450		
	<b>TOTAL OTHER</b>	<b>2,834,884</b>	<b>3,669,370</b>	<b>25,000</b>	<b>93,450</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 3,041,484</b>	<b>\$ 4,025,771</b>	<b>\$ 5,395,691</b>	<b>\$ 298,450</b>	<b>\$ -</b>	<b>\$ -</b>



# SUPPLEMENTAL SCHEDULES

CITY OF TROUTDALE, OREGON

ADOPTED BUDGET FUND BALANCE ANALYSIS  
FISCAL YEAR 2024-2025

FUND	BEGINNING FUND BALANCE	PROJECTED REVENUE	Transfers		OPERATIONS	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	APPROPRIATIONS	TOTAL	ENDING FUND BALANCE
			IN	OUT							
<b>GENERAL FUND</b>	8,744,232	13,493,968	1,560,456	1,058,984	15,056,043	2,080,200	12,000	3,000,000	21,207,227	2,591,429	
General Fund											
<b>PUBLIC WORKS OPERATIONS</b>											
Water Fund	2,408,757	3,032,855	-	741,570	2,512,487	441,300	-	325,000	4,020,357	1,421,254	
Sewer Fund	6,122,208	4,181,723	-	975,296	2,239,196	1,123,284	2,400	600,000	4,940,176	5,363,756	
Streets Fund	4,363,973	2,438,578	-	592,071	1,868,862	661,800	-	1,200,000	4,322,733	2,479,819	
Internal Services Fund	616,425	91,556	1,905,714	384,255	1,910,144	39,100	2,400	277,796	2,613,695	-	
Storm Sewer Utility Fund	2,348,292	1,392,661	-	294,672	831,723	1,210,784	-	1,403,775	3,740,953	-	
<b>SPECIAL PURPOSE FUNDS</b>											
Code Specialties Fund	1,633,397	539,600	19,200	146,562	862,013	12,000	2,400	1,169,222	2,192,197	-	
Street Tree Fund	55,296	1,350	-	-	56,646	-	-	-	56,646	-	
<b>CAPITAL PROJECTS - PUBLIC WORKS</b>											
Water Improvement Fund	1,010,778	10,100	-	-	51,000	400,000	-	569,878	1,020,878	-	
Sewer Improvement Fund	2,333,579	52,000	-	-	27,000	130,000	-	2,228,579	2,385,579	-	
Street Improvement Fund	1,161,604	12,500	-	-	25,100	425,000	-	724,004	1,174,104	-	
Storm Sewer Improvement	3,234,608	50,000	-	-	12,000	400,000	-	2,872,608	3,284,608	-	
Water Reimbursement Fund	479,561	27,190	-	-	6,000	375,000	-	125,751	506,751	-	
Sewer Reimbursement Fund	3,546,625	71,850	-	-	26,000	560,000	-	3,032,475	3,618,475	-	
Street Reimbursement Fund	176,474	79,700	-	-	6,000	235,000	-	15,174	256,174	-	
Storm Sewer Reimbursement	145,784	16,770	-	-	11,000	145,000	-	6,554	162,554	-	
Utilities Undergrounding	3,762,834	278,924	-	-	-	4,041,758	-	-	4,041,758	-	
Bike Paths and Trails	15,810	13,593	-	10,000	1,000	18,404	-	-	29,404	-	
<b>CAPITAL PROJECTS - PARKS</b>											
Parks Improvement Fund	842,660	131,000	262,500	-	10,700	412,800	-	812,660	1,236,160	-	
Sam Cox Bldg Maint Fund	122,470	18,000	-	22,500	16,126	4,000	-	97,844	140,470	-	
<b>DEBT SERVICE FUNDS</b>											
Debt Service Fund - GOB	94,968	339,740	175,000	-	-	-	541,000	-	541,000	68,708	
Debt Service Fund - FF&C	85,410	10,000	203,040	-	-	-	205,000	-	205,000	93,450	
<b>TOTAL - ALL FUNDS</b>	43,305,747	26,283,660	4,125,910	4,225,910	25,529,039	12,715,430	765,200	18,461,321	61,696,900	12,018,417	

Loan to URA 100,000

**CITY OF TROUTDALE, OREGON**

**TAX LEVY COMPUTATION  
FISCAL YEAR 2024-2025**

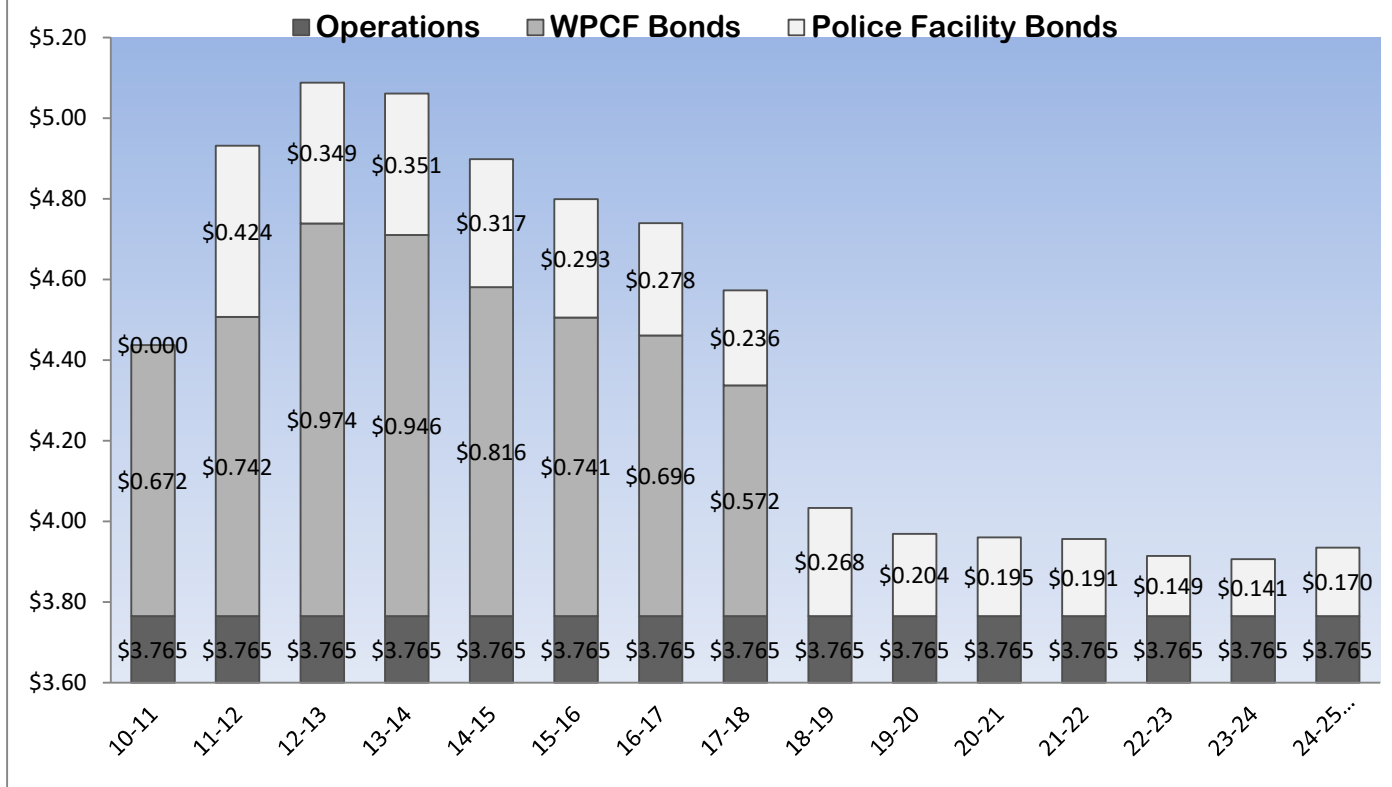
	<u>GENERAL FUND</u>	<u>DEBT SERVICE GO BONDS</u>		<u>TOTAL</u>
A. ANALYSIS OF TAXES TO BE LEVIED				
PROPERTY TAXES SUBJECT TO MEASURE 50				
Estimated Assessed value base @ \$3.7652 per \$1,000 AV (\$2,074,213,808/\$1,000 x \$3.7652)	7,809,830	-		7,809,830
	-			-
New growth estimate from permits (\$23,119,733/\$1,000 x \$3.7652)	87,050	-		87,050
Subtotal - Operations Levies	7,896,880	-		7,896,880
PROPERTY TAXES FOR BONDED DEBT				
Tax Levy for Police Facility Bonds	-	356,000	0.17	356,000
Subtotal - Bonded Debt Levies	-	356,000		356,000
TOTAL TAXES TO BE LEVIED	<u>7,896,880</u>	<u>356,000</u>		<u>8,252,880</u>
B. BUDGET REQUIREMENTS FOR THE ENSUING FISCAL YEAR 2024-2025 BEGINNING JULY 1, 2024:				
TOTAL TAXES TO BE LEVIED	7,896,880	356,000		8,252,880
Less: Estimated Property Taxes Not to be Received Loss Due to Constitutional Limits Uncollected Amounts and Discounts Allowed	-	-		-
	<u>(473,813)</u>	<u>(21,360)</u>		<u>(495,173)</u>
TAXES NECESSARY TO BALANCE BUDGET	7,423,067	334,640		7,757,707
Add: Budget Resources, Except Taxes to be Levied	<u>16,575,589</u>	<u>275,068</u>		<u>16,850,657</u>
TOTAL BUDGET REQUIREMENTS	<u>23,998,656</u>	<u>609,708</u>		<u>24,608,364</u>

**CITY OF TROUTDALE  
HISTORICAL PROPERTY TAX DATA**

TAX YEAR	POPULATION	ASSESSED VALUATION	PERMANENT OPERATING LEVY	DEBT SERVICE LEVY	TOTAL TAX LEVY	TAX RATE /1,000	TAX PER CAPITA
10-11	15,980	1,107,900,669	4,171,468	744,681	4,916,149	4.44	308
11-12	16,000	1,124,964,739	4,235,717	1,312,484	5,548,201	4.93	347
12-13	16,005	1,115,008,909	4,198,232	1,475,305	5,673,537	5.09	354
13-14	16,015	1,155,777,910	4,351,735	1,498,284	5,850,019	5.06	365
14-15	16,020	1,278,870,040	4,815,201	1,449,399	6,264,600	4.90	391
15-16	16,020	1,311,825,580	4,938,400	1,356,405	6,294,804	4.80	393
16-17	16,025	1,387,498,970	5,224,028	1,352,322	6,576,350	4.74	410
17-18	16,035	1,451,512,515	5,465,065	1,172,946	6,638,011	4.57	414
18-19	16,070	1,461,701,740	5,503,599	392,098	5,895,698	4.03	367
19-20	16,185	1,518,001,170	5,715,578	309,906	6,025,484	3.97	372
20-21	16,185	1,586,440,670	5,973,266	310,000	6,283,266	3.96	388
21-22	16,319	1,623,024,570	6,111,012	310,000	6,421,012	3.96	393
22-23	16,819	1,718,829,480	6,471,737	256,000	6,727,737	3.91	400
23-24	16,847	1,809,406,870	6,812,779	256,000	7,068,779	3.91	420
Estimate: 23-24	17,005	2,097,333,541	7,896,880	356,000	8,252,880	3.93	485

Estimate:

**Property Tax Rate per \$1,000 Fifteen Year History**



**CITY OF TROUTDALE, OREGON**  
**SCHEDULE OF DEBT SERVICE REQUIREMENTS**  
**GENERAL OBLIGATION BONDS**

<u>YEAR OF MATURITY</u>	<b>POLICE FACILITY REFUNDED BONDS ISSUED 7/7/2021</b>		<u>TOTAL DEBT SERVICE</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2024-25	405,000	136,000	541,000
2025-26	430,000	119,800	549,800
2026-27	470,000	103,675	573,675
2027-28	495,000	88,400	583,400
2028-29	530,000	68,600	598,600
2029-30	575,000	47,400	622,400
2030-31	610,000	24,400	634,400
	3,515,000	588,275	4,103,275

Interest payments at December 1st and June 1st. Principal payment at June 1st.

Total scheduled debt service for both the 2011 and 2021 Series GO Bonds is \$10,772,442  
As of July 1, 2024 the City has made payments totaling \$6,619,167 for both Series,  
(\$3,365,000 principal and \$3,254,167 interest).  
The remaining scheduled payments total \$4,103,275

**CITY OF TROUTDALE, OREGON**

**SCHEDULE OF DEBT SERVICE REQUIREMENTS  
FULL FAITH AND CREDIT OBLIGATIONS**

<u>YEAR OF MATURITY</u>	<b>CITY LOAN TO URA</b>		<u>TOTAL DEBT SERVICE</u>
	FF&C REDEVELOPMENT DEBT		
	ISSUED 2/14/2018		
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2023-24	1,000,000	167,000	<b>0</b>
2024-25	1,000,000	136,000	
2025-26	1,000,000	103,500	
2026-27	1,000,000	70,000	
2027-28	1,000,000	35,500	
	<u>5,000,000</u>	<u>512,000</u>	<u>0</u>

PAID in full as of the December 1, 2023 interest payment date.

Interest payments at December 1st and June 1st. Principal payment at June 1st.

Total "scheduled" debt service on this FF&C Obligation is \$6,386,431

As of December 1, 2023 the City has made Interest payments totaling \$957,931  
for total payments since issuance in 2018 of \$5,957,931

Early payoff resulting in \$428,500 of avoided interest costs.

**CITY OF TROUTDALE, OREGON**

**SCHEDULE OF DEBT SERVICE REQUIREMENTS  
FULL FAITH AND CREDIT BORROWING**

**Brownfields Redevelopment Fund Financing Contract #N20018  
Riverfront Redevelopment Cleanup Project**

YEAR OF MATURITY	ISSUED 8/13/2020		TOTAL DEBT SERVICE
	PRINCIPAL	INTEREST	
2024-25	170,834	31,858	202,692
2025-26	176,031	26,661	202,692
2026-27	181,385	21,307	202,692
2027-28	186,902	15,790	202,692
2028-29	192,587	10,106	202,692
2029-30	198,444	4,248	202,692
2030-31	33,611	126	33,737
	<u>1,139,793</u>	<u>110,096</u>	<u>1,249,889</u>

Monthly principal and interest payments.

Total estimated scheduled debt service on loan \$1,664,691  
 As of July 1, 2024 the City has made payments totaling \$414,802.  
 (\$300,207 principal and \$114,595 interest).  
 The remaining scheduled payments total \$1,249,889

Ten year term, \$1,500,000 of OBDD funding provided.  
 OBDD granted \$60,000 loan forgiveness based upon DEQ  
 approval of brownfield clean-up project completion.  
 \$1,440,000 project principal financed.



# **PROPOSED BUDGET**

## **FISCAL YEAR 2024-2025**



# **THE CONFLUENCE**

## **AT TROUTDALE**

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**URBAN RENEWAL AGENCY  
OF THE CITY OF TROUTDALE**

# URBAN RENEWAL AGENCY OF THE CITY OF TROUTDALE OREGON

## Proposed Budget for Fiscal Year 2024-2025

### BUDGET COMMITTEE

#### Board of Directors Members:

Randy Lauer, Mayor  
David Ripma  
Alison Caswell  
Geoffrey Wunn  
Glenn White  
Jordan Wittren  
Sandy Glantz

#### Appointed Members:

Gene Bendt  
Heidi Timberman  
Chris Barney  
Tanney Staffenson, Chairman  
Paul Wilcox  
Victoria Rizzo  
Richard Allen  
Alternate, Kevin Minkoff

### STAFF

Ray Young  
Travis Hultin  
Erika Palmer  
Sarah Skroch  
Ed Trompke  
Erich Mueller

City Manager  
Public Works Director  
Community Development Director  
City Recorder  
City Attorney  
Finance Director



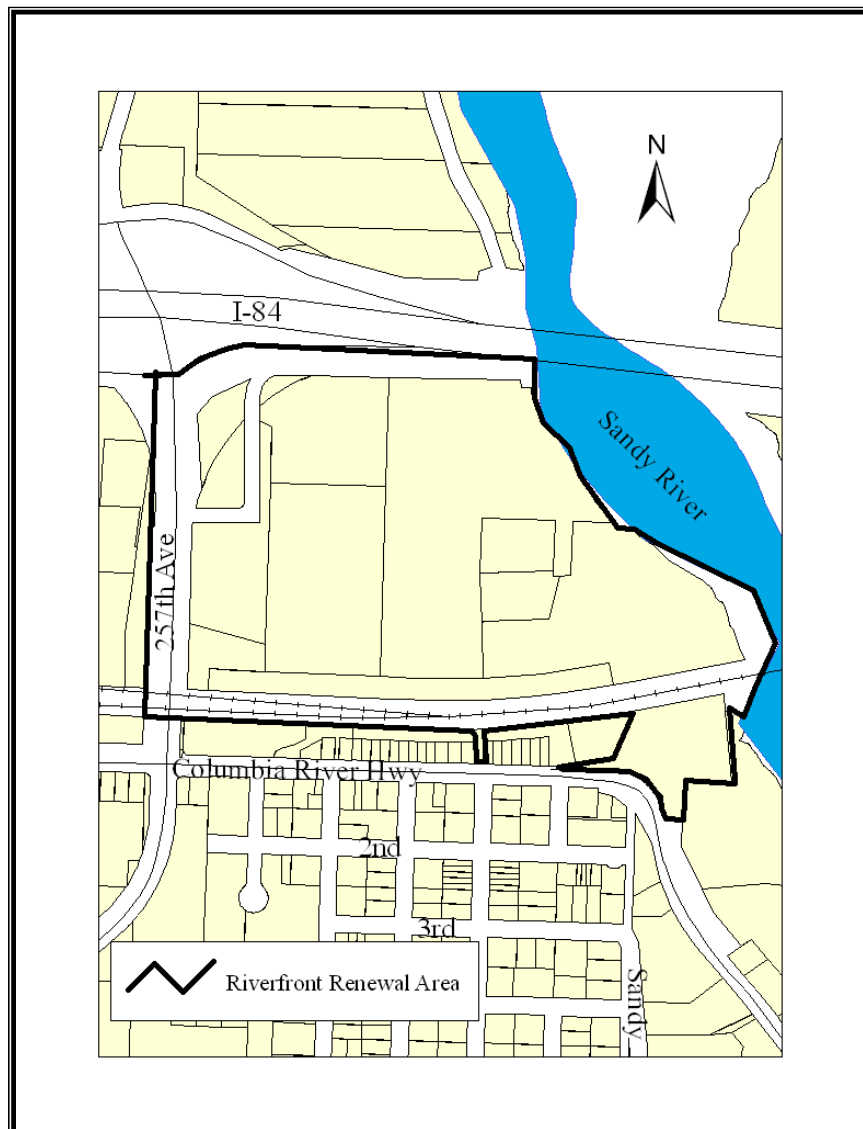
# BUDGET MESSAGE

## FISCAL YEAR 2024-2025 PROPOSED BUDGET

The proposed 2024-2025 budget for the Urban Renewal Agency of the City of Troutdale (the “Agency”) describes the planned appropriations for Troutdale’s Riverfront Renewal Area, also described herein as the Urban Renewal Area (URA). The budget has been prepared in accordance with local budget law and Governmental Accounting Standards.

### LOCATION

The Troutdale Riverfront Renewal Plan area is approximately 48.2 acres bounded by I-84 on the north, 257th on the west, the Union Pacific Railroad on the south and the Sandy River on the east. The URA also includes Depot Park south of the Union Pacific Railroad tracks.



## **BACKGROUND**

Through significant public involvement, in order to protect the public health, safety, and welfare of the public, in 2006 the citizen committee created, and the City adopted, the Troutdale Riverfront Renewal Plan (Plan) to eliminate blight and foster development and redevelopment in the Plan Area. The City also established the Troutdale Urban Renewal Agency (Agency) and assigned the Plan to the Agency to implement and manage. The Agency is a distinct entity that is separate from the municipality of the City of Troutdale. The Agency board is composed of the Troutdale City Council members. The staff and expenditures for the Agency are administered through an intergovernmental agreement with the City.

Successful Urban Renewal developments are a combination of public investment in infrastructure, combined in tandem with private development investment. The purpose of the Agency is to fund public improvements and promote the optimum development of the Troutdale Riverfront area. City plans at the time envisioned public improvements to the area including transportation access improvements, a riverfront park, public plaza, public parking and a pedestrian trail to the Town Center area.

### **Real Property Purchase**

The City owned land that housed the former sewage treatment plant (STP) is one specific property the City would like to see redeveloped. The 2006 general approach to the Plan was for the City to act as a master developer by assembling both the public land, and purchasing private land held by the Yoshida Group, and by acquiring and constructing increased site access directly through the outlet mall to the site. Subsequently the City would then seek a developer for the newly configured overall site.

For several years the City and Eastwinds Development LLC (Eastwinds) operated in an effective public/private partnership manner to successfully implement programs and grant projects for brownfield rehabilitation from Business Oregon, the State Department of Environmental Quality, and the Federal Environmental Protection Agency. In 2014 the City and Eastwinds developed the “Sandy River Access Plan” along with the Sandy River Basin Watershed Council through the Metro Nature in Neighborhoods Grant Project for Restoration and Enhancement program.

A consolidated site of approximately 20 acres comprising the City’s former sewer treatment plant and the Eastwinds parcels is the most logical and economically viable configuration for redevelopment. The Agency completed the purchase of the real property from both the City and Eastwinds in March 2018 resulting in unified ownership of the entire approximately 20-acre site.

## **Project Financing**

The Agency did not have sufficient resources to purchase the property, complete the environmental remediation, and demolish and completely clear the combined site of all structures and materials to create a clean, empty, “shovel ready” site prepared for redevelopment.

The City and Agency entered into an intergovernmental agreement (IGA) for the City to loan funds to the Agency to acquire the property and prepare the site for redevelopment. The City subsequently borrowed \$5,000,000 secured by a pledge of the City’s full faith and credit, and then loaned these fund to the Agency.

The City also received a loan through Business Oregon Brownfield Redevelopment Fund of \$1,500,000 for additional environmental clean-up costs, also secured by a pledge of the City’s full faith and credit. Through another IGA the City then loaned these funds to the Agency to complete the environmental remediation tasks.

The IGAs further provide for the Agency to repay to the City from the subsequent real property sale for private redevelopment. The City is obligated to make the necessary debt service payments until the Agency re-sells the property.

## **Environmental Conditions**

At various locations across the 20 acre site past environmental contamination of varying degrees has occurred, and that upon purchasing the property, the Agency could become liable to the Oregon Department of Environmental Quality (“DEQ”) for these previous releases of hazardous substances at the site.

The Agency negotiated and entered Consent Judgement Prospective Purchaser Agreement (PPA) with DEQ to provide the Agency with environmental liability protection, which can also be transferred with the land providing future developers with continued environmental liability protection.

## **PROJECT STATUS & PLANS**

The public improvement bid process was completed for clearing the site and work began in the Fall of 2018. The decades of various commercial use of the property had resulted in a variety of environmental contamination and required significant additional remediation. The clean-up project was subject to site supervision by DEQ approved environmental engineers and completion of the DEQ approved contaminated media management plan (CMMP) requirements, and additional environmental requirements. The project site demolition, clearing, and preparation tasks have been completed. The environmental clean-up obligations to fulfill the PPA were completed, and the Agency received a certificate of completion from DEQ with no further action required.

The Agency proposed a development framework plan and issued the request for development proposals of *The Confluence at Troutdale*. Following interviews and proposal evaluations by a special Town Center Advisory Board (TCAB) committee designated by the Agency Board, a preferred developer was selected. The Agency and preferred developer entered into an Exclusive Negotiating Agreement (ENA). The ENA will provide for the developer to conduct additional due diligence and prepare a more detailed development plan for consideration of the Agency Board. The ENA was extended but has subsequently expired. The developer has, at this time, chosen not to pursue the project.

The Agency will pause development marketing efforts until 2025 when interest rates are expected to moderate and the uncertainty surrounding the November elections has passed. Instead, in 2024 the Agency focus on construction of the trail.

Preliminary trail design work has been completed and the 100% design was recently completed for the Sandy River Greenway Riverfront Trail and Park. The trail includes many important public recreational benefits including connections and expansion of the 40-Mile Loop Regional Bicycle Trail and the western terminus of the Columbia River Gorge trail, and community access and enjoyment of the Sandy Riverfront portions of the property, while protecting the riparian habitat. The last hold up is obtaining Union Pacific RR's approval for the portion of the trail that goes under their bridge. They have approved the 90% engineering design and are currently reviewing the final updates for an anticipated full design approval this Spring. The Agency is working to accelerate the completion of the trail plans so as to be "shovel ready" before the budget year begins, and then complete it in 2024-25.

## **BUDGETED FUNDS**

Riverfront Development Fund – This fund accounts for expenditures related to development and construction of improvements as outlined in the Plan. All project expenditures are accounted for in this fund.

Debt Service Fund – This fund accounts for the collection of tax increment (property tax) revenues and the payment of principal and interest on outstanding debt. The Agency is authorized to incur debt, which is to be repaid by property taxes, (both long-term and short-term borrowings) during the first twenty years, to a maximum of \$7.0 million.

## **RESOURCES AND REQUIREMENTS**

### **Resources**

The City continues to lend to the Agency for the ongoing professional services costs to support the trail and redevelopment preparations. The proposed budget anticipates additional funding from the City for construction of the Sandy River Greenway Riverfront Trail and Park.

In the future, the main source of revenue for the Riverfront Development Fund is the expected sale of the real estate to a developer and the remaining indebtedness, which was authorized in the voter approved URA plan. To date \$3.3 million of this borrowing capacity remains available. The Agency is continuing to operate on tax increment financing (TIF) backed loans from the City.

Funds from the Metro Trails Grant and the Oregon Parks and Recreation Department Local Government Grant Program included in the proposed budget as well as the anticipated for expenditures for trail construction.

The Debt Service Fund includes projected tax increment (property tax revenues collected in the Plan Area). An estimate of \$167,000 is in the proposed budget.

When the Agency was created, the value from the 2005-06 assessment rolls within the Plan Area boundary was established as the “frozen base”. If urban renewal efforts are successful, the value of the Plan Area will grow above that base. That increase is called the “incremental value”. The three types of property tax rates (schools, general government and general obligation bonds) are applied to the combination of these two values (frozen base and incremental value). The resulting taxes are then divided between the taxing entities and the urban renewal entity. Taxing entities receive taxes on the frozen base while all taxes associated with the incremental value go to the Agency.

The Agency will receive property tax dollars based on the growth in assessed value in the plan area above the frozen base. The Agency is required to dedicate these tax revenues to repay the debt issued to finance projects in the plan area. This is the current source for repayment of the loan from the City.

**TAX INCREMENT SUMMARY**

	(BASE YEAR) ACTUAL 2005-06	ACTUAL 2023-2024	PROPOSED BUDGET 2024-2025
Assessed Valuation in District	\$ 19,177,950	\$ 30,747,700	\$ 31,670,131
Frozen Tax Base	(19,177,950)	(19,177,950)	(19,177,950)
Incremental Value	-	11,569,750	12,492,181
Consolidated Permanent Rate		15.0072	15.0072
Consolidated Bond Debt Rates est.		-	-
Gross Tax Increment Revenues	-	173,630	187,473
Uncollectible Amounts & Discounts	-	(10,418)	(11,248)
Net Tax Increment Revenues	\$ -	\$ 163,212	\$ 176,225

The incremental assessed value for FY 2024-2025 is projected at \$12,492,000. The estimated tax rate is \$15.0072 per \$1,000 of taxable value. The tax rate is the estimated total of all the property tax rates within the district (City of Troutdale, Multnomah County, Metro, school districts, etc.). The resulting tax increment revenue of \$187,473 will be reduced by the amount estimated not to be received due to adjustments, discounts for early payments, and tax payments that are delinquent.

**Requirements:**

The Riverfront Development Fund requirements total \$7,693,000 for both capital outlay projects and professional site development services.

Tax increment revenue collected into the Debt Service Fund will be used to continue loan repayments to the City for the \$1,700,000 of outstanding TIF backed debt.

**CONCLUSION**

The proposed budget presents a spending plan for the 2024-2025 fiscal year that reflects our plans to construct the Sandy River Greenway Riverfront Trail and Park, and create an attractive “shovel ready” site prepared for redevelopment.

We would like to thank the Board of Directors and citizen members of the Budget Committee for their continued support during the budget process and throughout the entire year. We would also like to acknowledge and thank all involved for their efforts in developing the budget and implementing the plan.

Ray Young  
City Manager &  
URA Executive Director

Erich Mueller  
Finance Director



# URBAN RENEWAL - COMBINED

# FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	BOARD ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	BOARD ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 269,422	\$ 334,084	\$ 261,086	\$ 1,478,625	\$ -	\$ -
PROPERTY TAXES	172,395	158,506	181,857	178,225	-	-
INTEREST INCOME	14,786	18,958	6,000	6,000	-	-
REVENUE FROM OTHER AGENCIES	200,000	100,000	6,800,000	6,000,000	-	-
MISCELLANEOUS INCOME	35,946	58,541	30,000	30,000	-	-
<b>TOTAL RESOURCES</b>	<b>\$ 692,549</b>	<b>\$ 670,088</b>	<b>\$ 7,278,943</b>	<b>\$ 7,692,850</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 156,818	\$ 176,331	\$ 540,000	\$ 540,000	\$ -	\$ -
CAPITAL OUTLAY	-	-	4,250,000	4,750,000	-	-
DEBT SERVICE	201,647	211,546	210,000	225,000	-	-
CONTINGENCY	-	-	2,254,637	2,149,784	-	-
UNAPPROPRIATED	334,084	282,212	24,306	28,066	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 692,549</b>	<b>\$ 670,088</b>	<b>\$ 7,278,943</b>	<b>\$ 7,692,850</b>	<b>\$ -</b>	<b>\$ -</b>

**URBAN RENEWAL - COMBINED**

**RESOURCES BY SOURCE**

	ACTUAL 2021-22	ACTUAL 2022-23	BOARD ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	BOARD ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 178,612	\$ 262,637	\$ 213,637	\$ 1,408,784	\$ -	\$ -
INTEREST INCOME	4,897	12,937	1,000	1,000	-	-
REVENUE FROM OTHER AGENCIES	200,000	100,000	6,800,000	6,000,000	-	-
MISCELLANEOUS INCOME	35,946	58,541	30,000	30,000	-	-
<b>RIVERFRONT DEVELOPMENT FUND</b>	<b>419,455</b>	<b>434,115</b>	<b>7,044,637</b>	<b>7,439,784</b>	<b>-</b>	<b>-</b>
BEGINNING FUND BALANCE	\$ 90,811	\$ 71,447	\$ 47,449	\$ 69,841	\$ -	\$ -
PROPERTY TAXES	172,395	158,506	181,857	178,225	-	-
INTEREST INCOME	9,888	6,021	5,000	5,000	-	-
<b>DEBT SERVICE FUND</b>	<b>273,094</b>	<b>235,973</b>	<b>234,306</b>	<b>253,066</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 692,549</b>	<b>\$ 670,088</b>	<b>\$ 7,278,943</b>	<b>\$ 7,692,850</b>	<b>\$ -</b>	<b>\$ -</b>

# URBAN RENEWAL - COMBINED

# REQUIREMENTS BY CATEGORY

	ACTUAL 2021-22	ACTUAL 2022-23	BOARD ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	BOARD ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 156,818	\$ 176,331	\$ 540,000	\$ 540,000	\$ -	\$ -
CAPITAL OUTLAY	-	-	4,250,000	4,750,000	-	-
CONTINGENCY	-	-	2,254,637	2,149,784	-	-
UNAPPROPRIATED	262,637	257,784	-	-	-	-
<b>RIVERFRONT DEVELOPMENT FUND</b>	<b>419,455</b>	<b>434,115</b>	<b>7,044,637</b>	<b>7,439,784</b>	<b>-</b>	<b>-</b>
DEBT SERVICE	\$ 201,647	\$ 211,546	\$ 210,000	\$ 225,000	\$ -	\$ -
UNAPPROPRIATED	71,447	24,427	24,306	28,066	-	-
<b>DEBT SERVICE FUND</b>	<b>273,094</b>	<b>235,973</b>	<b>234,306</b>	<b>253,066</b>	<b>-</b>	<b>-</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 692,549</b>	<b>\$ 670,088</b>	<b>\$ 7,278,943</b>	<b>\$ 7,692,850</b>	<b>\$ -</b>	<b>\$ -</b>

**RIVERFRONT DEVELOPMENT FUND  
ACCOUNT 33.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	BOARD ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	BOARD ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 178,612	\$ 262,637	\$ 213,637	\$ 1,408,784	\$ -	\$ -
INTEREST INCOME	4,897	12,937	1,000	1,000	-	-
REVENUE FROM OTHER AGENCIES	200,000	100,000	6,800,000	6,000,000	-	-
MISCELLANEOUS INCOME	35,946	58,541	30,000	30,000	-	-
<b>TOTAL RESOURCES</b>	<b>\$ 419,455</b>	<b>\$ 434,115</b>	<b>\$ 7,044,637</b>	<b>\$ 7,439,784</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 156,818	\$ 176,331	\$ 540,000	\$ 540,000	\$ -	\$ -
CAPITAL OUTLAY	-	-	4,250,000	4,750,000	-	-
CONTINGENCY	-	-	2,254,637	2,149,784	-	-
UNAPPROPRIATED	262,637	257,784	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 419,455</b>	<b>\$ 434,115</b>	<b>\$ 7,044,637</b>	<b>\$ 7,439,784</b>	<b>\$ -</b>	<b>\$ -</b>

**RIVERFRONT DEVELOPMENT FUND  
ACCOUNT 33.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	BOARD ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	BOARD ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
33-00-7000	BEGINNING FUND BALANCE	\$ 178,612	\$ 262,637	\$ 213,637	\$ 1,408,784		
<b>REVENUE FROM OTHER AGENCIES</b>							
33-00-7206	STATE GRANT	-	-	-	750,000		
33-00-7207	FEDERAL GRANTS/ENTITLEMENTS	-	-	750,000	-		
33-00-7208	METRO GRANTS	-	-	1,950,000	1,950,000		
33-00-7220	OTHER LOCAL GOVERNMENTS	-	-	-	-		
33-00-7222	STATE BROWNFIELD FUND LOAN	-	-	-	-		
33-00-7931	LOAN FROM THE CITY	200,000	100,000	4,100,000	3,300,000		
33-00-7932	FF&C BACKED LOAN FR CITY	-	-	-	-		
33-00-7934	BROWNFIELD FD LOAN FR CITY	-	-	-	-		
	<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	<b>200,000</b>	<b>100,000</b>	<b>6,800,000</b>	<b>6,000,000</b>		
<b>INTEREST INCOME</b>							
33-00-7701	INTEREST EARNED	4,897	12,937	1,000	1,000		
	<b>TOTAL INTEREST INCOME</b>	<b>4,897</b>	<b>12,937</b>	<b>1,000</b>	<b>1,000</b>		
<b>MISCELLANEOUS INCOME</b>							
33-00-7711	LEASE INCOME	23,430	58,541	30,000	30,000		
33-00-7712	SALE OF REAL PROPERTY	-	-	-	-		
33-00-7899	MISCELLANEOUS REVENUE	12,517	-	-	-		
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>35,946</b>	<b>58,541</b>	<b>30,000</b>	<b>30,000</b>		
	<b>TOTAL RESOURCES</b>	<b>\$ 419,455</b>	<b>\$ 434,115</b>	<b>\$ 7,044,637</b>	<b>\$ 7,439,784</b>		

**RIVERFRONT DEVELOPMENT FUND  
ACCOUNT 33.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	BOARD ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	BOARD ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
33-00-8211	SPECIAL DEPARTMENT EXPENSE	\$ 4,572	\$ 13,003	\$ 20,000	\$ 20,000	\$ -	\$ -
33-00-8216	UTILITIES & PHONE	-	-	-	-	-	-
33-00-8220	PROFESSIONAL SERVICES	142,621	157,291	495,000	495,000	-	-
33-00-8221	OTHER CONTRACT SERVICES	9,625	6,038	25,000	25,000	-	-
33-00-8224	CONFERENCE/EDUCATION/TRAVEL	-	-	-	-	-	-
33-00-8227	MISCELLANEOUS	-	-	-	-	-	-
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>156,818</b>	<b>176,331</b>	<b>540,000</b>	<b>540,000</b>	<b>-</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>							
33-00-8301	EQUIPMENT	-	-	-	-	-	-
33-00-8340	LAND	-	-	-	-	-	-
33-00-8350	PROJECTS	-	-	4,250,000	4,750,000	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>4,250,000</b>	<b>4,750,000</b>	<b>-</b>	<b>-</b>
<b>OTHER</b>							
33-00-8998	CONTINGENCY	-	-	2,254,637	2,149,784	-	-
33-00-8999	UNAPPROPRIATED	262,637	257,784	-	-	-	-
	<b>TOTAL OTHER</b>	<b>262,637</b>	<b>257,784</b>	<b>2,254,637</b>	<b>2,149,784</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 419,455</b>	<b>\$ 434,115</b>	<b>\$ 7,044,637</b>	<b>\$ 7,439,784</b>	<b>\$ -</b>	<b>\$ -</b>

**RIVERFRONT DEVELOPMENT FUND  
ACCOUNT 33.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL		BOARD	MANAGER	COMMITTEE	BOARD
			ADOPTED	PROPOSED	APPROVED	ADOPTED
			BUDGET	BUDGET	BUDGET	BUDGET
			2023-24	2024-25	2024-25	2024-25
Special Department Expense	8211	DEQ Fees, Budget & Audit Printing	\$ 20,000	\$ 20,000		
			20,000	20,000		
Utility Expense	8216	Monthly Utility Fees	-	-		
			-	-		
Professional Services	8220	Engineering Services	50,000	50,000		
		Planning & Design Services	100,000	100,000		
		Financial Audit	5,000	5,000		
		Legal Services	25,000	25,000		
		Consulting Services	250,000	250,000		
		Environmental Compliance Services	50,000	50,000		
		Survey & Lot Consolidation	15,000	15,000		
			495,000	495,000		
Other Contracted Services	8221	Brush Clearing	25,000	25,000		
			25,000	25,000		
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 540,000</b>	<b>\$ 540,000</b>		

**RIVERFRONT DEVELOPMENT FUND  
ACCOUNT 33.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL	CAPITAL OUTLAY	BOARD	MANAGER	COMMITTEE	BOARD
			ADOPTED	PROPOSED	APPROVED	ADOPTED
			BUDGET	BUDGET	BUDGET	BUDGET
			2023-24	2024-25	2024-25	2024-25
Equipment	8301		\$ -	\$ -	\$ -	\$ -
			-	-	-	-
Land	8340		-	-	-	-
			-	-	-	-
Projects	8350	Site developoment prep	50,000	50,000		
		257th Way Street Improvements	-	500,000		
		Sandy River Access Plan	4,200,000	4,200,000		
			4,250,000	4,750,000	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 4,250,000</b>	<b>\$ 4,750,000</b>	<b>\$ -</b>	<b>\$ -</b>

**DEBT SERVICE  
ACCOUNT 32.00**

**FUND SUMMARY**

	ACTUAL 2021-22	ACTUAL 2022-23	BOARD ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	BOARD ADOPTED BUDGET 2024-25
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 90,811	\$ 71,447	\$ 47,449	\$ 69,841	\$ -	\$ -
PROPERTY TAXES	172,395	158,506	181,857	178,225	-	-
INTEREST INCOME	9,888	6,021	5,000	5,000	-	-
<b>TOTAL RESOURCES</b>	<b>\$ 273,094</b>	<b>\$ 235,973</b>	<b>\$ 234,306</b>	<b>\$ 253,066</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REQUIREMENTS</b>						
DEBT SERVICE	\$ 201,647	\$ 211,546	\$ 210,000	\$ 225,000	\$ -	\$ -
UNAPPROPRIATED	71,447	24,427	24,306	28,066	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 273,094</b>	<b>\$ 235,973</b>	<b>\$ 234,306</b>	<b>\$ 253,066</b>	<b>\$ -</b>	<b>\$ -</b>

**DEBT SERVICE  
ACCOUNT 32.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	BOARD ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	BOARD ADOPTED BUDGET 2024-25
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
32-00-7000	BEGINNING FUND BALANCE	\$ 90,811	\$ 71,447	\$ 47,449	\$ 69,841		
<b>PROPERTY TAXES</b>							
32-00-7101	CURRENT YEAR TAXES	169,999	152,435	179,857	176,225		
32-00-7104	PRIOR YEAR TAXES	2,098	5,892	2,000	2,000		
32-00-7106	TAX DEEDED LAND SALES	-	-	-	-		
32-00-7108	TAX PENALTIES AND INTEREST	298	178	-	-		
	<b>TOTAL PROPERTY TAXES</b>	<b>172,395</b>	<b>158,506</b>	<b>181,857</b>	<b>178,225</b>		
<b>INTEREST INCOME</b>							
32-00-7701	INTEREST EARNED	9,888	6,021	5,000	5,000		
	<b>TOTAL INTEREST INCOME</b>	<b>9,888</b>	<b>6,021</b>	<b>5,000</b>	<b>5,000</b>		
	<b>TOTAL RESOURCES</b>	<b>\$ 273,094</b>	<b>\$ 235,973</b>	<b>\$ 234,306</b>	<b>\$ 253,066</b>		

**DEBT SERVICE  
ACCOUNT 32.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	BOARD ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	BOARD ADOPTED BUDGET 2024-25
<b>REQUIREMENTS</b>							
<b>DEBT SERVICE</b>							
<b>ISSUED:</b>							
32-00-8830	LOAN REPAYMENT TO CITY	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000		
32-00-8231	INTEREST EXPENSE	1,647	11,546	10,000	25,000		
32-00-8400	BOND PRINCIPAL DUE	-	-	-	-		
32-00-8500	BOND INTEREST DUE	-	-	-	-		
	<b>TOTAL DEBT SERVICE</b>	<b>201,647</b>	<b>211,546</b>	<b>210,000</b>	<b>225,000</b>		
<b>OTHER</b>							
32-00-8999	UNAPPROPRIATED	71,447	24,427	24,306	28,066		
	<b>TOTAL OTHER</b>	<b>71,447</b>	<b>24,427</b>	<b>24,306</b>	<b>28,066</b>		
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 273,094</b>	<b>\$ 235,973</b>	<b>\$ 234,306</b>	<b>\$ 253,066</b>		

